

## CITY COUNCIL MEETING SUMMARY

*An information report summarizing the Regular Meeting of Council held January 14, 2019.*

*This is not the official minutes. For more information, please contact the City Clerk at 250-720-2810 or e-mail: [davina\\_hartwell@portalberni.ca](mailto:davina_hartwell@portalberni.ca)*

### ■ PUBLIC INPUT

**Bob Kanngiesser** commented on the proposed grant funding application for Williamson Park improvements and suggesting The Gyro Club be included in ongoing discussions. He also commented on proposed council remuneration increases being based on CPI which he feels doesn't accurately reflect the average wage.

**Keith Ambrose** noted he is a neighbor of the Bread of Life and expressed his concerns regarding issues he has had in the area.

### ■ DELEGATIONS

#### **Bill Collette, Alberni Valley Chamber of Commerce**

Presented information regarding the Municipal and Regional District Tax (Hotel Tax). Council directed staff to work with the Chamber and other agencies regarding the potential implementation of MRDT.

#### **Jim Sears, Chair, Alberni Valley Community Forest Corporation**

Announced a dividend to the City of \$150,000 from the 2017 fiscal operations and requested Council support a Small Donations Program administered by the Board. Council directed that staff work with the Board regarding options for the Donations Program as well as provide a report regarding the Legacy Committee and their Terms of Reference.

### ■ UNFINISHED BUSINESS

#### **Response to Questions from December 10, 2018 Regular Meeting**

The City Clerk provided a report responding to questions asked at the December 10, 2018 regular meeting of Council.

### ■ STAFF REPORTS

#### **Government to Government Accord**

The City endorsed a government-to-government accord with the Tseshaht First Nation for the purpose of sharing information, improving communications, and addressing specific concerns.

Council also endorsed a government-to-government accord with the Hupacasath First Nation for the purpose of sharing information, improving communications, and addressing specific concerns.

#### **Development Permit No. 18-06 (4410 Glenwood Drive)**

Council approved Development Permit No. 18-06 to facilitate the construction of a steel frame storage building at 4410 Glenwood Drive.

#### **Exempt Staff Remuneration**

Council adopted an amended policy entitled 'Salary Administration – Exempt Positions' which reflects CPI increases each year and a marketplace review in the third year of each Council term.

#### **Secondary Suites**

Council authorized staff to prepare amendments to the City's Zoning Bylaw for the consideration of new definitions and provisions relative to secondary suites.

### **New Business License Bylaw**

Council authorized staff to draft a new Business License Bylaw for the consideration of new classifications to business licensing.

### **Recreation Infrastructure Grant**

Council supported a grant funding application for Project IC0107 (Williamson Park Refresh) through the Investing in Canada Infrastructure Program – Community, Culture and Recreation stream and committed to its share (\$1,066,800) of the project.

### **Lease of Property to Handy Andy Maintenance Ltd.**

Council approved a lease agreement with Handy Andy Maintenance Ltd. for the portion of lane adjacent to the property at 4917 Burde Street for a two year period at a cost of \$375 per year plus taxes effective January 1, 2019.

### **2019-2023 Five Year Financial Plan**

The Chief Administrative Officer provided information regarding upcoming Five Year Financial Plan meetings and schedule. The first Five Year Financial Plan Meeting is on January 21<sup>st</sup> at 1:00 pm in Council Chambers.

## **■ BYLAWS**

### **Public Hearing Report**

Council received the report of the Public Hearing, held December 10, 2018 and gave final adoption to **“Zoning Text Amendment No. T16 (Microbrewery in C7 – Core Business), Bylaw No. 4974”**.

**“Council Remuneration and Expenses Bylaw, 2019, Amendment No. 4, Bylaw No. 4835-4”** was introduced and read three times.

### **Advisory Planning Commission**

Council received a summary report of the December 20, 2018 meeting of the Advisory Planning Commission and accepted all recommendations.

**“Zoning Text Amendment No.T17 (Cannabis Retail Stores Regulations), Bylaw No. 4979”** was given a first and second reading and advanced to a **Public Hearing on February 4, 2019 at 6:00 pm** in the City Hall Council Chambers.

Council also directed staff to update its bylaws regarding smoking (to include cannabis).

## **■ CORRESPONDENCE**

### **Dr. Owen Brown**

Council referred a request from Dr. Owen Brown to staff to consider hosting an Xterra triathlon event in Port Alberni.

### **Community Arts Council of the Alberni Valley**

Council received a request from the Community Arts Council of the Alberni Valley and directed staff to bring forward a report and recommendations on next steps in regard to a building assessment.

## **■ NEW BUSINESS**

Council referred information from BC Hydro regarding re-greening grant funding opportunities to staff for review.

Councillor Solda received Council’s support for her nomination as a Director at Large to the AVICC and as a Director to the PRIMECorp BC Board of Directors.

Council directed staff to extend an invitation to BC Assessment Authority to attend the next meeting of Council to provide an overview of assessments.

### **Council Summary**

*is prepared following each regular Council meeting. It is posted on the City's website at [www.portalberni.ca](http://www.portalberni.ca) and distributed by e-mail. To be placed on the distribution list, please contact: [davina\\_hartwell@portalberni.ca](mailto:davina_hartwell@portalberni.ca)*

### **Complete Council agendas**

*including all correspondence and reports are available at [www.portalberni.ca](http://www.portalberni.ca) Generally these are posted the Friday before each regular Council meeting and are archived on the site.*

## **MEETINGS AT A GLANCE**

### **Mon. Jan 21**

1:00 pm – Budget Meeting  
@ Council Chambers

3:30 pm – Committee of the Whole Meeting  
@ Council Chambers

### **Wed. Jan 23**

10:00 am – Advisory Traffic Committee  
@ Committee Room

### **Mon. Jan 28**

2:00 pm – Regular Council Meeting  
@ Council Chambers

6:00 pm – Budget Meeting  
@ Council Chambers