



The Heritage Commission acknowledges and recognizes that we work, live and play in the Alberni Valley, which is situated on the unceded territories of čišaaʔath (Tseshaht) and the Hupačasath First Nations.

MAR 05 2026

**Heritage Commission Meeting
February 4th, 2026**

CITY OF PORT ALBERNI

Location: Alberni Valley Museum

Attendees:

ACRD
City Council
Chamber of Commerce
Community Arts Council
Community at Large
Historical Society
Industrial Heritage
Maritime Heritage
McLean Mill
Pacific Rim School District
Staff

Penny Cote
Charles Mealey - Regrets
Jolleen Dick - Regrets
Jane Victoria King
Kelly Johnsen
Vacant
Bruce Holland
Ken Watson
Richard Spencer
Pam Craig
Sheila Perry
Louis Dauphin

Regrets: Hupačasath First Nation
čišaaʔath (Tseshaht) First Nation

- | | |
|--|--|
| <input checked="" type="checkbox"/> Council | <input type="checkbox"/> Economic Development |
| <input checked="" type="checkbox"/> Mayor | <input type="checkbox"/> Engineering/PW |
| <input checked="" type="checkbox"/> CAO | <input checked="" type="checkbox"/> Parks, Rec. & Heritage |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Development Services |
| <input checked="" type="checkbox"/> Corporate Services | <input type="checkbox"/> Community Safety |
| <input checked="" type="checkbox"/> Agenda | <input type="checkbox"/> Other _____ |
- File # 0540-20-AJMHG

Called to Order at 7:08 pm by Chair Pam Craig.

Chair Craig welcomed Louis Dauphin, newly appointed Director of PRC and thanked him for attending the meeting.

1. Moved by Kelly Johnsen that the agenda of the February 4th, 2026, meeting be approved.
2. Approval of the minutes of the January 7th 3rd, 2025, meeting tabled to March 4th meeting.
3. Old Business

Survey Report to Council: Discussion regarding participation resulted in the Heritage Commission requesting the postponement of the Commission's presentation to Council to a COW later in March. Staff will advise the Commission of the date and time once confirmed.

January Engagement Session – PRC Masterplan: An update on the PRC Masterplan was given by the Director of PRC. Discussion around a future Cultural Planning process was held.

4. Correspondence
5. New Business
6. McLean Mill National Historic Site – No discussion
7. Train Station - No discussion



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CITY OF PORT ALBERNI

8. REPORTS

A. Community Arts Council of the Alberni Valley

February Arts Update in the Alberni Valley

What's New?

- An Arts Council Update
- **Family Arts Festival** is Family Day Weekend at the Glenwood
 - Join us for the **Festival Prep. Info Session Feb. 2nd**
 - Sign up as a volunteer
- Get involved with the Arts Council
 - Join the Permanent Art Collection Committee
 - Join our Membership Committee

We are so grateful for your continued support. To share our events, please visit our [Facebook](#) or [Instagram](#)

We are a registered charity: Registration no.:130681893 RR 0001

An Arts Council Update

As you may have read in previous newsletters, we are moving! And as you can imagine, it is quite a bit of work packing, cleaning and transporting our entire operations to a new space.

This means we have a little less capacity right now, so please be patient if you are waiting to hear from us. We will get back to you as soon as possible.

For gift shop artists: Our gift shop is now closed, and those with work in the gift shop, you will be contacted in early February by the Chamber of Commerce to sign up for the new gift shop program. Only those who gave us permission to do so will be contacted. If you have



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not told us whether you will or will not have your work in the new gift shop, we need to hear from you ASAP.

Finally, **we are saying goodbye to both Adrianna and Hatchet**, two amazing staff members who have worked very hard during this transition.

Thank you Hatchet and Adrianna for your amazing work!

We would not have had such a fantastic year without them. Some notable things they accomplished this year:

- Organized years of stale dated artwork in our gift shop, some being here for over 10 years!
- Cleaned and reorganized, keeping the gallery and gift shop fresh and exciting.
- Hung and developed exhibits and worked alongside artists ensuring their work was well represented
- Made cool art, displays, signs, and designs for our festivals
- Hatchet specifically organized, catalogued and wrapped over 100 pieces of artwork stored in our collection.
- Hatchet also worked with the AV Museum curating and hanging the current exhibit, Re:Collection
- Adrianna hosted 18 Watercolour Wednesday classes - which will be surely missed in the community!

I encourage you to send them their well wishes on their future endeavours! All messages can be sent to info@alberniarts.com

With the staff leaving, we will be hiring in the next few weeks. Please keep an eye on our social media for updates.



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B. Pacific Rim School District

Heritage Commission report Feb 4 2026.

The next Public meeting for Pacific Rim Board of Education is Tuesday Feb 24, 2026.

