

**CITY OF PORT ALBERNI - MEETING SCHEDULE
MONDAY, FEBRUARY 11, 2019**

Mon. Feb. 11 2:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING
6:30 pm	Special Meeting of Council Re: McLean Mill & Tourism Rail <i>@ Council Chambers</i>	OPEN MEETING

DATES TO NOTE

Tues. Feb 19 2:30 pm	Committee of the Whole Meeting <i>@ Council Chambers</i>	OPEN MEETING
7:00 pm	Special Meeting of Council (Budget) <i>@ Council Chambers</i>	OPEN MEETING
Thurs. Feb 21 12:00 pm	Advisory Planning Commission <i>@ Committee Room</i>	OPEN MEETING
Mon. Feb. 25 11:00 am	Audit Committee Meeting <i>@ Committee Room</i>	OPEN MEETING
2:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

AGENDA

REGULAR MEETING OF COUNCIL

**MONDAY, FEBRUARY 11, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. CALL TO ORDER AND APPROVAL OF AGENDA (including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

1. Recognition of Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 10

1. Regular Council Meeting held at 2:00 pm on January 28, 2019.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

D. DELEGATIONS

1. Introduction of Fire Chief

Tim Pley, Chief Administrative Officer to introduce Mike Owens, the City's new Fire Chief.

2. Alberni Valley Community Forest Corporation

Jim Sears in attendance to present a dividend cheque from the Alberni Valley Community Forest Corporation.

3. Farmers Market

Vicki Lee in attendance to provide an update and successes from the Farmers Market.

E. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of Finance dated February 11, 2019, be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$_____, be approved.

**2. Manager of Bylaw Services – Liquor Licence – Dog Mountain Brewing -
Page 18**

Report dated February 4, 2019 from the Manager of Bylaw Services requesting Council's consideration of a liquor license lounge endorsement application for Dog Mountain Brewing.

That the report from the Manager of Bylaw Services dated February 4, 2019 be received.

That Council for the City of Port Alberni support the issuance of a Brewery Lounge Endorsement for Dog Mountain Brewing, operating at 3141 3rd Avenue and endorse the comments as provided in the report from the Manager of Bylaw Services dated February 4, 2019 for submission to the Liquor & Cannabis Regulation Branch.

3. Communications Manager – Approach for Presenting the Reconciliation Committee's Recommendations - Page 28

Report dated February 5, 2019 requesting Council's direction on the approach for presenting the Reconciliation Committee's final report to the respective Councils for the City of Port Alberni, Tseshah First Nation and Hupacasath First Nation.

That the report from the Manager of Communications dated February 5, 2019, be received and Council for the City of Port Alberni direct staff to coordinate a joint forum with the Hupacasath First Nation and Tseshah First Nation at which the Reconciliation Committee present the 27 recommendations to the three respective councils.

4. Economic Development Manager – City Preparations for 2019 Cruise Ship Visits - Page 30

Report dated February 11, 2019 from the Economic Development Manager regarding resources required to prepare for the upcoming cruise ship visits (cost estimates provided to February 19 budget meeting)

That the report from the Economic Development Manager dated February 11, 2019 regarding resources required for upcoming cruise ship visits, be received.

5. Manager of Planning – Development Permit No. 18-07 (3141 3rd Avenue) – Page 31

Report dated February 5, 2019 from the Manager of Planning requesting consideration of an application for Development Permit 18-07 to facilitate the use of an existing building for a ‘Microbrewery’ with a tasting room and rooftop patio at 3141 3rd Avenue.

That Council for the City of Port Alberni approve Development Permit No. 18-07 and that the City Clerk be authorized to sign the permit including the following Schedule B development plans:

- a. Drawing No. A-00-CM-190115 - Site Plan*
- b. Drawing No. A-03-CM-190115 - Main Floor Layout*
- c. Drawing No. A-04-CM-190115 -Top Floor Layout*
- d. Drawing No. A-05-CM-190115 - Elevations West*
- e. Drawing No. A-06-CM-190115 - Elevations East*
- f. Drawing No. A-07-CM-190115 - Elevations North and South*
- g. Drawing No. A-08-CM-190115 - Section*

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

1. City Clerk – February 4, 2019 Public Hearing Report - Page 52

That the report of the Public Hearing held February 4, 2019 regarding Bylaw No. 4979, be received.

“Zoning Text Amendment No. T17 (Cannabis Retail Stores Regulations), Bylaw No. 4979” - Page 54

That “Zoning Text Amendment No. T17 (Cannabis Retail Stores Regulations), Bylaw No. 4979”, be read a third time.

That “Zoning Text Amendment No. T17 (Cannabis Retail Stores Regulations), Bylaw No. 4979”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4979.

H. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. Chris Alemany - Page 56

Email dated January 29, 2019 proposing action towards creating fully protected and safe bicycle networks for all ages and abilities of citizens.

That the email dated January 29, 2019 from Chris Alemany proposing action towards creating fully protected and safe bicycle networks for all ages and abilities of citizens be received, and referred to staff.

2. Evergreen Exhibitions - Page 77

Letter dated January 31, 2019 requesting permission to suspend a banner across 10th Avenue near Echo Center from March 4 to 11, 2019 to promote the annual Spring Home Show at Glenwood Sports Centre on March 9 & 10, 2019.

That the letter dated January 31, 2019 requesting permission to suspend a banner across 10th Avenue near Echo Center from March 4 to 11, 2019 to promote the annual Spring Home Show at Glenwood Sports Centre on March 9 & 10, be received and the request approved

3. Sarah Thomas - Page 78

Email dated February 3, 2019 advising that May 31, 2019 marks 100 years since the founding of the Canadian Institute of Planners and encouraging Council to recognize this milestone.

That Council for the City of Port Alberni recognize the Centenary of the Canadian Institute of Planners and extend good wishes to its members on that occasion and support their continued contributions to municipal land use planning in the future.

I. PROCLAMATIONS

1. Walk for Alzheimer’s Day - Page 81

Request that May 5, 2019 be proclaimed as “Walk for Alzheimer’s Day” (registration at Blair Park at 9:30 am, walk at 10:30 am) and inviting Mayor and Council to participate.

That May 5, 2019 be proclaimed as “Walk for Alzheimer’s Day” in Port Alberni.

2. BC Lymphedema Association - Page 82

Email dated February 2, 2019 requesting that March 6, 2019 be proclaimed as “World Lymphedema Day” in Port Alberni.

That the email dated February 2, 2019 from BC Lymphedema Association requesting that March 6, 2019 be proclaimed as “World Lymphedema Day” in Port Alberni, be received and the day proclaimed as requested.

J. INFORMATIONAL CORRESPONDENCE

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. Air Quality Council - Page 83

Minutes from the January 17, 2019 meeting.

2. RCMP – Municipal Policing Agreement - Page 88

Letter dated January 18, 2019 providing expenditures to December 31, 2018.

3. Ministry of Finance, Gaming Policy and Enforcement Branch - Page 92

Letter dated January 21, 2019 advising of the \$109,986.65 payment to the City representing casino revenue for the period October 1, 2018 to December 31, 2018. (See attached report dated January 30, 2019 from the Director of Finance providing further information).

4. College View Estates - Page 94

Copy of a letter dated January 24, 2019 to the Minister of Municipal Affairs and Housing expressing concern regarding the Rental Housing Review Recommendation to eliminate strata corporation's ability to ban owners from renting their strata units.

5. Alberni Valley Adventures Association - Page 95

Letter dated February 5, 2019 providing the final disbursement of (the now defunct) Society's funds (\$4,408.66) as a donation to the City of Port Alberni for the use of trail signage.

6. Alberni Valley Museum and Heritage Commission - Page 101

Minutes from the January 9, 2019 meeting.

That Informational Correspondence items numbered 1 through 6 be received and filed.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports - Page 105

That the Council reports outlining recent meetings and events related to the City's business, be received.

M. NEW BUSINESS

An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.

N. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

O. CLOSURE OF MEETING TO PUBLIC

That the meeting be closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements and where the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

P. ADJOURNMENT

That the meeting adjourn at pm.

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JANUARY 28, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Paulson, Poon, Solda and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA
(including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Council Meeting held at 11:00 am and Regular Council Meeting held at 2:00 pm on January 14, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Pamela Day requested Council support their grant funding application to the Rick Hansen Foundation for upgrades to Trinity Church Hall to make it accessible to people of all physical abilities.

It was moved and seconded:

That Council for the City of Port Alberni provide a letter of support to the Trinity Church supporting their application to the Rick Hansen Foundation for upgrades to their Church Hall to make it more accessible to people of all physical abilities.

CARRIED

Dave Jarrett, 16th Avenue, commented on proposed hydro pole installations along 16th Avenue stating they should be placed underground.

Dave Smith, 16th Avenue also commented on hydro poles on 16th Avenue stating services should not be above ground.

D. DELEGATIONS

1. Steelhead LNG

Carol Greaves and Breanna White, Community Relations Leads and Corey Goulet, Vice President of Pipelines were in attendance to present information and an update on the proposed Kwispaa LNG project.

2. BC Assessment

Cynthia Wright, Deputy Assessor, Vancouver Island Region attended at the request of Council to discuss Port Alberni property assessments and provided comparisons to other Vancouver Island communities. She also provided information regarding the appeals process (deadline January 31) noting helpful information is available on their website at <https://www.bcassessment.ca/>

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated January 28, 2019, be received and the cheques numbered 143057 to 143140 inclusive, in payment of accounts totalling \$657,807.05, be approved.

CARRIED

2. Director of Parks, Recreation and Heritage – Community Arts Council – Building Assessment

It was moved and seconded:

That the report from the Director of Parks, Recreation & Heritage dated January 21, 2019, be received and added for future consideration of City owned leased buildings.

CARRIED

3. Manager of Bylaw Services – Graffiti Removal Program

It was moved and seconded:

That the report from the Manager of Bylaw Services dated January 21st, 2019, be received.

CARRIED

4. City Clerk – McLean Mill and Tourism Rail – January 21, 2019 Committee of the Whole Minutes and Reference Materials

The draft Committee of the Whole (January 21, 2019) report was provided along with reference materials and public input in order to assist Council in their decision-making process in regards to the future of the McLean Mill and Tourism Rail.

It was moved and seconded:

That the report from the City Clerk dated January 22, 2019 be received.

CARRIED

Council requested another meeting be held for further discussion.

5. Manager of Planning – Development Status Report

It was moved and seconded:

That the report from the Manager of Planning dated January 23, 2019 providing an update on the status of development currently being supported by the City's Planning Department, be received.

CARRIED

6. City Clerk – AV Community Forest Corporation

It was moved and seconded:

That Council for the City of Port Alberni endorse the Alberni Valley Community Forest Corporation Resolutions of Shareholder in Writing as presented.

CARRIED

7. City Clerk – ACRD - Community Child Care Planning Program Application

It was moved and seconded:

That Council for the City of Port Alberni support the Alberni-Clayoquot Regional District's (ACRD) application to the UBCM Community Child Care Planning Program for funding to undertake child care planning activities and develop a community child care space creation action plan for ACRD region communities; and further that the ACRD, as the primary applicant, be authorized to apply for, receive and manage grant funding on the City of Port Alberni's behalf.

CARRIED

8. Managers' Reports

Director of Parks, Recreation and Heritage

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

RCMP Department

It was moved and seconded:

That the quarterly report from the RCMP providing information about current department operations, be received.

CARRIED

G. BYLAWS

1. City Clerk – January 14, 2019 Public Hearing

It was moved and seconded:

That the report of the Public Hearing held January 14, 2019 regarding Bylaw No's. 4977 and 4978 , be received.

CARRIED

2. **“Zoning Bylaw Map Amendment No. 30 (4000 Burde Street – Anderson Hill), Bylaw No. 4977”**

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 30 (4000 Burde Street – Anderson Hill), Bylaw No. 4977” be read a third time.

CARRIED

3. **“Zoning Bylaw Map Amendment No. 31 (3503 11th Avenue – Sattar), Bylaw No. 4978”**

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 31 (3503 11th Avenue – Sattar), Bylaw No. 4978” be read a third time.

CARRIED

4. **“Council Remuneration and Expenses Bylaw, 2019, Amendment No. 4, Bylaw No. 4835-4”**

It was moved and seconded:

That “Council Remuneration and Expenses Bylaw, 2019, Amendment No. 4, Bylaw No. 4835-4” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4835-4.

CARRIED

5. **Manager of Bylaw Services – Business License Bylaw No. 4980**

It was moved and seconded:

That the report from the Manager of Bylaw Services dated January 23rd, 2019 be received.

CARRIED

It was moved and seconded:

That “City of Port Alberni Business Licence Bylaw No. 4980, 2019” be introduced and read a first time.

CARRIED

It was moved and seconded:

That “City of Port Alberni Business Licence Bylaw No. 4980, 2019” be read a second time.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to engage the public and invite input on proposed City of Port Alberni Business Licence Bylaw No. 4980, 2019, prior to consideration of further readings of the bylaw.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Federation of Canadian Municipalities (FCM)

It was moved and seconded:

That the information from the Federation of Canadian Municipalities announcing their annual conference in Quebec City, Quebec May 30 – June 2, 2019, be received and the Mayor and Councillor Haggard be authorized to attend; and further that the Mayor pursue a meeting with the Federal Government to discuss the McLean Mill.

CARRIED

2. Coastal Communities Social Procurement Initiative

It was moved and seconded:

That Council for the City of Port Alberni become a member of the Coastal Communities Social Procurement Initiative at a cost of \$1,966 per year (based on population).

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. Recycling Council of British Columbia

Letter dated January 11, 2019 advising of the Annual Zero Waste Conference 2019 from May 8, 9 & 10, 2019 in Whistler, BC.

It was moved and seconded:

That Informational Correspondence item numbered 1 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

Keith Ambrose commented on vandalism and provisions in the proposed new Business Licence Bylaw. He also asked for clarification regarding the motion included on the agenda to close the meeting to the public and whether issues were reported publically.

John Adams asked questions about the McLean Mill boiler. He also referenced the John Dam report and asked whether the City has placed barricades or signage to warn people about contaminants. The CAO responded.

O. CLOSURE OF MEETING TO PUBLIC

It was moved and seconded:

That the meeting be closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

- Section 90(1)(c) labour relations or other employee relations
- Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements and where the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- Section 90(1)(g) litigation or potential litigation affecting the municipality;
- Section 90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 ***[annual municipal report]***

CARRIED

P. ADJOURNMENT


It was moved and seconded:

That the meeting adjourn at 5:58 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk



CITY OF PORT ALBERNI

BYLAW SERVICES

TO: Tim Pley, CAO
FROM: Flynn Scott
Manager of Bylaw Services
DATE: February 4th, 2019

I concur, forward to next Regular
Council Meeting for Consideration:

Tim Pley, CAO

SUBJECT: Dog Mountain Brewing

Issue:

To request Council's consideration on a liquor license lounge endorsement application.

Background:

Dog Mountain Brewing has applied to the Liquor and Cannabis Regulation Branch ("LCRB") for a Brewery Lounge Endorsement for their establishment location at 3141 3rd Avenue. The LCRB has completed their initial review of the application and is requesting Council's consideration to provide the LCRB with a resolution, including comments and a recommendation with respect to the application. Council may also choose to provide no comment and the LCRB will be notified of this decision.

Regulatory criteria the City must consider and comment on:

- 1) Location of the establishment;
- 2) Person capacity and hours of liquor service;
- 3) Impact of noise on nearby residents;
- 4) Impact on the community if the application is approved; and
- 5) Views of residents and a description of the method used to gather such views.

Discussion:

1) Location

The area around 3141 3rd Avenue is a combination of commercial and residential use. A map of the immediate vicinity has been attached to this report as "Appendix 1".

2) Person Capacity and Hours of Liquor Service

The occupant load of the proposed interior main floor is 33, with rooftop patio occupancy of 124. The total occupancy calculated is 157. However, the applicant is proposing approximately 35 seats in the tasting room with approximately 75 seats on the roof-top patio.

Hours of liquor service have been proposed as follows:

Sunday:	11:00am – 8:00pm
Monday/Tuesday:	11:00am – 9:00pm
Wednesday/Thursday:	11:00am – 10:00pm
Friday/Saturday:	11:00am – 11:00pm

3) Impact of Noise on Nearby Residents

Noise is a consideration of this application due to the outdoor roof-top patio being proposed with mixed zoning of commercial and residential within the immediate vicinity. RCMP has provided input that, while noise from the patio may be a potential concern, the hours of operation being proposed are reasonable.

The applicant has acknowledged the potential concerns for noise and has proposed mitigating solutions, such as:

- patio seating arrangement to be front-facing on 3rd Ave to reduce noise to residentially-zoned properties in the rear; and
- adequate fencing around the premises which will require customers to exit street-level rather than to the side or rear of the premises.

4) Impact on the Community

The lounge is intended to provide a basic food menu with local handcrafted beer. This establishment is proposing to have a small area on the patio set up for acoustic musicians or comedic entertainment. This establishment also intends to offer "Paint-Nite" and similar entertainment events. Overall, it will enhance the area and positively impact the community.

5) View of Residents

The applicant, Andrew Richards dba Dog Mountain Brewing, applied to Council to amend the Zoning Bylaw to add "Microbrewery" to the list of Permitted Uses in the C7 Service Commercial zone. The purpose was to facilitate the operation of a Microbrewery at 3141 3rd Avenue with the intention to brew craft beer for sale on-site and to operate a tasting lounge and roof-top patio.

A public hearing was held on December 10th, 2018 to hear representation relative to the proposed amendments and Bylaw #4974 was subsequently adopted by Council on January 14th, 2019.

The City has also posted notice through print advertising to the local newspaper, AV News, on January 24th and January 31st, 2019 to gather the views of residents pertaining to this application. No response has been received to date.

A copy of the public hearing report, Zoning Amendment Bylaw No. 4974, posted advertisements, and a map of properties that were sent notices directly will be provided to the LCRB and have been attached to this report as "Appendix 2".

Recommendation:

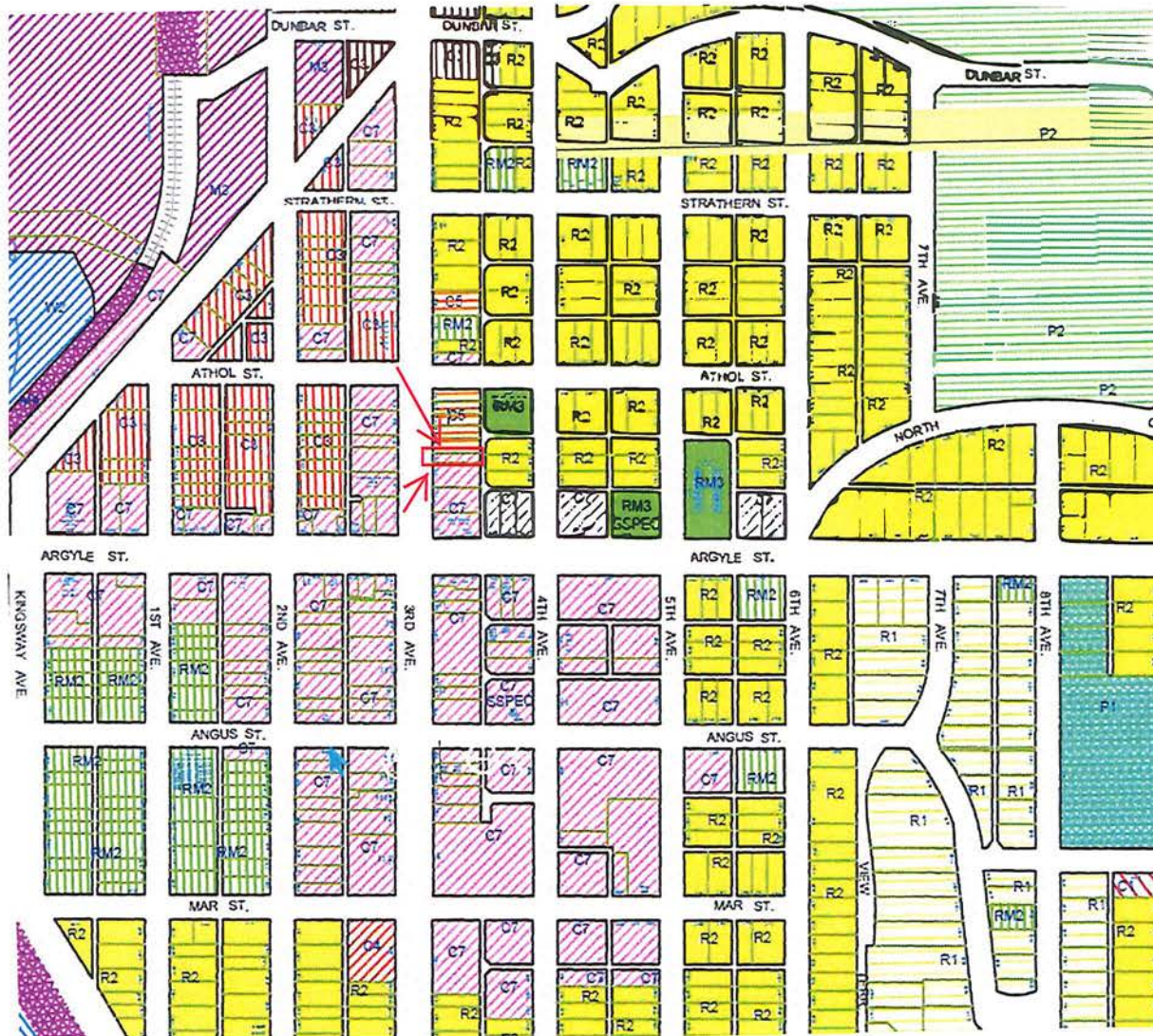
That the report from the Manager of Bylaw Services dated February 4th, 2019 be received.

