

## CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held January 8, 2024.  
This is not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

### Introductory Remarks

The Mayor offered condolences on the recent passing of former City Councillor Helen Poon.

### Annual Address

The Mayor presented the annual address.

## ■ UNFINISHED BUSINESS

### 2023 Council Resolution Tracking Summary

The Director of Corporate Services provided Council with a summary of 2023 Council resolutions, noting of 369 directives, 12 remain outstanding.

## ■ CORRESPONDENCE

### Alberni Valley Community Forest | Community Donation

Council supported the recommendation from the Alberni Valley Community Forest Corporation to provide a donation to the Mariners Heritage Society in the amount of \$10,000 towards the upgrade to the iconic lighthouse on the Alberni waterfront.

### Council also received their correspondence summary which included letters from:

- a. Contract Management Committee Secretariat | 12<sup>th</sup> Pension Panel Report 2023 – Police Service Agreement
- b. Ministry of Forests | Pest Management Plan for Southern & Coastal BC
- c. Ministry of Mental Health & Addictions & Ministry of Jobs, Economic Development and Innovation | Follow up letters Re: 2023 UBCM Convention Meeting
- d. Union of British Columbia Municipalities | Community Works Fund Payment
- e. Office of the Minister of Housing | New Legislation to Support Local Government Housing Initiatives
- f. Island Health | 2022/2023 Annual Report – <http://viha.uberflip.com/i/1512348-island-health-2023-annual-report>
- g. Ministry of Emergency Management and Climate Readiness | Indigenous Engagement Requirements Funding Program
- h. Ministry of Public Safety and Solicitor General | Expansion of Integrated Major Crime Services

- i. City of Abashiri | Seasons Greetings
- j. Ministry of Housing | Funding Allocation Announcement for Local Government Housing Initiative Support
- k. The Office of the Lieutenant Governor of BC | 2023 Year End Report
- l. Island Rail Corporation | December 14<sup>th</sup> Press Release
- m. British Columbia Lottery Corporation | 2022/23 Winning with Purpose: Annual Report
- n. Pacific Rim School District | Public Consultation of the Proposed Sale of 3816 Anderson Avenue
- o. Central Vancouver Island Crime Stoppers | Program Information
- p. BC Hydro | ReGreening Grants
- q. Advisory Planning Committee | Minutes of October 19, 2023

## ■ PROCLAMATIONS

### Central Vancouver Island Crime Stoppers

Council proclaimed the month of January 2024 as 'Crime Stoppers Month' in Port Alberni.

### Alberni Valley Chapter Canadian Council of the Blind

Council proclaimed the week of February 4 – 10, 2024 as 'White Cane Week' in Port Alberni.

## ■ NEW BUSINESS

### Personnel Standing Committee

Council directed staff to provide a report outlining the potentials for the Personnel Standing Committee mandate including the advantages and disadvantages of it being either a Council committee or an administrative committee.

### Deputy Mayor and Council Appointments

The 2024 Deputy Mayor appointments, appointments to Committees and Council representatives to public bodies, commissions and select committees were approved, as amended.

### Committee of the Whole | Additional Meeting

Council approved the addition of a Committee of the Whole meeting on September 3, 2024 at 6 pm.

### **Electronic Devices by City Councillors**

Council directed staff to include funds within the Financial Plan to obtain and provide Cell Phones for each member of Port Alberni City Council and further, to review the current policy entitled "Electronic Device Use" and provide recommendations for updating of the policy to correspond with current technologies, delineating the permitted and prohibited uses, and any such further issues of importance, concerning electronic devices issued to City Councillors by the City.

### **BC Council of Forest Industries Annual Convention**

Council authorized two members of Council to attend the BC Council of Forest Industries Annual Convention taking place on April 10 – 12, 2024 in Vancouver, BC. Held on an annual basis, the COFI annual convention brings together industry executives, managers, suppliers, business and professional services with government, community and First Nations leaders to discuss key challenges and opportunities for the forest sector in British Columbia and Canada.

### **Official Community Plan | Engagement Strategy for Policy Development Phase**

Council supported the Engagement Strategy for the policy development phase of the Official Community Plan review and update. For up to date information on the OCP, including opportunities to participate, visit <https://www.letsconnectpa.ca/ocp>

## **■ QUESTION PERIOD**

### **N. Anderson**

Inquired regarding a review timeline for Council procedures amendments and requested the Seniors' Advisory Committee be reinstated.

### **M. Hughes**

Extended an invitation for Council and staff to attend the upcoming panel discussion hosted by Alberni Valley Transition Town Society on January 17<sup>th</sup> at 7 pm at Char's Landing [4815 Argyle St.] regarding the future of Somass Lands, the Official Community Plan review and update and proposed Burde Street developments.

### **J. Leskosek**

Requested clarity on process related to an item of correspondence for information.

## **■ COUNCIL MEETINGS**

The City of Port Alberni is now offering hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ [www.portalberni.ca](http://www.portalberni.ca)
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit [www.portalberni.ca/council](http://www.portalberni.ca/council). You may also contact the Corporate Services department at 250.723.2146 or email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

## **■ MEETINGS AT A GLANCE**

### **Monday, January 15<sup>th</sup>**

6:00 pm | Committee of the Whole  
Council Chambers

### **Wednesday, January 17<sup>th</sup>**

10:00 am | Advisory Traffic Committee Meeting  
Council Chambers

### **Thursday, January 18<sup>th</sup>**

12:00 pm | Advisory Planning Commission  
Council Chambers

### **Monday, January 22<sup>nd</sup>**

2:00 pm | Regular Council  
Council Chambers