Highlights:

1. Alberni Valley 41st Wrestling Invitational was Jan 30 & 31, 2026. Local Pacific Rim athletes were very successful and very strong competitors. Several hundred Wrestlers from around the province competed in this prestigious event.
2. Pacific Rim Board of Education is prioritizing Student Voice. We are working to gather this important information to assist the board's decision-making. Student feedback and comments are valuable to support planning for the district's path forward in supporting student Mental Wellness.
3. District staff are working on enrollment projections for next year's student numbers. These estimates will give the Ministry the information for the preliminary district operational budget for the 2026/27 school year. The Ministry announces preliminary funding for the next school year in March each year.
4. School Calendar preparations for the next three years are ready and appreciated by families and Staff for planning their spring break activities.
5. The Enhancing Student Learning Report is an indicator of Pacific Rim's student achievement data and will be posted on the district website. This document shows the positive structural changes that are contributing to measurable gains in graduation outcomes. The Ministry of Education and Childcare requires Boards to report on student outcomes and implement systems to support continuous student improvement. The policy reflects a shared commitment to literacy, numeracy, graduation, belonging, and meaningful careers and life pathways for every learner.



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A. McLean Mill



McLean Mill National Historic Site Update

February 2026

Prepared by Richard Spencer

Statistics:	
Attendance <i>(2025 Full Year)</i>	7,386
Nights for Campground:	Closed Sept 1 Reopening May 15
Events Booked	3
Event Tours	0
Event Info Requests	17
Guided Tours	0
Self Guided Tours	0

Important Upcoming Dates:	
Feb 21	Bulldogs Private Event
Feb 28	Birthday Party Rental
March 29	MM 10K Run
April 4	Wedding
April 18/19	Alberni Bowman
May 2	Wedding
May 6	AV Heritage Commission at MM
May 15	MM Reopening for 2026

Programming:

Planning is underway for the 2026 season. The site will reopen on May 15 with the Self-Guided Tour, Private Tours, The Making of the Historic Site Exhibit, the Campground, Gift Shop and snack & beverage service. Online campground bookings will open February 15.

Site Info:

The city and contractors are finishing work on safety upgrades and junk removal within the Historic Zone.

The AVCOC presented to the Port Alberni City Council at the January 19 Committee of the Whole Meeting with a report on the 2025 statistics, the 2026 operating plan and the transition plan as the chamber steps away as the operators of the National Historic Site at the end of 2026.

- G. **Alberni District Historical Society** - no report
- H. **Port Alberni Maritime Heritage Society** – A written report was not submitted; however, Ken Watson provided a verbal update during the meeting.
- I. **West Vancouver Island Industrial Heritage Society** – A written report was not submitted; however, Bruce Holland provided a verbal update during the meeting.



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J. Port Alberni City Council



CITY OF
PORT ALBERNI

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held January 26, 2026. These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

STAFF REPORTS

Quarterly Departmental Reports

Council received Quarterly Reports from the Economic Development, Human Resources, and Corporate Services departments for the period of October 1, 2025 – December 31, 2025.

Council also received the Quarterly Report from the Nuisance Abatement Working Group for the period October 1, 2025 – December 31, 2025.

Approval of Audit Minutes

Council approved the November 25, 2025 Audit Committee meeting minutes.

BYLAWS

Municipal Office Building Purchase Loan Authorization. Bylaw No. 5142, 2026 was introduced and given three readings. The bylaw upon adoption will enable borrowing from the Municipal Finance Authority of BC (MFA BC) to assist with the purchase of the building at 4835 Argyle Street for City office purposes.

"City of Port Alberni 2026-2030 Financial Plan Bylaw No. 5138" was read a third time. Please visit <https://portalberni.ca/budget> to view the financial plan and to find opportunities on how to participate in the process.

CORRESPONDENCE

Council received their correspondence summary which included letters from:

- District of Highlands | Bill M216 – Professional Reliance Act
- Various Ministry Letters | Follow up to the 2025 UBCM Convention Meeting
- AVICC | 2026 AVICC AGM & Convention – 3rd Call for Resolutions
- Ministry of Health | Update on Decriminalization Pilot Program
- Traffic Advisory Committee | October 15, 2025 Meeting Minutes
- Alberni Valley Heritage Commission | December 3, 2025 Meeting Minutes

Council directed Administration to forward information regarding student attendance at the AVICC Convention to eligible schools in Port Alberni.

PROCLAMATIONS

On behalf of the Alberni Valley Chapter Canadian Council of the Blind Council proclaimed the week of February 2 – 7, 2026 as 'White Cane Week' in Port Alberni.

On behalf of the Kinsmen Club of Port Alberni Council proclaimed February 20 – 27, 2026 as 'Kinsmen and Kinette Week' in Port Alberni and authorized flying the Kin Canada flag at City Hall in recognition.

On behalf of Heritage BC Council proclaimed the week of February 16 – 22, 2026 as 'Heritage Week' in Port Alberni.

REPORT FROM IN-CAMERA

- Council released for public consumption direction to authorize \$10,000 from the Reconciliation Fund towards a museum summer [Tsehaht] student employment position, should the grant application to the Canadian Museum Association not be successful.
- Council released for public consumption support for an application to the Agricultural Land Reserve to remove land [5355 Cherry Creek Road] given the application is prepared by Community Futures and approved by the city.
- Council released for public consumption execution of a Contract of Purchase and Sale between the City of Port Alberni and Liberock Holdings Inc for 4835 Argyle Street, Lots 10, 11 and 12, Block 41, District Lot 1, Alberni District, Plan 197B (PIDS: 009-251-243, 009-251-260 and 009-251-308) in the amount of \$3,400,000.

