
AGENDA – AUDIT COMMITTEE MEETING

Tuesday, November 28, 2023 @ 9:30 am

In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

A. CALL TO ORDER & APPROVAL OF THE AGENDA

1. Council for the City of Port Alberni would like to acknowledge and recognize that we work, live and play in the City of Port Alberni which is situated on the unceded territories of the Tseshah̓t [č̓išaaʔath̓] and Hupačasath First Nations.
2. Late items identified by Committee Members.
3. Late items identified by the Director of Finance.

That the agenda be approved, as circulated.

B. ADOPTION OF MINUTES

1. Minutes from the Audit Committee meeting held on September 12, 2023, as presented.

C. UNFINISHED BUSINESS

D. QUARTERLY ANALYSIS OF MAYOR & COUNCIL TRAVEL + DEVELOPMENT EXPENSES

1. Mayor and Council Travel and Development Expenses | 3rd Quarter [July – Sept. 2023].

E. REPORTS (as of September 30, 2023)

1. General Fund Revenue | Pages 1 - 2
2. General Fund Expenses | Pages 3 - 7
3. Sewer Fund Revenue and Expenses | Page 8
4. Water Fund Revenue and Expenses | Page 9
5. Capital Projects | Pages 10 - 12

F. VENDOR CHEQUE REGISTER REPORT

1. Vendor Cheque Register Report [September 1 – October 31, 2023].

G. INVESTMENTS REPORT

1. Portfolio Review as of September 30, 2023.

H. OTHER COMPETENT BUSINESS

I. QUESTION PERIOD

An opportunity for the public to ask questions of the Committee.

J. ADJOURNMENT

That the meeting adjourn at PM.

MINUTES OF THE AUDIT COMMITTEE
Tuesday, September 12, 2023 @ 9:30 AM
City Hall Council Chambers | 4850 Argyle Street, Port Alberni, BC

PRESENT: Councillor C. Solda, Chair
Councillor T. Patola

ABSENT: Councillor D. Dame

STAFF: A. McGifford, Director of Finance
M. Fox, Chief Administrative Officer
D. Monteith, Director of Corporate Services
T. Feltrin, Recording Secretary

GALLERY: 0

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 9:34 AM.

MOVED AND SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Audit Committee meeting held on June 6, 2023, be adopted.

CARRIED

C. UNFINISHED BUSINESS

D. QUARTERLY ANALYSIS OF MAYOR AND COUNCIL TRAVEL + DEVELOPMENT EXPENSES

The Director of Finance provided an overview of Mayor and Council travel and development expenses up to June 30, 2023.

Members inquired as follows:

- Why do Councillor expenses vary from one another?
Some conferences charge for additional workshops and not all members of Council wish to attend these extra events.
- Are the expense forms reviewed?
Yes, the forms are reviewed by staff.

E. REPORTS

General Fund - Revenue

The Director of Finance provided a summary of the General Revenue Fund as follows:

- Public Works Service Charges are reconciled at year end.
- Line 14434 Residential Solid Waste Collection is trending as little less than expected, will review the expected versus actual.
- Line 14560 Economic Development is higher due to grants over expected.
- Parks and Recreation trending higher than expected, partly due to the Multiplex being open longer in the season with the Bulldogs playoff season.
- Line 16214 Revenue Sharing – Traffic Fines – will review for next meeting.

Members inquired as follows:

- Line 14241 Fire Department Service Charge?
This is the payments received from fire protection agreements the City has with First Nations and outside agencies.
- Line 15320 Rentals are down?
Will report back at next meeting.
- Line 19115 Transfer from RCMP Surplus Reserve
Funding for Community Policing.

General Fund - Expenditures

The Director of Finance provided a summary of the General Fund - Expenditures as follows:

- Line 23121 Engineering Consulting Services – this will be reviewed and brought back to the next meeting.
- Line 24323 Solid Waste Disposal Fees – peaks are seen with organics, higher in the spring and winter.
- Line 26132 Consulting Services – OCP time line will see the expenditure under planned due to timeline changes.
- Line 26701 Alberni Harbour Quay Overhead – we have been shifting the property taxes to the lease.
- Line 26238 Community Serv-Community Engagement – this will be reviewed and brought back to the next meeting.

Members inquired as follows:

- Line 21260 Carbon Offsets
We take money and contribute to carbon reserve to support Clean BC work.
- How is this reported?
We complete a report for LGCAP annually and receive approximately \$150,000.
- Line 21950 Grants In Aid
This is money received from Alberni Valley Community Forest.
- Line 23205 Customer Service Requests-Streets
This will be reviewed and brought back to the next meeting.
- Line 23881 Training Program
This is for training ie. forklift training, water operators etc.
- Line 26235 Economic Development
Some initiatives have fallen through. Grant funding have been 100%.

Sewer Revenue Fund Update

The Director of Finance provided a summary of the Sewer Fund Revenue and Expenses as follows:

- On track for the time of year.

Water Revenue Fund Update

The Director of Finance provided a summary of the Sewer Fund Revenue and Expenses as follows:

- We are on trending lower on water usage, even though summer months.

Capital All Funds Update

The Director of Finance provided a summary of the Capital Projects as follows:

- Account 485666 Server Upgrade/Refresh – ERRF Cycle – wrong amount entered, will make an adjustment for next meeting.
- Account 485567 Redford & 10th Avenue Intersection – associated w/signal repairs. An overage will be assigned.

Members inquired as follows:

- A lot of projects are still pending and the rainy season is coming.
This listing is only for the 2nd quarter. Some of the projects are now completed.
- Will a report be forthcoming to Council for the roundabout for 10th Avenue?
Yes, for a project of this nature, it would be brought before Council.

F. VENDOR CHEQUE REGISTER REPORT

The Director of Finance provided an overview of the vendor cheque register report from May 1, 2023 – August 31, 2023.

- Payment to Alberni Valley Bulldogs
They receive 15% of concession revenue
- Payment to Berks Intertruck
Related to parts and mechanical repairs
- Tej Basra
Tax sale payment
- City of Victoria
Administration of Social Procurement – Membership Fees
- Coffee Fund
Staff have money debited from their paycheques and a cheque is written to the Coffee Fund for payment
- Dave Cusson
Expenses related to Community Policing
- Footprints Security
Security for Somass Mill and patrols around the Public Works Yard
- Lifesaving Society
Director of Finance will look into this item
- M2 Green Mechanical
Director of Finance will look into this item
- Panago Pizza
Parks and Recreation program and birthday party bookings
- Staff Fund
Much like the Coffee Fund, staff have money debited from their paycheques and a cheque is written to the Staff Fund for payment

G. INVESTMENTS REPORT

The Director of Finance provided a verbal overview of the City's investment portfolio as of June 30, 2023.

H. OTHER COMPETENT BUSINESS

I. QUESTION PERIOD

J. ADJOURNMENT

MOVED AND SECONDED THAT the meeting be adjourned at 10:43 am.

CARRIED

CERTIFIED CORRECT

Councillor Cindy Solda, Chair

2023 Council Travel and Development

Date	Event	Location	Mayor	Councillor	Councillor	Councillor	Councillor	Councillor	Councillor	Total
			Minions	Dame	Haggard	Douglas	Mealey	Solda	Patola	
Monday, January 9, 2023	Meetings - Council	Port Alberni	11.01	11.01	11.01	11.01	11.01	11.01	11.00	77.06
Tuesday, January 17, 2023	Strategic Planning facilitated session	Port Alberni	302.50	302.50	302.50	302.50	302.50	302.50	302.50	2,117.50
Wednesday, January 18, 2023	Strategic Planning facilitated session - meals and rental	Port Alberni	116.84	116.84	116.84	116.84	116.84	116.85	116.85	817.90
Wednesday, January 18, 2023	Truck Loggers Convention - Travel	Vancouver	748.75	-	797.50	-	-	-	-	1,546.25
Monday, January 23, 2023	Meetings - Council	Port Alberni	18.00	18.00	18.00	18.00	18.00	18.00	18.00	126.00
Wednesday, January 25, 2023	Strategic Planning facilitated session	Port Alberni	275.12	275.13	275.13	275.13	275.14	275.14	275.14	1,925.93
Monday, February 13, 2023	Council Meetings - lunch	Port Alberni	19.46	19.46	19.46	19.46	19.46	-	19.47	116.77
Wednesday, February 15, 2023	LGLA - Elected Officials Seminar - travel	Nanaimo	353.76	310.80	461.80	491.75	-	-	-	1,618.11
Tuesday, February 28, 2023	Westjet Flight Cancelled - Credit on Account					270.03				
Thursday, March 16, 2023	UBCM Housing Conference	Vancouver	-	-	-	1,420.06	-	-	-	1,420.06
Monday, March 20, 2023	Meetings - Council	Port Alberni	25.14	25.14	25.14	25.14	-	25.14	25.14	150.84
Saturday, March 25, 2023	Council Training session - meals	Port Alberni	35.87	35.86	35.86	35.86	-	35.87	35.87	215.19
Tuesday, April 11, 2023	Facilitated Council session	Port Alberni	271.39	271.39	271.39	271.39	271.39	271.39	271.39	1,899.73
Sunday, April 16, 2023	AVICC - conference and travel	Nanaimo	856.68	785.78	652.72	895.61	-	472.50	580.72	3,299.01
Wednesday, April 19, 2023	Economic Development Summit	Penticton	-	-	-	-	-	1,287.99	1,610.84	2,898.83
Thursday, April 20, 2023	FCM - Conference and Flight (May 25 to 28)	Toronto	2,394.10	-	-	-	-	-	2,817.59	5,211.69
Wednesday, May 10, 2023	Facilitated Council session	Port Alberni	93.66	93.66	93.66	93.66	93.67	93.66	93.67	655.64
Tuesday, May 30, 2023	Hotel + Travel for FCM Conference	Toronto	1,866.03							1,866.03
Wednesday, May 31, 2023	Lunch with Tseshaht Chief and CAO	Port Alberni	21.40	-	-	-	-	-	-	21.40
Friday, June 2, 2023	AV Chamber AGM	Port Alberni			26.75					26.75
Monday, June 26, 2023	Council Meetings - lunch	Port Alberni	20.36	20.35	20.35	20.35	20.35	20.35	20.35	142.46
Wednesday, July 12, 2023	Eventbrite - 10th Annual Breakfast				62.00				93.00	155.00
Friday, July 21, 2023	Truck Loggers Association - membership fee	Port Alberni	385.00							385.00
Thursday, August 3, 2023	UBCM Registration + Flight + Hotel + Travel	Vancouver	3,961.15	3,251.61	3,523.29	1,045.00		3,973.42	3,550.65	19,305.12
Tuesday, August 15, 2023	VI Economic Summit	Nanaimo			561.67			561.67	561.67	1,685.01
Total - 1st Quarter (January - March 2023)			\$ 1,906.45	\$ 1,114.74	\$ 2,063.24	\$ 2,985.78	\$ 742.95	\$ 784.51	\$ 803.97	\$ 10,401.64
Total - 2nd Quarter (April - June 2023)			\$ 5,523.62	\$ 1,171.18	\$ 1,064.87	\$ 1,281.01	\$ 385.41	\$ 1,200.89	\$ 5,394.56	\$ 16,021.54
Total - 3rd Quarter (July - September 2023)			\$ 4,346.15	\$ 3,251.61	\$ 4,146.96	\$ 1,045.00	\$ -	\$ 4,535.09	\$ 4,205.32	\$ 21,530.13
Total - 4th Quarter (October - December 2023)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS - YTD 2023			\$ 11,776.22	\$ 5,537.53	\$ 7,275.07	\$ 5,311.79	\$ 1,128.36	\$ 6,520.49	\$ 10,403.85	\$ 47,953.31
		FCM	\$ 5,211.69					Budget		\$ 71,100.00
		AVICC	\$ 3,299.01					Balance		\$ 23,146.69
		UBCM	\$ 19,305.12							
PRIOR YEAR:										
Total - 1st Quarter (January - March 2022)			\$ 3,240.28	\$ 736.53	\$ 1,938.99	\$ 1,196.83	\$ 661.53	\$ 246.63	\$ 236.52	\$ 8,257.31
Total - 2nd Quarter (April - June 2022)			\$ 3,594.38	\$ 305.64	\$ 39.65	\$ 545.95	\$ 1,060.39	\$ 39.65	\$ 39.65	\$ 5,625.31
Total - 3rd Quarter (July - September 2022)			\$ 2,511.50	\$ 2,663.71	\$ 2,826.95	\$ 1,923.00	\$ 1,995.36	\$ 2,757.88	\$ 2,568.14	\$ 17,246.54
Total - 4th Quarter (October - December 2022)			\$ 594.77	\$ 550.21	\$ 516.60	\$ 550.21	\$ 44.10	\$ 516.60	\$ 550.21	\$ 3,322.70
TOTALS - YTD 2022			\$ 9,940.93	\$ 4,256.09	\$ 5,322.19	\$ 4,215.99	\$ 3,761.38	\$ 3,560.76	\$ 3,394.52	\$ 34,451.86



CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2023-2027 FINANCIAL PLAN
 Audit Committee - 3rd Quarter 2023

	Budget 2023	YTD 2023	Variance \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
REAL PROPERTY TAXES				
11111 General Purposes - Taxes	27,547,134	27,529,920	(17,214)	-0.06%
11112 Debt Purposes - Taxes	211,671	211,521	(150)	-0.07%
TAX LEVY	27,758,805	27,741,441	(17,364)	-0.06%
11211 Special Area Levy	18,000	18,000	0	0.00%
SPECIAL ASSESSMENTS	18,000	18,000	0	0.00%
11910 Utility Tax 1%	786,028	852,834	66,806	8.50%
TAXES	28,562,833	28,612,275	49,442	0.17%
FEDERAL GOVERNMENT				
12110 Federal Building Grant	520	572	52	10.00%
12210 CBC Grant	3,500	6,065	2,565	73.29%
PROVINCIAL GOVERNMENT				
12310 Provincial Government Grant	54,000	-	(54,000)	-100.00%
12410 BC Hydro	106,000	120,040	14,040	13.25%
12411 Public Housing Grant (in lieu of taxes)	65,000	74,597	9,597	14.76%
			-	
OTHER ENTITIES				
12910 University of Victoria	225	-	(225)	-100.00%
GRANTS IN LIEU OF TAXES	229,245	201,274	(27,971)	-12.20%
SERVICES PROVIDED TO GOVERNMENT				
13121 PRISONER EXPENSE RECOVERY	50,000	46,181	(3,819)	-7.64%
SALES OF SERVICES				
14120 ADMINISTRATION SERVICE CHARGE	25,500	(113,486)	(138,986)	-545.04%
14221 Law Enforcement Service Charge	191,500	115,251	(76,249)	-39.82%
14241 Fire Department Service Charge	198,490	18,400	(180,090)	-90.73%
PROTECTIVE SERVICES	389,990	133,651	(256,339)	-65.73%
14310 Public Works Service Charge	77,800	9,885	(67,915)	-87.29%
14400 Public Transit Revenue	288,349	196,179	(92,170)	-31.96%
TRANSPORTATION SERVICES	366,149	206,064	(160,085)	-43.72%
14433 Commercial Solid Waste Collection	-	12,510	12,510	
14434 Residential Solid Waste Collection	1,409,780	905,913	(503,867)	-35.74%
14434 Recycle BC Collection Incentive	293,183	195,696	(97,487)	-33.25%
CURBSIDE WASTE COLLECTION	1,702,963	1,114,119	(588,844)	-34.58%
14516 PUBLIC HEALTH-CEMETERIES	86,000	49,731	(36,269)	-42.17%
14550 PLANNING ADMINISTRATION	66,712	21,845	(44,867)	-67.25%
14560 ECONOMIC DEVELOPMENT	8,500	252,989	244,489	2876.34%
14600 Marine Commercial Building	63,000	48,713	(14,287)	-22.68%
14601 Port Building	27,560	20,231	(7,329)	-26.59%
14602 Market Square	30,600	17,857	(12,743)	-41.64%
14690 A. H. Q. Miscellaneous Revenue	500	-	(500)	-100.00%
ALBERNI HARBOUR QUAY	121,660	86,801	(34,859)	-28.65%
RECREATION SERVICES				
RECREATION FACILITIES				
14710 Gyro Youth Centre	6,000	5,483	(517)	-8.62%
14712 Echo '67 Centre	200,520	151,929	(48,591)	-24.23%
14714 Glenwood Centre	27,950	35,145	7,195	25.74%
14716 Echo Aquatic Centre	39,000	13,748	(25,252)	-64.75%
14718 AV Multiplex	499,000	566,111	67,111	13.45%
14720 Stadium & Athletic Fields	18,000	11,799	(6,201)	-34.45%
RECREATION PROGRAMS				
SPORT PROGRAMS				
14730 Glenwood Centre	1,500	1,587	87	5.81%
14732 Echo Aquatic Centre	182,000	163,049	(18,951)	-10.41%
14734 AV Multiplex	38,500	20,940	(17,560)	-45.61%
LEISURE PROGRAMS				
14738 Children's Programs	229,500	243,773	14,273	6.22%
14740 Youth Programs & Services	10,000	5,371	(4,629)	-46.29%
14742 Adult Programs	68,400	60,778	(7,622)	-11.14%
14750 Special Events	1,000	-	(1,000)	-100.00%
COMMUNITY SERVICES				
14760 Community Services Misc. Revenue	5,500	17,557	12,057	219.23%
14770 Contributions & Grants	140,447	98,999	(41,448)	-29.51%
RECREATION SERVICES	1,467,317	1,396,270	(71,047)	-4.84%



CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2023-2027 FINANCIAL PLAN
Audit Committee - 3rd Quarter 2023

	Budget 2023	YTD 2023	Variance \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
CULTURAL SERVICES				
MUSEUM SERVICES				
14810 Museum-Sales & Service	35,800	35,004	(796)	-2.22%
14820 Museum-Federal Grants	3,400	-	(3,400)	-100.00%
14830 Museum-Provincial Grants	68,000	106,361	38,361	56.41%
CULTURAL SERVICES	107,200	141,365	34,165	31.87%
SALES OF SERVICES	4,341,991	3,289,348	(1,052,643)	-24.24%
OTHER REVENUE OWN SOURCES				
15110 Business License Fees	170,000	191,084	21,084	12.40%
15160 Dog License Fees	13,500	10,909	(2,591)	-19.19%
15170 Building & Plumbing Permit Fees	400,000	63,529	(336,471)	-84.12%
15181 Other Const/Demolition Permit Fees	500	640	140	28.00%
15190 Vacant Bldg. Registration Permit Fees	1,000	-	(1,000)	-100.00%
LICENCES & PERMITS	585,000	266,161	(318,839)	-54.50%
15210 FINES & PARKING TICKETS	17,000	7,649	(9,352)	-55.01%
15320 RENTALS	186,090	126,087	(60,003)	-32.24%
15510 Interest On Investments	300,000	159,274	(140,726)	-46.91%
15590 Other Interest	146,000	328,933	182,933	125.30%
RETURN ON INVESTMENTS	446,000	488,206	42,206	9.46%
15611 Current Tax Penalties	190,000	143,746	(46,254)	-24.34%
15621 Arrears & Delinquent Tax Interest	53,600	49,751	(3,849)	-7.18%
15625 Residential Garbage Penalties	20,000	8,901	(11,099)	-55.49%
PENALTIES & INTEREST	263,600	202,399	(61,201)	-23.22%
15930 Miscellaneous Revenue	230,500	232,207	1,707	0.74%
15940 Miscellaneous Revenue-IT Services	33,000	25,116	(7,884)	-23.89%
MISCELLANEOUS REVENUE	263,500	257,323	(6,177)	-2.34%
OTHER REVENUE OWN SOURCES	1,761,190	1,347,824	(413,366)	-23.47%
UNCONDITIONAL TRANSFERS OTHER GOV'T				
PROVINCIAL GOVERNMENT				
16212 Small Community Protection Grant	255,000	-	(255,000)	-100.00%
16214 Revenue Sharing - Traffic Fines	345,000	554,000	209,000	60.58%
16215 Community Gaming Revenue	520,000	247,790	(272,210)	-52.35%
UNCOND TFRS OTHER GOV'T	1,120,000	801,790	(318,210)	-28.41%
CONDITIONAL TRANSFERS OTHER				
18120 Grants/Contributions UBCM/FCM	-	-	-	-
18121 Grants/Contributions Other	70,000	2,199,422	2,129,422	3042.03%
CONDITIONAL TRANSFERS - OTHER	70,000	2,199,422	2,129,422	3042.03%
OTHER TRANSFERS & COLLECTIONS				
19110 Cemetery Trust Fund	2,000	-	(2,000)	-100.00%
19114 Operating Funds From Prior Years	532,253	-	(532,253)	-100.00%
19115 Transfer from RCMP Surplus Reserve	204,490	-	(204,490)	-100.00%
TRANSFERS FROM OWN RESERVES	738,743	-	(738,743)	-100.00%
COLLECTIONS FOR OTHER GOV'T				
19811 Non-Residential School Tax	1,783,987	1,853,150	69,163	3.88%
19812 Residential School Tax	4,467,708	5,092,093	624,385	13.98%
COLLECTIONS FOR OTHER GOV'T	6,251,695	6,945,243	693,548	11.09%
REGIONAL GOVERNMENT				
19820 Alberni-Clayoquot Regional Hosp Dist.	682,652	682,211	(441)	-0.06%
19821 Alberni-Clayoquot Regional District	1,770,580	1,769,447	(1,133)	-0.06%
REGIONAL GOVERNMENT	2,453,232	2,451,658	(1,574)	-0.06%
JOINT BOARDS AND COMMISSIONS				
19830 Municipal Finance Authority	700	1,049	349	49.86%
19831 BC Assessment	190,000	215,884	25,884	13.62%
JOINT BOARDS AND COMMISSIONS	190,700	216,933	26,233	13.76%
OTHER TRANSFERS, COLLECTIONS	8,895,627	9,613,835	718,208	8.07%
GENERAL FUND REVENUE	45,769,629	46,111,948	342,319	0.75%



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

Audit Committee - 3rd Quarter 2023

	Budget 2023 (unaudited)	YTD 2023 (unaudited)	Variance \$ (unaudited)	Variance % (unaudited)
GENERAL GOVERNMENT SERVICE				
LEGISLATIVE				
21110 Mayor	72,070	52,423	(19,647)	-27.26%
21130 Council	193,052	140,129	(52,923)	-27.41%
21190 Receptions and Other Services	34,260	26,403	(7,857)	-22.93%
LEGISLATIVE	299,382	218,955	(80,427)	-26.86%
GENERAL ADMINISTRATION				
ADMINISTRATIVE				
21211 Chief Administrative Officer	235,020	177,035	(57,985)	-24.67%
21212 Corporate Services	678,929	513,761	(165,168)	-24.33%
21215 Legal Services	25,000	12,687	(12,313)	-49.25%
21216 Bylaw Enforcement	449,373	356,925	(92,448)	-20.57%
22140 Parking Enforcement	-	-	-	
21217 Bylaw Enforcement Vehicles	20,769	10,068	(10,701)	-51.52%
21218 Public Safety Building	48,000	22,970	(25,030)	-52.15%
FINANCIAL MANAGEMENT				
21221 Financial Management Administration	999,412	697,534	(301,878)	-30.21%
21225 External Audit	32,000	23,500	(8,500)	-26.56%
21226 Purchasing Administration	147,350	101,679	(45,671)	-31.00%
21229 Other Financial Management	66,812	54,284	(12,528)	-18.75%
COMMON SERVICES				
21222 Administration Vehicle	12,271	7,604	(4,667)	-38.04%
21252 City Hall	119,776	108,995	(10,781)	-9.00%
21253 Other City Buildings	2,100	768	(1,332)	-63.42%
21259 Other Common Services	503,140	340,163	(162,977)	-32.39%
21260 Carbon Offsets	45,000	-	(45,000)	-100.00%
INFORMATION SERVICES				
21261 Information Services	854,216	559,211	(295,005)	-34.54%
OTHER ADMINISTRATIVE SERVICES				
21282 Appraisals	-	-	-	
21283 Personnel (Human Resources)	385,823	242,632	(143,191)	-37.11%
21285 Employee Wellness (EFAP)	16,599	10,567	(6,032)	-36.34%
RECOVERIES				
21290 Administration Services Recovered	(503,000)	(395,253)	107,747	-21.42%
GENERAL ADMINISTRATION	4,138,590	2,845,131	(1,293,459)	-31.25%
21911 Election Expense	-	2,333	2,333	
21920 Training and Development	150,427	117,803	(32,624)	-21.69%
21925 Council Travel and Development	71,100	47,953	(23,147)	-32.56%
21930 Insurance	392,878	371,126	(21,752)	-5.54%
21931 Damage Claims	21,000	4,986	(16,014)	-76.26%
21950 Grants In Aid	11,000	-	(11,000)	-100.00%
OTHER GENERAL GOV'T SERVICES	646,405	544,200	(102,205)	-15.81%
GENERAL GOVERNMENT SERVICE	5,084,377	3,608,286	(1,476,091)	-29.03%
PROTECTIVE SERVICES				
22121 Police Services Contract	6,730,009	5,062,692	(1,667,317)	-24.77%
22122 Police Services Administration	1,184,096	922,387	(261,709)	-22.10%
22123 Police Services Consulting	33,000	-	(33,000)	-100.00%
22130 Community Policing	154,490	108,231	(46,259)	-29.94%
22160 Police Building Maintenance	195,886	139,085	(56,801)	-29.00%
22180 Detention & Custody of Prisoners	525,933	423,121	(102,812)	-19.55%
POLICE PROTECTION	8,823,414	6,655,516	(2,167,898)	-24.57%
22411 Fire Protection Administration	399,819	310,823	(88,996)	-22.26%
22421 Fire Crew	3,397,501	2,642,121	(755,380)	-22.23%



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

Audit Committee - 3rd Quarter 2023

	Budget 2023	YTD 2023	Variance \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
22422 Personnel Expense	52,597	50,290	(2,307)	-4.39%
22431 Communication System	8,560	16,604	8,044	93.98%
22440 Fire Investigation	2,000	-	(2,000)	-100.00%
22441 Fire Prevention	172,095	125,348	(46,747)	-27.16%
22471 Fire Building Maintenance	90,182	51,811	(38,371)	-42.55%
22480 Vehicle Repair & Maintenance	203,066	161,144	(41,922)	-20.64%
22481 Sundry Equipment Repair & Mtce	27,269	15,437	(11,832)	-43.39%
22482 Fire Fighting Tools/Supplies Purchases	41,209	29,667	(11,542)	-28.01%
FIRE PROTECTION	4,394,298	3,403,245	(991,053)	-22.55%
22510 Emergency Program (Tsunami Warning)	585	416	(169)	-28.87%
22921 Building & Plumbing Inspection	308,321	173,974	(134,347)	-43.57%
22926 Building Inspector Vehicle	10,892	2,135	(8,757)	-80.40%
22931 Animal Control Services Contract	149,328	98,523	(50,805)	-34.02%
OTHER PROTECTION	468,541	274,632	(193,909)	-41.39%
PROTECTIVE SERVICES	13,686,838	10,333,809	(3,353,029)	-24.50%
TRANSPORTATION SERVICE				
COMMON SERVICES				
23110 Engineering Administration	971,113	520,738	(450,375)	-46.38%
23121 Engineering Consulting Services	50,000	136,424	86,424	172.85%
PUBLIC WORKS ADMINISTRATION				
23129 Clerical & Reception-Operation	132,007	122,347	(9,661)	-7.32%
23130 Supervision Operations	455,616	372,779	(82,837)	-18.18%
23134 Small Tools/Equipment/Supplies	43,212	46,375	3,163	7.32%
23136 Works Yard Maintenance	122,607	62,780	(59,827)	-48.80%
23137 Main Building Maintenance	148,894	127,090	(21,804)	-14.64%
23138 Shop Overhead	102,897	43,519	(59,378)	-57.71%
23160 General Equipment Maintenance	731,816	575,085	(156,731)	-21.42%
23161 Vehicle Maintenance & Replacement	33,113	23,934	(9,179)	-27.72%
23162 Supv Vehicle Mtce & Replacement	36,471	17,199	(19,272)	-52.84%
COMMON SERVICES	2,827,746	2,048,269	(779,477)	-27.57%
ROAD TRANSPORTATION				
ROADS AND STREETS				
23205 Customer Service Requests-Streets	28,816	65,110	36,294	125.95%
23210 Small Tools/Supplies-Streets	2,286	-	(2,286)	-100.00%
23220 Streets Inspections	42,775	35,432	(7,343)	-17.17%
23231 Roadway Surfaces Maintenance	569,800	308,125	(261,675)	-45.92%
23233 Road Allowance Maintenance	343,249	333,747	(9,502)	-2.77%
23234 New Driveway Crossings	14,475	-	(14,475)	-100.00%
23236 Street Sweeping	198,933	118,776	(80,157)	-40.29%
23237 Snow & Ice Removal	205,347	163,139	(42,208)	-20.55%
BRIDGES AND RETAINING WALLS				
23241 Bridges & Engineered Structures	27,938	2,953	(24,985)	-89.43%
STREET LIGHTING				
23250 Overhead & Decorative Lighting	384,024	301,781	(82,243)	-21.42%
23261 Signs & Traffic Marking	256,656	145,840	(110,816)	-43.18%
23264 Traffic & Railroad Signals	24,831	28,292	3,461	13.94%
PARKING				
23272 Off-Street Parking	18,000	12,050	(5,950)	-33.06%
OTHER				
23291 Gravel	116,676	110,531	(6,145)	-5.27%
ROADS & STREETS	2,233,806	1,625,776	(608,030)	-27.22%



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

Audit Committee - 3rd Quarter 2023

**STORM DRAINAGE
OPEN DRAINAGE**

23311 Ditch, Creek & Dyke Maintenance	89,294	85,995	(3,299)	-3.69%
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STORM SEWERS

23331 Storm Sewer Maintenance	109,757	120,097	10,340	9.42%
23333 Storm Sewer Lift Station	78,720	11,970	(66,750)	-84.79%
23335 Storm Sewer Connections	144,237	71,200	(73,037)	-50.64%

STORM DRAINAGE	422,008	289,261	(132,747)	-31.46%
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OTHER COMMON SERVICES

23881 Training Program	69,458	109,358	39,900	57.44%
23882 Safety	22,010	36,685	14,675	66.67%
23884 Special Streets Work Orders	2,950	5,679	2,729	92.50%

OTHER COMMON SERVICES	94,418	151,721	57,303	60.69%
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OTHER

23510 PUBLIC TRANSIT	1,077,555	529,446	(548,109)	-50.87%
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RECOVERIES

23951 General Overhead Recovery	(893,000)	-	893,000	-100.00%
23952 Main Building Expense Recovery	(24,000)	(18,000)	6,000	-25.00%
23953 Shop Overhead Recovery	(107,800)	-	107,800	-100.00%
23958 Equipment Charges Recovery	(587,800)	(297,212)	290,588	-49.44%
23959 Gravel Cost Recovery	(112,000)	(51,871)	60,129	-53.69%

RECOVERIES	(1,724,600)	(367,084)	1,357,516	-78.71%
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TRANSPORTATION SERVICE	4,930,933	4,277,390	(653,543)	-13.25%
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ENVIRONMENTAL HEALTH SERVICES

SOLID WASTE COLLECTION

24320 Residential Waste Collection	762,527	448,360	(314,167)	-41.20%
24322 Solid Waste Containers Purchase & Mtce	15,500	30,343	14,843	95.76%
24323 Solid Waste Disposal Fees	525,000	427,580	(97,420)	-18.56%
24324 City Facility Solid Waste Collection	12,240	947	(11,293)	-92.26%

ENVIRONMENTAL HEALTH	1,315,267	907,230	(408,037)	-31.02%
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PUBLIC HEALTH

25161 Cemetery Maintenance	14,855	6,715	(8,140)	-54.80%
25162 Interments	74,049	24,275	(49,774)	-67.22%
25163 Memorial Marker Installation	19,762	16,434	(3,328)	-16.84%

CEMETERIES	108,666	47,424	(61,242)	-56.36%
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PUBLIC HEALTH	108,666	47,424	(61,242)	-56.36%
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DEVELOPMENT SERVICES

26129 Planning Administration	815,352	552,596	(262,756)	-32.23%
26132 Consulting Services - OCP	428,000	115,246	(312,754)	-73.07%

RESEARCH AND PLANNING	1,243,352	667,842	(575,510)	-46.29%
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26234 Business Development	86,000	3,822	(82,178)	-95.56%
26235 Economic Development	350,179	202,587	(147,592)	-42.15%
26237 Community Serv-Community Inv Program	33,200	32,856	(344)	-1.04%
26238 Community Serv-Community Engagement	500	6,497	5,997	1199.44%

COMMUNITY DEVELOPMENT	469,879	245,763	(224,116)	-47.70%
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26701 Alberni Harbour Quay Overhead	18,727	16,696	(2,031)	-10.85%
26770 Harbour Quay - Buildings Maintenance	138,328	108,647	(29,681)	-21.46%

ALBERNI HARBOUR QUAY	157,055	125,343	(31,712)	-20.19%
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OTHER ENVIRONMENTAL DEVELOPMENT

26911 Chamber of Commerce Visitor Centre	100,000	42,844	(57,156)	-57.16%
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OTHER	100,000	42,844	(57,156)	-57.16%
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**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