That Council for the City of Port Alberni supports the issuance of a Brewery Lounge Endorsement for Dog Mountain Brewing, operating at 3141 3rd Avenue and endorses the comments as provided in the report from the Manager of Bylaw Services dated February 4th, 2019 for submission to the Liquor & Cannabis Regulation Branch.

Respectfully submitted,

Flynn Gray Scott
Manager of Bylaw Services

APPENDIX 1



Appendix 2

4. Late Correspondence Regarding the Matter

None

5. Input from the Public regarding the Bylaw

Chris Washington, Flandangles Business owner provided support for the application stating it would be excellent for the 3rd Avenue Corridor.

Carol-Ann Phillips, Consignment Store owner around the corner from the proposed location also supported the application suggesting it was an excellent step towards revitalizing the uptown.

6. Questions from Council:

None

7. Calling for any Further Input:

The Chair asked for any further input from the public. There was none.

The Chair called a second time for input. There was none.

The Chair asked for input for a third and final time. There was none.

8. Closing Remarks by the Chair:

The Chair made closing remarks on the matters of the public hearing.

It was moved and seconded:

That the Public Hearing be terminated at 6:08 pm

CARRIED

Pursuant to Sections 464, 465 and 466 of the *Local Government Act*, I hereby certify the foregoing to be a fair and accurate summary of the representations made at the Public Hearing held December 10, 2018 regarding:

- "Zoning Text Amendment No. T16 (Microbrewery in C7 – Core Business), Bylaw No. 4974".

Davina Hartwell, City Clerk

Appendix 2

CITY OF PORT ALBERNI

BYLAW NO. 4974

A BYLAW TO AMEND PORT ALBERNI ZONING BYLAW 2014, NO. 4832

The Municipal Council of the City of Port Alberni in Open Meeting Assembled Enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as "**Zoning Text Amendment No. T16 (Microbrewery in C7 – Core Business), Bylaw No. 4974**".

2. Zoning Text Amendment

Port Alberni Zoning Bylaw 2014, No. 48325 is hereby amended as follows:

- a) By adding the following text to Section 5.24.1 under the list of Permitted Principal Uses in the C7 – Core Business zone:

"Microbrewery".

READ A FIRST TIME THIS 13TH DAY OF NOVEMBER , 2018.

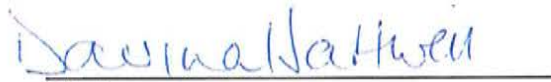
READ A SECOND TIME THIS 13TH DAY OF NOVEMBER, 2018.

A PUBLIC HEARING WAS HELD THIS 10TH DAY OF DECEMBER, 2018.

READ A THIRD TIME THIS 10TH DAY OF DECEMBER, 2018.

FINALLY ADOPTED THIS 14TH DAY OF JANUARY, 2019.



Mayor

Clerk

**CITY OF PORT ALBERNI
NOTICE OF PUBLIC HEARING**

Pursuant to Sections 464, 465, and 466 of the Local Government Act, Notice is hereby given that a Public Hearing will be held in the Council Chambers at City Hall, 4850 Argyle Street, Port Alberni, BC on **Monday, December 10, 2018 at 6:00 pm** to hear representation about the following proposed bylaw:

A. "Zoning Bylaw Text Amendment No. T16 (Microbrewery in C7 – Core Business), Bylaw No. 4974"

APPLICANT: A. Richards - The applicant is applying to amend the text of the Zoning Bylaw to facilitate the operation of a 'Microbrewery' in the C7 Core Business zone at 3141 3rd Avenue. The proposed amendment would apply to all properties within the City of Port Alberni that are designated C7 Core Business zone on the Zoning Bylaw Schedule A Zoning Map. The amendment being considered is as follows:

A. Zoning Bylaw Text Amendment:

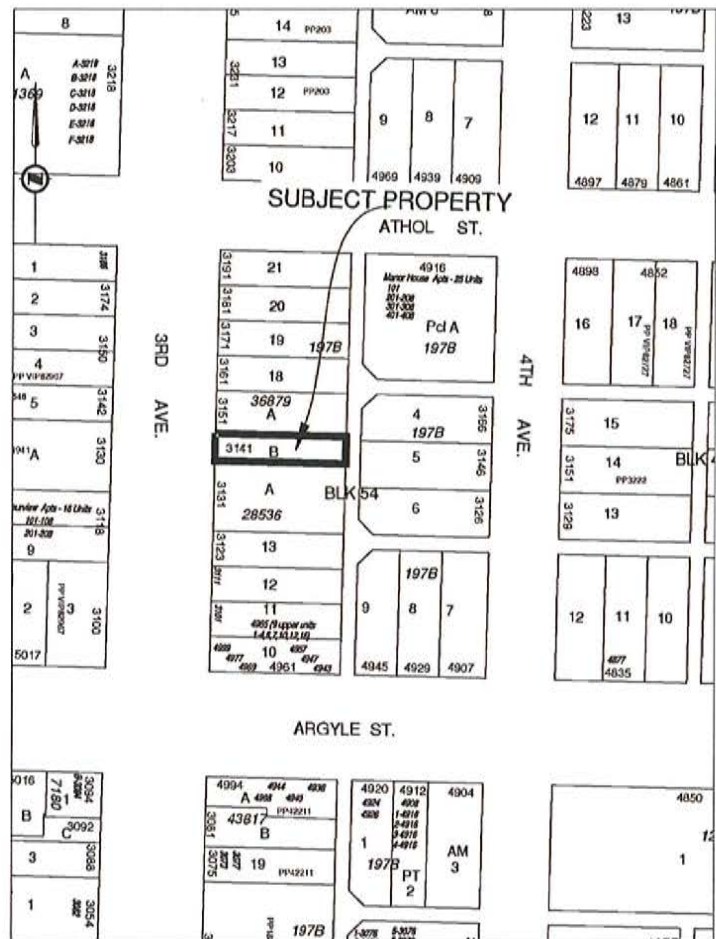
1. Applying to amend the text of Port Alberni Zoning Bylaw 2014, No. 4832 by adding text to Section 5.24.1 under the list of Permitted Principal Uses in the C7 Core Business zone as follows:

"Microbrewery"

TAKE NOTICE THAT persons who deem their interest in property affected by the above noted bylaw amendment shall be afforded an opportunity to be heard before Council on matters related thereto. Written submissions should be addressed to City Council, 4850 Argyle Street, Port Alberni, BC, V9Y 1V8. The above noted bylaw amendment, together with Port Alberni Zoning Bylaw 2014, No. 4832, may be inspected at the offices of the Development Services Department, City Hall, 4850 Argyle St., between Monday and Friday (exclusive of statutory holidays) from November 29, 2018 to December 10, 2018 during regular business hours (8:30 a.m. to 4:30 p.m.).

DATED AT PORT ALBERNI, B.C. this 29th day of November, 2018.

Joe Calenda, MCIP, RPP (Rtd.), DTM, City Planner



Appendix 2



CITY OF PORT ALBERNI NOTICE FOR PUBLIC COMMENT

Dog Mountain Brewing has applied to the Liquor and Cannabis Regulation Branch for a Lounge Endorsement for their manufacturing facility located at **3141 3rd Avenue**, Port Alberni.

Occupant load: Main Floor 33; Rooftop Patio 124

Hours of Liquor Service: Sunday (11 am-8 pm)
 Monday/Tuesday (11 am-9 pm)
 Wednesday/Thursday (11 am-10 pm)
 Friday/Saturday (11 am-11 pm)

Nearby residents and businesses who consider their interests to be affected by this application may comment in writing to the attention of:

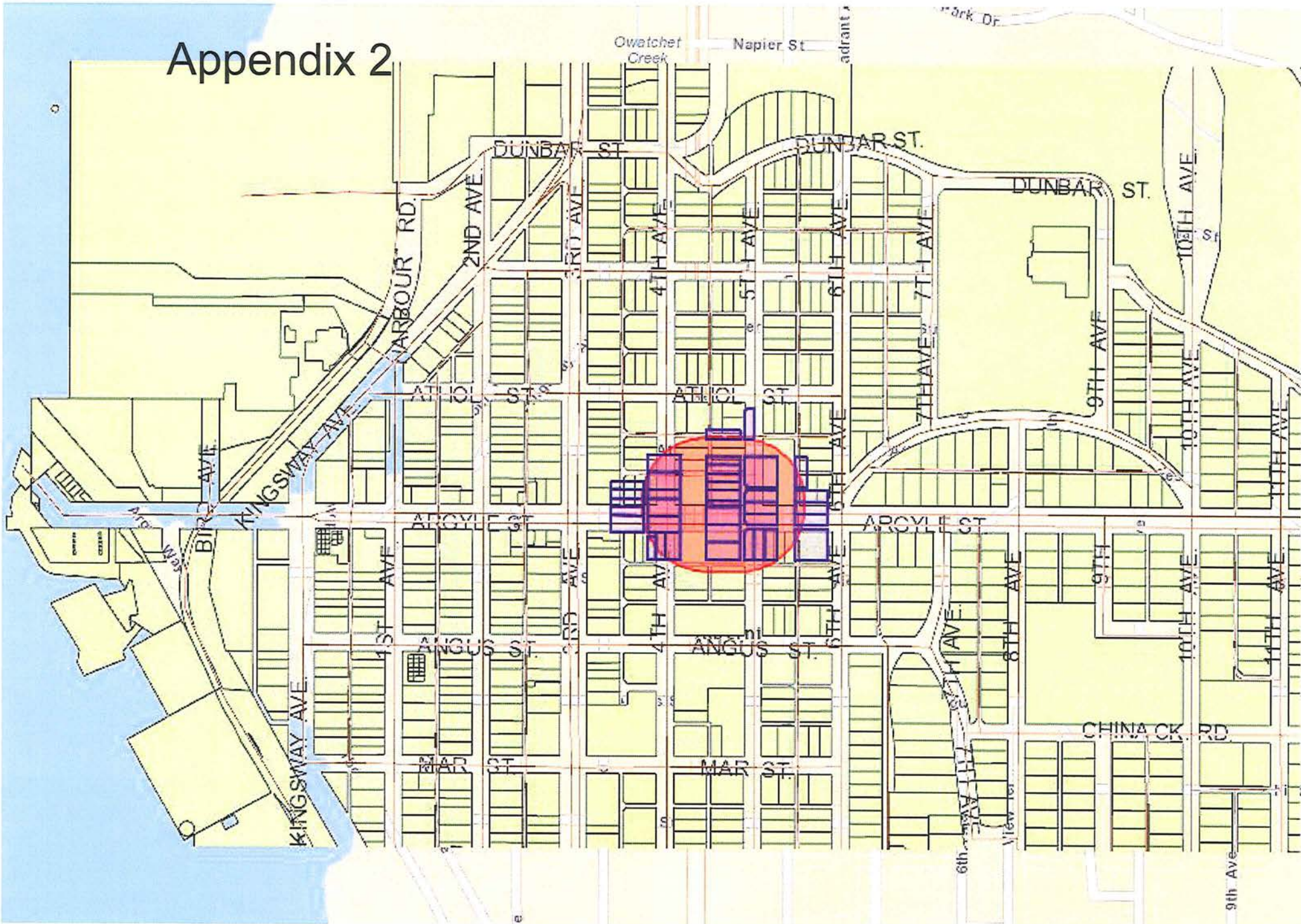
Davina Hartwell, City Clerk
4850 Argyle Street
Port Alberni BC V9Y 1V8
email: davina_hartwell@portalberni.ca

Written submissions must be received by 12:00 pm on Wednesday, February 6, 2019 For further information please contact Davina Hartwell, City Clerk (250 720-2810).

*Distribution: Display Ad AV News Wednesday, January 24 and 31, 2019
 Post to PNPP*

J:\Clerks\Liquor Licence Applications\Dog Mountain Brewing\Notice for Public Comment.doc

Appendix 2





CITY OF PORT ALBERNI

CLERKS DEPARTMENT

TO: Tim Pley, CAO
FROM: Alicia Puusepp, Communications Manager
COPIES TO: Mayor & Council
DATE: February 5, 2019

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CAO

SUBJECT: Approach for Presenting the Reconciliation Committee's Recommendations

Issue:

That council direction be given on the approach for presenting the Reconciliation Committee's final report to the respective Councils for the City of Port Alberni, Tseshaht First Nation and Hupacasath First Nation.

Background:

The city of Port Alberni is located entirely within the traditional unceded territories of the Hupacasath and Tseshaht First Nations. Given the city's geographic location on Vancouver Island, it also serves as a hub for a number of other First Nation administration, education, and commercial offices that provide a variety of services to the Nuuchahnulth Tribal Council and other First Nations' individuals and communities.

In 2008 a Truth and Reconciliation Commission (TRC) was established by the Government of Canada to guide and inspire First Nations peoples and Canadians in a process of reconciliation and help renew relationships based on mutual understanding and respect. This commission was responsible for hosting national reconciliation events, collecting relevant archival documents relating to the residential schools from church and government bodies, collecting statements from survivors, and overseeing a commemoration fund to support community reconciliation events. In 2015 the commission released a report which included 94 "Calls to Action" that urged all levels of government to work together to repair the harm caused by residential schools and move forward with reconciliation.

At the local level, community discussions around reconciliation were gaining momentum. On March 27, 2017, a walk for reconciliation was held in Port Alberni that saw over 200 people from all different backgrounds band together to demonstrate their collective desire for change in the community. The walk concluded at City Hall where a joint delegation was heard by City Council encouraging the City to engage in meaningful reconciliation with local First Nations. Following the delegation, Council for the City of Port Alberni directed staff to bring forward a draft Terms of Reference regarding the creation of a select committee of Council to consider and report back on potential community-based actions towards reconciliation with local First Nations.

On July 10, 2017, staff presented the draft Terms of Reference which Council adopted. The City then sought members for the committee through an expression of interest and on September 18, 2017, announced the successful candidates, including the appointment of then City Councillor, Sharie Minions.

Comprised of eight members (one member of City Council, two individuals identified by the Hupacasath First Nation, two individuals identified by the Tseshaht First Nation, and three residents at large appointed by City Council) the committee's purpose was to "investigate practical actions for the City and the community to help foster reconciliation between indigenous and non-indigenous peoples." The committee first met on November 30, 2017, and has since met 17 times.

Once active, the committee identified the need to hear from community members. Using grant funding provided by the Union of BC Municipalities' (UBCM), the committee hosted a community forum on March 27, 2018, called 'Advancing Reconciliation in Port Alberni.' The event welcomed approximately 112 residents, local First Nations, and elected officials from around the Alberni Valley. Attendees were invited to participate in a World Café which involved ten facilitated table discussions, each with a different question regarding reconciliation. The input received at the event formed the basis for the 27 recommendations developed by the committee.

Discussion:

The Terms of Reference set out for the committee indicate that a final report be presented to the respective councils for the City of Port Alberni, Hupacasath First Nations and Tseshaht First Nations. As the recommendations have implications to all three councils, the committee is requesting that a joint event be held in 2019 to present their recommendations.

Recommendation:

That the report from the Manager of Communications dated February 5, 2019, be received and that Council for the City of Port Alberni direct staff to coordinate a joint forum with the Hupacasath First Nation and Tseshaht First Nation at which the Reconciliation Committee present the 27 recommendations to the three respective councils.

Respectfully submitted,

Alicia Puusepp
Communications Manager



CITY OF PORT ALBERNI

ECONOMIC DEVELOPMENT MANAGER REPORT

TO: Timothy Pley, CAO

FROM: Pat Deakin, Economic Development Manager

DATE: For February 11, 2019 Council Meeting

SUBJECT: CITY PREPARATIONS FOR 2019 CRUISE SHIP VISITS

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CAO

Issue:

How much and what City resources should be or need to be invested in preparations for the three visits of the Maasdam in 2019?

Discussion:

This written report is a follow up to the verbal report given by the Economic Development Manager at the Budget Meeting Monday February 4th.

Aquila, the company hired to assist the community in becoming 'cruise ship ready' did a 'walk-about' through the Harbour Quay, Lower Argyle and Harbour Road areas when they were in Port Alberni last week. The Port Authority's Director of Public Relations & Business Development and I accompanied them on this reconnaissance. .

Aquila was conscious of the fact that only 3 ships were coming this year, that no ships have yet been confirmed for 2020 or beyond AND that the infrastructure and facilities they were looking at were visited by many people who come to Port Alberni as tourists and many who live here. Among those are the 16,000 or so people who book passage on the Frances Barkley annually.

In other words, Aquila's recommendations for improvements to address safety, logistics and visitor experience are both very cost conscious and made with a wider group of visitors than the cruise ship passengers in mind.

A list of their recommendations has since been distributed to the Director of Parks, Recreation & Heritage and the Director of Engineering & Public Works by the CAO who requested that they provide an estimate of the costs attached to addressing these items along with an indication of the affect the work would have on other priorities previously established by their departments. That same list has been given to the Chamber CEO in his contracted role of Chairing the Cruise Ship Committee. The Committee is also looking at where and how they could assist in fulfilling the Aquila recommendations.

Between all who are now involved, we intend to have a firm budget for improvements for Council's consideration at the February 19th Budget Meeting.

Sincerely,

Pat Deakin, Economic Development Manager



CITY OF PORT ALBERNI

PLANNING DEPARTMENT

TO: Tim Pley, CAO
FROM: Katelyn McDougall, Manager of Planning
DATE: February 5, 2019

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CAO

**SUBJECT: DEVELOPMENT APPLICATION – Development Permit
3141 – 3rd Avenue**
Lot B, District Lot 1, Alberni District, Plan 36879
(PID: 000-428-248)
Applicant: Andrew Richards dba Dog Mountain Brewing Ltd., Inc. No. BC1167845

ISSUE

At issue is the consideration of an application for Development Permit No. 18-07 to facilitate the use of an existing building for a 'Microbrewery' with a tasting room and rooftop patio at 3141 – 3rd Avenue.

BACKGROUND

The owner of the property at 3141 – 3rd Avenue is proposing to renovate an older, existing building formerly used as a U-brew style Winemaking and supplies facility. There is a rooftop patio proposed and the building will need to be renovated to support the patio.

The property at 3141 – 3rd Avenue is designated as follows:

- Official Community Plan Future Land Use - GCO - General Commercial
- Official Community Plan - Development Permit Area No. 2 (Commercial)
- Zoning Bylaw - C7 – Core Business

'Microbrewery' is a permitted use in the C7 Core Business zone. The building would be used to brew craft beer for sale on-site and operate a tasting lounge. In addition to the Development Permit the applicant must obtain a Manufacturing License from the Liquor and Cannabis Regulation Branch (LCRB) to operate and obtain a City Business License.

The property is within Development Permit Area No. 2 (Commercial). The Development Permit Area guidelines cover the form and character of the project with the intent being to ensure a high quality development. The applicant has submitted the attached plans in support of a Development Permit.

DISCUSSION

Site Plan

The existing building is 184.55 m² (1,986.57 ft²) in total floor area with a continuous frontage along 3rd Avenue. The main floor formerly housed 1 commercial unit on a split level foundation. The front portion of the building, ±47.6 m² at the lower grade, was used for customer service and the rear portion of the building, ±130.6 m² at the higher grade, was used for production of the wine.

Off street parking is not a requirement in the C7 Core Business zone. The rear of the building will include a stairwell addition that does not currently exist and the pavement to the rear of the building will be cleaned and resealed.

Building

The existing building at 3141 3rd Avenue is a single detached warehouse style building with a concrete foundation, concrete block walls and a wood framed, flat roof. The building is currently painted mauve/purple. The applicant is proposing to paint the building in Sherwin Williams SW6937 Tantalizing Teal or equivalent, with accent colours on the doors and trim.

The applicant has proposed to construct a rooftop patio. The rooftop patio will include a variety of seating, a stage/performance area, planters, and an upper serving station. A wooden canopy and removable light fabric shades will border part of the patio. The fabric shades will be color coordinated with the building's exterior paint. At the front, a steel and glass guardrail will be provided for safety measures as well as wooden balustrade guardrails along the side and back of the patio. At the top of a staircase located at the rear of the building a removable steel frame door will provide access to the rooftop patio as well as provide an added security measure to prevent access to the rooftop space after hours.

The signage for the building is restricted to the front of the building on 3rd Avenue. The business name and logo will be painted onto the building frontage. A "garage style" aluminum and glass sectional door also can be found at the front of the building along 3rd Avenue, providing natural light and visibility into the ground floor taproom. The elevation plans and perspectives illustrate the exterior appearance of the building, including a logo on the south wall.

Landscaping

The building butts up to property line on the 3rd Avenue frontage and to the adjacent property lot lines to the north and south. There is an asphalt loading area in the rear of the property. The asphalt will be cleaned, patched and resealed, as needed and repaved in the future. No letter of credit is required or recommended for this work which consists of maintenance and not landscaping or redevelopment per se.

A garbage and recycling enclosure is required and located on the north east corner of the site – see 'enclosed recycling area'.

Lighting

The roof top patio will be lighted with a combination of counter level spotlights and recessed lights in the benches. An outdoor light with motion detectors will be located at the back of the

building. Natural light will be provided by a large glass sectional door found at the front of the building, and existing windows in the rear of the building.

CONCLUSIONS

The project is a positive commercial development in the Uptown core. The plans submitted for the Development Permit meet the intent of the guidelines. The Planning Department supports the issuing of a Development Permit to allow for construction of the Dog Mountain Brewing Tap Room and Production microbrewery at 3141 – 3rd Avenue.