NEW BUSINESS

Community Investment Program | 2026 Recommendations

Council approved the 2026 Community Investment Program Committee recommendations and further directed administration to return with an updated Terms of Reference.



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Temporary Use Permit | 3868 Wood Avenue
Council postponed discussion on Temporary Use Permit No. 24-01 at 3868 Wood Avenue to February 23, 2026 in order to obtain a written legal opinion on the matter.

Temporary Use Permit | 3723 Redford Street
Council did not issue Temporary Use Permit No. 25-02 authorizing 12 Recreational Vehicles to be used as long-term residential dwellings at 3723 Redford Street, and directed the Community Safety and Social Development department to not enforce the Zoning Bylaw at 3723 Redford Street until July 1, 2026 to allow tenants to find alternate accommodation.

Temporary Use Permit | 2907 3rd Avenue
Council did not issue Temporary Use Permit No. 25-04 to operate a fire-retardant chemical lab, an upholstery shop for aircraft interiors, and storage for critical aircraft components at 2907 3rd Avenue.

Release of In-Camera Resolutions | 2025 Annual Disclosure

Council received 'Release of In Camera Resolutions | 2025 Annual Disclosure' dated January 26, 2026, disclosing the business of Council conducted in closed Council meetings.

Council also approved updated Policy 3002-6 "Release of In Camera Resolutions" which incorporated a minor amendment for reporting timelines.

Business Supports Report

Council directed Administration to prepare a report outlining potential city-led program options to support businesses experiencing challenges related to crime and disruption stemming from social disorder, including resources for security enhancements and support for community collaboration initiatives.

Notice of Motion | Cllr. Haggard

Councillor Haggard provided Notice of Motion directing Administration to coordinate Council site visits to supportive housing locations, ensuring Council has the necessary information to inform a lease agreement with BC Housing for the proposed supportive housing project on 2nd Avenue.

COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

MEETINGS AT A GLANCE

Wednesday, February 4th

7:00 pm – Alberni Valley Heritage Commission
Alberni Valley Museum

Monday, February 9th

2:00 pm | Regular Council
Council Chambers

Tuesday, February 17th

6:00 pm | Committee of the Whole
Council Chambers

K. **Alberni Clayoquot Regional District** – no report.

L. **Community at Large** – A written report was not submitted; however, Kelly Johnsen provided a verbal update during the meeting.



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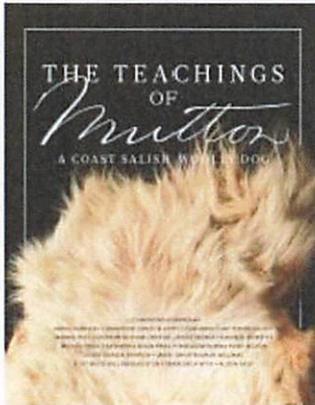
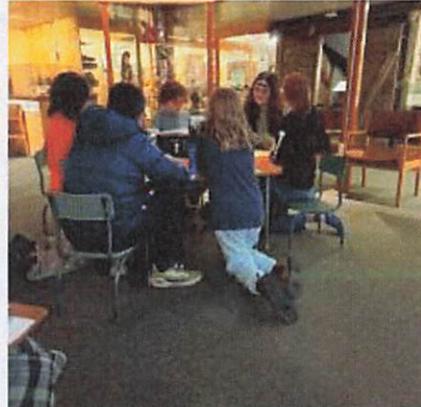
M. Museum

ALBERNI VALLEY MUSEUM REPORT

JANUARY 20, 2026

STATS

- In 2025, the museum saw 19,000 people in our galleries and 26,000 people including our outreach participation.
- So far in January we have had 691 people
- We hosted 13 school programs, 52 adult programs, 66 family programs, and 17 special events



EXHIBITS/ SPECIAL EVENTS

- Re.collection is now open and we are hoping there will be a closing reception.
- January 30 will be youth literacy night at the Multiplex
- January 31 at 1pm, we are hosting The Teachings of Mutton: A Coast Salish Woolly Dog Lecture
- February 14 & 15 are the Family Arts Fest at Glenwood

PROGRAMS

- We have had a request from the Sunshine Club to do a presentation and tour which will hopefully evolve into an ongoing program
- Parksville Probus Club has requested that we present as a guest lecture in June and would like to visit the Maritime Discovery Centre possibly in September.
- We continue to be very busy with school programs and birthday parties
- The current job posting has been released and will close at the end of January
- There has also been a significant increase in requests to host lectures, workshops and AGMs.





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- N. Hupačasath First Nation – NO REPORT
- O. čišaaʔath (Tseshaht) First Nation – NO REPORT

9. Next Meeting

Bruce Holland motioned to adjourn the meeting at 8:15 pm. The next meeting will be March 4th, 7pm (AVM).