Audit Committee - 3rd Quarter 2023

	Budget 2023	YTD 2023	Variance \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
ENVIRONMENTAL DEVELOPMENT	1,970,286	1,081,792	(888,494)	-45.09%
PARKS, RECREATION & HERITAGE				
RECREATION FACILITIES				
ADMINISTRATION				
27110 Parks, Recreation & Heritage Mgmt Serv	585,207	460,573	(124,634)	-21.30%
COMMUNITY CENTRES AND HALLS				
27120 Gyro Youth Centre Maintenance	52,753	49,140	(3,613)	-6.85%
27126 Glenwood Skate Shop	1,590	605	(985)	-61.95%
27128 Glenwood Centre Maintenance	82,594	44,677	(37,917)	-45.91%
27129 Bob Dailey Stadium	10,233	5,597	(4,636)	-45.30%
27130 Echo Activity Centre Maintenance	290,631	254,944	(35,687)	-12.28%
27134 Echo Aquatic Maintenance	497,259	410,285	(86,974)	-17.49%
27140 AV Multiplex Concessions	190,306	207,998	17,692	9.30%
27142 AV Multiplex Skate Shop	12,806	12,335	(471)	-3.68%
27144 AV Multiplex Maintenance	969,610	777,438	(192,172)	-19.82%
27146 Parks Building & Fieldhouses	130,665	127,355	(3,310)	-2.53%
27148 Echo Park Complex	71,453	34,901	(36,552)	-51.16%
RECREATION PROGRAMS				
SPORT PROGRAMS				
27156 Glenwood Centre Programs	49,393	55,716	6,323	12.80%
27160 Echo Aquatic Programs	729,724	576,262	(153,462)	-21.03%
27163 AV Multiplex Programs	240,857	175,826	(65,031)	-27.00%
LEISURE PROGRAMS				
27166 Leisure Service Programs	274,136	180,475	(93,661)	-34.17%
27170 Youth Services and Programs	16,000	6,662	(9,338)	-58.36%
27173 Children's Programs	266,676	317,850	51,174	19.19%
27180 Adult Programs	54,316	61,209	6,893	12.69%
SPECIAL EVENTS				
27190 Special Events	13,250	9,216	(4,034)	-30.44%
27198 Vehicle Maintenance & Repair	13,936	8,462	(5,474)	-39.28%
RECREATION FACILITIES & PROGRAMS	4,553,395	3,777,526	(775,869)	-17.04%
PARKS AND PLAYGROUNDS				
27210 Parks & Facility Management Services	219,765	177,915	(41,850)	-19.04%
27215 Parks Maintenance	1,097,103	785,169	(311,934)	-28.43%
27220 Horticultural Services	357,036	327,667	(29,369)	-8.23%
27225 Vehicles & Equipment Mtce & Repair	218,746	131,779	(86,967)	-39.76%
27230 Parks Upgrading	53,095	9,961	(43,134)	-81.24%
27499 Equipment Recovery	(73,000)	(51,820)	21,180	-29.01%
PARKS & PLAYGROUNDS	1,872,745	1,380,671	(492,074)	-26.28%
CULTURAL SERVICES				
27510 Museum Services	228,588	212,045	(16,544)	-7.24%
27515 Museum Programs-Curatorial	76,500	112,555	36,055	47.13%
27516 Museum Programs-Permanent Exhibits	3,060	533	(2,527)	-82.57%
27517 Museum Programs-Temporary Exhibits	28,200	6,218	(21,982)	-77.95%
27530 Industrial Collections	39,125	29,613	(9,512)	-24.31%
27550 Museum Maintenance	92,886	37,326	(55,560)	-59.82%
27600 Vancouver Island Regional Library	913,661	685,246	(228,415)	-25.00%
27700 McLean Mill Operator Agreement	140,000	140,003	3	0.00%
27710 McLean Mill City operations	76,079	25,630	(50,449)	-66.31%
CULTURAL SERVICES	1,598,099	1,249,168	(348,931)	-21.83%
RECREATION & CULTURAL	8,024,239	6,407,366	(1,616,873)	-20.15%
TOTAL OPERATIONS EXPENSES	35,120,606	26,663,297	(8,457,309)	-24.08%
INTEREST & DEBT SERVICING				



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

Audit Committee - 3rd Quarter 2023

	Budget 2023	YTD 2023	Variance \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
28115 Interest on Prepaid Taxes	9,000	52,846	43,846	487.18%
28121 Interest Payments on Debentures	83,777	41,889	(41,888)	-50.00%
28131 Principal Payments on Debentures	120,468	113,291	(7,177)	-5.96%
28193 Banking Service Charges	8,100	5,498	(2,602)	-32.12%
FINANCING & BANK FEES	221,345	213,524	(7,821)	-3.53%
TOTAL OPERATIONS AND DEBT SERVICING	35,341,951	26,876,821	(8,465,130)	-23.95%
TRANSFERS TO RESERVES				
28910 Debt Reserve Fund Transfer	15,000	-	(15,000)	-100.00%
28222 Transfer to Equipment Replacement	34,000	-	(34,000)	-100.00%
28230 Transfer to Capital Works Reserve	70,000	-	(70,000)	-100.00%
RESERVE TRANSFERS	119,000	-	(119,000)	-100.00%
TRANSFERS TO GENERAL CAPITAL RES.				
28220 Projects TBD Council Direction				
Administration	500,000	-	(500,000)	-100.00%
Fire Department	-	-	-	
Transportation Services	-	-	-	
Paving and Road Construction	-	-	-	
Traffic Upgrades	-	-	-	
Storm Drains	-	-	-	
Other Public Works Projects	-	-	-	
Parks	76,500	-	(76,500)	-100.00%
Cultural Services	30,000	-	(30,000)	-100.00%
Parks, Recreation and Heritage	335,000	-	(335,000)	-100.00%
TOTAL GENERAL CAPITAL TRANSFERS	941,500	-	(941,500)	-100.00%
OTHER SERVICES				
OTHER BUDGET CONSIDERATIONS				
29911 Contingency Funds	100,000	-	(100,000)	-100.00%
OTHER BUDGET CONSIDERATIONS	100,000	-	(100,000)	-100.00%
TOTAL OPERATIONS, DEBT SERVICING, RESERVE AND CAPITAL TRANSFERS, CONTINGENCY	36,502,451	26,876,821	(9,625,630)	-26.37%
TRANSFERS TO RESERVE ALLOWANCES				
28211 Transfers to Reserve Allowances	371,551	-	(371,551)	-100.00%
TAXES COLLECTED FOR OTHERS				
REGIONAL DISTRICT				
28410 Alberni-Clayoquot Regional District	1,770,580	1,770,580	-	0.00%
SCHOOL DISTRICTS				
28811 Non-Residential School Tax	1,783,987	1,865,522	81,535	4.57%
28812 Residential School Tax	4,467,708	4,567,311	99,603	2.23%
REGIONAL GOVERNMENTS				
28820 Alberni-Clayoquot Regional Hosp District	682,652	682,652	-	0.00%
JOINT BOARDS AND COMMISSIONS				
28830 Municipal Finance Authority	700	1,049	349	49.86%
28831 BC Assessment	190,000	214,261	24,261	12.77%
TAXES COLLECTED FOR OTHERS	8,895,627	9,101,375	205,748	2.31%
GENERAL FUND EXPENDITURE	45,769,629	35,978,197	(9,791,432)	-21.39%



CITY OF PORT ALBERNI
SEWER FUND - REVENUE & EXPENSES
2023-2027 FINANCIAL PLAN

Audit Committee - 3rd Quarter 2023

	Budget 2023 (unaudited)	YTD 2023 (unaudited)	Variance \$ (unaudited)	Variance % (unaudited)
SALES OF SERVICE				
94421 Sewer Fees	3,076,894	1,983,852	(1,093,042)	-35.52%
94431 Sewer Connections	83,600	-	(83,600)	-100.00%
94432 Service Charges Sundry	5,225	28,580	23,355	446.99%
94433 User Charges	20,900	-	(20,900)	-100.00%
OTHER SERVICES				
94441 Sewage Disposal Fees	73,150	54,030	(19,120)	-26.14%
SALES OF SERVICE	3,259,769	2,066,462	(1,193,307)	-36.61%
OTHER REVENUE FROM OWN SOURCE				
95590 Interest Income	24,000	25,003	1,003	4.18%
95611 Sewer Penalty	36,400	17,908	(18,492)	-50.80%
91210 Sewer Local Improvement Charges	1,000	-	(1,000)	-100.00%
OTHER REVENUE	61,400	42,911	(18,489)	-30.11%
OTHER TRANSFERS				
99110 Transfer from Capital Reserve-Gas Tax	-	-	-	-
99111 Transfers from Reserves & Allowances	-	-	-	-
99114 Operating Funds from Prior Year	-	-	-	-
99211 Contribution (To) From General Revenue	-	-	-	-
SEWER FUND REVENUE	3,321,169	2,109,373	(1,211,796)	-36.49%
ADMINISTRATION				
104210 Sewer Administration & Other	597,582	485,137	(112,445)	-18.82%
ENGINEERING SERVICES				
104221 Consulting Services	35,035	1,900	(33,135)	-94.58%
SEWER SYSTEM ADMINISTRATION				
104233 Customer Service Requests	75,496	1,605	(73,891)	-97.87%
104236 Small Tools/Equipment/Supplies	9,494	-	(9,494)	-100.00%
SEWER COLLECTION SYSTEM				
104240 Sewage Collection System Main	90,690	73,295	(17,395)	-19.18%
104241 Sewer Service Connections	177,124	160,111	(17,013)	-9.61%
SEWER LIFT STATIONS				
104260 Sewage Lift Stations	330,099	152,895	(177,204)	-53.68%
SEWER TREATMENT AND DISPOSAL				
104280 Sewage Treatment	357,454	181,599	(175,855)	-49.20%
OTHER COMMON SERVICES				
104294 Special Work Orders	1,000	-	(1,000)	-100.00%
SEWER SYSTEM	1,673,974	1,056,541	(617,433)	-36.88%
FISCAL SERVICES				
DEBT				
108120 Interest Payments On Debentures	452,305	124,490	(327,815)	-72.48%
108130 Principal Payments On Debentures	212,215	109,692	(102,523)	-48.31%
TOTAL DEBT	664,520	234,182	(430,338)	-64.76%
TRANSFER TO FUNDS AND RESERVES				
108220 Transfer To Sewer Capital Fund	980,675	-	(980,675)	-100.00%
108910 Debt Reserve Fund Transfer	2,000	-	(2,000)	-100.00%
108211 Transfer to Reserves & Allowances	-	-	-	-
108920 Transfer to Infrastructure Capital Reserve	-	-	-	-
TRANSFERS	982,675	-	(982,675)	-100.00%
FISCAL SERVICES	1,647,195	234,182	(1,413,013)	-85.78%
EXCESS OF REVENUE OVER EXPENSE	-	818,649	818,649	
SEWER FUND EXPENSES	3,321,169	1,290,724	(2,030,445)	-61.14%



CITY OF PORT ALBERNI
WATER FUND - REVENUE & EXPENSES
2023-2027 FINANCIAL PLAN
Audit Committee - 3rd Quarter 2023

	Budget 2023	YTD 2023	Variance \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
SALES OF SERVICE				
54421 Metered Sales	3,668,473	2,457,905	(1,210,568)	-33.00%
54431 Connections	54,386	122,201	67,815	124.69%
54432 Turn-On Charges	1,500	2,658	1,158	77.20%
54433 Service Charges Sundry	50,000	34,005	(15,995)	-31.99%
SALES OF SERVICE	3,774,359	2,616,769	(1,157,590)	-30.67%
OTHER REVENUE FROM OWN SOURCE				
55590 Other Interest	90,460	71,691	(18,769)	-20.75%
55611 Water Penalty	35,000	20,543	(14,457)	-41.30%
OTHER REVENUE	125,460	92,234	(33,226)	-26.48%
WATER FUND REVENUE	3,899,819	2,709,003	(1,190,816)	-30.54%
WATER SUPPLY SYSTEM ADMINISTRATION				
64110 Water Administration & Other	494,316	505,395	11,079	2.24%
ENGINEERING SERVICES				
64121 Engineering Consulting Services	30,000	26,038	(3,962)	-13.21%
WATER SYSTEM ADMINISTRATION				
64133 Customer Service Requests	106,589	1,133	(105,456)	-98.94%
64136 Small Tools/Equipment/Supplies	9,750	413	(9,337)	-95.76%
SERVICE OF SUPPLY				
64141 Supply Inspection & Operation	109,947	145,890	35,943	32.69%
PUMPING				
64161 Pumping Inspection & Operation	252,529	169,604	(82,925)	-32.84%
TRANSMISSION & DISTRIBUTION				
64181 Transmission/Distribution System	332,336	318,139	(14,197)	-4.27%
64183 Connections	267,918	8,728	(259,190)	-96.74%
64185 Meters	265,049	221,675	(43,374)	-16.36%
64187 Hydrants	68,894	38,701	(30,193)	-43.83%
WATER SUPPLY SYSTEM	1,937,328	1,435,716	(501,612)	-25.89%
FISCAL SERVICES				
DEBT				
68120 Interest Payments On Debentures	44,000	22,000	(22,000)	-50.00%
68130 Principal Payments On Debentures	38,743	38,743	(0)	0.00%
DEBT	82,743	60,743	(22,000)	-26.59%
TRANSFERS TO FUNDS AND RESERVES				
68220 Transfers To Water Capital Fund	1,879,288	-	(1,879,288)	-100.00%
68230 Transfer to(from) Infrastructure Capital Reserve	-	-	-	-
68910 Debt Reserve Fund Transfer	460	-	(460)	-100.00%
FISCAL SERVICES	1,962,491	60,743	(1,901,748)	-96.90%
EXCESS OF REVENUE OVER EXPENSE	-	1,212,545	1,212,545	
WATER FUND EXPENSE	3,899,819	1,496,458	(2,403,361)	-61.63%

Capital Project listing

Audit Committee - 3rd Quarter 2023

Unaudited - Actuals at September 30, 2023

ACCT	PROJ	CAPITAL PROJECT	WIP ACTUAL	BUDGET	AVAILABLE	STATUS/COMMENT
Administration						
485554	21004	Printer renewal - city wide	80,945	80,000	(945)	Complete
485532	20017	Welcome Sign	1,806	25,000	23,194	Work in progress
485620	22001	Council Chambers - A/V upgrades	70,767	75,000	4,233	Complete
485623	22003	GIS - Software upgrades - connectivity	3,257	45,000	41,743	Work in progress
485624	22004	Tempest - upgrades for E-com/e-apply, mobile	51,504	86,385	34,881	In progress with software company and IT
485625	22005	ERP Upgrades - accounting and payroll systems	18,676	50,000	31,324	In progress with software company and IT
485666	23001	Server Upgrade/Refresh - ERRF Cycle	191,287	325,000	133,713	2023 project in progress
485670	23006	Computer Equipment Replacement	-	86,000	86,000	2023 project
Fire						
485351	19003	19 - Firehall - Structural Prep	31,811	88,000	56,189	To be completed in 2023 before new Platform arrives
485626	22006	Confined Space Equipment Replacement	16,129	30,000	13,871	Completion planned in 2023
485627	22007	Replace Garage Door Openers (7)	4,387	50,000	45,613	Completion planned in 2023
Transportation						
485560	21011	Replace 2007 Volvo Tandem Dump Truck #265	207,865	196,707	(11,158)	Complete
485561	21012	Replace 2005 Ford F350 W/Comp Body #520	-	120,532	120,532	Completion planned in 2023
485628	22008	Replace 2007 GMC 5500 W/SERVICE BOX #140	-	134,000	134,000	Completion planned in 2023
485629	22009	Replace 2009 DODGE 5500 SERVICE TRUCK #141	-	112,000	112,000	Completion planned in 2023
485630	22010	Replace 2007 GMC C5500 Utility Dump Trk #240	191	140,000	139,809	Completion planned in 2023
485633	22013	Replace 2007 JOHN DEERE TRACTOR 5625 #624	112,224	110,000	(2,224)	Complete
485634	22014	Replace 2010 KUBOTA F3680 MOWER #625	49,536	53,000	3,464	Complete
485671	23007	Replace 2007 Dodge Dakota	-	70,000	70,000	2023 project
485672	23008	Replace Ladder Truck 2 (Aerial Platform Apparatus)	-	1,994,358	1,994,358	2023 project
485673	23009	Replace 1998 GMC 4.5M3 Dump Truck #259	-	288,000	288,000	2023 project
485674	23010	Replace 1999 GMC 4.5M3 Dump Truck #260	-	288,000	288,000	2023 project
485675	23011	Replace 2004 Ford F450 w/Utility Dump Box #263	-	145,000	145,000	2023 project
485676	23012	Replace 1997 Big 40 Diesel Miller Welder #393	-	10,000	10,000	2023 project
485677	23013	Replace 2018 Freightliner Garbage Truck #401 - moved from 2024*	-	523,940	523,940	2023 project
485678	23014	Replace 2005 Ford F250 4X4 Pickup #610	-	47,501	47,501	2023 project
485679	23015	Replace 2005 GMC TC5500 152" WB (Hort) #614	-	145,000	145,000	2023 project
485680	23016	Replace 2005 GMC TC5500 128" WB (Util) #615	-	145,000	145,000	2023 project
485681	23017	Replace 2008 Ford Ranger 4X4 Pickup #627	74,900	83,500	8,600	Complete
485682	23018	Replace 2007 Dodge Caliber #721	-	28,000	28,000	2023 project
Paving						
485567	21032	Redford & 10th Ave intersection - associated w/ signal repairs	50,291	35,000	(15,291)	Coding review requested - other projects associated with this project
485635	22015	7th Ave - Redford St to Bute St 180m (ptp, st, sani, wtr)	545,758	420,000	(125,758)	Coding review requested - other projects associated with this project
485636	22016	Argyle / 10th Roundabout (ptp, w, st, s) Design only	51,288	135,000	83,712	Initial Design in 2022, to be continued in 2023
485637	22017	Argyle 1st to 3rd Avenue - CSO	43,325	100,000	56,675	Dependent upon grant funding
485640	22019	Wallace - 4th to 6th Ave - Paving	-	60,000	60,000	2023-2024 completion plan
485691	23027	Paving - Ship Creek Road	274,660	300,000	25,340	2023 project
485683	23019	Road Network Survey	-	150,000	150,000	2023 project
485684	23020	Anderson at North Park reconstruction	6,105	150,000	143,895	2023 project
485685	23021	Intersection Safety #1a Gertrude/Roger	603,333	230,000	(373,333)	Coding review requested