RECOMMENDATIONS

1. *That Council for the City of Port Alberni approve Development Permit No. 18-07 and that the City Clerk be authorized to sign the permit including the following Schedule B development plans all dated :*
 - a. *Drawing No. A-00-CM-190115 - Site Plan*
 - b. *Drawing No. A-03-CM-190115 - Main Floor Layout*
 - c. *Drawing No. A-04-CM-190115 - Top Floor Layout*
 - d. *Drawing No. A-05-CM-190115 - Elevations West*
 - e. *Drawing No. A-06-CM-190115 - Elevations East*
 - f. *Drawing No. A-07-CM-190115 - Elevations North and South*
 - g. *Drawing No. A-08-CM-190115 - Section*

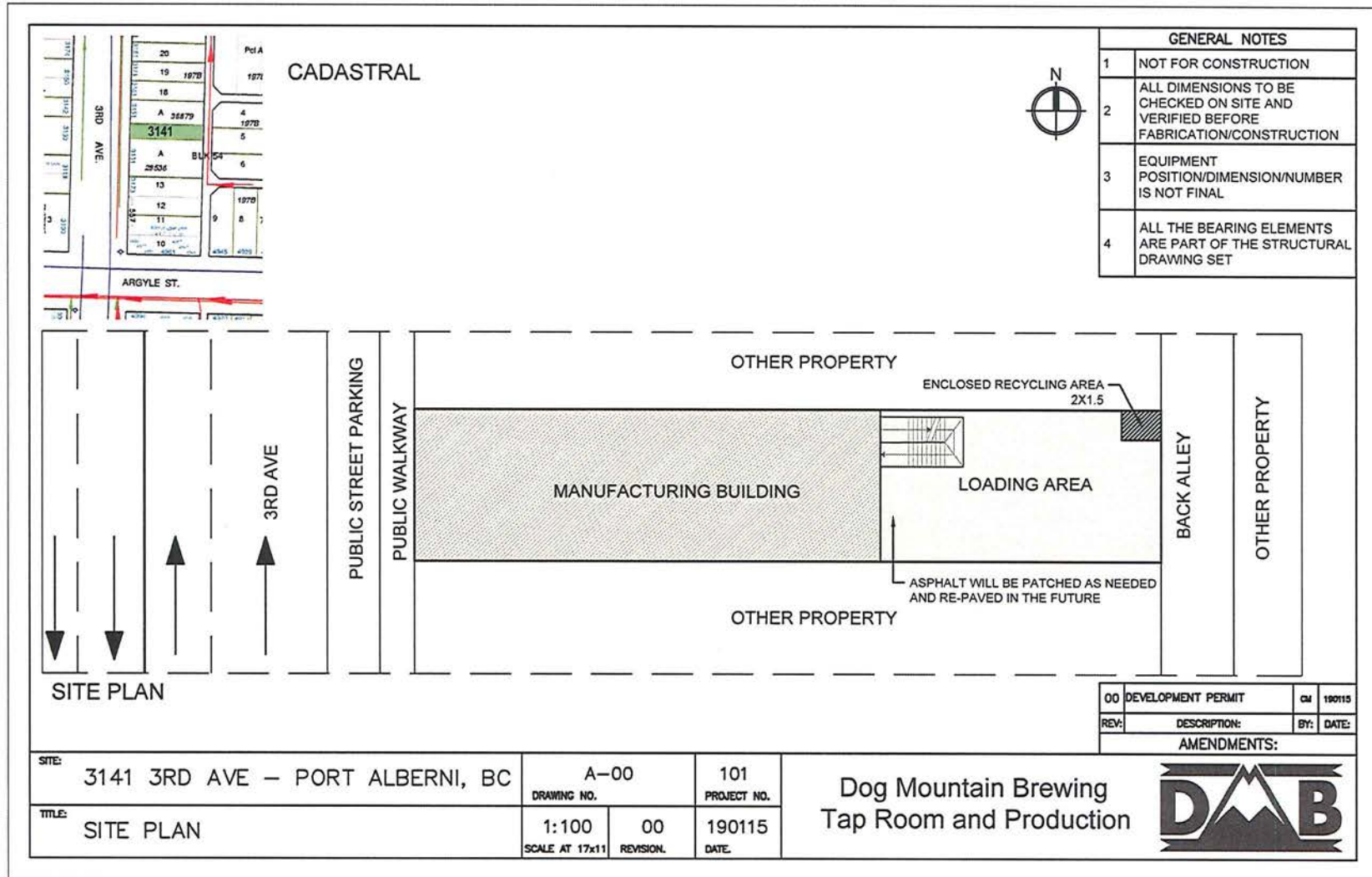
Respectfully submitted,

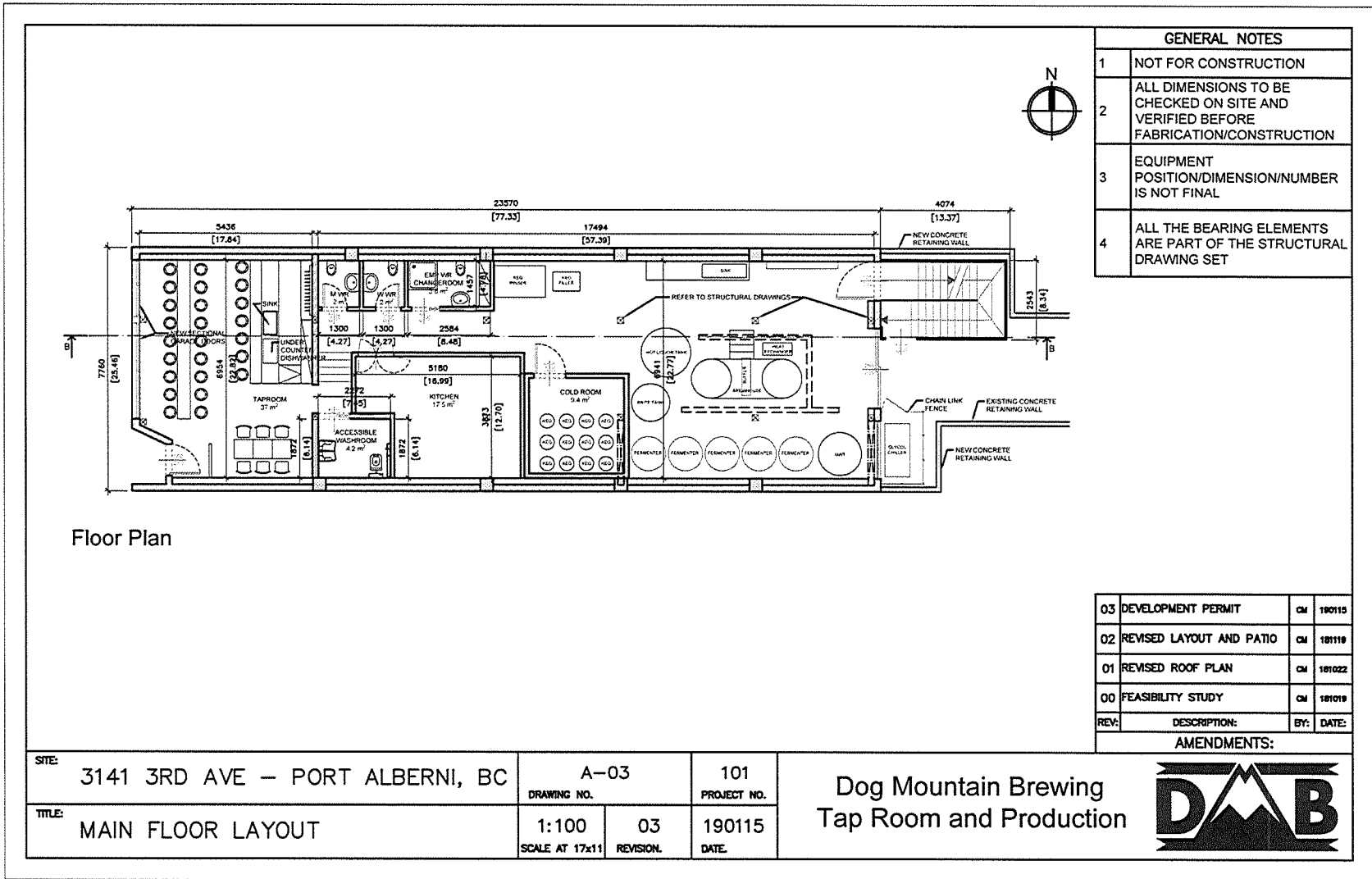
Katelyn McDougall

Katelyn McDougall, M.Urb
Manager of Planning

Existing building:







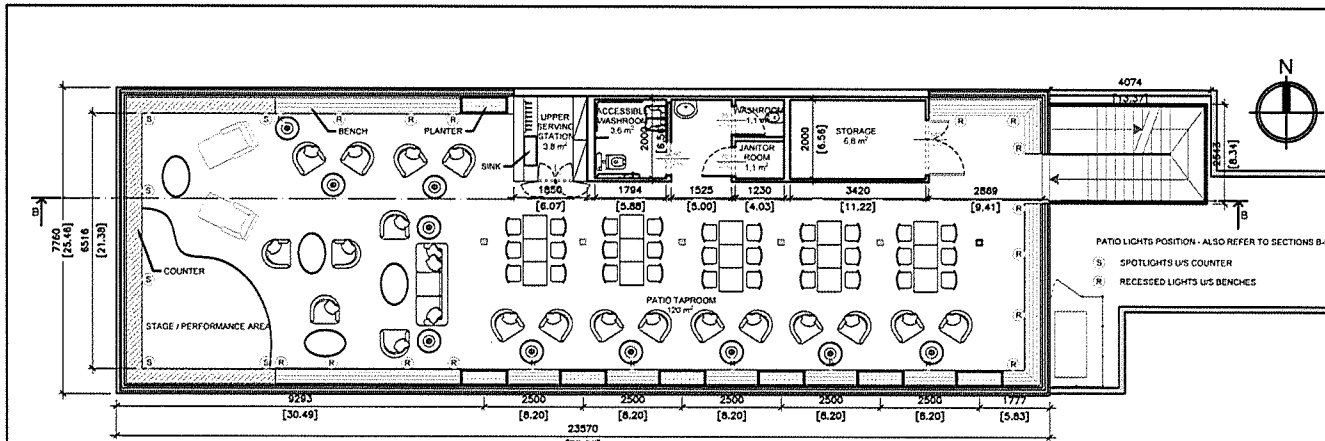
GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET

03	DEVELOPMENT PERMIT	CM	190115
02	REVISED LAYOUT AND PATIO	CM	181118
01	REVISED ROOF PLAN	CM	181022
00	FEASIBILITY STUDY	CM	181018
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

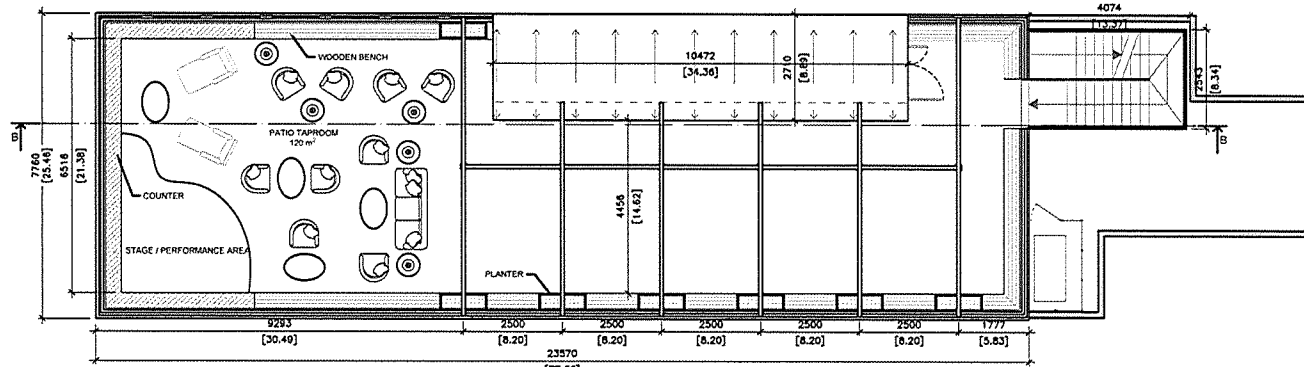
SITE:	3141 3RD AVE – PORT ALBERNI, BC	A-03	101
TITLE:	MAIN FLOOR LAYOUT	DRAWING NO.	PROJECT NO.
		1:100	03
		SCALE AT 17x11	REVISION.
			DATE.

Dog Mountain Brewing
Tap Room and Production





Patio Plan



Roof Plan

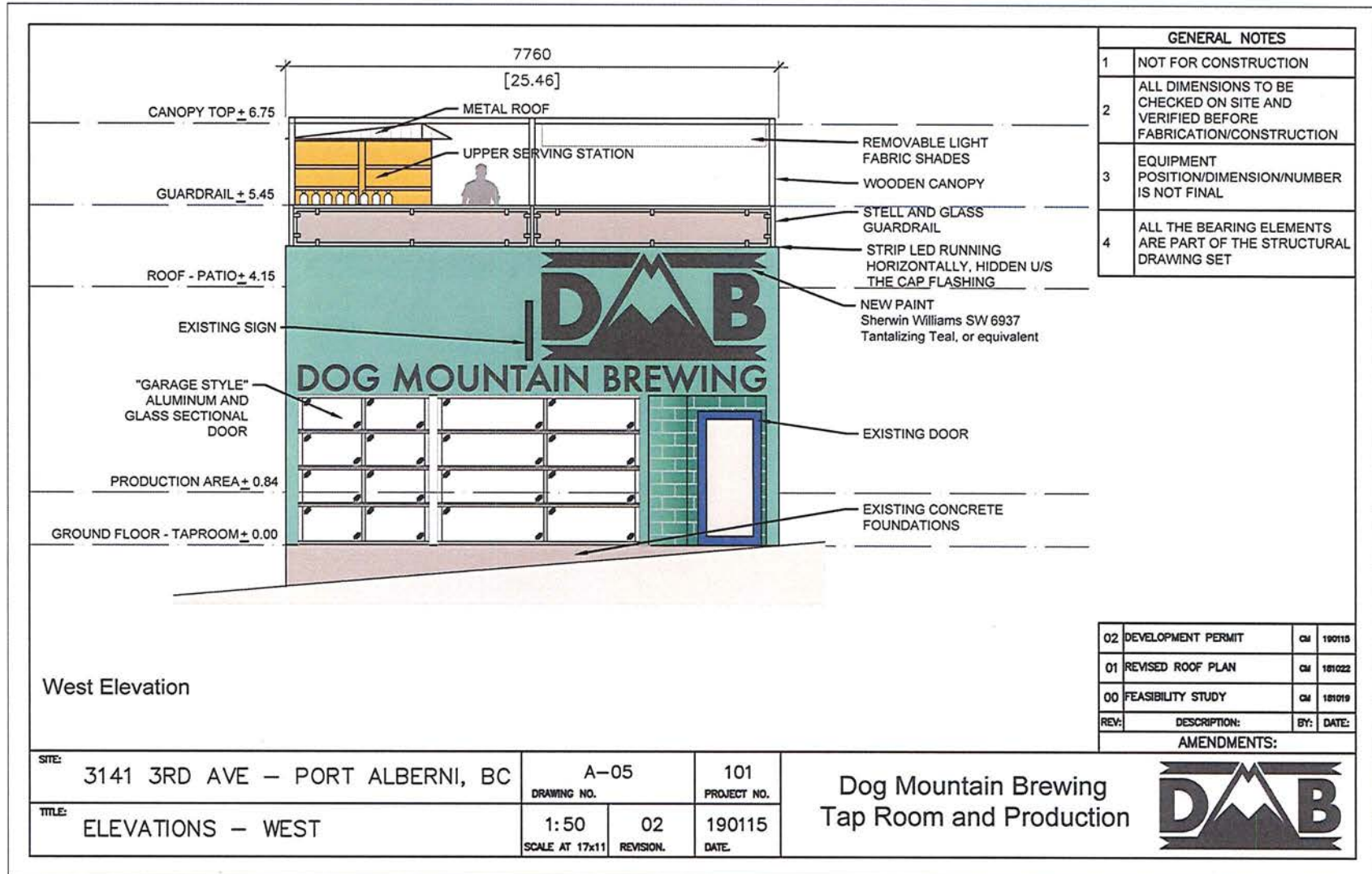
GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET

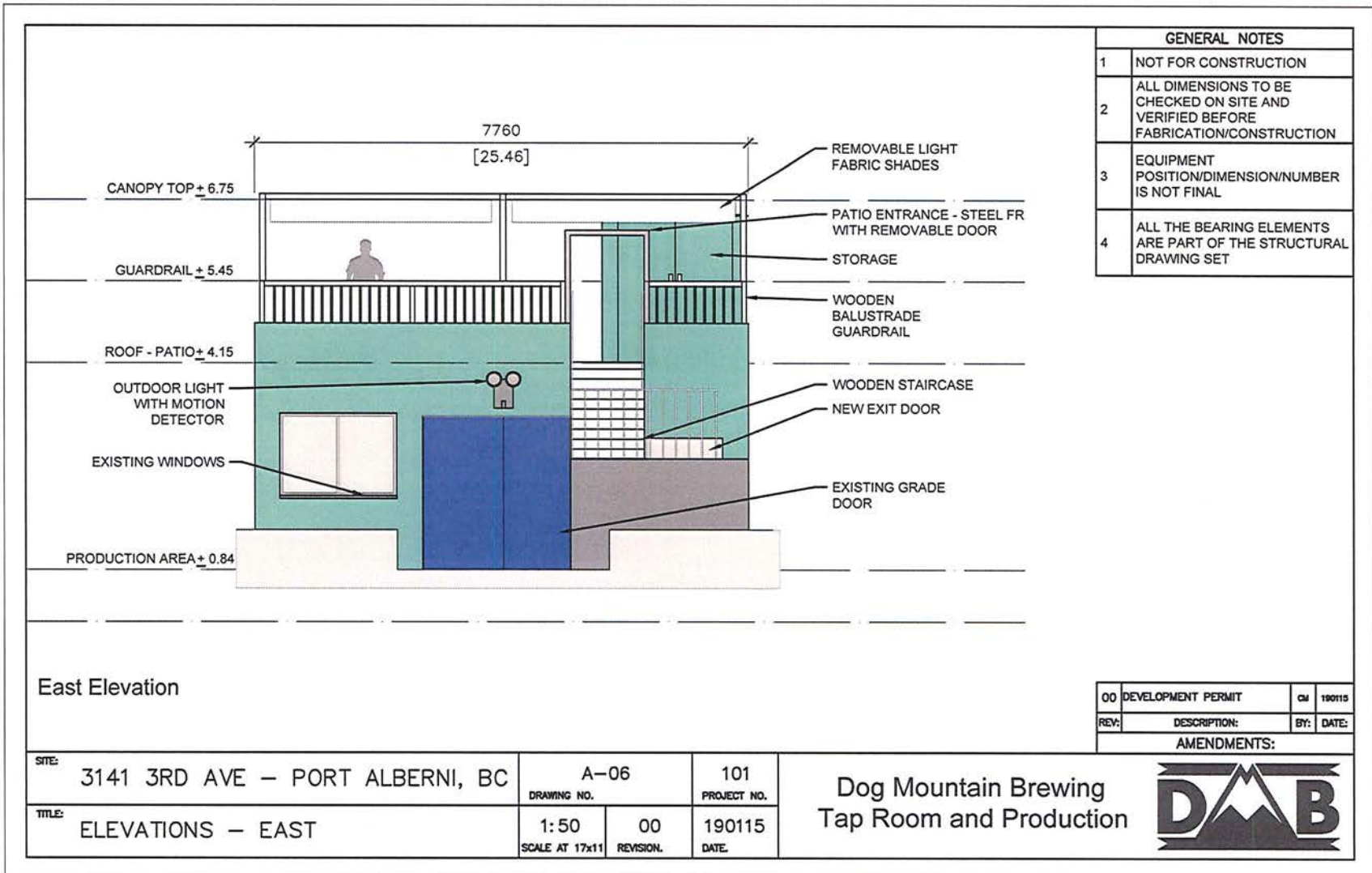
03	DEVELOPMENT PERMIT	CM	190115
02	REVISED LAYOUT AND PATIO	CM	181118
01	REVISED ROOF PLAN	CM	181022
00	FEASIBILITY STUDY	CM	181018
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

SITE:	3141 3RD AVE — PORT ALBERNI, BC	A-04	101
TITLE:	TOP FLOOR LAYOUT	DRAWING NO.	PROJECT NO.
		1:100	03
		SCALE AT 17x11	REVISION.
			DATE.
			190115

Dog Mountain Brewing
Tap Room and Production







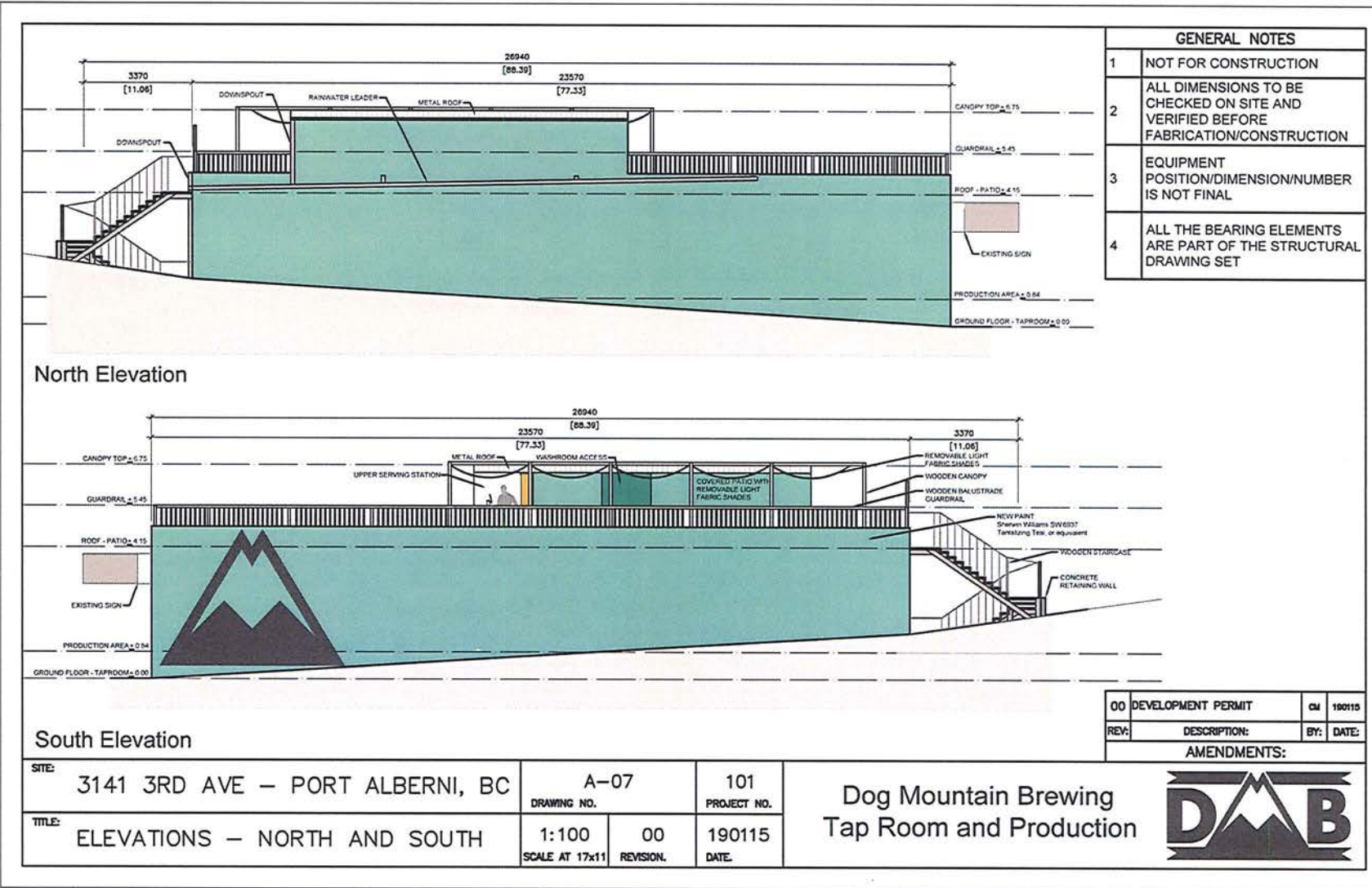
GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET

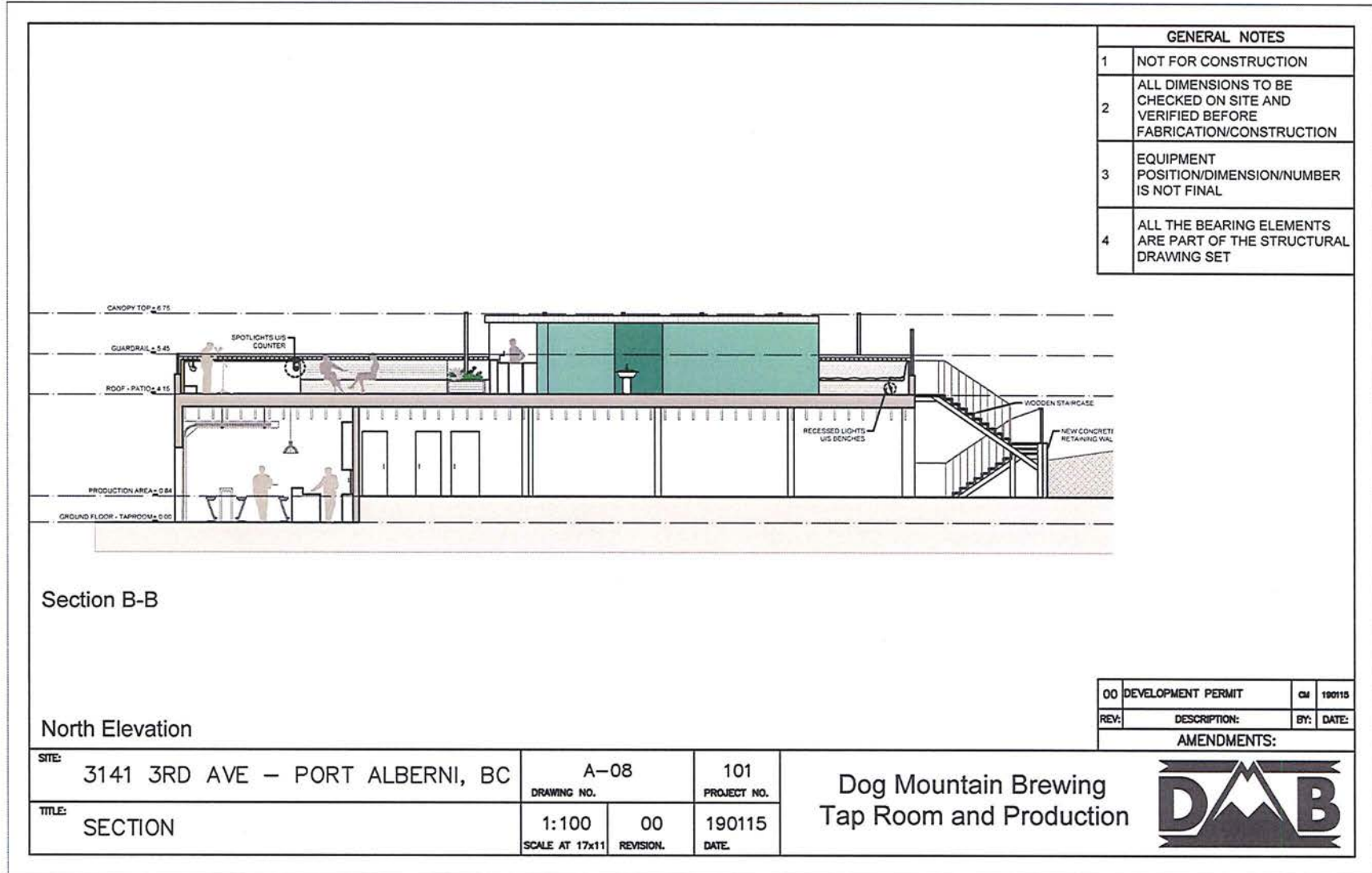
00	DEVELOPMENT PERMIT	CM	190115
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

SITE: 3141 3RD AVE – PORT ALBERNI, BC	A-06		101
	DRAWING NO.		PROJECT NO.
TITLE: ELEVATIONS – EAST	1:50	00	190115
	SCALE AT 17x11	REVISION.	DATE.

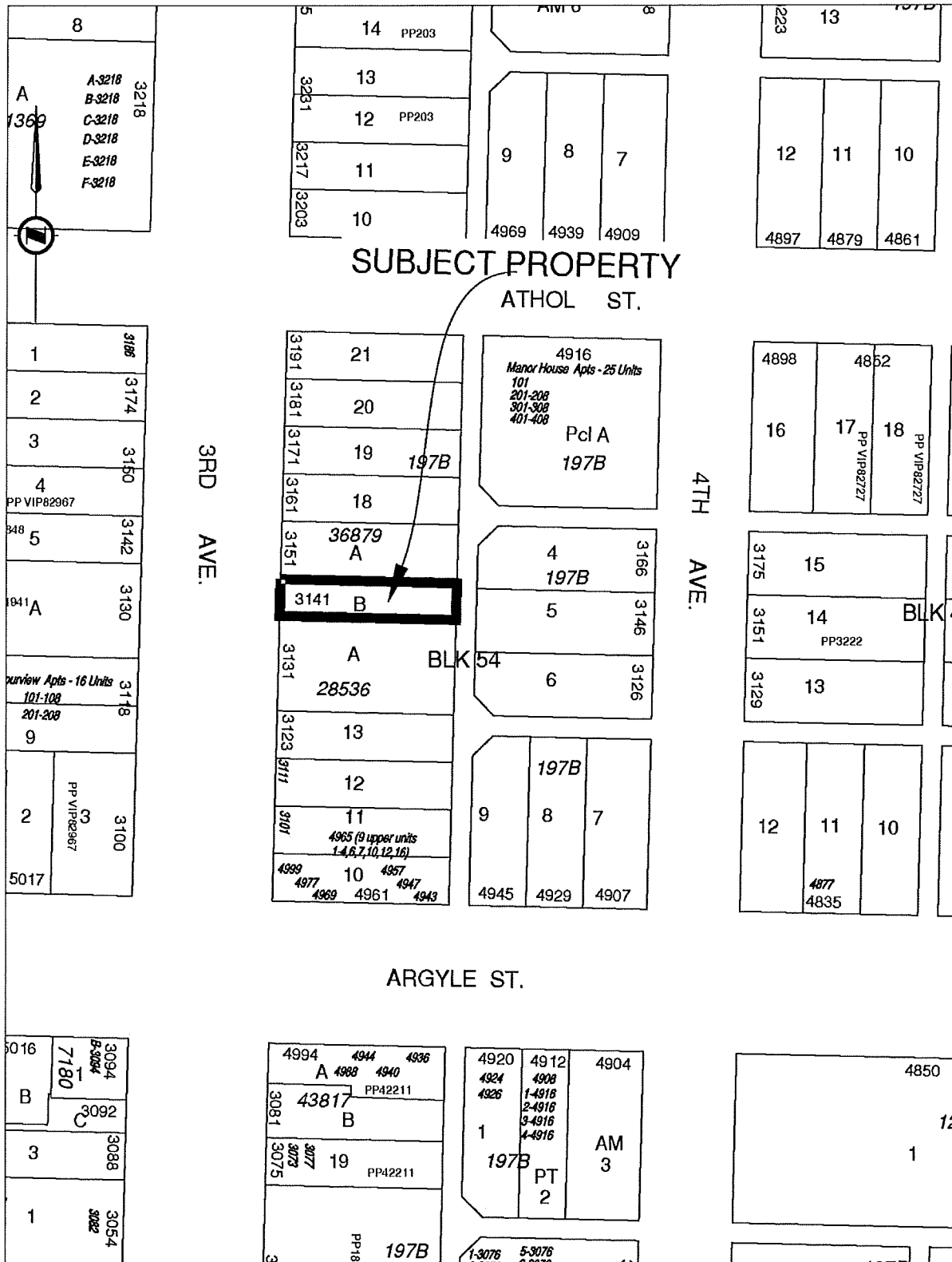
Dog Mountain Brewing
Tap Room and Production







SCHEDULE A TO DEVELOPMENT PERMIT 18-07



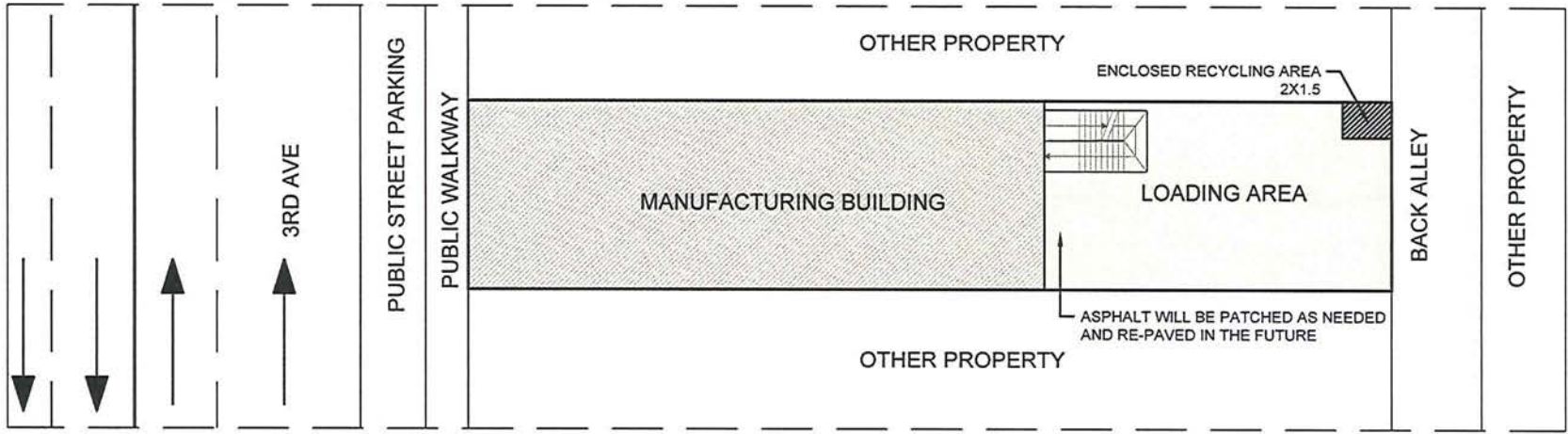
J:\Engineering\Planning\Development Applications\Zoning\Amend\ZON-2018\3141-3rdAve-DogHountainBrewing\3141-3rdAve-DogHountainBrewing-Map-SiteMap.dwg, 8/10/2018 11:16:10 AM



CADASTRAL



GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET



SITE PLAN

00	DEVELOPMENT PERMIT	CM	190115
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

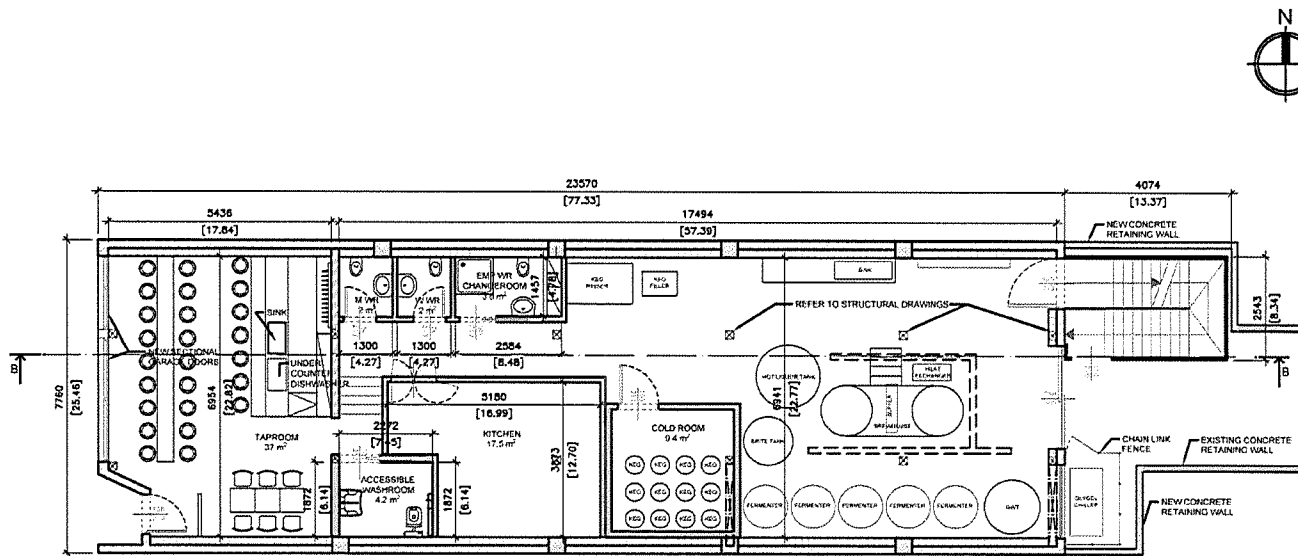
SITE:	3141 3RD AVE – PORT ALBERNI, BC		A-00	101
			DRAWING NO.	PROJECT NO.
TITLE:	SITE PLAN		1:100	00
			SCALE AT 17x11	REVISION.
			190115	
			DATE.	

Dog Mountain Brewing Tap Room and Production



GENERAL NOTES

- 1 NOT FOR CONSTRUCTION
- 2 ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
- 3 EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
- 4 ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET



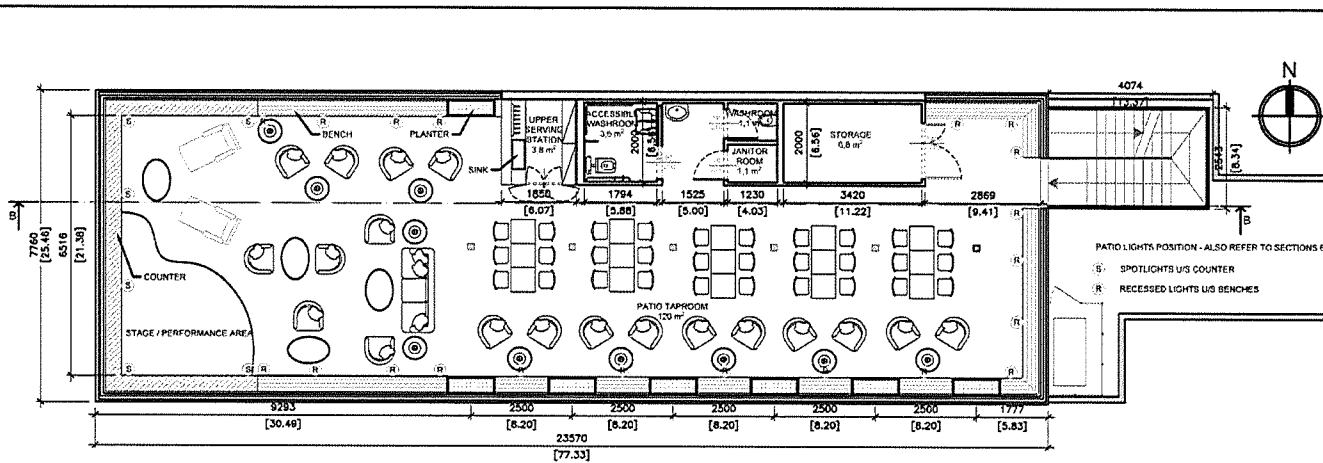
Floor Plan

03	DEVELOPMENT PERMIT	CM	180115
02	REVISED LAYOUT AND PATIO	CM	181119
01	REVISED ROOF PLAN	CM	181022
00	FEASIBILITY STUDY	CM	181019
REV:	DESCRIPTION:	BY:	DATE:

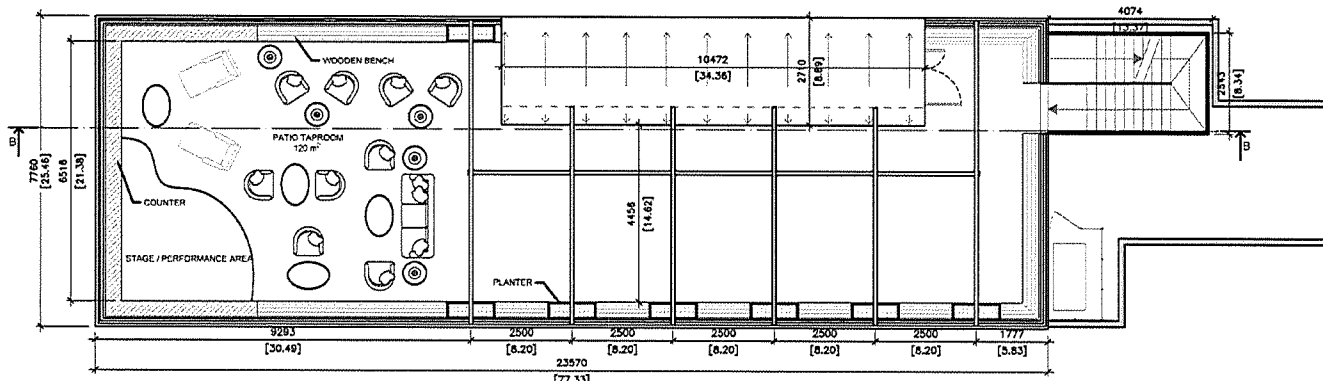


SITE:	3141 3RD AVE – PORT ALBERNI, BC	A-03	101
TITLE:	MAIN FLOOR LAYOUT	1:100 SCALE AT 17x11	03 REVISION.
			190115 DATE.