ACCT	PROJ	CAPITAL PROJECT	WIP ACTUAL	BUDGET	AVAILABLE	STATUS/COMMENT
		10th Ave/Dunbar & 10th/Redford intersections	-	410,000	410,000	2023 project
		Burde & Anderson Development	-	1,170,000	1,170,000	Awaiting development to complete & June 12, 2023 Res. No. 23-194
Traffic Upgrades						
485568	21033	Redford & 10th Ave intersection - signals & looping	-	20,000	20,000	Work to be completed in 2023
485642	22023	3rd Ave/Argyle Street - Signal Controller Replacement	-	27,000	27,000	2023-2024 completion plan
485685	23021	Intersection Safety #1a Gertrude/Roger	-	60,000	60,000	2023 project
485686	23022	Traffic Signal Controller Replacement - 3rd Ave and Redford	-	96,000	96,000	2023 project
Storm						
485524	20009	Relining program Multiple 6th Ave-Montrose to Melrose	173,696	300,000	126,304	Work to be completed in 2023
485571	21035	Margaret St Storm Pump Upgrade	-	225,000	225,000	Work to be completed in 2023
485639	22021	Wallace - 4th to 6th Ave - Storm	-	60,000	60,000	2023-2024 completion plan
485641	22022	Anderson Road - Wallace to Maitland St	-	40,000	40,000	2023-2024 completion plan
485643	22024	Re-lining Project (Coal Creek - 3rd Ave Xing/ South St - 2nd to 3rd/ 6th Ave - Mont to Mel)	2,046	300,000	297,954	2023-2024 completion plan
485644	22025	CSO - 7th Ave-Redford to Bute 180m (ptp, st, sani, wtr)	133,157	95,000	(38,157)	Coding review requested - other projects associated with this project
		CSO Project aligned with sewer project		380,000	380,000	2023 project
PW Other						
485573	21014	City Hall Window replacement	57,964	80,000	22,036	Completed
485586	21024	Child Care Spaces - Grant	3,437,438	4,644,989	1,207,551	Work to be completed in 2023
Cultural Services						
485577	21018	McLean Mill Septic site upgrades	18,600	279,500	260,900	Work to be completed in 2023
485689	23025	McLean Mill Capital Projects - Heritage	857	154,758	153,901	2023 project
PRH (Parks)						
485310	15482	Clock Tower Repair/Removal Plan	573,963	706,171	132,208	Work to be completed in 2023 - Lighting and interpretive signage
485542	20029	Connect The Quays	1,291,534	5,841,411	4,549,877	Construction begins in 2023 through 2024
485549	21020	Train Station Seismic upgrades	860,000	860,000	-	Completed
485690	23026	Train Station - Phase II	156,550	320,000	163,450	22026
485645	22026	Victoria Quay Millstone Park Connector Foot Bridge	-	115,000	115,000	Combine with Connect the Quays - 2023 through 2024
485660	22040	22 - Tree planting	-	75,000	75,000	Complete in 2023
485669	23004	23- Tree planting	46,418	76,500	30,082	2023 project
485687	23024	Linking Roger Creek Trails	42,901	725,978	683,077	2023 project
485720	New		51,614	55,000	3,387	Completed
	New	Echo Park Field upgrade		140,000		
485688	23023	Lon Miles & Recreation Park field upgrades	98,680	100,000	1,320	Completed
Facilities Upgrade						
485667	23002	Curling Rink ice plant contribution	40,000	40,000	-	Completed
485668	23003	Somass Mill - redevelopment funding	617,801	2,200,000	1,582,199	CPA funding and \$1M grant
Sewer Capital						
565438	20088	Johnston Rd Elizabeth to Gertrude 120m 300mm Reline	110,221	95,000	(15,221)	Coding review requested - other projects associated with this project
565439	20089	Harbour Rd/Bruce St Outfall Reline	115,903	100,000	(15,903)	Coding review requested - other projects associated with this project
565445	20095	SCADA upgrade	39,501	75,000	35,499	Completed
565448	21041	CSO consulting	114,330	80,000	(34,330)	Coding review requested
565450	22061	Argyle Forcemain Somass River Crossing project	3,263,707	3,660,000	396,293	Complete in 2023
565451	22062	Argyle 1st to 3rd Avenue - CSO - design	25,467	15,000	(10,467)	Coding review requested - other projects associated with this project
565452	22063	2023 Capital project design	62,833	60,000	(2,833)	Coding review requested - other projects associated with this project
565453	22064	Anderson Road - Wallace to Maitland St	-	4,000	4,000	2023-2024 completion plan
565454	22065	Argyle / 10th Roundabout (ptp, w, st, s) Design only	95,477	15,000	(80,477)	2023-2024 completion plan
565455	22066	CSO - 7th Ave-Redford to Bute 180m (\$79K in 2022 & \$270K in 2023)	-	349,000	349,000	2023-2024 completion plan

ACCT	PROJ	CAPITAL PROJECT	WIP ACTUAL	BUDGET	AVAILABLE	STATUS/COMMENT
565457	22067	Sewer Crawler	-	115,000	115,000	2023-2024 completion plan
565458	23071	Josephine Forcemain Detailed Design & Geotech	6,203	250,000	243,797	2023 project
565459	23072	Small Capital Main Replacements	127,064	100,000	(27,064)	Coding review requested
Water Capital						
525435	20085	SCADA Software Upgrade	43,749	75,000	31,251	Completed
525446	22051	Argyle / 10th Roundabout (ptp, w, st, s) Design only	-	15,000	15,000	2023-2024 completion plan
525447	22052	Wallace - 4th to 6th Ave	-	10,000	10,000	2023-2024 completion plan
525448	22053	Anderson Road - Wallace to Maitland St	-	40,000	40,000	2023-2024 completion plan
525449	22054	Cowichan Reservoir to Burde St. New Twin Main Ph 6 - design	15,076	95,000	79,924	Work to be completed in 2023
525451	22055	CSO - 7th Ave-Redford to Bute 180m (203K 2022)	545,758	203,000	(342,758)	Coding review requested - other projects associated with this project
525542	23050	Small Capital Water projects	136,998	100,000	(36,998)	Coding review requested
525543	23051	Dunbar St-10th Ave to 11th Ave loop 200mm PVC	-	100,000	100,000	2023 project
525544	23053	Bainbridge Plant to Cowichan Reservoir Supply Main Replacement	32,676	150,000	117,324	2023 project
525545	23054	Cowichan Reservoir to Burde St. New Twin Main Ph 6	566,264	2,100,000	1,533,736	in progress
525546	23055	Burde St-11th Ave to Estevan 650m - Development	324	160,000	159,676	2023 project
525547	23056	CSO - Argyle (1st-3rd) (240m st,w, CSO)	-	115,000	115,000	2023 project
525548	23057	CSO - 6th Ave Bruce -Melrose	866	48,000	47,134	2023 project
525550	23059	2023 Water meter replacements	-	300,000	-	2023 project
525549	23058	CSO - Wallace 4th - 6th (120m)	-	25,000	25,000	2023 project

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	10/31/2023
Vendor ID	First	Last	Chequebook ID	Last
Vendor Name	First	Last		

Sorted By: Vendor Name

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0009512	204779	0858133 BC LTD DBA NICKLIN WAS	10/4/2023	BM01	PMCHQ00002002	\$172.20
EFT0009584	204779	0858133 BC LTD DBA NICKLIN WAS	10/20/2023	BM01	PMCHQ00002013	\$262.50
153631	207118	0907988 BC LTD	10/4/2023	BM01	PMCHQ00002003	\$1,740.86
EFT0009357	559	0946982 BC LTD DBA ACE FLAGGIN	9/8/2023	BM01	PMCHQ00001988	\$9,044.88
EFT0009423	559	0946982 BC LTD DBA ACE FLAGGIN	9/22/2023	BM01	PMCHQ00001997	\$4,233.21
EFT0009520	559	0946982 BC LTD DBA ACE FLAGGIN	10/6/2023	BM01	PMCHQ00002004	\$1,186.50
EFT0009585	559	0946982 BC LTD DBA ACE FLAGGIN	10/20/2023	BM01	PMCHQ00002013	\$4,316.56
153650	206241	1228259 BC LTD	10/6/2023	BM01	PMCHQ00002005	\$2,337.50
153548	206587	1278881 BC LTD	9/22/2023	BM01	PMCHQ00001998	\$7,889.00
153436	206591	3D GEOMATICS INC	9/8/2023	BM01	PMCHQ00001989	\$1,217.74
153460	250	A C E COURIER SERVICES	9/13/2023	BM01	PMCHQ00001991	\$1,552.63
153632	250	A C E COURIER SERVICES	10/4/2023	BM01	PMCHQ00002003	\$1,480.80
153651	250	A C E COURIER SERVICES	10/6/2023	BM01	PMCHQ00002005	\$1,281.69
153461	205856	ABBNEYFIELD HOUSE SOCIETY	9/13/2023	BM01	PMCHQ00001991	\$209.00
EFT0009358	205825	ABELL PEST CONTROL INC	9/8/2023	BM01	PMCHQ00001988	\$711.90
EFT0009586	205825	ABELL PEST CONTROL INC	10/20/2023	BM01	PMCHQ00002013	\$594.42
EFT0009627	205825	ABELL PEST CONTROL INC	10/25/2023	BM01	PMCHQ00002017	\$225.65
EFT0009521	555	ACHINBACK FOUNDRY	10/6/2023	BM01	PMCHQ00002004	\$340.88
153423	560	ACKLANDS - GRAINGER INC	9/6/2023	BM01	PMCHQ00001987	\$131.71
153437	560	ACKLANDS - GRAINGER INC	9/8/2023	BM01	PMCHQ00001989	\$419.76
153462	560	ACKLANDS - GRAINGER INC	9/13/2023	BM01	PMCHQ00001991	\$31.99
153549	560	ACKLANDS - GRAINGER INC	9/22/2023	BM01	PMCHQ00001998	\$212.64
153597	560	ACKLANDS - GRAINGER INC	9/27/2023	BM01	PMCHQ00002001	\$79.56
153652	560	ACKLANDS - GRAINGER INC	10/6/2023	BM01	PMCHQ00002005	\$7,904.11
153550	15715	ACUREN	9/22/2023	BM01	PMCHQ00001998	\$2,972.51
EFT0009359	201833	ADDY POWER LTD	9/8/2023	BM01	PMCHQ00001988	\$5,508.08
EFT0009424	201833	ADDY POWER LTD	9/22/2023	BM01	PMCHQ00001997	\$7,612.50
EFT0009471	201833	ADDY POWER LTD	9/25/2023	BM01	PMCHQ00001999	\$152.25
153551	205170	ADELHARDT CONCRETE PLUS	9/22/2023	BM01	PMCHQ00001998	\$13,160.00
EFT0009360	203082	ADVANCED AUTOMATIC DOORS	9/8/2023	BM01	PMCHQ00001988	\$1,208.76
EFT0009425	203082	ADVANCED AUTOMATIC DOORS	9/22/2023	BM01	PMCHQ00001997	\$1,735.86
EFT0009513	1000	AGO INDUSTRIES INC	10/4/2023	BM01	PMCHQ00002002	\$811.77
EFT0009361	202415	AINSWORTH	9/8/2023	BM01	PMCHQ00001988	\$1,105.65
EFT0009522	202415	AINSWORTH	10/6/2023	BM01	PMCHQ00002004	\$1,087.28
EFT0009565	202415	AINSWORTH	10/18/2023	BM01	PMCHQ00002009	\$378.00
EFT0009362	27020	AIR LIQUIDE CANADA INC	9/8/2023	BM01	PMCHQ00001988	\$474.57
EFT0009426	27020	AIR LIQUIDE CANADA INC	9/22/2023	BM01	PMCHQ00001997	\$943.04
EFT0009566	27020	AIR LIQUIDE CANADA INC	10/18/2023	BM01	PMCHQ00002009	\$1,279.23
EFT0009628	27020	AIR LIQUIDE CANADA INC	10/25/2023	BM01	PMCHQ00002017	\$504.20
EFT0009490	1960	ALBERNI DISTRICT CO-OP ASSOC	9/27/2023	BM01	PMCHQ00002000	\$1,791.07
EFT0009363	45585	ALBERNI ECO DRY CLEANERS	9/8/2023	BM01	PMCHQ00001988	\$37.80
EFT0009427	45585	ALBERNI ECO DRY CLEANERS	9/22/2023	BM01	PMCHQ00001997	\$1,354.50
EFT0009523	45585	ALBERNI ECO DRY CLEANERS	10/6/2023	BM01	PMCHQ00002004	\$1,213.80
EFT0009428	200877	ALBERNI GLASS & MIRROR 2003 LT	9/22/2023	BM01	PMCHQ00001997	\$168.00
EFT0009364	2540	ALBERNI INDUSTRIAL MARINE SUPP	9/8/2023	BM01	PMCHQ00001988	\$805.01
EFT0009429	2540	ALBERNI INDUSTRIAL MARINE SUPP	9/22/2023	BM01	PMCHQ00001997	\$130.74
153528	2870	ALBERNI PAVING & CONTRACTING L	9/20/2023	BM01	PMCHQ00001995	\$54,186.00
153758	2870	ALBERNI PAVING & CONTRACTING L	10/20/2023	BM01	PMCHQ00002014	\$17,487.00
EFT0009430	3120	ALBERNI TOWING	9/22/2023	BM01	PMCHQ00001997	\$1,155.84
EFT0009472	1561	ALBERNI VALLEY BULLDOGS	9/25/2023	BM01	PMCHQ00001999	\$9,874.30
EFT0009587	3150	ALBERNI VALLEY CHAMBER OF COMM	10/20/2023	BM01	PMCHQ00002013	\$11,667.00
EFT0009365	3665	ALBERNI VALLEY REFRIGERATION	9/8/2023	BM01	PMCHQ00001988	\$19,352.34
EFT0009431	3665	ALBERNI VALLEY REFRIGERATION	9/22/2023	BM01	PMCHQ00001997	\$3,261.44
EFT0009524	3665	ALBERNI VALLEY REFRIGERATION	10/6/2023	BM01	PMCHQ00002004	\$1,969.80
EFT0009588	3665	ALBERNI VALLEY REFRIGERATION	10/20/2023	BM01	PMCHQ00002013	\$8,467.59
153463	206603	ALEXANDER, ANDREA	9/13/2023	BM01	PMCHQ00001991	\$24.99

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
153720	206976	ANDREA WALSH	10/18/2023	BM01	PMCHQ00002010	\$273.92
EFT0009347	52570	ANDREW SHERET LIMITED	9/6/2023	BM01	PMCHQ00001986	\$1,408.12
EFT0009366	52570	ANDREW SHERET LIMITED	9/8/2023	BM01	PMCHQ00001988	\$102.18
EFT0009410	52570	ANDREW SHERET LIMITED	9/20/2023	BM01	PMCHQ00001992	\$1,713.69
EFT0009489	52570	ANDREW SHERET LIMITED	9/25/2023	BM01	PMCHQ00001999	\$213.84
EFT0009491	52570	ANDREW SHERET LIMITED	9/27/2023	BM01	PMCHQ00002000	\$307.15
EFT0009525	52570	ANDREW SHERET LIMITED	10/6/2023	BM01	PMCHQ00002004	\$625.63
EFT0009589	52570	ANDREW SHERET LIMITED	10/20/2023	BM01	PMCHQ00002013	\$33,963.39
153708	205926	APLIN & MARTIN CONSULTANTS LTD	10/11/2023	BM01	PMCHQ00002008	\$3,623.82
153424	203132	ARENTSEN, KEITH	9/6/2023	BM01	PMCHQ00001987	\$48.15
153529	203132	ARENTSEN, KEITH	9/20/2023	BM01	PMCHQ00001996	\$55.00
EFT0009473	5190	ARMTech INC	9/25/2023	BM01	PMCHQ00001999	\$6,353.39
EFT0009432	5740	ASSOCIATED ENGINEERING (BC) LT	9/22/2023	BM01	PMCHQ00001997	\$14,549.38
153598	206892	ATHECON PROJECTS INC	9/27/2023	BM01	PMCHQ00002001	\$10,064.25
153797	206892	ATHECON PROJECTS INC	10/25/2023	BM01	PMCHQ00002018	\$3,685.50
153438	6130	AURORA ROOFING LTD	9/8/2023	BM01	PMCHQ00001989	\$753.90
153425	206736	AV MAINTENANCE SERVICES	9/6/2023	BM01	PMCHQ00001987	\$1,371.31
153439	206736	AV MAINTENANCE SERVICES	9/8/2023	BM01	PMCHQ00001989	\$888.93
153530	206736	AV MAINTENANCE SERVICES	9/20/2023	BM01	PMCHQ00001996	\$1,800.00
153633	206736	AV MAINTENANCE SERVICES	10/4/2023	BM01	PMCHQ00002003	\$572.25
153721	204126	B BERRY ENTERPRISES LTD	10/18/2023	BM01	PMCHQ00002010	\$1,608.60
153464	10360	B C HYDRO & POWER AUTHORITY	9/13/2023	BM01	PMCHQ00001991	\$74,790.86
153722	10360	B C HYDRO & POWER AUTHORITY	10/18/2023	BM01	PMCHQ00002010	\$66,916.88
153552	6801	B PLETTI CONTRACTING, INC.	9/22/2023	BM01	PMCHQ00001998	\$672.00
153653	6801	B PLETTI CONTRACTING, INC.	10/6/2023	BM01	PMCHQ00002005	\$7,350.00
EFT0009367	7000	BAILEY ELECTRIC CO LTD	9/8/2023	BM01	PMCHQ00001988	\$51,021.49
EFT0009411	7000	BAILEY ELECTRIC CO LTD	9/20/2023	BM01	PMCHQ00001992	\$13,437.87
EFT0009526	7000	BAILEY ELECTRIC CO LTD	10/6/2023	BM01	PMCHQ00002004	\$18,929.18
EFT0009629	7000	BAILEY ELECTRIC CO LTD	10/25/2023	BM01	PMCHQ00002017	\$3,787.00
153465	7400	BANK OF NOVA SCOTIA	9/13/2023	BM01	PMCHQ00001991	\$7,859.48
153553	7400	BANK OF NOVA SCOTIA	9/22/2023	BM01	PMCHQ00001998	\$3,630.00
153599	7400	BANK OF NOVA SCOTIA	9/27/2023	BM01	PMCHQ00002001	\$2,310.00
153723	7400	BANK OF NOVA SCOTIA	10/18/2023	BM01	PMCHQ00002010	\$810.10
153798	7400	BANK OF NOVA SCOTIA	10/25/2023	BM01	PMCHQ00002018	\$770.00
153634	207119	BARNES, PAUL E	10/4/2023	BM01	PMCHQ00002003	\$702.00
153635	207120	BARTLEY, MELISSA D	10/4/2023	BM01	PMCHQ00002003	\$299.00
153636	207121	BATH, CANDACE	10/4/2023	BM01	PMCHQ00002003	\$275.00
153654	205982	BAUER, MICHAEL	10/6/2023	BM01	PMCHQ00002005	\$46.72
EFT0009368	7860	BEAVER CREEK HOME CENTRE	9/8/2023	BM01	PMCHQ00001988	\$1,860.33
EFT0009433	7860	BEAVER CREEK HOME CENTRE	9/22/2023	BM01	PMCHQ00001997	\$2,408.11
EFT0009514	7860	BEAVER CREEK HOME CENTRE	10/4/2023	BM01	PMCHQ00002002	\$2,582.65
EFT0009527	7860	BEAVER CREEK HOME CENTRE	10/6/2023	BM01	PMCHQ00002004	\$313.59
EFT0009630	7860	BEAVER CREEK HOME CENTRE	10/25/2023	BM01	PMCHQ00002017	\$1,859.05
EFT0009369	8600	BERK'S INTERTRUCK LTD	9/8/2023	BM01	PMCHQ00001988	\$218.81
EFT0009434	8600	BERK'S INTERTRUCK LTD	9/22/2023	BM01	PMCHQ00001997	\$859.87
EFT0009474	8600	BERK'S INTERTRUCK LTD	9/25/2023	BM01	PMCHQ00001999	\$107.99
EFT0009528	8600	BERK'S INTERTRUCK LTD	10/6/2023	BM01	PMCHQ00002004	\$1,361.62
EFT0009590	8600	BERK'S INTERTRUCK LTD	10/20/2023	BM01	PMCHQ00002013	\$829.92
EFT0009631	8600	BERK'S INTERTRUCK LTD	10/25/2023	BM01	PMCHQ00002017	\$3,202.31
EFT0009529	206933	BERRY & VALE CONTRACTING LTD	10/6/2023	BM01	PMCHQ00002004	\$275,688.33
EFT0009632	206933	BERRY & VALE CONTRACTING LTD	10/25/2023	BM01	PMCHQ00002017	\$306,911.55
EFT0009626	207111	BIG STEEL BOX CORPORATION	10/23/2023	BM01	PMCHQ00002016	\$13,462.40
153799	206453	BILL REID FOUNDATION	10/25/2023	BM01	PMCHQ00002018	\$7,000.00
EFT0009530	37050	BLACK MAGIC DESIGN LTD	10/6/2023	BM01	PMCHQ00002004	\$974.40
EFT0009370	9065	BLACK PRESS GROUP	9/8/2023	BM01	PMCHQ00001988	\$401.99
EFT0009435	9065	BLACK PRESS GROUP	9/22/2023	BM01	PMCHQ00001997	\$740.98
EFT0009531	9065	BLACK PRESS GROUP	10/6/2023	BM01	PMCHQ00002004	\$2,613.36
EFT0009555	9065	BLACK PRESS GROUP	10/11/2023	BM01	PMCHQ00002006	\$478.06
EFT0009567	9065	BLACK PRESS GROUP	10/18/2023	BM01	PMCHQ00002009	\$374.52
EFT0009591	9065	BLACK PRESS GROUP	10/20/2023	BM01	PMCHQ00002013	\$1,221.72
EFT0009633	9065	BLACK PRESS GROUP	10/25/2023	BM01	PMCHQ00002017	\$578.23
EFT0009556	204775	BODIN, KRISTA	10/11/2023	BM01	PMCHQ00002006	\$53.22
153426	207052	BOROVICA, ERWIN	9/6/2023	BM01	PMCHQ00001987	\$50.38

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
153554	206871	BOULDER EXCAVATING LTD	9/22/2023	BM01	PMCHQ00001998	\$7,313.25
EFT0009436	206082	BOURGOIN, SHAWN	9/22/2023	BM01	PMCHQ00001997	\$265.64
EFT0009568	206082	BOURGOIN, SHAWN	10/18/2023	BM01	PMCHQ00002009	\$265.64
EFT0009371	206515	BOWERMAN CONSTRUCTION LTD	9/8/2023	BM01	PMCHQ00001988	\$607,492.44
EFT0009437	206515	BOWERMAN CONSTRUCTION LTD	9/22/2023	BM01	PMCHQ00001997	\$200,447.70
EFT0009532	206515	BOWERMAN CONSTRUCTION LTD	10/6/2023	BM01	PMCHQ00002004	\$33,968.77
EFT0009557	206515	BOWERMAN CONSTRUCTION LTD	10/11/2023	BM01	PMCHQ00002006	\$4,484.03
EFT0009569	206515	BOWERMAN CONSTRUCTION LTD	10/18/2023	BM01	PMCHQ00002009	\$73,819.30
EFT0009592	206515	BOWERMAN CONSTRUCTION LTD	10/20/2023	BM01	PMCHQ00002013	\$18,598.55
EFT0009438	54350	BRENNTAG CANADA INC.	9/22/2023	BM01	PMCHQ00001997	\$1,827.78
EFT0009515	54350	BRENNTAG CANADA INC.	10/4/2023	BM01	PMCHQ00002002	\$1,177.08
EFT0009593	54350	BRENNTAG CANADA INC.	10/20/2023	BM01	PMCHQ00002013	\$5,054.60
EFT0009372	26710	BROGAN FIRE & SAFETY	9/8/2023	BM01	PMCHQ00001988	\$729.73
EFT0009492	26710	BROGAN FIRE & SAFETY	9/27/2023	BM01	PMCHQ00002000	\$266.37
EFT0009348	206470	BUNZL	9/6/2023	BM01	PMCHQ00001986	\$4,606.04
EFT0009373	206470	BUNZL	9/8/2023	BM01	PMCHQ00001988	\$106.34
EFT0009475	206470	BUNZL	9/25/2023	BM01	PMCHQ00001999	\$1,547.44
EFT0009493	206470	BUNZL	9/27/2023	BM01	PMCHQ00002000	\$1,724.17
EFT0009594	206470	BUNZL	10/20/2023	BM01	PMCHQ00002013	\$4,864.82
EFT0009634	206470	BUNZL	10/25/2023	BM01	PMCHQ00002017	\$342.50
153637	206142	BUTLER CONCRETE & AGGREGATE LT	10/4/2023	BM01	PMCHQ00002003	\$20,405.25
153655	206161	C G MECHANICAL SERVICE LTD	10/6/2023	BM01	PMCHQ00002005	\$2,357.24
153440	203484	CAMLOCK HOLDINGS LTD	9/8/2023	BM01	PMCHQ00001989	\$404.46
153656	203484	CAMLOCK HOLDINGS LTD	10/6/2023	BM01	PMCHQ00002005	\$792.89
EFT0009374	14380	CANADIAN LINEN AND UNIFORM SER	9/8/2023	BM01	PMCHQ00001988	\$905.64
EFT0009439	14380	CANADIAN LINEN AND UNIFORM SER	9/22/2023	BM01	PMCHQ00001997	\$479.07
EFT0009533	14380	CANADIAN LINEN AND UNIFORM SER	10/6/2023	BM01	PMCHQ00002004	\$382.09
EFT0009595	14380	CANADIAN LINEN AND UNIFORM SER	10/20/2023	BM01	PMCHQ00002013	\$527.95
EFT0009412	204107	CANADIAN MARITIME ENGINEERING	9/20/2023	BM01	PMCHQ00001992	\$3,794.56
EFT0009596	204107	CANADIAN MARITIME ENGINEERING	10/20/2023	BM01	PMCHQ00002013	\$586.17
153441	15301	CANADIAN TIRE #488	9/8/2023	BM01	PMCHQ00001989	\$262.88
153555	15301	CANADIAN TIRE #488	9/22/2023	BM01	PMCHQ00001998	\$477.92
153657	15301	CANADIAN TIRE #488	10/6/2023	BM01	PMCHQ00002005	\$881.49
EFT0009476	15580	CANADIAN UNION OF PUBLIC EMPLO	9/25/2023	BM01	PMCHQ00001999	\$15,460.03
EFT0009570	15580	CANADIAN UNION OF PUBLIC EMPLO	10/18/2023	BM01	PMCHQ00002009	\$14,761.33
153427	203688	CDW CANADA	9/6/2023	BM01	PMCHQ00001987	\$831.54
153531	203688	CDW CANADA	9/20/2023	BM01	PMCHQ00001996	\$873.82
153759	203688	CDW CANADA	10/20/2023	BM01	PMCHQ00002014	\$893.63
153760	207126	CHAISSON CREATIVE	10/20/2023	BM01	PMCHQ00002014	\$106.79
153556	206444	CHARTWELL RESOURCE GROUP LTD	9/22/2023	BM01	PMCHQ00001998	\$200.03
153724	205180	CIBC	10/18/2023	BM01	PMCHQ00002010	\$770.00
153725	205574	CIBC	10/18/2023	BM01	PMCHQ00002010	\$770.00
EFT0009571	206239	CIRA	10/18/2023	BM01	PMCHQ00002009	\$4,264.05
EFT0009375	17550	CIRCLE DAIRY 1987 LTD	9/8/2023	BM01	PMCHQ00001988	\$193.06
EFT0009413	17550	CIRCLE DAIRY 1987 LTD	9/20/2023	BM01	PMCHQ00001992	\$336.33
EFT0009534	17550	CIRCLE DAIRY 1987 LTD	10/6/2023	BM01	PMCHQ00002004	\$6,944.78
EFT0009572	17550	CIRCLE DAIRY 1987 LTD	10/18/2023	BM01	PMCHQ00002009	\$4,110.61
EFT0009635	17550	CIRCLE DAIRY 1987 LTD	10/25/2023	BM01	PMCHQ00002017	\$8,470.60
153428	17640	CITY OF PORT ALBERNI	9/6/2023	BM01	PMCHQ00001987	\$260.00
EFT0009535	17971	CIVIC INFO BC	10/6/2023	BM01	PMCHQ00002004	\$1,785.00
153726	206859	CLARKE, MACKENZIE	10/18/2023	BM01	PMCHQ00002010	\$124.37
153442	205743	CLARKSTONE & DEARIN NOTARY COR	9/8/2023	BM01	PMCHQ00001989	\$103.43
153817	204543	CLARKSTONE AND DEARIN NOTARY C	10/31/2023	BM01	PMCHQ00002019	\$7,500.00
EFT0009376	18040	CLAYMORE CLOTHING LTD.	9/8/2023	BM01	PMCHQ00001988	\$1,934.73
153761	46589	CLEARTECH INDUSTRIES INC	10/20/2023	BM01	PMCHQ00002014	\$416.49
153443	203788	CLOVERDALE PAINT INC	9/8/2023	BM01	PMCHQ00001989	\$573.39
153557	203788	CLOVERDALE PAINT INC	9/22/2023	BM01	PMCHQ00001998	\$59.26
153658	203788	CLOVERDALE PAINT INC	10/6/2023	BM01	PMCHQ00002005	\$235.63
153762	203788	CLOVERDALE PAINT INC	10/20/2023	BM01	PMCHQ00002014	\$332.19
EFT0009440	12586	CMJ EQUIPMENT	9/22/2023	BM01	PMCHQ00001997	\$488.25
153659	207100	COASTAL RESTORATION SOCIETY	10/6/2023	BM01	PMCHQ00002005	\$207,875.85
153660	18735	COFFEE FUND	10/6/2023	BM01	PMCHQ00002005	\$108.00
153727	18735	COFFEE FUND	10/18/2023	BM01	PMCHQ00002010	\$108.00