Dog Mountain Brewing
Tap Room and Production



Patio Plan



Roof Plan

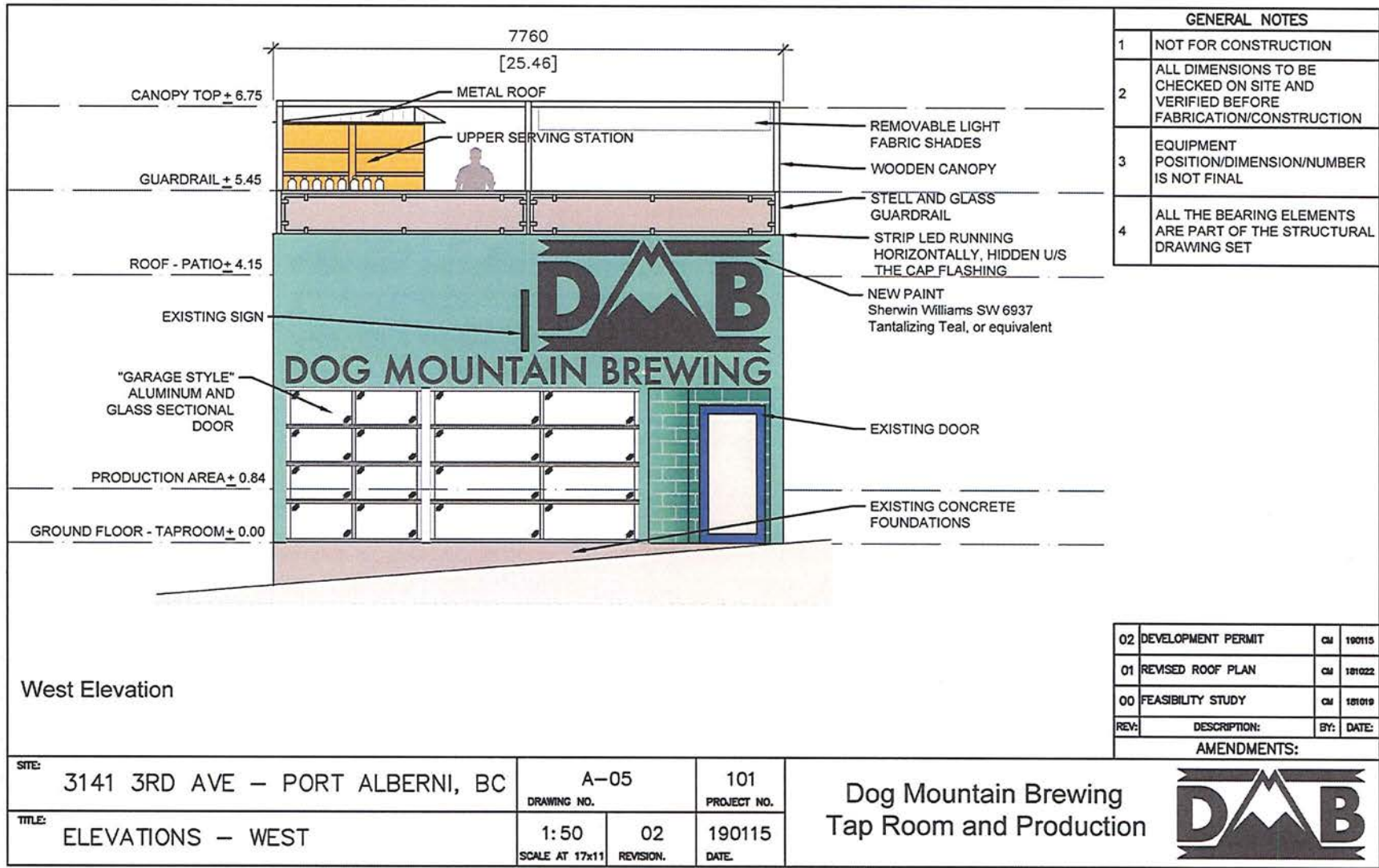
GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET

03	DEVELOPMENT PERMIT	CM	190115
02	REVISED LAYOUT AND PATIO	CM	101119
01	REVISED ROOF PLAN	CM	101022
00	FEASIBILITY STUDY	CM	101019
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

SITE:	3141 3RD AVE – PORT ALBERNI, BC		A-04	101
			DRAWING NO.	PROJECT NO.
TITLE:	TOP FLOOR LAYOUT		1:100	03
			SCALE AT 17x11	REVISION.
			190115	DATE.

Dog Mountain Brewing
Tap Room and Production





GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET

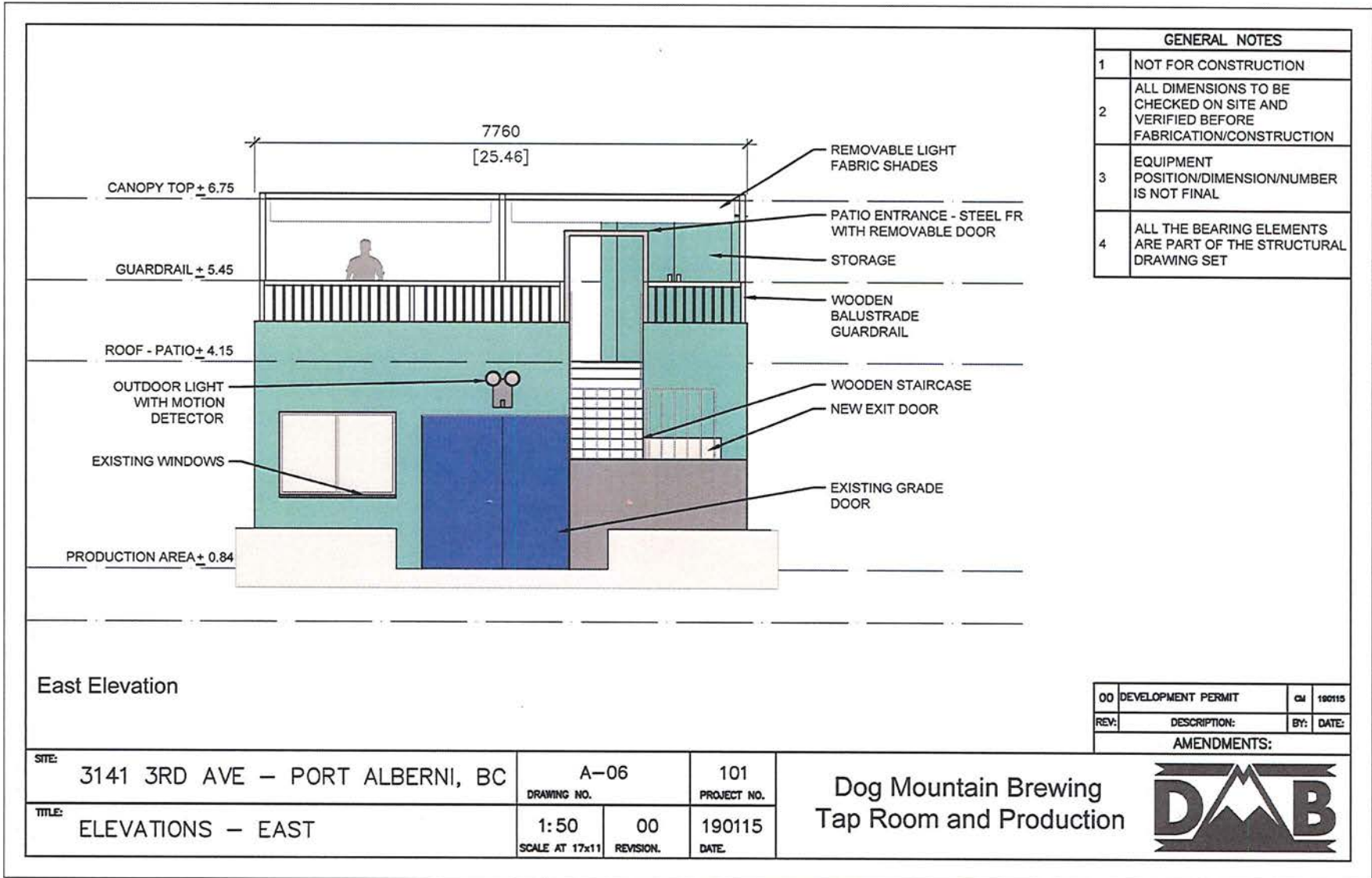
02	DEVELOPMENT PERMIT	CM	190115
01	REVISED ROOF PLAN	CM	181022
00	FEASIBILITY STUDY	CM	181019
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

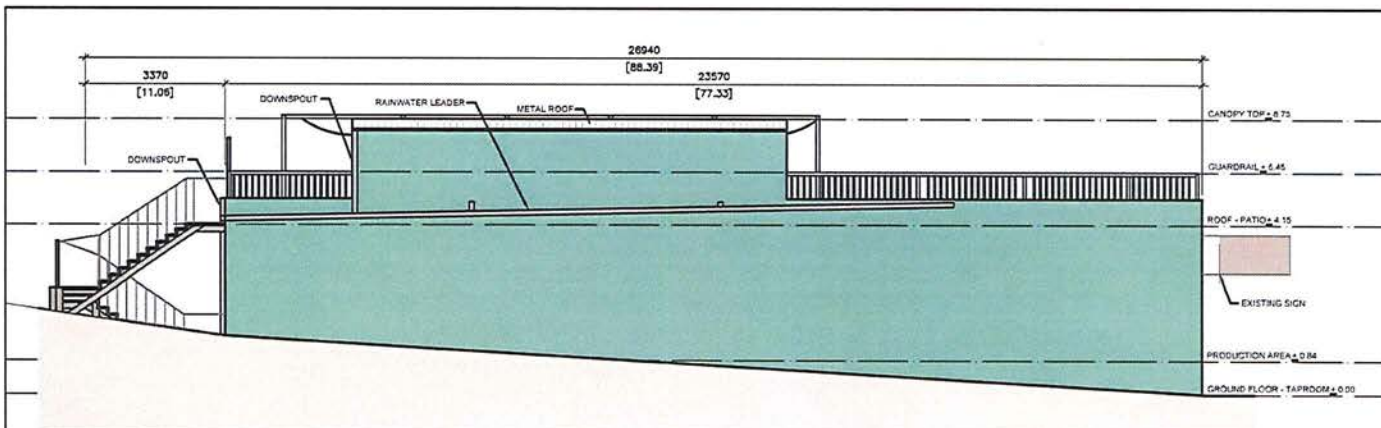
West Elevation

SITE: 3141 3RD AVE – PORT ALBERNI, BC	A-05		101
	DRAWING NO.	PROJECT NO.	
TITLE: ELEVATIONS – WEST	1:50	02	190115
	SCALE AT 17x11	REVISION.	DATE.

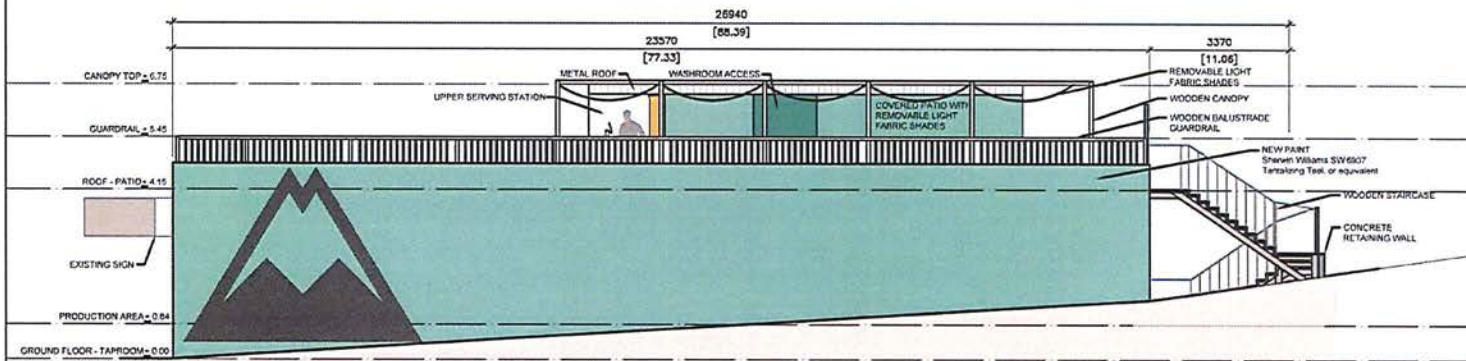
Dog Mountain Brewing Tap Room and Production







North Elevation



South Elevation

GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET

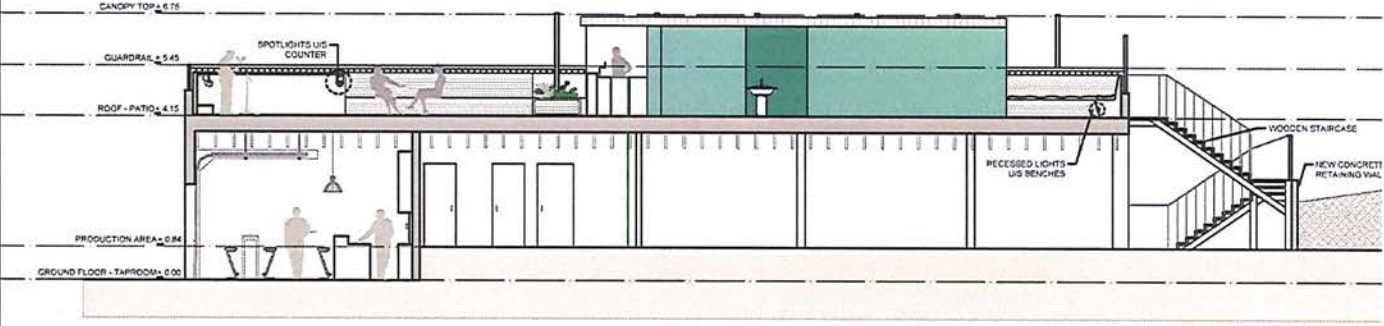
00	DEVELOPMENT PERMIT	CM	190115
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

SITE:	3141 3RD AVE – PORT ALBERNI, BC	A-07	101
		DRAWING NO.	PROJECT NO.
TITLE:	ELEVATIONS – NORTH AND SOUTH	1:100	00
		SCALE AT 17x11	REVISION.
			DATE.

Dog Mountain Brewing Tap Room and Production



GENERAL NOTES	
1	NOT FOR CONSTRUCTION
2	ALL DIMENSIONS TO BE CHECKED ON SITE AND VERIFIED BEFORE FABRICATION/CONSTRUCTION
3	EQUIPMENT POSITION/DIMENSION/NUMBER IS NOT FINAL
4	ALL THE BEARING ELEMENTS ARE PART OF THE STRUCTURAL DRAWING SET



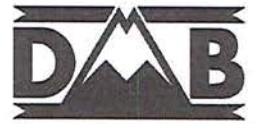
Section B-B

North Elevation

00	DEVELOPMENT PERMIT	CM	190115
REV:	DESCRIPTION:	BY:	DATE:
AMENDMENTS:			

SITE:	3141 3RD AVE – PORT ALBERNI, BC		A-08	101
			DRAWING NO.	PROJECT NO.
TITLE:	SECTION		1:100	00
			SCALE AT 17x11	REVISION.
			190115	DATE.

Dog Mountain Brewing
Tap Room and Production



**REPORT OF THE PUBLIC HEARING HELD ON MONDAY, FEBRUARY 4, 2019
AT 6:00 PM IN COUNCIL CHAMBERS TO HEAR REPRESENTATION RELATIVE TO
PROPOSED AMENDMENTS TO THE ZONING BYLAWS**

- PRESENT:**
- Council:** Mayor Minions (Chair)
Councillor Corbeil
Councillor Haggard
Councillor Paulson
Councillor Solda
Councillor Washington
Councillor Poon

 - City Staff:** Tim Pley, Chief Administrative Officer
Davina Hartwell, City Clerk
Joe Calenda, Consulting Planner
Flynn Scott, Bylaw Services Manager

Members of the Public: 6

The Chair explained the Public Hearing procedures for the meeting.

Applicant: City of Port Alberni, 4850 Argyle Street

1. Description of the Application

The City Clerk provided a summary of the application:

The applicant is applying to amend the Zoning Bylaw to remove references to Medical Marijuana Dispensaries and to include Cannabis Retail Store regulations. The proposed changes will include 'Cannabis Retail Stores' as a permitted use in four (4) commercial zones.

The proposed Bylaw is:

- "Zoning Text Amendment No. T17 (Cannabis Retail Stores), Bylaw No. 4979"

2. Background Information from the Consulting City Planner

The Consulting City Planner provided background information regarding the proposed amendment by way of summarizing the Consulting City Planner's report of January 29, 2019, attached hereto and forming part of this report.

3. Correspondence

None

4. Late Correspondence Regarding the Matter

None

5. Input from the Public regarding the Bylaw

None

6. Questions from Council:

None

7. Calling for any Further Input:

The Chair asked for any further input from the public.

The Chair called a second time for input.

The Chair asked for input for a third and final time.

8. Closing Remarks by the Chair:

The Chair made closing remarks on the matters of the public hearing.

It was moved and seconded:

That the Public Hearing terminate at 6:07 p.m.

CARRIED

Pursuant to Sections 464, 465 and 466 of the *Local Government Act*, I hereby certify the foregoing to be a fair and accurate summary of the representations made at the Public Hearing held February 4, 2019 regarding:

- "Zoning Text Amendment No. T17 (Cannabis Retail Stores), Bylaw No. 4979".



Davina Hartwell
City Clerk

CITY OF PORT ALBERNI

BYLAW NO. 4979

A BYLAW TO AMEND PORT ALBERNI ZONING BYLAW 2014, NO. 4832

The Municipal Council of the City of Port Alberni in Open Meeting Assembled Enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as "**Zoning Text Amendment No. T17 (Cannabis Retail Stores Regulations), Bylaw No. 4979**".

2. Zoning Text Amendment

Port Alberni Zoning Bylaw 2014, No. 4832 is hereby amended as follows:

- a) By deleting the following text in Section 4 Definitions:
"Medical Marijuana Dispensary means a building or part thereof in which marijuana for medical purposes may be obtained directly by the public."
- b) By deleting the following text in Section 5.19.1 the list of Permitted Uses in the C2 - General Commercial zone:
"Medical Marijuana Dispensary, subject to Section 6.26".
- c) By deleting the following text in Section 5.20.1 the list of Permitted Uses in the C3 - Service Commercial zone:
"Medical Marijuana Dispensary, subject to Section 6.26".
- d) By deleting the following text in Section 5.21.1 the list of Permitted Uses in the C4 - Highway Commercial zone:
"Medical Marijuana Dispensary, subject to Section 6.26".
- e) By deleting the following text in Section 5.24.1 the list of Permitted Uses in the C7 – Core Business zone:
"Medical Marijuana Dispensary, subject to Section 6.26".
- f) By deleting the entire Section 6.26 Medical Marijuana Dispensary operations that includes the following text:
"All Medical Marijuana Dispensaries shall conform to the following:
 - 6.26.1 A Medical Marijuana Dispensary is not permitted within 300 metres of nearest property line of a site containing a school.
 - 6.26.1 A Medical Marijuana Dispensary is not permitted within 1000 metres of the nearest property line of a site containing another Medical Marijuana Dispensary.
 - 6.26.3 A Medical Marijuana Dispensary is not permitted in conjunction with any other use.
 - 6.26.4 A Medical Marijuana Dispensary is not permitted in conjunction with an Automated Teller Machine (ATM) use."

- g) By adding the following text to Section 4 Definitions:
"Cannabis Retail Store means a retail business in a building, or part thereof, in which cannabis and cannabis accessories, in all its forms and as licensed by the Province of British Columbia, are sold to individuals who attend the premises. This use does not include cannabis production, cultivation and distribution."
- h) By adding the following text to Section 5.19.1 the list of Permitted Uses in the C2 - General Commercial zone:
"Cannabis Retail Store, subject to Section 6.26"
- i) By adding the following text to Section 5.20.1 the list of Permitted Uses in the C3 - Service Commercial zone:
"Cannabis Retail Store, subject to Section 6.26"
- j) By adding the following text to Section 5.21.1 the list of Permitted Uses in the C4 - Highway Commercial zone:
"Cannabis Retail Store, subject to Section 6.26"
- k) By adding the following text to Section 5.24.1 the list of Permitted Uses in the C7 – Core Business zone:
"Cannabis Retail Store, subject to Section 6.26"
- l) By adding the following Section 6.26 Cannabis Retail Store operations :
"All Cannabis Retail Stores shall conform to the following:
6.26.1 *A Cannabis Retail Store is not permitted within 300 metres of the nearest property line of a site containing a school.*
6.26.2 *A Cannabis Retail Store is not permitted in conjunction with any other use."*

READ A FIRST TIME THIS 14TH DAY OF JANUARY, 2019.

READ A SECOND TIME THIS 14TH DAY OF JANUARY, 2019.

A PUBLIC HEARING WAS HELD THIS 4TH DAY OF FEBRUARY, 2019.

READ A THIRD TIME THIS DAY OF ,2019.

FINALLY ADOPTED THIS DAY OF , 2019.

Mayor

Clerk

From: Chris Alemany [<mailto:chrisale@gmail.com>]

Sent: Tuesday, January 29, 2019 9:34 AM

To: Sharie Minions; Dan Washington; Ron Paulson; Ron Corbeil; Deb Haggard; Cindy Solda; Helen Poon; Wilf Taekema; Katelyn McDougall; Timothy Pley; Davina Hartwell

Cc: Theresa Alemany

Subject: Urging Council to protect bicyclists

Dear Mayor and Council,

Background:

On the afternoon of January 27th, 2019, a bicyclist was killed in North Vancouver. The image attached is a picture from the scene. You should recognize the style of bike lanes.

Reports indicate that the bicyclist was proceeding inside the painted bike lane when a door of a parked car was opened adjacent to the bike lane, the bicyclist either swerved to avoid the door or clipped the door, and fell into the passing dump truck, killing the bicyclist.

This scenario is very common and could very easily happen on Port Alberni's bike lanes. It is why research shows streets with sharrows or unprotected painted bike lanes have the most serious injury or fatalities of any road with bike infrastructure.

This incident is similar to when a child and student of ADSS was killed at the intersection of 10th and Redford when she fell into a large truck. We also recently had a death of another child riding down 10th Avenue at Dunbar.

We are blessed with incredibly wide streets in Port Alberni. We have no excuse but to make riding bicycles safe.

Proposed Action and Example:

One common first step is to swap the position of parked cars and the bike lane so that the bikes are between the parked cars and the sidewalk (with appropriate spacing to prevent "dooring").