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EFT0009441	18740	COKELY WIRE ROPE LTD	9/22/2023	BM01	PMCHQ00001997	\$475.82
EFT0009536	18740	COKELY WIRE ROPE LTD	10/6/2023	BM01	PMCHQ00002004	\$491.76
153601	203020	COLLINS ARROWVALE FARM	9/27/2023	BM01	PMCHQ00002001	\$1,532.00
153558	207113	COLYN, DAVE	9/22/2023	BM01	PMCHQ00001998	\$29.00
153559	18970	COLYN'S LANDSCAPING LTD	9/22/2023	BM01	PMCHQ00001998	\$3,570.00
153661	18970	COLYN'S LANDSCAPING LTD	10/6/2023	BM01	PMCHQ00002005	\$600.60
153728	19263	COMMUNITY FUTURES DEVELOPMENT	10/18/2023	BM01	PMCHQ00002010	\$23,770.00
153532	207109	COOK, LAVERNE	9/20/2023	BM01	PMCHQ00001996	\$50.00
153560	207095	COOPER AUDIO DESIGNS	9/22/2023	BM01	PMCHQ00001998	\$840.02
EFT0009442	201803	CO-OPERATORS, THE	9/22/2023	BM01	PMCHQ00001997	\$16,354.42
EFT0009573	201803	CO-OPERATORS, THE	10/18/2023	BM01	PMCHQ00002009	\$16,164.90
153729	206697	COX, AARON	10/18/2023	BM01	PMCHQ00002010	\$1,596.54
EFT0009377	206854	CRAIG INDUSTRIAL SERVICES	9/8/2023	BM01	PMCHQ00001988	\$2,059.75
EFT0009597	206854	CRAIG INDUSTRIAL SERVICES	10/20/2023	BM01	PMCHQ00002013	\$280.00
EFT0009443	9475	CRAIG'S ENTERPRISES	9/22/2023	BM01	PMCHQ00001997	\$14,000.00
153602	203885	CROSS, TRAVIS	9/27/2023	BM01	PMCHQ00002001	\$89.16
153533	204361	CUSSON, DAVE	9/20/2023	BM01	PMCHQ00001996	\$54.26
153603	204361	CUSSON, DAVE	9/27/2023	BM01	PMCHQ00002001	\$80.18
EFT0009537	29133	D R CLOUGH CONSULTING	10/6/2023	BM01	PMCHQ00002004	\$4,579.58
EFT0009598	29133	D R CLOUGH CONSULTING	10/20/2023	BM01	PMCHQ00002013	\$3,720.94
153730	204862	DARLING, SARA	10/18/2023	BM01	PMCHQ00002010	\$712.40
153445	204129	DAST WELDING INC	9/8/2023	BM01	PMCHQ00001989	\$16,032.04
153466	204129	DAST WELDING INC	9/13/2023	BM01	PMCHQ00001991	\$1,289.99
153561	204129	DAST WELDING INC	9/22/2023	BM01	PMCHQ00001998	\$474.72
153662	204129	DAST WELDING INC	10/6/2023	BM01	PMCHQ00002005	\$1,386.41
153731	207128	DATTA, PANKAJ	10/18/2023	BM01	PMCHQ00002010	\$88.00
EFT0009444	44880	DB PERKS & ASSOCIATES LTD.	9/22/2023	BM01	PMCHQ00001997	\$322.37
EFT0009477	44880	DB PERKS & ASSOCIATES LTD.	9/25/2023	BM01	PMCHQ00001999	\$18,588.24
EFT0009538	44880	DB PERKS & ASSOCIATES LTD.	10/6/2023	BM01	PMCHQ00002004	\$4,543.53
EFT0009539	21541	DESIGNED AIR SYSTEMS LTD	10/6/2023	BM01	PMCHQ00002004	\$4,089.75
153446	205996	DOG MOUNTAIN BREWERY	9/8/2023	BM01	PMCHQ00001989	\$250.00
153467	207102	DOKTER, HILKE	9/13/2023	BM01	PMCHQ00001991	\$1,830.00
EFT0009445	22200	DOLANS CONCRETE LTD	9/22/2023	BM01	PMCHQ00001997	\$4,694.29
EFT0009540	22200	DOLANS CONCRETE LTD	10/6/2023	BM01	PMCHQ00002004	\$362.92
EFT0009599	22200	DOLANS CONCRETE LTD	10/20/2023	BM01	PMCHQ00002013	\$461.37
153562	202746	DOLANS GASFITTING & HEATING LT	9/22/2023	BM01	PMCHQ00001998	\$6,351.22
153563	204552	DON SAYWELL DEVELOPMENTS LTD	9/22/2023	BM01	PMCHQ00001998	\$11,795.00
153663	204552	DON SAYWELL DEVELOPMENTS LTD	10/6/2023	BM01	PMCHQ00002005	\$527.52
153468	206549	DONAHUE, EMILY	9/13/2023	BM01	PMCHQ00001991	\$106.05
EFT0009574	206857	DRIVING FORCE	10/18/2023	BM01	PMCHQ00002009	\$15,773.34
153564	200718	D'SIGN GUY	9/22/2023	BM01	PMCHQ00001998	\$571.20
153800	207133	DUCLOS, BENJAMIN C	10/25/2023	BM01	PMCHQ00002018	\$3,434.62
153429	207070	Ekistics Town Planning Inc	9/6/2023	BM01	PMCHQ00001987	\$4,265.63
153763	207070	Ekistics Town Planning Inc	10/20/2023	BM01	PMCHQ00002014	\$5,386.50
EFT0009446	203978	ENCORE BUSINESS SOLUTIONS INC	9/22/2023	BM01	PMCHQ00001997	\$55,025.60
EFT0009478	203978	ENCORE BUSINESS SOLUTIONS INC	9/25/2023	BM01	PMCHQ00001999	\$1,181.25
EFT0009378	42374	ENEX FUELS LTD.	9/8/2023	BM01	PMCHQ00001988	\$94.81
EFT0009447	42374	ENEX FUELS LTD.	9/22/2023	BM01	PMCHQ00001997	\$45,910.96
EFT0009600	42374	ENEX FUELS LTD.	10/20/2023	BM01	PMCHQ00002013	\$39,576.29
153764	205990	ENTANDEM	10/20/2023	BM01	PMCHQ00002014	\$32.88
153534	203480	ENVIROSMART BIODEGRADABLES	9/20/2023	BM01	PMCHQ00001996	\$2,763.00
153664	205494	ethier, sarah	10/6/2023	BM01	PMCHQ00002005	\$1,329.23
EFT0009448	23450	EVITT ELECTRIC CO LTD	9/22/2023	BM01	PMCHQ00001997	\$203.56
EFT0009541	23450	EVITT ELECTRIC CO LTD	10/6/2023	BM01	PMCHQ00002004	\$230.46
153565	23495	EXHAUST MASTERS - A.P. BRAKE &	9/22/2023	BM01	PMCHQ00001998	\$64.22
153709	206731	F H BLACK & COMPANY INCORPORAT	10/11/2023	BM01	PMCHQ00002008	\$2,237.81
EFT0009414	23660	FALCON EQUIPMENT	9/20/2023	BM01	PMCHQ00001992	\$2,931.67
153638	202041	FELTRIN, TANIS	10/4/2023	BM01	PMCHQ00002003	\$7.32
153447	23960	FENCELINE PRODUCTS LTD	9/8/2023	BM01	PMCHQ00001989	\$933.92
153604	23960	FENCELINE PRODUCTS LTD	9/27/2023	BM01	PMCHQ00002001	\$342.72
153639	207005	FFD FOREST FOR DINNER LTD	10/4/2023	BM01	PMCHQ00002003	\$663.00
153469	24389	FIRST GLASS LTD	9/13/2023	BM01	PMCHQ00001991	\$280.00
EFT0009449	24890	FLOORING DEPOT	9/22/2023	BM01	PMCHQ00001997	\$7,513.63

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0009450	204191	FOOTPRINTS SECURITY PATROL INC	9/22/2023	BM01	PMCHQ000001997	\$630.00
EFT0009516	204191	FOOTPRINTS SECURITY PATROL INC	10/4/2023	BM01	PMCHQ000002002	\$126.00
EFT0009542	204191	FOOTPRINTS SECURITY PATROL INC	10/6/2023	BM01	PMCHQ000002004	\$1,741.45
153566	24927	FORT FABRICATION & WELDING LTD	9/22/2023	BM01	PMCHQ000001998	\$2,394.33
153605	202959	FORT GARRY FIRE TRUCKS	9/27/2023	BM01	PMCHQ000002001	\$2,237.27
153470	16501	FORTIS BC - NATURAL GAS	9/13/2023	BM01	PMCHQ000001991	\$6,616.27
153640	16501	FORTIS BC - NATURAL GAS	10/4/2023	BM01	PMCHQ000002003	\$5,998.43
153732	16501	FORTIS BC - NATURAL GAS	10/18/2023	BM01	PMCHQ000002010	\$855.51
EFT0009636	206957	FOX, MIKE	10/25/2023	BM01	PMCHQ000002017	\$652.18
153641	201665	FRANCOEUR, LOUISE	10/4/2023	BM01	PMCHQ000002003	\$120.00
EFT0009479	206720	FRANK PLANNING COLLABORATIVE	9/25/2023	BM01	PMCHQ000001999	\$4,714.50
153567	206916	FRASER VALLEY REFRIGERATION	9/22/2023	BM01	PMCHQ000001998	\$7,114.29
153606	206916	FRASER VALLEY REFRIGERATION	9/27/2023	BM01	PMCHQ000002001	\$28,770.00
153471	55160	FRED SURRIDGE LTD	9/13/2023	BM01	PMCHQ000001991	\$4,344.47
153607	55160	FRED SURRIDGE LTD	9/27/2023	BM01	PMCHQ000002001	\$6,580.71
EFT0009480	204015	FRIESEN PLASTICS INC	9/25/2023	BM01	PMCHQ000001999	\$1,679.97
153535	203958	GAGNON, MICHELLE	9/20/2023	BM01	PMCHQ000001996	\$13.60
153801	203958	GAGNON, MICHELLE	10/25/2023	BM01	PMCHQ000002018	\$485.48
153472	206097	GARCIA, ANYA	9/13/2023	BM01	PMCHQ000001991	\$95.33
EFT0009451	204276	GARDAWORLD	9/22/2023	BM01	PMCHQ000001997	\$1,195.70
EFT0009452	205749	GFL ENVIRONMENTAL SERIVICES IN	9/22/2023	BM01	PMCHQ000001997	\$237.99
EFT0009601	205749	GFL ENVIRONMENTAL SERIVICES IN	10/20/2023	BM01	PMCHQ000002013	\$99.75
EFT0009379	2003100	GIBSON, MARILYN	9/8/2023	BM01	PMCHQ000001988	\$107.50
153642	206320	GP HOUSE OF SERVICE	10/4/2023	BM01	PMCHQ000002003	\$252.70
153473	207068	GRACE DEWAR	9/13/2023	BM01	PMCHQ000001991	\$48.40
153474	205569	GRANNEMAN, JOSEPHINE	9/13/2023	BM01	PMCHQ000001991	\$52.01
153665	207123	GRAY, MARION	10/6/2023	BM01	PMCHQ000002005	\$15.60
153765	206643	GREAT CENTRAL TIMBER MILLING	10/20/2023	BM01	PMCHQ000002014	\$1,274.79
153568	26320	GREEN THUMB NURSERIES &	9/22/2023	BM01	PMCHQ000001998	\$532.00
EFT0009349	205009	GREGG DISTRIBUTORS (BC) LTD	9/6/2023	BM01	PMCHQ000001986	\$214.83
EFT0009481	205009	GREGG DISTRIBUTORS (BC) LTD	9/25/2023	BM01	PMCHQ000001999	\$14.49
EFT0009494	205009	GREGG DISTRIBUTORS (BC) LTD	9/27/2023	BM01	PMCHQ000002000	\$3,092.86
EFT0009517	205009	GREGG DISTRIBUTORS (BC) LTD	10/4/2023	BM01	PMCHQ000002002	\$225.76
EFT0009543	205009	GREGG DISTRIBUTORS (BC) LTD	10/6/2023	BM01	PMCHQ000002004	\$3,058.86
EFT0009602	205009	GREGG DISTRIBUTORS (BC) LTD	10/20/2023	BM01	PMCHQ000002013	\$1,547.28
EFT0009544	207116	GRT ENVIRONMENTAL SERVICES LTD	10/6/2023	BM01	PMCHQ000002004	\$18,612.77
EFT0009603	207116	GRT ENVIRONMENTAL SERVICES LTD	10/20/2023	BM01	PMCHQ000002013	\$11,254.36
EFT0009495	27009	HACH SALES & SERVICE CANADA	9/27/2023	BM01	PMCHQ000002000	\$1,309.28
153569	205790	HAGGARD, DEBBIE	9/22/2023	BM01	PMCHQ000001998	\$116.49
153608	201953	HALEY, JOHN	9/27/2023	BM01	PMCHQ000002001	\$138.92
153475	207103	HAMILTON, ANDREW	9/13/2023	BM01	PMCHQ000001991	\$175.00
153710	27371	HARDING, SHELLEY	10/11/2023	BM01	PMCHQ000002008	\$600.00
153802	27371	HARDING, SHELLEY	10/25/2023	BM01	PMCHQ000002018	\$169.58
153448	206575	HAS PAINTING	9/8/2023	BM01	PMCHQ000001989	\$12,947.59
153570	206575	HAS PAINTING	9/22/2023	BM01	PMCHQ000001998	\$4,101.89
EFT0009496	27850	HAYLOCK BROS PAVING LTD	9/27/2023	BM01	PMCHQ000002000	\$961.13
EFT0009545	27850	HAYLOCK BROS PAVING LTD	10/6/2023	BM01	PMCHQ000002004	\$1,924.64
153476	205680	HENSON, MYA	9/13/2023	BM01	PMCHQ000001991	\$26.95
EFT0009453	204004	HEROLD ENGINEERING LIMITED	9/22/2023	BM01	PMCHQ000001997	\$3,100.80
153571	24810	HOME CRAFT MANUFACTURING	9/22/2023	BM01	PMCHQ000001998	\$1,716.75
EFT0009637	201898	HOOPER, DAVID	10/25/2023	BM01	PMCHQ000002017	\$72.00
EFT0009350	206959	HOSTEDBIZZ INC	9/6/2023	BM01	PMCHQ000001986	\$1,871.52
EFT0009415	206959	HOSTEDBIZZ INC	9/20/2023	BM01	PMCHQ000001992	\$946.40
EFT0009604	206959	HOSTEDBIZZ INC	10/20/2023	BM01	PMCHQ000002013	\$1,101.18
EFT0009497	28877	HOULE PRINTING	9/27/2023	BM01	PMCHQ000002000	\$750.40
EFT0009605	28877	HOULE PRINTING	10/20/2023	BM01	PMCHQ000002013	\$627.20
153609	29050	HUB CITY PAVING LTD	9/27/2023	BM01	PMCHQ000002001	\$776.83
153666	29050	HUB CITY PAVING LTD	10/6/2023	BM01	PMCHQ000002005	\$24,268.24
153766	206919	IAM ISLAND ARCHITECTURAL MILLW	10/20/2023	BM01	PMCHQ000002014	\$7,654.50
153430	206665	IMPERIAL DADE CANADA INC	9/6/2023	BM01	PMCHQ000001987	\$902.62
EFT0009454	202319	INDUSTRIAL ALLIANCE INSURANCE	9/22/2023	BM01	PMCHQ000001997	\$529.47
EFT0009575	202319	INDUSTRIAL ALLIANCE INSURANCE	10/18/2023	BM01	PMCHQ000002009	\$524.15
153572	31200	IRITEX PUMPS & IRRIGATION INC.	9/22/2023	BM01	PMCHQ000001998	\$6,632.41

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
153449	207038	ISLAND BARRELS AND TOTES	9/8/2023	BM01	PMCHQ00001989	\$870.40
153477	207038	ISLAND BARRELS AND TOTES	9/13/2023	BM01	PMCHQ00001991	\$1,712.00
153573	207038	ISLAND BARRELS AND TOTES	9/22/2023	BM01	PMCHQ00001998	\$1,284.00
EFT0009558	31675	ISLAND KEY COMPUTER LTD	10/11/2023	BM01	PMCHQ00002006	\$1,524.32
EFT0009455	54030	ISLAND SPORTS TURF	9/22/2023	BM01	PMCHQ00001997	\$8,321.38
153610	31790	ISLAND STUCCO	9/27/2023	BM01	PMCHQ00002001	\$2,021.25
153611	202952	ISLAND TIME BOAT TOPS	9/27/2023	BM01	PMCHQ00002001	\$700.00
EFT0009416	205128	ITBLUEPRINT	9/20/2023	BM01	PMCHQ00001992	\$341.25
EFT0009351	205963	ITEL NETWORKS INC	9/6/2023	BM01	PMCHQ00001986	\$4,410.56
EFT0009559	205963	ITEL NETWORKS INC	10/11/2023	BM01	PMCHQ00002006	\$4,410.56
EFT0009456	8680	J W BERRY TRUCKING LTD.	9/22/2023	BM01	PMCHQ00001997	\$3,675.00
EFT0009498	32270	JACK'S TIRE SALES & SERVICES L	9/27/2023	BM01	PMCHQ00002000	\$4,782.12
EFT0009352	32400	JAL DESIGNS AND GRAPHICS INC	9/6/2023	BM01	PMCHQ00001986	\$162.40
EFT0009499	32400	JAL DESIGNS AND GRAPHICS INC	9/27/2023	BM01	PMCHQ00002000	\$78.40
EFT0009576	32565	JEMCO FOOD EQUIPMENT SERVICES	10/18/2023	BM01	PMCHQ00002009	\$6,243.83
EFT0009457	29140	JOHN DEERE FINANCIAL	9/22/2023	BM01	PMCHQ00001997	\$571.90
EFT0009577	29140	JOHN DEERE FINANCIAL	10/18/2023	BM01	PMCHQ00002009	\$30.27
153574	202219	JOSEPH, MARVIN	9/22/2023	BM01	PMCHQ00001998	\$77.00
EFT0009500	33496	JUST RITE PRECISION SHARPENING	9/27/2023	BM01	PMCHQ00002000	\$384.16
EFT0009501	33777	KENDRICK EQUIPMENT 2003 LTD.	9/27/2023	BM01	PMCHQ00002000	\$3,775.62
153575	205890	KITT EQUIPMENT LTD	9/22/2023	BM01	PMCHQ00001998	\$3,290.56
153576	203777	KLITSA DOORS (2012) LTD	9/22/2023	BM01	PMCHQ00001998	\$3,695.31
153612	203777	KLITSA DOORS (2012) LTD	9/27/2023	BM01	PMCHQ00002001	\$1,139.83
153667	203777	KLITSA DOORS (2012) LTD	10/6/2023	BM01	PMCHQ00002005	\$1,293.51
EFT0009458	34215	KOERS & ASSOCIATES ENGINEERING	9/22/2023	BM01	PMCHQ00001997	\$44,688.06
EFT0009638	34215	KOERS & ASSOCIATES ENGINEERING	10/25/2023	BM01	PMCHQ00002017	\$56,612.74
153733	51746	KRAUSE, LISA	10/18/2023	BM01	PMCHQ00002010	\$154.25
EFT0009459	34420	L B WOODCHOPPERS LTD	9/22/2023	BM01	PMCHQ00001997	\$18.35
EFT0009482	34420	L B WOODCHOPPERS LTD	9/25/2023	BM01	PMCHQ00001999	\$464.13
EFT0009502	34420	L B WOODCHOPPERS LTD	9/27/2023	BM01	PMCHQ00002000	\$2,129.09
EFT0009546	34420	L B WOODCHOPPERS LTD	10/6/2023	BM01	PMCHQ00002004	\$6,208.46
EFT0009417	206907	L42 SOLUTIONS	9/20/2023	BM01	PMCHQ00001992	\$494.49
153643	206336	LAROCHELLE, JUDY	10/4/2023	BM01	PMCHQ00002003	\$172.80
153431	207099	LASAGA, NORA	9/6/2023	BM01	PMCHQ00001987	\$500.00
153803	206666	LEBLANC, ROB	10/25/2023	BM01	PMCHQ00002018	\$442.50
EFT0009380	206282	LEUCO CONSTRUCTION INC	9/8/2023	BM01	PMCHQ00001988	\$69,475.46
EFT0009460	35105	LEWKOWICH ENGINEERING ASSOCIAT	9/22/2023	BM01	PMCHQ00001997	\$1,846.37
EFT0009547	35105	LEWKOWICH ENGINEERING ASSOCIAT	10/6/2023	BM01	PMCHQ00002004	\$7,589.46
EFT0009381	204710	LIDSTONE & COMPANY - IN TRUST	9/8/2023	BM01	PMCHQ00001988	\$1,145.76
EFT0009461	35132	LIFESAVING SOCIETY	9/22/2023	BM01	PMCHQ00001997	\$2,027.46
153757	207114	LINEN PLUS	10/18/2023	BM01	PMCHQ00002011	\$6,826.40
153804	204667	LLOYD, BYRON	10/25/2023	BM01	PMCHQ00002018	\$457.91
EFT0009422	205767	LONG VIEW SYSTEMS CORPORATION	9/20/2023	BM01	PMCHQ00001993	\$5,215.91
EFT0009578	205767	LONG VIEW SYSTEMS CORPORATION	10/18/2023	BM01	PMCHQ00002009	\$10,431.82
153668	203600	LOOMIS EXPRESS	10/6/2023	BM01	PMCHQ00002005	\$54.94
153805	203600	LOOMIS EXPRESS	10/25/2023	BM01	PMCHQ00002018	\$106.28
EFT0009548	202355	LORDCO PARTS LTD	10/6/2023	BM01	PMCHQ00002004	\$88.22
153767	207075	LOTS VENTURES CANADA INC	10/20/2023	BM01	PMCHQ00002014	\$1,582.38
153734	205541	LOW, CAILEAN	10/18/2023	BM01	PMCHQ00002010	\$2,759.71
153613	36895	M & D AUTO PARTS LTD	9/27/2023	BM01	PMCHQ00002001	\$340.77
153614	36890	M B LABORATORIES LTD	9/27/2023	BM01	PMCHQ00002001	\$187.72
153768	36890	M B LABORATORIES LTD	10/20/2023	BM01	PMCHQ00002014	\$3,104.56
153669	207117	MARLEY BROTHERS EXCAVATING	10/6/2023	BM01	PMCHQ00002005	\$2,840.12
153769	207117	MARLEY BROTHERS EXCAVATING	10/20/2023	BM01	PMCHQ00002014	\$630.00
EFT0009579	206405	MARY CLARE MASSICOTTE	10/18/2023	BM01	PMCHQ00002009	\$50.00
153615	203384	MAY, COLLEEN	9/27/2023	BM01	PMCHQ00002001	\$63.14
153735	35574	MCAP SERVICE CORP.	10/18/2023	BM01	PMCHQ00002010	\$1,724.76
153770	35585	MCCOY LAKE EXCAVATING LTD	10/20/2023	BM01	PMCHQ00002014	\$873.60
EFT0009382	35900	MCGILL & ASSOCIATES	9/8/2023	BM01	PMCHQ00001988	\$3,122.92
EFT0009462	35900	MCGILL & ASSOCIATES	9/22/2023	BM01	PMCHQ00001997	\$1,938.83
EFT0009560	35900	MCGILL & ASSOCIATES	10/11/2023	BM01	PMCHQ00002006	\$8,782.89
EFT0009503	36260	MCLEAN & HIGGINS LTD	9/27/2023	BM01	PMCHQ00002000	\$10,342.21
EFT0009606	36260	MCLEAN & HIGGINS LTD	10/20/2023	BM01	PMCHQ00002013	\$566.97

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0009383	206454	MCM FACILITATION & TRAINING	9/8/2023	BM01	PMCHQ00001988	\$1,766.48
EFT0009419	206454	MCM FACILITATION & TRAINING	9/20/2023	BM01	PMCHQ00001992	\$1,575.00
153616	38079	MERIT FURNITURE	9/27/2023	BM01	PMCHQ00002001	\$282.24
EFT0009607	38161	MID ISLAND FIRE EQUIPMENT LTD	10/20/2023	BM01	PMCHQ00002013	\$268.80
153736	202222	MID ISLAND TOWING	10/18/2023	BM01	PMCHQ00002010	\$773.96
153737	201566	MIGUEZ, JOHN	10/18/2023	BM01	PMCHQ00002010	\$100.00
153738	38860	MINISTER OF FINANCE	10/18/2023	BM01	PMCHQ00002010	\$2,567.31
153450	38560	MINISTER OF FINANCE - Product	9/8/2023	BM01	PMCHQ00001989	\$62.45
153577	38560	MINISTER OF FINANCE - Product	9/22/2023	BM01	PMCHQ00001998	\$252.67
153536	203389	MINISTER OF GOVERNMENT SERVICE	9/20/2023	BM01	PMCHQ00001996	\$229.64
EFT0009483	206607	MKM PROJECTS LTD	9/25/2023	BM01	PMCHQ00001999	\$60,858.41
EFT0009608	206607	MKM PROJECTS LTD	10/20/2023	BM01	PMCHQ00002013	\$95,426.18
153711	205975	MNP LLP	10/11/2023	BM01	PMCHQ00002008	\$2,100.00
153712	207108	MOBIA TECHNOLOGY INNOVATION IN	10/11/2023	BM01	PMCHQ00002008	\$13,891.14
153617	40381	MONGREL MEDIA INC	9/27/2023	BM01	PMCHQ00002001	\$837.20
EFT0009484	40250	MONK OFFICE	9/25/2023	BM01	PMCHQ00001999	\$799.68
153537	206401	MUNICIPAL INSURANCE ASSOC OF B	9/20/2023	BM01	PMCHQ00001996	\$18,750.00
153806	204089	NAMES AND NUMBERS	10/25/2023	BM01	PMCHQ00002018	\$62.00
153771	41801	ND GRAPHICS	10/20/2023	BM01	PMCHQ00002014	\$1,066.78
153432	206394	NEIGHBOURHOOD WELCOME PROGRAM	9/6/2023	BM01	PMCHQ00001987	\$144.38
153772	206394	NEIGHBOURHOOD WELCOME PROGRAM	10/20/2023	BM01	PMCHQ00002014	\$128.63
153478	207069	NETZER, MARIAH	9/13/2023	BM01	PMCHQ00001991	\$68.13
153773	42200	NEVCO SCOREBOARD CO LTD	10/20/2023	BM01	PMCHQ00002014	\$5,276.13
153774	207071	Nordica Aluminum Inc	10/20/2023	BM01	PMCHQ00002014	\$28,600.54
EFT0009609	207124	NORTHERN COMPUTER	10/20/2023	BM01	PMCHQ00002013	\$3,059.84
153775	207078	NORTHLAND CUSTOM LTD	10/20/2023	BM01	PMCHQ00002014	\$18,112.50
EFT0009610	204527	NUTRIEN AG SOLUTIONS INC	10/20/2023	BM01	PMCHQ00002013	\$2,058.79
EFT0009549	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	10/6/2023	BM01	PMCHQ00002004	\$800.00
EFT0009463	42905	OAK CREEK GOLF & TURF INC.	9/22/2023	BM01	PMCHQ00001997	\$81.53
EFT0009485	42905	OAK CREEK GOLF & TURF INC.	9/25/2023	BM01	PMCHQ00001999	\$1,915.69
EFT0009611	42905	OAK CREEK GOLF & TURF INC.	10/20/2023	BM01	PMCHQ00002013	\$169.14
153618	205857	OCEANSIDE SALES & PACKAGING	9/27/2023	BM01	PMCHQ00002001	\$221.32
153739	204249	O'CONNOR, ANNIE	10/18/2023	BM01	PMCHQ00002010	\$80.70
153578	205026	OFFROAD DIESEL	9/22/2023	BM01	PMCHQ00001998	\$13,147.05
EFT0009384	43309	OPERATORS TRAINING SCHOOL	9/8/2023	BM01	PMCHQ00001988	\$5,384.87
EFT0009504	204164	ORKIN CANADA	9/27/2023	BM01	PMCHQ00002000	\$221.64
EFT0009612	204164	ORKIN CANADA	10/20/2023	BM01	PMCHQ00002013	\$221.64
153451	206638	OSBORNE, DAVE	9/8/2023	BM01	PMCHQ00001989	\$145.79
153538	206638	OSBORNE, DAVE	9/20/2023	BM01	PMCHQ00001996	\$105.66
153670	206638	OSBORNE, DAVE	10/6/2023	BM01	PMCHQ00002005	\$21.96
EFT0009639	205822	OWENS, MIKE	10/25/2023	BM01	PMCHQ00002017	\$2,357.90
153539	43435	P & R WESTERN STAR TRUCKS	9/20/2023	BM01	PMCHQ00001996	\$4,209.46
153776	43435	P & R WESTERN STAR TRUCKS	10/20/2023	BM01	PMCHQ00002014	\$3,178.50
EFT0009613	204000	PACIFIC CHEVROLET BUICK GMC	10/20/2023	BM01	PMCHQ00002013	\$131.42
153452	204554	PACIFIC NET & TWINE LTD.	9/8/2023	BM01	PMCHQ00001989	\$9,345.00
153579	206057	PACIFIC RIM LAND SURVEYING LTD	9/22/2023	BM01	PMCHQ00001998	\$4,641.00
153740	204159	PAGE ONE PUBLISHING INC	10/18/2023	BM01	PMCHQ00002010	\$3,517.50
153479	43960	PANAGO	9/13/2023	BM01	PMCHQ00001991	\$252.00
153619	207110	PARKSVILLE BOATHOUSE LTD	9/27/2023	BM01	PMCHQ00002001	\$5,048.38
153713	204623	PATTERSON, WES	10/11/2023	BM01	PMCHQ00002008	\$200.00
EFT0009583	203043	PELECH, JEFF	10/19/2023	BM01	PMCHQ00002012	\$2,032.58
153777	204837	PETERBILT PACIFIC INC	10/20/2023	BM01	PMCHQ00002014	\$2,851.84
153453	27354	PIZZA FACTORY	9/8/2023	BM01	PMCHQ00001989	\$1,827.15
153671	27354	PIZZA FACTORY	10/6/2023	BM01	PMCHQ00002005	\$1,088.69
153480	207107	PONIAK, DOMENIC & JUSTIN	9/13/2023	BM01	PMCHQ00001991	\$194.00
153672	45710	PORT ALBERNI BLACK SHEEP RUGBY	10/6/2023	BM01	PMCHQ00002005	\$270.00
EFT0009550	45725	PORT ALBERNI CIVIC MANAGERS AS	10/6/2023	BM01	PMCHQ00002004	\$405.00
EFT0009580	45725	PORT ALBERNI CIVIC MANAGERS AS	10/18/2023	BM01	PMCHQ00002009	\$415.00
153580	25322	PORT ALBERNI FIRE DEPARTMENT P	9/22/2023	BM01	PMCHQ00001998	\$113.05
153644	25322	PORT ALBERNI FIRE DEPARTMENT P	10/4/2023	BM01	PMCHQ00002003	\$47.75
EFT0009486	45800	PORT ALBERNI FIRE FIGHTERS ASS	9/25/2023	BM01	PMCHQ00001999	\$5,239.93
EFT0009581	45800	PORT ALBERNI FIRE FIGHTERS ASS	10/18/2023	BM01	PMCHQ00002009	\$7,927.33
153481	45830	PORT ALBERNI GYMNASTICS ACADEM	9/13/2023	BM01	PMCHQ00001991	\$196.00

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0009353	45995	PORT ALBERNI ONLINE	9/6/2023	BM01	PMCHQ00001986	\$787.50
EFT0009561	45995	PORT ALBERNI ONLINE	10/11/2023	BM01	PMCHQ00002006	\$787.50
153620	46290	PORT BOAT HOUSE LTD	9/27/2023	BM01	PMCHQ00002001	\$6,421.75
153741	205676	PROJECT 529, INC	10/18/2023	BM01	PMCHQ00002010	\$757.05
153673	205662	PROTELEC SECURITY &SAFETY	10/6/2023	BM01	PMCHQ00002005	\$338.24
153778	204823	PSI WATER TECHNOLOGIES INC	10/20/2023	BM01	PMCHQ00002014	\$9,497.89
153674	206077	PULVER CRAWFORD MUNROE LLP	10/6/2023	BM01	PMCHQ00002005	\$798.01
153645	206389	PWL PARTNERSHIP LANDSCAPE ARCH	10/4/2023	BM01	PMCHQ00002003	\$328.13
EFT0009354	201071	QUADIENT	9/6/2023	BM01	PMCHQ00001986	\$3,609.36
153675	47333	QUALITY FOODS	10/6/2023	BM01	PMCHQ00002005	\$265.56
EFT0009385	47333	QUALITY FOODS	9/8/2023	BM01	PMCHQ00001988	\$290.05
EFT0009464	47333	QUALITY FOODS	9/22/2023	BM01	PMCHQ00001997	\$107.35
153455	206978	QUINSAM COMMUNICATIONS GROUP	9/8/2023	BM01	PMCHQ00001989	\$575.48
153581	206978	QUINSAM COMMUNICATIONS GROUP	9/22/2023	BM01	PMCHQ00001998	\$321.71
153582	202412	R F BINNIE & ASSOCIATES LTD	9/22/2023	BM01	PMCHQ00001998	\$2,189.25
153807	202412	R F BINNIE & ASSOCIATES LTD	10/25/2023	BM01	PMCHQ00002018	\$22,152.28
153482	206839	RAM ROOFING	9/13/2023	BM01	PMCHQ00001991	\$15,942.41
EFT0009505	47950	RAYNER BRACHT CONSTRUCTION	9/27/2023	BM01	PMCHQ00002000	\$346.33
EFT0009420	48370	RECEIVER GENERAL FOR CANADA -	9/20/2023	BM01	PMCHQ00001992	\$1,520,204.03
153583	200900	RECEIVER GENERAL FOR CANADA -	9/22/2023	BM01	PMCHQ00001998	\$225.00
153742	200900	RECEIVER GENERAL FOR CANADA -	10/18/2023	BM01	PMCHQ00002010	\$275.00
153621	207023	RECSTAFF	9/27/2023	BM01	PMCHQ00002001	\$264.32
153779	207023	RECSTAFF	10/20/2023	BM01	PMCHQ00002014	\$282.24
153433	203624	REED, DEIDRE	9/6/2023	BM01	PMCHQ00001987	\$1,681.58
153584	203624	REED, DEIDRE	9/22/2023	BM01	PMCHQ00001998	\$30.50
EFT0009487	49140	REGIONAL DISTRICT OF ALBERNI C	9/25/2023	BM01	PMCHQ00001999	\$1,742.47
EFT0009506	49140	REGIONAL DISTRICT OF ALBERNI C	9/27/2023	BM01	PMCHQ00002000	\$47,244.55
EFT0009614	49140	REGIONAL DISTRICT OF ALBERNI C	10/20/2023	BM01	PMCHQ00002013	\$45,817.05
EFT0009625	49140	REGIONAL DISTRICT OF ALBERNI C	10/23/2023	BM01	PMCHQ00002015	\$467,276.81
153622	205040	RICHMOND ELEVATOR	9/27/2023	BM01	PMCHQ00002001	\$348.37
153780	202899	RICK DENIS AUTOMOTIVE	10/20/2023	BM01	PMCHQ00002014	\$3,474.52
153714	203689	RICOH CANADA	10/11/2023	BM01	PMCHQ00002008	\$1,635.22
153540	205431	ROBERTS, CANDYSE	9/20/2023	BM01	PMCHQ00001996	\$428.07
EFT0009615	50260	ROLLINS MACHINERY LTD	10/20/2023	BM01	PMCHQ00002013	\$3,584.00
153623	207115	RON'S DRYWALL	9/27/2023	BM01	PMCHQ00002001	\$49,128.19
153646	206941	RORKE, DEBORAH	10/4/2023	BM01	PMCHQ00002003	\$197.63
EFT0009465	50265	ROTO-ROOTER	9/22/2023	BM01	PMCHQ00001997	\$1,176.00
EFT0009551	50265	ROTO-ROOTER	10/6/2023	BM01	PMCHQ00002004	\$307.13
EFT0009616	50265	ROTO-ROOTER	10/20/2023	BM01	PMCHQ00002013	\$932.46
EFT0009421	203358	ROYAL BC MUSEUM	9/20/2023	BM01	PMCHQ00001992	\$7,350.00
153676	50410	ROYAL CANADIAN LEGION 293	10/6/2023	BM01	PMCHQ00002005	\$60.00
EFT0009355	53650	S P C A	9/6/2023	BM01	PMCHQ00001986	\$12,295.00
EFT0009518	53650	S P C A	10/4/2023	BM01	PMCHQ00002002	\$12,295.00
153781	204552	SAYWELL DEVELOPMENTS LTD	10/20/2023	BM01	PMCHQ00002014	\$3,438.75
153743	207131	SCHON HOLDINGS	10/18/2023	BM01	PMCHQ00002010	\$1,790.47
153483	915744	SCHWARZ, MIKI	9/13/2023	BM01	PMCHQ00001991	\$77.86
153744	915744	SCHWARZ, MIKI	10/18/2023	BM01	PMCHQ00002010	\$26.46
EFT0009507	206484	SCOTT SECURITY SYSTEMS	9/27/2023	BM01	PMCHQ00002000	\$83.83
EFT0009617	206484	SCOTT SECURITY SYSTEMS	10/20/2023	BM01	PMCHQ00002013	\$132.14
153624	205031	SECURTEK MONITORING SOLUTIONS	9/27/2023	BM01	PMCHQ00002001	\$472.50
153782	205031	SECURTEK MONITORING SOLUTIONS	10/20/2023	BM01	PMCHQ00002014	\$236.25
153745	206001	SELECT ADVANTAGE	10/18/2023	BM01	PMCHQ00002010	\$197.86
EFT0009508	52375	SHARE CANADA	9/27/2023	BM01	PMCHQ00002000	\$5,199.05
EFT0009618	52375	SHARE CANADA	10/20/2023	BM01	PMCHQ00002013	\$4,711.98
153715	202409	SHAW BUSINESS	10/11/2023	BM01	PMCHQ00002008	\$9,752.96
153746	202409	SHAW BUSINESS	10/18/2023	BM01	PMCHQ00002010	\$9,752.96
153434	52450	SHAW CABLE	9/6/2023	BM01	PMCHQ00001987	\$843.82
153456	52450	SHAW CABLE	9/8/2023	BM01	PMCHQ00001989	\$234.46
153541	52450	SHAW CABLE	9/20/2023	BM01	PMCHQ00001996	\$643.83
153585	52450	SHAW CABLE	9/22/2023	BM01	PMCHQ00001998	\$132.11
153677	52450	SHAW CABLE	10/6/2023	BM01	PMCHQ00002005	\$234.46
153716	52450	SHAW CABLE	10/11/2023	BM01	PMCHQ00002008	\$2,254.91
153747	52450	SHAW CABLE	10/18/2023	BM01	PMCHQ00002010	\$132.11