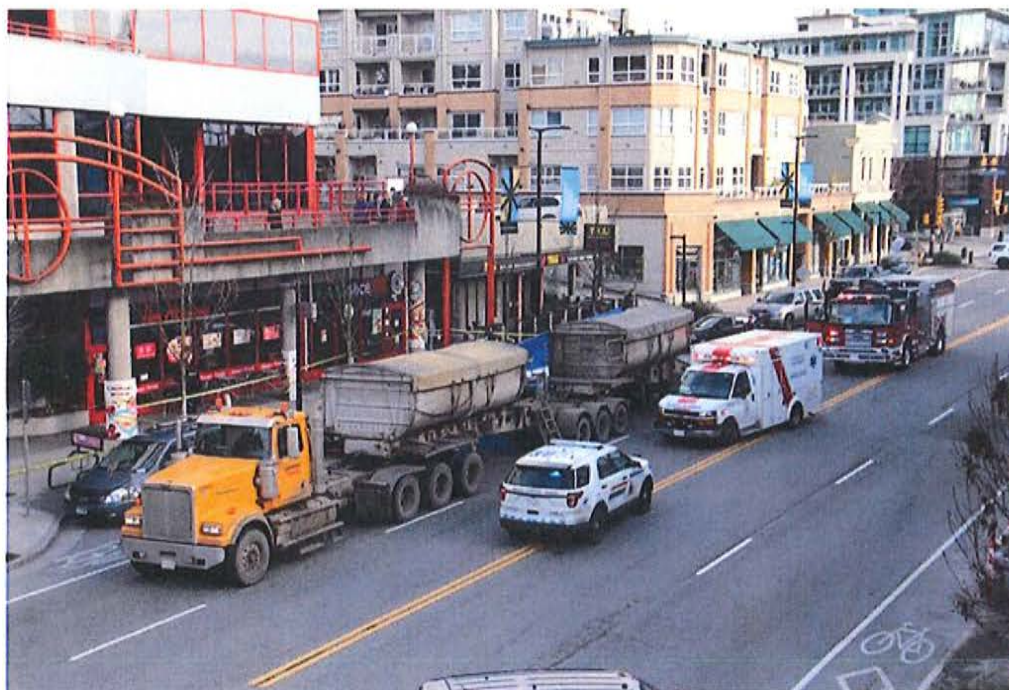
I would also take this opportunity to point out that before the current bike lanes were decided upon, the City Engineer, Guy Cicon, showed me a design for a two-way "cycle track" on the east side of 10th Avenue. He and the Engineering team and consultant created this design so it should still be in the City's possession. I would urge Council that all investment in bicycle infrastructure must be done to serve the goal of creating fully protected and safe bicycle networks for all ages and abilities of citizens in Port Alberni.

On January 11, 2016, City Council carried a motion to receive and accept the recommendations from the 2015 Food Security and Climate Change Committee report (attached) including to create a comprehensive, detailed and phased action plan that would build "All Ages and Abilities" (AAA) compliant bike paths and tracks on major City streets. I hope that Council can now fulfill that recommendation.

I believe Port Alberni could be the most bike-able, health, and safe community in Canada for both daily riders and recreational riders if some critical pieces of infrastructure were added linking our on street network to off-street paths and trails and there was a commitment to safety and constant improvement. With small, reasonable investments over time that combined work with other infrastructure projects and committed to building the right infrastructure the first time, we can get there in a short amount of time and at the lowest cost to taxpayers.

Thank you for your time and attention to this critical matter.

Sincerely,
Chris



Chris Alemany
3854 6th Avenue
Port Alberni, BC
V9Y4M2

Unceded Traditional Territory of the Tseshaht and Hupacasath.

h: 250-723-0889

m: 250-731-7930

Food Security and Climate Change Committee

2015 Annual Report to Mayor and Council

January 2016

Introduction

In January 2015, Mayor and Council for the City of Port Alberni created the Food Security and Climate Change Committee [FSCCC] with a mandate to make “recommendations to Council with respect to urban food security and climate change concerns affecting the community”. To come to those recommendations, the Committee was tasked to use previous City reports and City Staff to inform itself and support its initiatives, liaise and build partnerships with like minded groups and committees in the area, and regularly report to City council on its progress. This document represents the FSCCC’s first written report and recommendations to Council for inclusion in the 2016-2020 Financial Plan.



The committee was comprised of the following members:

- Sam Brownlee (Chair)
- Rosalind Chapman
- Sandra Gentleman
- Bob Haynes
- Guy Langlois (Secretary)
- John Mayba
- Gary Swann
- Chris Alemany (Vice-Chair - City Council)

The recommendations from the FSCCC try to focus on initiatives that are immediately achievable with low upfront cost, and that set a tone and direction for the City and community that prepare it for more ambitious projects in the future to reduce CO2 emissions and energy use and increase food security. The Committee thanks the Mayor and Council for the opportunity to contribute to City Council’s decision making in these critical areas and to continue its work in coming years.

Cover image is 2015 Mt. Klitsa record-low snow pack due to Climate Change and affecting water supply and Food Security in the Alberni Valley. Photo courtesy Russ and Brenda Widdess. Garden Raspberries and China Creek Water Intake images courtesy Chris Alemany. BikeToWork.ca 2015 picture courtesy Alberni Valley News.

Motions for Council's Consideration

The Food Security and Climate Change Committee recommends that the City of Port Alberni adopt the following motions including to change the name of the Committee to Food Security and Climate Disruption Committee to reflect the realities of the situation we now face as a community and world.

See Page 7 and Appendix A for further information about the Environmental Bill of Rights.

See Pages 5 through 15 for brief as well as detailed listings of the recommendations.

Motion 1:

That the City of Port Alberni change the name of the Food Security and Climate Change Committee to the Food Security and Climate Disruption Committee.

Motion 2:

That the City of Port Alberni adopt the Declaration to The Right To A Healthy Environment as explained on Page 7 and written in Appendix A of this report to help guide its operations and decisions in the future.

Motion 3:

That the City of Port Alberni receive and accept the recommendations of the 2015 Food Security and Climate Change annual report and direct City Staff to report back to council and include the items in the 2016-2020 financial plan budgeting process as appropriate.

Year in Review and Looking Forward.

The FSCCC completed eight meetings in 2015 and heard from six delegations.

The delegations were mainly Food Security related dealing with the ACRD Agricultural Plan and Committee, the Community Gleaning Project, Model Forest Policy as it relates to food production, and the Community Garden initiatives in the City. These delegations reinforce the important and ongoing role the FSCCC has in promoting and participating in community engagement with other food security related entities in the City of Port Alberni, Alberni Valley and beyond.

The FSCCC also took time to brainstorm and debate initiatives that would assist the community in meeting its goals in terms of corporate carbon neutrality and community carbon reduction and increased food security within city limits and beyond.

The results of that brainstorming, debate and research from other communities are outlined in the report below.

The FSCCC considers this report and the recommendations included as important first steps to ensure the City of Port Alberni and its residents can start to address the challenges that climate change, or disruption, is already having in our lives and on our city infrastructure and to try to lessen the severity of those anticipated effects in the future through both adaptation and GHG reduction strategies.

Recommendations for Action in Brief Possible Budget Items

1. *Direct Staff to create a Phased Implementation Plan for All-Abilities Protected Bike Lanes within City Limits including possible tree and garden planting to mitigate heat island and storm rain effects and provide food.* (Page 8)

[Estimated Cost: Report - Staff Time / Consultant \$10,000 ; Implementation - \$TBD]

[Grant Sources: Federal and Provincial]

[FS Impact: Increasing Production Space ; Decreasing City Temperatures ; Rain Retention]

[CC Impact: Reducing Pass. Transport Emissions (2010: 43,048TCO_{2e}) ;

Reducing Res. Building Emissions (2010: 20,427TCO_{2e})]

[Timeframe: Report - 2016 ; Implementation of Phase 1 - 2017/2018 Budget Year]

2. *“Oil to Electric, and Energy Audit Rebates and Energy Retrofit Half-the-Tax Challenge”* (Page 9)

[Estimated Cost: Oil/Electric: \$2,500/yr ; Energy Audit: \$5000 Retrofit Challenge: \$20,000/yr + advertising]

[Grant and Funding Sources: Municipal (Carbon Fund)]

[FS Impact: None]

[CC Impact: Reducing Residential Building Emissions (2010: 20,427TCO_{2e})]

[Timeframe: Start in 2016/2017 Budget Year and Continuing]

3. *Public Water Bottle Stations in City facilities.* (Page 10)

[Estimated Cost: \$5000 for two stations]

[Grant and Funding Sources: Provincial ; Municipal (Carbon Fund)]

[FS Impact: Valuing Water Resources]

[CC Impact: Reducing Solid Waste Emissions (2010: 16,689TCO_{2e})]

[Timeframe: 2016/2017 Budget Year and Continuing]

4. *The City Implement a pilot kitchen/yard waste pickup compost project utilizing biodynamic principles and education.* (Page 11)

[Estimated Cost: Cost of Extra Bins - Integrated into existing pickup schedule]

[Grant and Funding Sources: NA]

[FS Impact: Food Production and Waste Management]

[CC Impact: Reducing Solid Waste Emissions (2010: 16,689TCO_{2e})]

[Timeframe: 2016/2017 Budget Year]

Recommendations for Action in Brief Non-Cost Items

5. *City Staff to Develop and Bring to FSCCC a Community Garden Implementation Policy. (Page 12)*

[Estimated Cost: \$0/Staff Time]

[Grant and Funding Sources: NA]

[FS Impact: Food Production]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO_{2e})]

[Timeframe: 2016]

6. *City to task the Community Forest Board to investigate and report on implementing longer harvesting rotations in the AV Community Forest (from 60 to 120 or 240 years). (Page 13)*

[Estimated Cost: \$0/Staff Time]

[Grant and Funding Sources: NA]

[FS Impact: Watershed Management - Natural Foods (Game and Plant)]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO_{2e}); Carbon Sequestration - Afforestation - Mitigating Landscape Changes]

[Timeframe: 2016]

7. *Re-affirming the Vision in the Strategic Plan to improve access to the Waterfront while also developing a plan in coordination with Provincial authorities to address sea level rise and flood concerns from climate disruption. (Page 14)*

[Estimated Cost: NA]

[Grant and Funding Sources: NA]

[FS Impact: NA]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO_{2e})

Climate Adaptation and Planning]

[Timeframe: Ongoing]

8. *City Urban Food Inventory webpage and information. (Page 15)*

[Estimated Cost: Staff Time for Web Page Creation - Existing IT Budget]

[Grant and Funding Sources: Provincial ; Municipal (Carbon Fund)]

[FS Impact: Tracking and enhancing local food production]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO_{2e})]

[Timeframe: 2016/2017 Budget Year - Ongoing]

Recommendation to Declare Right to a Healthy Environment

In keeping with and in evolution of the Commitment to Sustainability (see image below) in the 2015-2018 Corporate Strategic Plan it is recommended that the City of Port Alberni endorse and adopt the Declaration of the Right to a Healthy Environment as outlined in Appendix A as a key policy document that will further assist and encourage the Food Security and Climate Change Committee and all City committees and operations in their ongoing work. This declaration has been passed by the City of Nanaimo and many other municipalities and a similar Environmental Bill of Rights has been endorsed in a motion (shown below) at the Union of BC Municipalities in September 2015.

COUNCIL PRINCIPLES

City Council has adopted the following principles to guide the Strategic Plan and their decision making.

- ECONOMIC GROWTH
- FISCAL RESPONSIBILITY
- INNOVATION
- COMMUNITY ENGAGEMENT
- PARTNERSHIPS AND COLLABORATION
- OPEN & TRANSPARENT
- LEADERSHIP

Commitment to Sustainability

The Four Pillars approach to municipal government planning recognizes the need to balance social, environmental, economic and cultural perspectives. There is an emphasis on 'sustainability', ensuring that the needs are being met today but also that future requirements are being strategically addressed.

Sustainability - a definition

The standard definition for Sustainability is: "Sustainable development is development that meets the needs of the current generation without impairing the ability of future generations to meet their own needs."

The Brundtland Report - United Nations World Commission on Environment and Development, 1987



A5 ENVIRONMENTAL BILL OF RIGHTS

Richmond

WHEREAS municipalities and regional districts are the government nearest to people and the natural environment, and therefore share a deep concern for the welfare of the natural environment and understand that a healthy environment is inextricably linked to the health of individuals, families, future generations and communities;

AND WHEREAS fostering the environmental well being of the community is a municipal purpose under section 7(d) of the *Community Charter* and regional district purpose under section 2(d) of the *Local Government Act*

THEREFORE BE IT RESOLVED that UBCM request that the Province of British Columbia enact a provincial environmental bill of rights that:

- recognizes the right of every resident to live in a healthy environment, including the right to clean air, clean water, clean food and vibrant ecosystems;
- provides for public participation in decision-making respecting the environment and access to environmental information;
- provides access to justice when environmental rights are infringed; and
- has whistle-blower protection.

ENDORSED BY THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION: **Endorse**

Committee Recommendations for Action

Recommendation 1

Direct Staff to create a Phased Implementation Plan for All-Abilities Protected Bike Lanes within City Limits including possible tree and garden planting to mitigate heat island and storm rain effects and provide food.



Building on the 2014 Active Transportation Plan the plan would implement a one or two-way protected bike lanes connecting with existing paths and trails while also improving the streetscape with more trees for shade, wind and rain protection and for rain water mitigation.

This best-practice protected bike lane network would deliver safety and mobility advantages over simple painted bike lanes for all ages and abilities and lead to more people using the network and reduce long term street maintenance cost. The report is anticipated to cost \$0-\$10,000 depending on the use of consultants. It will be delivered in 2016 with

recommendations and cost for Phase 1 for the 2017/2018 budget.

These considerations justify a slower implementation pace in order to manage higher cost though grants or the carbon fund should be available to offset costs. These designs are consistent with designs in the 2007 Uptown Revitalization Report.



[Estimated Cost: Report - Staff Time / Consultant \$10,000 ; Implementation - \$TBD]

[Grant and Funding Sources: Federal and Provincial]

[FS Impact: Increasing Production Space ; Decreasing City Temperatures ; Rain Retention]

[CC Impact: Reducing Pass. Transport Emissions (2010: 43,048TCO_{2e}) ;
Reducing Res. Building Emissions (2010: 20,427TCO_{2e})]

[Timeframe: Report - 2016 ; Implementation of Phase 1 - 2017/2018 Budget Year]

Committee Recommendations for Action

Recommendation 2

“Oil to Electric, and Energy Audit Rebates and Energy Retrofit Half-the-Tax Challenge”

Thirty percent of emissions in Port Alberni are from buildings. Residential units represent half the emissions and over half of those emissions are from heating oil. In order to reduce the community’s carbon and energy footprint and cost, the FSCCC recommends implementing three rebate initiatives. Both of these types of rebates are common in other

jurisdictions such as the Regional District of Nanaimo. The initiative would be promoted through tax bills and real estate offices to stimulate investment in the community.



Rebate #1: “Oil to Electric” would incentivize replacing oil furnaces with electric sourced heat. The rebate would be \$250 to a maximum of \$2,500 per year or 10 homes.

Rebate #2: “Energy Audit”: A simple \$100 rebate for completing a home energy audit meant to encourage people to ‘get in the door’ and start their renovations. The City would cap the number of these rebates available to \$5000 (50 a year).

Rebate #3: “Energy Retrofit Half-the-Tax Challenge” open to residents who submit proof of an improved home energy audit score. They will receive up to a maximum of 50% of their taxes or \$2000 per home, whichever is lower. The City would evaluate the scores to determine the rebate. Rebates would be capped at \$20,000 or 10 or more homes.

[**Estimated Cost:** Oil/Electric: \$2,500/yr ; Energy Audit: \$5000 Retrofit Challenge: \$20,000/yr]

[**Grant and Funding Sources:** Municipal (Carbon Fund)]

[**FS Impact:** None]

[**CC Impact:** Reducing Residential Building Emissions (2010: 20,427TCO2e)]

[**Timeframe:** 2016/2017 Budget Year and Continuing]

Committee Recommendations for Action

Recommendation 3

“Public Water Bottle Stations in City facilities [Multiplex and Echo Fieldhouse]”



Municipalities, School Districts (including SD70) and other organizations are installing these water stations to support and encourage the use of re-useable water bottles and to drink local water. This is a way to promote health and wellness, reduce waste, and promote the inherent value of our excellent water in the City of Port Alberni. The City should also sell low and high end Port Alberni branded water bottles in their concessions and stores. (Echo Centre, Multiplex, Echo Fieldhouse, McLean Mill).

The goal would be to install these stations across all City buildings for both employee and public use and to gradually phase out the selling of bottled water in City facilities and instead sell refillable water bottles at concessions.

[Estimated Cost: \$5000 for two stations]

[Grant and Funding Sources: Provincial ; Municipal (Carbon Fund)]

[FS Impact: Valuing Water Resources]

[CC Impact: Reducing Solid Waste Emissions (2010: 16,689TCO₂e)]

[Timeframe: 2016/2017 Budget Year and Continuing]

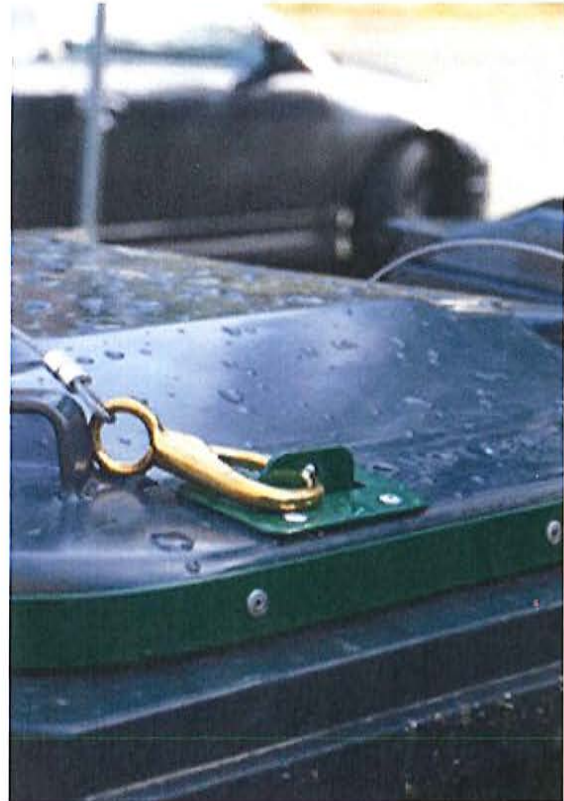
Committee Recommendations for Action

Recommendation 4

“The City Implement a pilot kitchen/yard waste pickup compost project utilizing biodynamic principles and education”

Food security depends on developing the ability to grow more food locally and affordably. There are available biodegradable materials currently going to the landfill which could be used for gardens within the City (both public and City). Using the best processes to enhance the composted soil, could grow substantial amounts of food.

To achieve these goals and also support the investigation of Kitchen and Yard Waste programs by the Alberni Valley Solid Waste Management Committee at the ACRD, the FSCCC recommends that the City undertake a small scale pilot project that would participate in a kitchen and yard waste pickup program with the waste sent to an appropriate City owned property that would use humus rich biodynamic composting methods to improve the soil fertility and make a more marketable and tenable product than standard composting would. This facility could be open to the public, including home and market gardeners, to educate them on biodynamic processes. (Photo Alberni Valley News)



[Estimated Cost: Cost of Extra Bins - Integrated into existing pickup schedule]

[Grant and Funding Sources: NA]

[FS Impact: Food Production and Waste Management]

[CC Impact: Reducing Solid Waste Emissions (2010: 16,689TCO2e)]

[Timeframe: 2016/2017 Budget Year]

Committee Recommendations for Action

Recommendation 5

“City Staff to Develop and Bring to FSCCC a Community Garden Implementation Policy”



The FSCCC recognizes that there are many community organizations that may want to support community gardens in the future. However, as a first step and to reinforce the work already done by the Young Professionals of the Alberni Valley, SD70 and other individuals and community groups, the City of Port Alberni can develop a Community Gardens Policy.

City Staff will research and draft a policy for review by the Food Security and Climate Change Committee and review and adoption by Council. This policy can be modelled from the City of Nanaimo Community Gardens Policy or other similar policies from similar communities.

(Photo of Alberni Elementary Garden from @JennyFortin55)

[Estimated Cost: \$0/Staff Time]

[Grant and Funding Sources: NA]

[FS Impact: Food Production]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO₂e)]

[Timeframe: 2016]

Committee Recommendations for Action

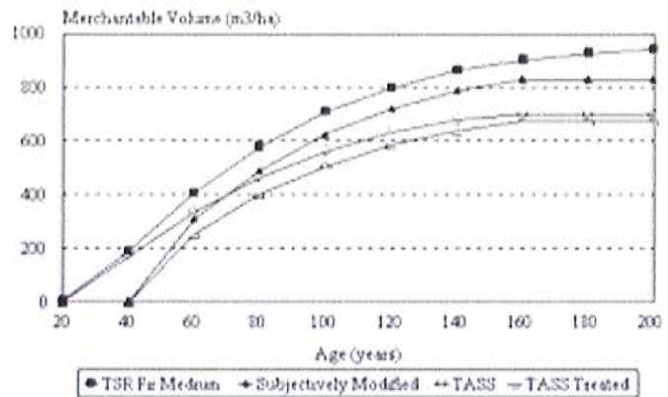
Recommendation 6

“City to task the Community Forest Board to investigate and report on implementing longer harvesting rotations (from 60 to 120 or 240 years)”

Present Provincial Government forest policy is resulting in harvesting of immature stands. Recent second growth harvests of the Alberni Valley Community Forest have been around 60 years of age.