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
153783	52450	SHAW CABLE	10/20/2023	BM01	PMCHQ00002014	\$861.47
153748	204021	SHEARFORCE EQUIPMENT	10/18/2023	BM01	PMCHQ00002010	\$3,241.28
153678	52710	SHOPPERS DRUG MART	10/6/2023	BM01	PMCHQ00002005	\$24.20
153749	52733	SHRED-IT INTERNATIONAL ULC	10/18/2023	BM01	PMCHQ00002010	\$105.86
EFT0009386	207025	SIMON KIRKLAND	9/8/2023	BM01	PMCHQ00001988	\$1,350.00
EFT0009619	207025	SIMON KIRKLAND	10/20/2023	BM01	PMCHQ00002013	\$1,500.00
153625	207037	SKYTEC CONTRACTING CANADA LTD	9/27/2023	BM01	PMCHQ00002001	\$66,188.74
153717	52097	SLR CONSULTING (CANADA) LTD	10/11/2023	BM01	PMCHQ00002008	\$5,254.88
153626	53499	SMITH, KIRSTEN	9/27/2023	BM01	PMCHQ00002001	\$34.37
153647	53499	SMITH, KIRSTEN	10/4/2023	BM01	PMCHQ00002003	\$191.88
153542	53726	SOFTCHOICE CORP	9/20/2023	BM01	PMCHQ00001996	\$4,468.80
153627	91603	SOLDA, CINDY	9/27/2023	BM01	PMCHQ00002001	\$312.66
EFT0009466	52907	SOUTHERN RAILWAY OF VANCOUVER	9/22/2023	BM01	PMCHQ00001997	\$1,201.59
153586	53910	SOUTHSIDE AUTO SUPPLY LTD	9/22/2023	BM01	PMCHQ00001998	\$201.80
153628	53910	SOUTHSIDE AUTO SUPPLY LTD	9/27/2023	BM01	PMCHQ00002001	\$7,474.95
153784	53910	SOUTHSIDE AUTO SUPPLY LTD	10/20/2023	BM01	PMCHQ00002014	\$4,192.99
153587	206909	SPROAT LAKE FIRE DEPARTMENT	9/22/2023	BM01	PMCHQ00001998	\$4,581.00
153588	207101	ST JOSEPH PRINT GROUP INC	9/22/2023	BM01	PMCHQ00001998	\$382.34
153679	54170	STAFF FUND	10/6/2023	BM01	PMCHQ00002005	\$60.00
153750	54170	STAFF FUND	10/18/2023	BM01	PMCHQ00002010	\$61.00
153589	203124	STAPLES ADVANTAGE	9/22/2023	BM01	PMCHQ00001998	\$5,614.18
153680	203124	STAPLES ADVANTAGE	10/6/2023	BM01	PMCHQ00002005	\$2,240.79
153785	203124	STAPLES ADVANTAGE	10/20/2023	BM01	PMCHQ00002014	\$613.23
153457	202288	STAPLES/ BD# 321 PORT ALBERNI	9/8/2023	BM01	PMCHQ00001989	\$648.96
153484	202288	STAPLES/ BD# 321 PORT ALBERNI	9/13/2023	BM01	PMCHQ00001991	\$233.10
153681	202288	STAPLES/ BD# 321 PORT ALBERNI	10/6/2023	BM01	PMCHQ00002005	\$257.59
153751	204052	STEAMPUNK CAFE & COFFEE HOUSE	10/18/2023	BM01	PMCHQ00002010	\$941.10
153786	204052	STEAMPUNK CAFE & COFFEE HOUSE	10/20/2023	BM01	PMCHQ00002014	\$539.70
EFT0009519	207112	STREET, ANGELINE	10/4/2023	BM01	PMCHQ00002002	\$1,378.75
EFT0009562	207112	STREET, ANGELINE	10/11/2023	BM01	PMCHQ00002006	\$1,500.00
EFT0009620	207112	STREET, ANGELINE	10/20/2023	BM01	PMCHQ00002013	\$1,568.00
153682	206460	SUNBELT RENTALS OF CANADA INC	10/6/2023	BM01	PMCHQ00002005	\$2,562.56
153485	206974	SYLVAIN ROLLIN	9/13/2023	BM01	PMCHQ00001991	\$220.50
153752	207129	TECSON, DON	10/18/2023	BM01	PMCHQ00002010	\$80.03
153435	10920	TELUS	9/6/2023	BM01	PMCHQ00001987	\$1,432.43
153543	10920	TELUS	9/20/2023	BM01	PMCHQ00001996	\$4,627.81
153718	10920	TELUS	10/11/2023	BM01	PMCHQ00002008	\$1,428.80
153808	10920	TELUS	10/25/2023	BM01	PMCHQ00002018	\$4,354.10
153544	10868	TELUS MOBILITY CELLULAR INC	9/20/2023	BM01	PMCHQ00001996	\$6,664.51
153809	10868	TELUS MOBILITY CELLULAR INC	10/25/2023	BM01	PMCHQ00002018	\$6,490.68
EFT0009563	203495	THINQ TECHNOLOGIES LTD	10/11/2023	BM01	PMCHQ00002006	\$972.16
EFT0009387	205138	THORPE, WILLA	9/8/2023	BM01	PMCHQ00001988	\$31.11
EFT0009488	205138	THORPE, WILLA	9/25/2023	BM01	PMCHQ00001999	\$93.00
EFT0009640	205138	THORPE, WILLA	10/25/2023	BM01	PMCHQ00002017	\$3,071.59
EFT0009509	915751	TK ELEVATOR	9/27/2023	BM01	PMCHQ00002000	\$633.16
153629	205501	TOTEM TREE OPERATIONS	9/27/2023	BM01	PMCHQ00002001	\$3,822.00
153787	205501	TOTEM TREE OPERATIONS	10/20/2023	BM01	PMCHQ00002014	\$2,184.00
153486	207104	TUINSTRA, ALLISON	9/13/2023	BM01	PMCHQ00001991	\$72.20
EFT0009582	57040	UAP INC	10/18/2023	BM01	PMCHQ00002009	\$2,063.24
153590	202823	ULINE	9/22/2023	BM01	PMCHQ00001998	\$992.30
153810	202823	ULINE	10/25/2023	BM01	PMCHQ00002018	\$1,317.12
153811	57410	UNIVERSITY OF VICTORIA	10/25/2023	BM01	PMCHQ00002018	\$1,500.00
EFT0009356	204121	URBAN SYSTEMS LTD	9/6/2023	BM01	PMCHQ00001986	\$4,346.04
EFT0009388	204121	URBAN SYSTEMS LTD	9/8/2023	BM01	PMCHQ00001988	\$4,830.00
EFT0009467	204121	URBAN SYSTEMS LTD	9/22/2023	BM01	PMCHQ00001997	\$9,712.50
EFT0009552	204121	URBAN SYSTEMS LTD	10/6/2023	BM01	PMCHQ00002004	\$5,929.81
EFT0009621	204121	URBAN SYSTEMS LTD	10/20/2023	BM01	PMCHQ00002013	\$8,400.00
153591	205011	URGEL'S AUTO COLLISION	9/22/2023	BM01	PMCHQ00001998	\$300.00
153788	206855	VALLEY CORE CONSTRUCTION	10/20/2023	BM01	PMCHQ00002014	\$3,990.00
EFT0009622	203234	VAN ISLE FORD	10/20/2023	BM01	PMCHQ00002013	\$187.89
EFT0009564	58172	VAN KAM FREIGHTWAYS LTD	10/11/2023	BM01	PMCHQ00002006	\$940.21
153789	202104	VANCOUVER ISLAND ECONOMIC ALLI	10/20/2023	BM01	PMCHQ00002014	\$577.50
153630	200036	VANCOUVER ISLAND POTTERY WAREH	9/27/2023	BM01	PMCHQ00002001	\$908.31

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
153753	207127	VANDEN HEUVEL, TONY	10/18/2023	BM01	PMCHQ00002010	\$7,121.86
153592	203507	VANDERMAY, VINCENT	9/22/2023	BM01	PMCHQ00001998	\$52.95
153790	206252	VANISLE WETLANDS	10/20/2023	BM01	PMCHQ00002014	\$8,148.16
153458	207098	VICTORY DESIGN INC	9/8/2023	BM01	PMCHQ00001989	\$437.75
EFT0009468	200217	VOYSEY, SHANE	9/22/2023	BM01	PMCHQ00001997	\$172.33
153791	202165	WALKER, DAN	10/20/2023	BM01	PMCHQ00002014	\$310.00
153545	207001	WARBRICK CONTRACTING INC	9/20/2023	BM01	PMCHQ00001996	\$9,009.00
153593	207001	WARBRICK CONTRACTING INC	9/22/2023	BM01	PMCHQ00001998	\$27,336.75
153648	207001	WARBRICK CONTRACTING INC	10/4/2023	BM01	PMCHQ00002003	\$52,698.71
153754	207001	WARBRICK CONTRACTING INC	10/18/2023	BM01	PMCHQ00002010	\$14,668.39
153812	207001	WARBRICK CONTRACTING INC	10/25/2023	BM01	PMCHQ00002018	\$50,113.69
153487	207105	WARMAN, OLIVIA	9/13/2023	BM01	PMCHQ00001991	\$71.50
153546	206067	WASTE CONNECTIONS OF CANADA IN	9/20/2023	BM01	PMCHQ00001996	\$2,128.35
153792	206067	WASTE CONNECTIONS OF CANADA IN	10/20/2023	BM01	PMCHQ00002014	\$2,377.42
153459	205871	WAYMARK	9/8/2023	BM01	PMCHQ00001989	\$1,699.71
153594	205871	WAYMARK	9/22/2023	BM01	PMCHQ00001998	\$6,459.10
153793	205871	WAYMARK	10/20/2023	BM01	PMCHQ00002014	\$4,638.09
153649	207122	WEBER, STEPHANIE	10/4/2023	BM01	PMCHQ00002003	\$4,007.73
153755	203207	WEILER, MARK	10/18/2023	BM01	PMCHQ00002010	\$238.90
EFT0009510	60613	WESTCOAST HOME HARDWARE	9/27/2023	BM01	PMCHQ00002000	\$289.92
EFT0009553	60613	WESTCOAST HOME HARDWARE	10/6/2023	BM01	PMCHQ00002004	\$49.81
EFT0009623	60613	WESTCOAST HOME HARDWARE	10/20/2023	BM01	PMCHQ00002013	\$27.20
153547	203319	WESTLAND INSURANCE	9/20/2023	BM01	PMCHQ00001996	\$347.00
EFT0009469	203499	WESTVAC INDUSTRIAL LTD	9/22/2023	BM01	PMCHQ00001997	\$4,208.77
153595	207106	WET COAST GUTTERS	9/22/2023	BM01	PMCHQ00001998	\$5,000.00
153813	207106	WET COAST GUTTERS	10/25/2023	BM01	PMCHQ00002018	\$10,645.00
153814	203205	WETMORE, DAN	10/25/2023	BM01	PMCHQ00002018	\$457.91
EFT0009554	61805	WFR WHOLESALE FIRE & RESCUE LT	10/6/2023	BM01	PMCHQ00002004	\$751.37
153596	206516	WHITE PACIFIC AUTOMATION	9/22/2023	BM01	PMCHQ00001998	\$6,390.82
EFT0009511	62740	WINDSOR PLYWOOD	9/27/2023	BM01	PMCHQ00002000	\$2,686.52
EFT0009624	62740	WINDSOR PLYWOOD	10/20/2023	BM01	PMCHQ00002013	\$3,520.71
153794	62745	WINTERGREEN LEARNING MATERIALS	10/20/2023	BM01	PMCHQ00002014	\$60.47
153719	62790	WONG, BOYD	10/11/2023	BM01	PMCHQ00002008	\$600.00
EFT0009470	204598	WSP CANADA INC	9/22/2023	BM01	PMCHQ00001997	\$704.81
EFT0009389	204302	XYLEM CANADA COMPANY	9/8/2023	BM01	PMCHQ00001988	\$37,232.20
153795	200530	YELLOW PAGES GROUP	10/20/2023	BM01	PMCHQ00002014	\$54.80
EFT0009390	35130	YOUNG, ANDERSON	9/8/2023	BM01	PMCHQ00001988	\$350.56
153683	206576	ZINC STRATEGIES	10/6/2023	BM01	PMCHQ00002005	\$6,332.81
153756	206903	ZOE BATTIE	10/18/2023	BM01	PMCHQ00002010	\$73.09
153796	206903	ZOE BATTIE	10/20/2023	BM01	PMCHQ00002014	\$145.43

Total Cheques: 600

Total Amount of Cheques: \$6,417,286.81

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Reserve funds - Investment report

Audit Committee - 3rd Quarter 2023

Short Term Investment Accounts	As of January 1st, 2023	As of June 30th, 2023	Interest Earned as of June 30th, 2023	As of September 30th	Interest Earned as of September 30th, 2023	Maturity October 2023 4.05% 1 yr Fixed GIC Coast Capital Credit Union Raymond James	Maturity October 2023 5.1% 1 yr Fixed GIC Van City Credit Union Canaccord Genuity	Non Fixed 5.55% Pooled MFA High Interest Savings CIBC MFA HISA	Non Fixed 4.25% Pooled MFA Money Market Fund MFA Money Market
General Operating Funds Invested	8,866,374.85	4,130,039.51	55,717.00	9,879,105.96	246,820.73		-	9,879,105.96	
Cemetery - Carbon Investments	147,577.29	146,327.56	1,101.47	152,973.75	5,238.96		152,973.75		
Equipment Replacement Reserve Fund	6,624,442.36	6,715,470.19	91,027.83	6,843,940.23	204,961.53	513,081.06	4,213,763.33	2,117,095.84	
Capital Works Fund	54,928.15	55,514.62	586.47	57,528.30	2,408.20	57,528.30	-		
Parkland Acquisition	287,843.14	291,804.39	3,961.25	293,759.62	5,916.48		-	293,759.62	
Land Sale Reserve	50,872.28	51,415.46	543.18	53,280.41	2,230.39	53,280.41	-		
Parks & Recreation	2,870,305.05	2,898,329.15	28,024.10	2,939,069.60	58,163.58	434,422.56		2,504,647.04	
Canadas Community Building Fund	2,878,623.13	2,903,022.36	24,399.23	2,955,560.77	62,121.82	737,413.75	-	2,218,147.02	
MFA General	272,349.12	276,097.14	3,748.02	279,252.49	5,598.00		-	277,947.12	
MFA Water	306,610.79	310,830.31	4,219.52	312,913.02	6,302.23		-	312,913.02	
Growing Communities reserve Fund	-			5,313,808.98	35,368.09		-	5,313,808.98	
Water capital	-			5,790,892.36	38,541.16		-	5,790,541.16	351.20
Sewer Capital	-			8,556,954.08	56,954.08		-	8,556,954.08	
Alberni Valley Community Forest	598,452.00		15,260.53	623,886.21	25,434.21				623,886.21
Totals	\$22,359,926.16	\$17,778,850.69	\$213,328.07	\$44,052,925.78	\$756,059.46	1,795,726.07	4,366,737.08	37,264,919.84	624,237.41

Market Rates have been increasing over the first 3 quarters of 2023 allowing the City to take advantage of non fixed investments in high interest savings. Currently 85% of the City's portfolio is invested in the MFA's High interest pooled savings accounts with a rate 5.55%, as of September 30th the City's interest earned from the investments total \$756,059.46. The City entered into 1 year fixed terms in the fall of 2022 and has been able to take advantage of the high interest rates over the last quarter of 2022 and the first quarter of 2023. The investments will mature early October and will be reinvested with interest.

For the remaining quarter of 2023 the Bank of Canada has 2 interest rate announcements, as inflation in economies has continued to come down and the Canadian economy has entered into a period of weaker growth rates are expected to flatten and we have been advised by our investment team to review the portfolio and consider locking into fixed terms using a laddered approach as we enter into fall.