Yield curves for Douglas Fir forests show very little volume for the first 30 years. Harvesting at 60 years effectively means only 30 years of growing volume, plus replanting so half of the years in the stand produce little merchantable volume. By increasing the harvest age to 120 years only one quarter of the growing time is low volume. (if 240 year then 1/8 low volume).

Yield Comparison
Managed Stands - Arrowsmith TSA



In the era of climate disruptions, sequestering carbon in forests is a consideration. Longer rotations are economically valuable and viable; sequester carbon, and are a benefit to human and beyond human species. The FSCCC recommends that City Council ask the Community Forest Board to investigate and report on how longer rotations could be implemented.

[Estimated Cost: NA]

[Grant and Funding Sources: NA]

[FS Impact: Watershed Management - Natural Foods (Game and Plant)]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO₂e);

Carbon Sequestration - Afforestation - Mitigating Landscape Changes]

[Timeframe: 2016]

Committee Recommendations for Action

Recommendation 7

“Re-affirming the Vision in the Strategic Plan to improve access to the Waterfront while also developing a plan in coordination with Provincial authorities to address sea level rise and flood concerns from climate disruption.”

The City of Port Alberni Strategic Plan states in its vision that the City of Port Alberni is a vibrant waterfront community at the heart of the West Coast.

In order to emphasize and support this vision the FSCCC would like to encourage and recommend that council reaffirm the statement with the knowledge that more pedestrian and

people friendly infrastructure

along the waterfront as it re-

develops not only is an

excellent economic goal, but

will also help mitigate GHG

emissions. The FSCCC further

recommends that as the City

strives for and develops a

vibrant waterfront (eg. the

Name	Station			T	Uplift Rate		RSL 2100 Mean Scenario			RSL 2100 High Scenario			Final Cat.
	ID	Lat. 'N	Lon. 'E		Yp	n	mean (mm)	low (mm)	high (mm)	mean (mm)	low (mm)	high (mm)	
Prince Rupert	prup	54.317	-130.324	77	0.5	0.2	25	13	37	95	85	125	2
Queen Charlott City	qucc	53.252	-130.072	45	2.2	0.1	50	-3	27	79	49	110	2
Bella Bella	bela	52.183	-128.143	45	2.3	0.4	9	-4	22	78	45	109	2
Winter Harbour	winh	50.515	-128.029	18	1.7	0.8	16	-3	31	64	51	116	1
Zetonia	zeto	49.979	-126.886	13	5.1	1.6	-17	-44	10	52	13	91	0
Gold River	gold	49.879	-126.126	13	0.7	1.8	24	6	54	93	52	134	0
Tyfno	tyfn	48.154	-125.813	58	2.7	0.3	5	-7	17	75	44	106	4
Port Alberni	port	49.233	-124.814	40	2.5	0.6	7	-6	22	76	45	108	2

Clutesi Haven Redevelopment) that it does so taking into full account the maximum possibilities of sea level rise in our unique harbour which may experience anywhere from no rise at all, to a rise of as much as **1.08 metres** (or more depending on changing IPCC/UN estimates) by 2100. Recent data from NASA indicates sea levels are currently rising by 3.5mm/yr which is faster than the uplift listed here.

[Estimated Cost: NA]

[Grant and Funding Sources: NA]

[FS Impact: NA]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO2e)

Climate Adaptation and Planning]

[Timeframe: Ongoing]

Committee Recommendations for Action

Recommendation 8

"City Urban Food Inventory webpage and information"



One of the key ways for a community to enhance its food security is to increase local food production. This will provide food for residents when there are problems with imported supplies due to transportation disruptions (high costs, natural disasters) and disruptions in climate resulting in inadequate food availability from off-shore sources (due to droughts, floods, storms). A "local food production registry" will assist in tracking our community's progress

in producing its own food. It will also serve as a vehicle to educate residents about the state of our local food supply and encourage local production. To our knowledge this would be a municipal first in Canada-an opportunity to take a leadership role as a sustainable community!

The goal would be to allow residents to confidentially register their food production throughout the year or to publically display food availability for sale, barter or to give away.

[Estimated Cost: Staff Time for Web Page Creation - Existing IT Budget]

[Grant and Funding Sources: Provincial ; Municipal (Carbon Fund)]

[FS Impact: Tracking and enhancing local food production]

[CC Impact: Reducing Transport Emissions (2010: 43,048TCO₂e)]

[Timeframe: 2016/2017 Budget Year - Ongoing]

References

2015-2018 City of Port Alberni Corporate Strategic Plan

<http://www.portalberni.ca/sites/default/files/users/tfeltrin/2015%20-%202018%20Strategic%20Plan%20Final%20-%20September%202015%20Update.pdf>

Union of BC Municipalities 2015 Resolutions

<http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-responses.html>

2010 Port Alberni City 2010 Community Energy and Emissions Inventory

<http://www2.gov.bc.ca/gov/content/environment/climate-change/reports-data/community-energy-emissions-inventory>

Victoria Protected Bike Lanes Project

<http://www.victoria.ca/EN/main/community/cycling/new-cycling-projects/protected-bike-lanes.html>

Vancouver Urban Heat Island Project

<http://www.urbanheatlands.com/vancouver>

Protected Intersections - Nick Falbo Urban Planner

<https://vimeo.com/86721046>

Bike Lane Comparisons - Jeff Speck City Planner

<https://vimeo.com/136672997>

FOUR TYPES OF CYCLISTS? Testing a Typology to Better Understand Bicycling Behavior and Potential

http://web.pdx.edu/~jdill/Types_of_Cyclists_PSUWorkingPaper.pdf

14 Ways to Make Bike Lanes Better

<http://www.peopleforbikes.org/blog/entry/14-ways-to-make-bike-lanes-better-the-infographic>

Regional District of Nanaimo Energy Rebates

<http://www.rdn.bc.ca/cms.asp?wpID=2420>

References

VIU Water Initiative - Water Bottle Stations

<https://www2.viu.ca/sustainability/Water.asp>

Ministry of Forests - Stand Level Impacts Report

<https://www.for.gov.bc.ca/hfp/publications/00003/stand.htm>

Alberni Valley Community Forest

<http://www.communityforest.ca>

Sea Level Rise Adaptation Primer - BC Government 2013

<http://www.toolkit.bc.ca/Resource/Sea-Level-Rise-Adaptation-Primer>

<http://www2.gov.bc.ca/assets/gov/environment/climate-change/policy-legislation-and-responses/adaptation/sea-level-rise/slr-primer.pdf>

<http://www2.gov.bc.ca/assets/gov/environment/climate-change/policy-legislation-and-responses/adaptation/sea-level-rise/addendum-tidegauge-gps-2100rsl.pdf>

NASA Climate Vital Signs Website

<http://climate.nasa.gov/vital-signs/sea-level/>

Declaration of Right to a Healthy Environment - City of Nanaimo

https://www.nanaimo.ca/UploadedFilePath/Site_Structure/Corporate_Services/Corporate_Administration/Supplemental/COW150511SThe_Right_to_a_Healthy_Environment_Declaration_-_Delegation_-_Mr_Paul_Manly_and_Mr_Trevor_Greene.pdf

APPENDIX A

City of Port Alberni Declaration The Right To A Healthy Environment

Whereas the City of Port Alberni understands that people are part of the environment, and that a healthy environment is inextricably linked to the well-being of our community;

The City of Port Alberni finds and declares that:

1. All people have the right to live in a healthy environment, including:
 - The right to breathe clean air.
 - The right to drink clean water.
 - The right to consume safe food.
 - The right to access nature.
 - The right to know about pollutants and contaminants released into the local environment.
 - The right to participate in decision-making that will affect the environment
2. The City of Port Alberni has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.
3. The City of Port Alberni shall apply the precautionary principle: where threats of serious or irreversible damage to human health or the environment exist, the City of Port Alberni shall take cost effective measures to prevent the degradation of the environment and protect the health of its citizens. Lack of full scientific certainty shall not be viewed as sufficient reason for the City of Port Alberni to postpone such measures.
4. The City of Port Alberni shall apply full cost accounting: when evaluating reasonably foreseeable costs of proposed actions and alternatives, the City of Port Alberni will consider costs to human health and the environment.
5. The City of Port Alberni shall specify objectives, targets and timelines and actions the City of Port Alberni will take, within its jurisdiction, to fulfill residents' right to a healthy environment, including priority actions to:

-
- A. Ensure equitable distribution of environmental benefits and burdens within the municipality, preventing the development of pollution "hot spots";
 - B. Ensure infrastructure and development projects protect the environment, including air quality;
 - C. Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;
 - D. Responsibly increase density;
 - E. Prioritize walking, cycling and public transit as preferred modes of transportation;
 - F. Ensure adequate infrastructure for the provision of safe and accessible drinking water;
 - G. Promote the availability of safe foods;
 - H. Reduce solid waste and promote recycling and composting;
 - I. Establish and maintain accessible green spaces in all residential neighbourhoods.

The City of Port Alberni shall review the objectives, targets, timelines and actions every five (5) years, and evaluate progress towards fulfilling this declaration.

The City of Port Alberni shall consult with residents as part of this process.



Evergreen Exhibitions LTD.

B.C.'s #1 Consumer Show Producer

www.homeshowtime.com

RECEIVED
JAN 31 2019
CITY OF PORT ALBERNI

Mayor and Council
City of Port Alberni
4850 Argyle St.
Port Alberni, BC
V9Y 1V8

January 31, 2019

Dear Mayor and Council,

On March 9-10, 2019 we will be holding the 29th Annual Spring Home Expo at the Glenwood Sports Centre. As always, the show will be free admission to the public.

In order to help promote the event, we request your permission to suspend a banner across 10th Avenue, near the Echo Centre. With your permission, the banner will go up on March 4 and taken down on March 11, 2019.

The banner is of the highest quality and we carry five million dollars in liability insurance. Once again, the City of Port Alberni is named as the co-insured while the banner is up. The current Certificate of Insurance is enclosed.

On behalf of the Port Alberni business community, thank you in advance for your assistance with this important community event.

Sincerely,

Joni Sommer
Office Manager
Evergreen Exhibitions Ltd.

■ ■ ■

ENTERED

H.2

Box 574 Parksville, British Columbia V9P 2G6 Phone 250-248-4440 or 800-471-1112 Fax 250-248-0640

BC's Best Shows in:

REGULAR COUNCIL AGENDA - FEBRUARY 11, 2019
VICTORIA ■ NANAIMO ■ COMOX VALLEY ■ PORT ALBERNI ■ TITENAY ■ CAMPBELL RIVER
LANGLEY ■ NORTH VANCOUVER ■ TRI-CITY

From: Sarah Thomas [<mailto:sarah@ecollaboratenow.com>]
Sent: Sunday, February 03, 2019 5:18 PM
To: Davina Hartwell
Subject: Recognition of 100 years of Planning

Dear Port Alberni City Council,

May 31, 2019 marks 100 years since the founding of the Canadian Institute of Planners. As such, municipalities across the country are taking the time to express their appreciation for the work of the Institute and the role of planning in our communities. In case you have not already done so, I would encourage you to pass a motion to recognize this significant milestone. For your reference, a sample Municipal Statement of Recognition is attached along with the declaration from the Niagara Escarpment Commission as shared by the Canadian Institute of Planners.

I would also like to extend a huge thank you to Scott Smith MCIP, RPP for his tremendous leadership in the City of Port Alberni over the past years and welcome the new planner to her role undertaking comprehensive land use planning in the city.

Together in Planning,

Sarah Thomas, MCIP, RPP

Planning and Research Consultant



778-679-2303 | sarah@ecollaboratenow.com
www.ecollaboratenow.com



Canadian Institute of Planners

Centenary

Registered Professional Planners in Ontario play a vital role in helping to shape our communities, to protect the natural environment and cultural heritage and to support the provision of services that we all rely on in our daily lives.

May 31, 2019 marks the 100th anniversary of the founding of the Canadian Institute of Planners, a voluntary organization representing planners across the country. It was founded as the Town Planning Institute of Canada in July 1919 by Thomas Adams, advisor to the federal government in the development of the first planning legislation.

The Canadian Institute of Planners continues its vital work in key issues affecting the profession and the country including climate change, housing, indigenous planning, transportation, urban design, healthy communities and international outreach, in Canada and abroad.

The Niagara Escarpment Commission is pleased to acknowledge the importance of Registered Professional Planners in Ontario and mark this significant milestone in the history of the Canadian Institute of Planners; we wish them continued success in their endeavours on behalf of the public interest.

R.F (Russ) Powers
Chair
October 24, 2018



Municipal Statement of Recognition

The year 2019 marks the 100th anniversary of the founding of the Canadian Institute of Planners, a national organization whose members contribute to the planning, development and protection of land across the country.

These professional planners assist municipalities by helping to ensure that our land and communities are healthy, vibrant and accessible to everyone.

Therefore, BE IT RESOLVED that we, the Council of the municipality of [fill in the blank] do hereby recognize the Centenary of the Canadian Institute of Planners and extend our good wishes to its members on that occasion and support their continued contributions to municipal land use planning in the future.

Alzheimer Society

BRITISH COLUMBIA

Dear Mayor & City Council;

On behalf of the Alzheimer Society of B.C., I would like to invite you to join us at our annual *IG Wealth Management Walk for Alzheimer's*. The *Walk* is the Alzheimer Society of B.C.'s flagship fundraiser and will take place in 21 communities across B.C. on Sunday, May 5, 2019. We would like to request the day, May 5th, be declared as "Walk For Alzheimer's Day"

When we walk, we celebrate and remember people in our lives who have been affected by dementia, while raising vital funds and awareness to create change in our community. Funds raised support programs, education and services in your community and across the province. They will also help enable research into the causes of and cure for dementia. Your closest Walk in 2019 is:

Blair Park, 5095 Pineo Road, Port Alberni

Sunday, May 5, 2019

Registration: 9:30 am / Start Time 10:30 am

RSVP to portalberniwalkchair@alzheimercbc.org

The Alzheimer Society of B.C.'s ultimate vision is a world without Alzheimer's disease and other dementias. Until that day comes, we are committed to building a world where British Columbians living with dementia and their families are welcomed, acknowledged and supported – a truly dementia-friendly province. But we can't do this alone. It will take a dramatic shift in our culture; it will take a movement.

We hope to see you on Sunday, May 5. Together, we make memories matter.

Sincerely,

Noreen Pelk
Volunteer Walk Co-Chair
Port Alberni
250-723-1779
portalberniwalkchair@alzheimercbc.org

For more information about the *IG Wealth Management Walk for Alzheimer's* visit walkforalzheimers.ca

From: Gail Reichert <knottyquiltergirl@gmail.com>
Date: February 2, 2019 at 5:46:14 PM PST
To: <sharie_minions@portalberni.ca>
Subject: World Lymphedema Day, Mar. 6, 2019

Dear Mayor Minions,

March is Lymphedema Awareness Month. World Lymphedema Day is on March 6th. This event is now celebrated worldwide after initially being established in 2016, by the US Senate. I now ask that the city of Port Alberni pass a resolution recognizing World Lymphedema Day.

Lymphedema is the most underdiagnosed conditions in the world. More people have it than MS, Parkinson's, ALS, Aids and muscular dystrophy combined. Worldwide, historical data estimates that 180-250 million people suffer from lymphedema, however, prevalence is often underestimated due to inconsistent clinical detection and definition, as well as inadequate disease tracking (ALNET). In 2017, it was estimated that upwards of 1 million people have lymphedema or chronic edema in Canada (CLN). Lymphedema can be hereditary or acquired as a result of cancer treatment or physical trauma. Up to 30% of women who survive breast cancer will get this debilitating disease that results in the accumulation of lymph fluid in the limbs when the lymphatic system is damaged. Similarly, survivors of cervical, prostate, testicular, bladder, colon, and head and neck cancers and melanoma are all susceptible. Our veterans suffer from this as a result of battle injury or trauma from surgery and our children are born with this disease. Currently, there is no cure and little help with essential daily compression garments or medical interventions from health insurance. The effects are lifelong, drastically affect quality of life and can lead to loss of limb function and even a shorten lifespan.

The Lymphatic Education & Research Network (LE&RN) is an International Organization that fights lymphedema and lymphatic diseases through education, research and advocacy. In Canada, the Canadian Lymphedema Network, a collaboration among health professionals, patients, researchers, and industries is working to raise awareness and promote improved treatment and diagnosis across Canada.

We need to bring attention to lymphatic diseases and lymphedema in our cities and province in hopes that new treatments will be discovered and so that we will one day have a cure. This all starts with public awareness.

I ask that you consider passing a city resolution and that the Mayor signs a proclamation recognizing March 6th as World Lymphedema Day.

If you have any questions or would like to speak further about this matter, please feel free to contact me.

Sincerely,

Gail Reichert,

BC Lymphedema Association

6979 Larkspur Road

Sooke, BC

778-352-2020

MINUTES FOR AQC MEETING

January 17th, 2019, 2pm
ACRD Board Room

Present: Earle Plain (MOE)
Dave Jarrett (Community at large)
Anna Lewis (Chair)
Gary Swann (Agricultural Community member)
Ashley Popovich (Catalyst Paper)
Stephanie Bruvall (Island Health)
Patty Edwards (MLA's Office) 2:11

Regrets: Karen Larsen (FNHA)
Judy Carlson (Community at large)
Ron Corbeil (City of PA)
Larry Cross (Catalyst Paper)
Jade Yehia (Island Health)

Guest: Diane Bodnar

Meeting called to order at 2:03

1. WELCOME

- acknowledgement of the traditional territories
- roundtable of introductions

2. APPROVAL OF AGENDA

Gary Swann moved to adopt agenda as presented. Dave Jarrett seconded. All in favour.

APPROVAL OF MINUTES – Dec. 6th, 2018

Gary Swann moved to adopt minutes as presented. Stephanie Bruvall seconded. All in favor.

3. PRESENTATION: Earle Plain: Purple Air Pilot Project for the Cowichan Valley

When first starting to do work in Cowichan there was a lot of doubt around the ability of small, low cost sensors. (\$250 vs. \$30,000). The Purple Air Pilot Project was a way to increase public awareness around air quality at the neighborhood level and for evaluation purposes. Earle presented the geography of the area and showed the location of the permanent regulatory monitoring sites and the purple air monitoring sites.

The Cowichan Valley has a similar geography and issues as Port Alberni and Comox. PM_{2.5} is the major source of concern. Anything that is burnt will create PM_{2.5} as it is a combustion byproduct. It causes an array lung problems and cardiac issues. Particles get into the bloodstream and the body sees them as invaders and tries to get rid of them but can't, thus creating an inflammatory response.

The data from this project has been utilized for public outreach and is an effective way to raise awareness as to how certain activities impact neighborhood air quality. Rather than reporting 24-hour

concentrations the data was categorized into low, medium and high. A heat map was produced in Excel and it was interesting to note the correlations between poor air quality and when open burning was allowed. Also, interesting to note the correlation of higher weekend activity and poor air quality. Towards the end of the regulatory burn window you could see how people panicked and burned regardless of what the venting index was.

This data has been used to demonstrate how ineffective the existing regulatory burn window was – instead of minimizing impacts, it caused a real problem across the entire airshed. The Municipality of North Cowichan have now extended the burn window to give people more time to burn with proper consultation of the venting index. The results from this monitoring project were the basis for effecting change. Now, in high density area there are stricter rules, whereas larger lots and more rural areas the regulations are less strict. They have created a map in which you plug in an address and then you can know what the corresponding burn regulations are.

The takeaway is that there are seasonal peaks and valleys in daily PM_{2.5} concentrations and in the winter, there are exceedances of fine particulate levels which are driven primarily by wood smoke. Open burning and residential wood heat sources account for 70% of fine particulate matter in Duncan. Cowichan is looking at ways to provide alternate options to burning. For example, yard waste pickup is a potential solution.

The data from the purple air monitors is consistently biased on the high side when compared to the regulatory monitors, especially when concentrations are higher. However, both monitors track each other very well. A disclaimer that Earle mentioned was around how fog may impact the small sensors ability to accurately read PM_{2.5}. Last week when Cowichan was under heavy fog advisory the regulatory monitors were all showing red and all the purple air monitors were showing high. The fog rolled in, which in the case of an air quality advisory is a good thing for particulate matter as water absorbs particulates. The purple air sensors all remained high while the regulatory monitors decreased. This may be due to the small sensors seeing fog as particles. Small sensors do not have the ability to condition the air prior to sampling thus water vapors may be being sampled and showing as high particulate.

Diane: asked questions around how does seasonal temperature impact particulate level. This is a particularly warm winter so the assumption is that there would be less impact due to wood stove use as they aren't being utilized quite as much.

Is it possible that the landfill can take in more of the yard waste to try to lower the amount of backyard burning that occurs? In Europe huge amounts of garbage is burnt, and the energy is utilized. You require a large, steady amount of waste to make this system work. The idea of a biomass community energy system has been investigated. Waste energy is a potential resource.

Gary: Has there been any correlation between the red days (high particulate) with emergency visits due to respiratory issues. This would be interesting to see.

Anna: Has heard of purple air sensors being used a community engagement tool and you can borrow a sensor from the library and set up in your yard. Not sure as to the merit of the data when so many people are utilizing a sensor or how long the sensor would actually last, but it is a unique way to engage the number of people participating in citizen science.

4. UPDATES

- **Woodstove Exchange**

Anna

- new brochures, vouchers, retailer guidelines and participatory agreements have been made
- Vistaprint banner designed and ordered.
- retailers were contacted and the importance of their participation and promotion of the program was emphasized
- 2018 final report is due February 14th. Anna will have completed by the end of the week.
- 2019 transfer agreement does state that there needs to be a Burn it Smart workshop. New fire chief as of Feb. 4th so will connect around doing a workshop in conjunction with the fire department for next fall.
- will reach out to WETT inspectors regarding program and see if they can promote on their end.
- may also drop off some brochures at the realtor and insurance agencies.
- look into the possibility of more moisture meters. Inventory is down to about 5.
- Shaw TV: have 25-word ad which someone else speaks. Due to funding cuts Shaw no longer comes out and does a short segment. They will come out and set up a camera in which you have 1 minute to speak and then it is put on the air unedited.

- **Air Emissions Inventory**

Earle

- WSP began inventory and are on track.
- Should have draft report in early February. Dave and Anna both expressed interest in seeing draft report.
- Final report will be completed in early March.

- **Status of ACRD bylaw development**

Anna

- Alex is putting together a briefing document which includes official health statistic related to air quality, various options of bylaws and a breakdown of how they could be enforced.
- To be on the agenda at the February meeting of the electoral directors.

- **Status of ACRD representation from electoral directors**

Anna

- With the Beaufort and Cherry Creek electoral areas results being declared invalid we are still waiting for representation. Unsure as to how long this process could take as these two regions need to go into a new election.
- Diane Bodnar (the Cherry Creek electoral director) had agreed to come and sit at the table.
- Would be great to have representation from the large interface area to the municipal border as the AQC have decided that it would be important to have a voice from that region.
- Diane is here today as a guest and we may be able to welcome her as an official member at the council at a future date.

- **Plan H grant**

Anna

- As stated in the application one of the outcomes is to convene a community forum to enhance community awareness around the linkages between air quality and human health.

- Date has been set for Monday, March 11th
- Dr. Paul Hasselback and VIU are currently scheduled to present.

Earle suggested that we considered having booths set up in the room. This format was used a few years ago when Sarah arranged a community event. Invite Catalyst, Port Authority, etc.

Some of the members of the table of partners of the ACHN have requested posters that they can put up in advance to get more community members engaged.

- **Grant-In-Aid application** Anna
 - due Jan. 31st
 - will request \$12,000
 - primary funding for the chair position of the AQC

- 5. **Community Web Cam** Earle
 - Earle currently has a camera available for community use. It is straight on as opposed to a pan tilt. The limiting factor is that must have access to power and Wi-Fi.
 - Purpose: want an overview shot, to see plumes and inversions
 - Potential siting locations Earle had a technician take pictures from the bell tower of the firehall and from the roof of the hospital. The AQC viewed the pictures and decided that both of the locations were not optimal.
 - privacy is a big issue for people.
 - would be optimal to be able to see Cherry Creek.

Discussion ensued around potential locations and some of the suggestions that came up were:

- *Water tower on the backside of the landfill*
- *Clock tower at the harbor quay*
- *Visitor bureau at the junction*
- *By casino*
- *Catalyst*
- *Baptist church (old cherry creek school)*

- 6. **BC Lung Association** Anna
 - annual conference is Feb. 6th in Vancouver, 8-5
 - Wildfire Smoke: A growing threat to air quality and public health
 - Anna and Earle are attending

- 7. **City's Climate Adaption Workshop** Anna
 - ICLEI (Local governments for sustainability) is putting on a series of four workshops in conjunction with the City of Port Alberni (first one was early December). Purpose is to develop a community climate change adaption plan.

-next meeting will be scheduled for early March which Anna has been asked to attend on behalf of ACHN regarding her background in agriculture and air quality.

Next Meeting and presentation

-Feb. 28th, 2pm, ACRD boardroom

Meeting adjourned at 3:35



Royal
Canadian
Mounted
Police

Gendarmerie
royale
du
Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified **RECEIVED**

JAN 23 2019

CITY OF PORT ALBERNI

January 18, 2019

Director of Finance
City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Your File Votre référence
100-157

Our File Notre référence
E753-28-5

Municipal Policing Agreement
April 1, 2018 to March 31, 2019 Fiscal Year

In compliance with article 17.3.a) of the Municipal Policing Agreement, please find attached our monthly Financial Statement. The statement provides a year end forecast of expenditures as of **December 31, 2018**.

This Statement lists all the direct expenditures incurred to provide police services to your municipality from April 1, 2018 to **March 31, 2019**. This statement also contains reference to indirect costs which are included in the year end forecast.

Should you have any questions regarding this material, please contact Paul Richardson, Financial Manager Municipal Policing at 778-290-2490.

Maricar Bains, B. Comm., MBA
Regional Director
Finance Section, E & M Division
Corporate Management & Comptrollership Branch

c.c. OIC Port Alberni Detachment

RCMP E Division HQ
Finance Section, Mailstop #908
14200 Green Timbers Way
Surrey, BC Canada V3T 6P3

ENTERED

88

PORT ALBERNI

15-Jan-19

Expenditures to 2018/12/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
STANDARD OBJ. 01 - PERSONNEL					
CEG 10 - PAY - PUBLIC SERVICE EMPLOYEES	0	0	0	0	0
CEG 11 - OVERTIME - PS	0	0	0	0	0
CEG 30 - PAY - MEMBERS:					
CE 500110 - REGULAR PAY	3,200,881	218,154	1,973,113	2,649,138	551,743
CE 500112 - RETROACTIVE PAY		0	0	0	0
CE 500113 - ACTING PAY	18,000	484	13,935	18,000	0
CE 500114 - SERVICE PAY	85,800	6,660	60,536	81,024	4,776
CE 500117 - SHIFT DIFFERENTIAL	52,300	3,638	28,412	37,893	14,417
CE 500164 - SENIOR CST ALLOWANCE	43,000	3,466	34,972	43,000	0
CE 501127 - RETRO PAY - PRIOR YEAR		0	0	0	0
CE 501194 - REGULAR TIME - RESERVISTS	10,000	0	0	10,000	0
CE 502103 - OPERATIONAL CLOTHING ALLOWANCE	6,800	362	3,157	6,800	0
MISC. CE'S INCLUDED UNDER CEG 30	2,600	0	1,086	2,600	0
CEG 30 - PAY - MEMBERS - TOTAL	3,419,381	232,764	2,115,210	2,848,445	670,936
CE 500111 - OVERTIME	315,000	16,652	198,749	270,521	44,479
CE 501110 - OPERATIONAL AVAILABILITY		1,274	29,653	44,480	-44,480
CE 501128 - RETROACTIVE OVERTIME		0	0	0	0
CEG 31 - OVERTIME - MEMBERS - TOTAL	315,000	17,926	228,402	315,000	0
CEG 45 - PERSONNEL - PAY RAISE CONTINGENCY	0	0	0	0	0
TOTAL STANDARD OBJ. 01 - PERSONNEL	3,734,381	250,690	2,343,613	3,163,446	570,936
STANDARD OBJ. 02 - TRANSPORTATION & TELECOMMUNICATION					
CEG 50 - TRAVEL	42,800	308	9,730	14,595	28,205
CEG 51 - TRAVEL ADVANCES (Credit Item)		18,180	21,581	21,581	-21,581
CEG 52 - TRAINING TRAVEL (DCCEG)	36,100	4,430	14,747	18,945	17,155
CEG 53 - TRAINING TRAVEL (POST)	6,000	2,675	5,602	6,000	0
CEG 70 - FREIGHT, POSTAGE, ETC.	4,700	482	5,066	7,600	-2,900
CEG 100 - TELECOMMUNICATIONS SERVICES (DCCEG)	0	0	0	200	-200
CEG 101 - TELEPHONE SERVICES (POST)	0	0	0	0	0
CEG 140 - COMPUTER COMM SERVICES (SSC)	0	0	0	0	0
TOTAL STANDARD OBJ. 02 - TRANSPORTATION & TELECOM	89,600	26,083	35,146	68,921	20,679
STANDARD OBJ. 03 - INFORMATION					
CEG 120 - ADVERTISING	0	0	0	0	0
CEG 130 - PUBLICATION SERVICES	0	13	55	55	-55
TOTAL STANDARD OBJ. 03 - INFORMATION	0	13	55	55	-55
STANDARD OBJ. 04 - PROFESSIONAL & SPEC. SVCS					
CEG 160 - LEGAL SERVICES (Credit Item)		2,330	4,500	0	0
CEG 170 - CONTRACTED SERVICES (DCCEG)	0	9	697	697	-697
CEG 190 - TRAINING & SEMINARS (DCCEG)	95,000	30,062	46,561	65,657	29,343
CEG 191 - TRAINING & SEMINARS (POST)	3,800	0	465	3,800	0
CEG 192 - OFFICIAL LANGUAGE TRAINING (Credit Item)		0	0	0	0
CEG 219 - PROFESSIONAL SERVICES	42,800	7,309	37,306	42,800	0
CEG 220 - OTHER SERVICES	5,700	106	1,102	5,700	0
CEG 221 - IMIT SERVICES	52,020	0	29,121	52,120	-100
CEG 223 - RADIO COMMUNICATIONS SYSTEMS	22,000	0	0	17,871	4,129
CEG 228 - CADC SPENDING OF PROCEEDS	0	0	0	0	0
CEG 229 - CADC ALLOCATED (Credit)		0	-8,198	-8,198	8,198
TOTAL STANDARD OBJ. 04 - PROFESSIONAL & SPEC. SVCS	221,320	39,816	111,553	180,446	40,874
STANDARD OBJ. 05 - RENTALS					
CEG 280 - INFORMATION TECHNOLOGY RENTALS	5,500	0	0	6,150	-650
CEG 290 - RENTAL - OTHERS	4,200	133	1,057	4,200	0
TOTAL STANDARD OBJ. 05 - RENTALS	10,200	133	1,057	10,850	-650
STANDARD OBJ. 06 - PURCHASED, REPAIR AND MAINTENANCE					
CEG 311 - REPAIR OF BUILDINGS & WORKS (POST)	0	0	239	358	-358
CEG 370 - REPAIR OF VEHICLES	51,000	2,769	14,119	34,000	17,000
CEG 380 - REPAIR OF OFFICE & LAB EQUIPMENT		0	0	0	0
CEG 390 - REPAIR OF MISC. EQUIPMENT	1,600	380	1,992	2,988	-1,388
CEG 392 - REPAIR OF AFIS EQUIP		0	0	0	0
CEG 393 - IT REPAIR AND MAINTENANCE	730	0	0	857	-127
TOTAL STANDARD OBJ. 06 - PURCHASED, REPAIR AND MAINT	53,330	3,149	16,349	38,203	15,127
STANDARD OBJ. 07 - UTIL, MATERIAL AND SUPPLIES					
CEG 430 - FUEL	66,300	4,811	44,809	67,213	-913
CEG 470 - PHOTOGRAPHIC GOODS	800	200	1,244	1,244	-444
CEG 500 - STATIONERY	18,000	2,661	9,291	13,936	4,064
CEG 510 - CLOTHING & KIT	15,800	578	8,780	13,170	2,630
CEG 530 - LABORATORY SUPPLIES		0	0	0	0
CEG 540 - SUPPLY & SUNDRY EQUIPMENT	23,900	1,189	7,456	23,900	0
CEG 541 - ACQUISITION CREDIT CARDS	0	0	0	0	0
CEG 550 - HOUSE FURNISHINGS	0	0	0	0	0
TOTAL STANDARD OBJ. 07 - UTIL, MATERIAL AND SUPP	124,800	9,438	71,579	119,463	5,337

PORT ALBERNI

15-Jan-19

Expenditures to 2018/12/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
------------------	------------	---------------	--------------	-------------------	-------------------------------

STANDARD OBJ. 09 - CONSTR. OR ACQUIS. OF MACHINES & EQUIPMENT<\$10,000 OR ASSETS UNDER CONSTR.

CEG 440 - TRANSPORT SUPPLIES	4,300	40	7,105	7,105	-2,805
CEG 441 - VEHICLE CHANGEOVERS	24,000	0	0	24,000	0
CEG 450 - COMMS PARTS & CONSUMABLES	2,100	0	0	2,072	28
CEG 480 - FIREARMS & AMMUNITION	12,800	53	5,893	20,069	-7,269
CEG 770 - RADIO COMMUN. EQUIPMENT- SYSTEM AND USER	18,100	0	0	18,429	-329
CEG 771 - COMMS. EQUIPMENT	470	0	0	470	0
CEG 810 - LABORATORY EQUIPMENT	0	0	306	306	-306
CEG 840 - COMPUTER EQUIPMENT AND SOFTWARE	0	0	0	0	0
CEG 841 - ACQUISITION OF COMPUTER EQUIPMENT	15,500	2,550	5,159	12,070	3,430
CEG 842 - ACQUISITION OF SOFTWARE	0	0	166	340	-340
CEG 850 - AUDIO VISUAL AIDS	0	0	32	32	-32
CEG 860 - INVESTIGATIONAL EQUIPMENT	5,300	0	0	5,300	0
CEG 890 - VEHICLES (CAPITAL)	70,000	0	0	70,000	0
CEG 891 - MISC. VEHICLES	0	0	0	0	0
CEG 900 - OTHER EQUIPMENT	0	0	248	372	-372
CEG 910 - OFFICE MACHINES	4,300	116	2,510	4,300	0
CEG 920 - SECURITY EQUIPMENT	1,000	0	0	1,000	0
TOTAL STANDARD OBJ. 09 - MACHINERY & EQUIPMENT	157,870	2,758	21,419	165,865	-7,995

STANDARD OBJ. 12 - OTHER SUBSIDIES & PAYMENTS

CEG 570 - PRISONER EXPENSES	0	0	12	0	0
CEG 580 - SECRET EXPENSES	4,900	0	1,498	4,900	0
CEG 590 - MISC. EXPENDITURES	0	0	220	220	-220
CEG 620 - CLAIMS and COMP.SETTLEMENTS (Credit Item)	0	0	0	0	0
CEG 650 - WRITE-OFF	0	0	0	0	0
TOTAL STANDARD OBJ. 12 - OTHER SUBSIDIES & PAYMENTS	4,900	0	1,729	5,120	-220

TOTAL DIRECT COSTS	4,396,401	332,079	2,602,601	3,752,368	644,033
---------------------------	------------------	----------------	------------------	------------------	----------------

YEAR TO DATE CREDITS					
MEDICAL LEAVE / SUSPENSION > 30 DAYS - CEG 32		-	-		
TRANSFER ALLOWANCES - CEG 40 & 41		-	14,948		
TRANSFER COSTS - CEG's 60 - 66		-	3,197		
TRAVEL ADVANCE CEG 51 & SALARY OVERPAYMENT PSE CE 1080		18,188	21,581		
LEGAL FEES CEG 160, OFF.LANG.TRNG CEG 192		2,330	4,500		
HEALTH SERVICES CEG 200-202, PROTECT. SVCS CEG 210		-	-		
COMP. CLAIMS & EX-GRATIAS - CEG 620		-	-		
ICBC REPAIRS TO POLICE VEHICLE CREDITS					
REFUND OF CREDITS UNDER CE 1691 / 1690 / 1697					
TOTAL CREDITS		20,518	44,227	-	

TOTAL DIRECT COST AFTER CREDITS	4,396,401		2,602,601	3,752,368	644,033
ADJUSTMENTS TO DIRECT COSTS (See 'A' below)			-	-	-
TOTAL DIRECT COSTS	4,396,401	332,079	2,602,601	3,752,368	644,033

INDIRECT COST (Summary)

1) RM Pensions	634,970			528,800	106,170
2) RM CPP	91,063			80,300	10,763
3) Employer's Contr. to E.I. for R/M's	39,976			31,100	8,876
4) Division Administration (per cap x avg.# RM's)	894,200			832,100	62,100
5) Recruitment & Training	191,794			170,200	21,594
6) National Programs, Other Indirect Costs & Consolidated Svcs.	85,919			75,800	10,119
7) Police Dog Service Training	25,304			26,300	(996)
8) Amortization of Equipment > \$150,000 @ 10%	-			-	-
9) CPP & EI for Reservists	411			400	11
10) Cost of ERC/PCC as a Per Capita of...(PCC Incl. under Nat. Prog	-			-	-
TOTAL INDIRECT COSTS	1,963,637			1,745,000	218,637

TOTAL COSTS (Direct + Indirect) @ 100%	6,360,038			5,497,368	862,670
FEDERAL COST 10 %	636,004			549,737	86,267
TOTAL MUNICIPAL POLICING COSTS 90%	5,724,034			4,947,631	776,403

FTE - FULL TIME EQUIVALENTS	ESTABLISHED STRENGTH			CURRENT UTILIZATION	
RM / CM - ESTABLISHED	34.00				
RM / CM - FUNDED	34.00			30.48	3.52
RESERVISTS	0.10			0.12	(0.01)

INDIRECT COSTS - DETAILS

REGULAR & CIVILIAN MEMBERS					
1) Pensions (Total Pensionable Earnings)	3,329,681			2,773,163	
Pension Rate	19.07%			19.07%	

PORT ALBERNI

15-Jan-19

Expenditures to 2018/12/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
Total Cost of RM/CM Pension.....	634,970			528,842	106,128
2) CPP (Pensionable Items) based on a Per Capita Cost of...	2,678			2,635.82	
Total Cost CPP (per Cap x FTE)	91,063			80,343.69	10,719
3) Employer's Contributions to EI based on a Per Capita Cost of...	1,176			1,018.91	
Total Cost of E.I. Contributions (per Capita x FTE)	39,976			31,058	8,918
4) Division Administration based on a Per Capita Cost of...	26,300			27,300	
Total Cost of Div. Administration (Per Capita x FTE)	894,200	894,200		832,144	62,056
5) Recruitment & Training					
Per Capita Cost of Training.....(effective 2015/16)...	1,249			4,346	
Per Capita Cost of Recruiting.....	4,392			1,239	
Total Cost of Recruitment & Trng (Per Capita X FTE Uil)	191,794	191,794		170,239	21,555
6) National Programs, Other Indirect Costs & Consolidated Servi	2,527			2,485	
Total Cost of National Programs (See Below)	85,919			75,752	10,168
7) Police Dog Svc. Trng. based on a Per Cap. cost of (elf. F/Yr. 20	25,304			28,576	
Total Cost of PDS.Trng (Per cap. X # of PD Teams)	25,304.00	25,304.00		28,288.78	(985)
TOTAL INDIRECT COSTS - RM's & CM's	1,963,226			1,744,668	218,558
INDIRECT COSTS - Reservists					
a) CPP for Reservists Per Capita Cost of	2,678			2,636	
Total Cost of Reservists CPP (Per Capita x FTE)	273			306	(33)
b) Employer's Contr. to E.I. Per Capita Cost	1,361			1,208	
Total Cost of Reservist's E.I. Contributions (Per Capita x FTE)	139			140	(2)
TOTAL INDIRECT COSTS - RESERVISTS	411			446	(35)
TOTAL INDIRECT COSTS	1,963,637			1,745,114	218,523

NATIONAL PROGRAMS, OTHER INDIRECT COSTS & CONSOLIDATED SERVICES					
OTHER INDIRECT COSTS					
Public Complaints Committee (PCC)	489.44	16,640.96		449.03	
Enhanced Reporting & Accountability	118.11	4,015.74		117.65	
Legal Advisory Services	175.49	5,966.66		174.49	
Estimated Severance Payout	1,023.00	34,782.00		1,023.00	
CONSOLIDATED SERVICES					
Shared Services Canada	721.00	24,514.00		721.00	
Accounting Operations	-	-		-	
TOTAL PER CAPITA COST	2,527.04	85,919.36		2,485.17	

YEAR TO DATE CREDITS (INFO ONLY)					
MEDICAL LEAVE / SUSPENSION > 30 DAYS - CEG 32		-	-		
TRANSFER ALLOWANCES - CEG 40 & 41		-	14,948		
TRANSFER COSTS - CEG's 60 - 66		-	3,197		
TRAVEL ADVANCE CEG 51 & SALARY OVER PMT PSE CE 1090		18,188	21,581		
LEGAL FEES CEG 160, OFF.LANG.TRNG CEG 192		2,330	4,500		
HEALTH SERVICES CEG 200-202, PROTECT. SVCS CEG 210		-	-		
COMP. CLAIMS & EX-GRATIAS - CEG 620		-	-		
ICBC REPAIRS TO POLICE VEHICLE CREDITS		-	-		
REFUND OF CREDITS UNDER CE 1691 / 1680 / 1687		-	-		
TOTAL CREDITS		20,518	44,227		

SUMMARY	BUDGET CAP	YEAR END FORECAST	EST. SURPLUS / DEFICIT
PAY	3,734,381	3,163,446	570,935
BENEFITS (RM Pensions, CPP & E.I.)	766,009	640,244	125,765
OPERATING & MAINTENANCE	504,150	423,057	81,093
CAPITAL	157,870	165,865	(7,995)
INDIRECTS	1,197,629	1,104,756	92,872
TOTAL DIRECT and INDIRECT	6,360,038	5,497,368	862,670
MUNICIPAL COST 90 %	5,724,034	4,947,631	776,403



Know your limit, play within it.

January 21, 2019

File No: 65320/20
557767

Ms. Cathy Rothwell
Director of Finance
City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8
E-mail: cathy_rothwell@portalberni.ca

Dear Ms. Rothwell:

On behalf of the Attorney General, I am writing to inform you that \$109,986.65 will be transferred electronically to the City of Port Alberni the week of January 21-25, 2019. This represents your share of casino revenue for the period October 1 – December 31, 2018.

Detailed calculations are attached for your information. If you have any questions regarding the figures, or the method of calculation, please don't hesitate to contact me directly.

Sincerely,

Dave Boychuk
Director, Operations
Gaming Policy and Enforcement Branch

Attachment

pc: Tom Powell
Director Corporate Services
BC Lottery Corporation

Ministry of Attorney
General

Gaming Policy and
Enforcement Branch
Operations Division

Mailing Address:
PO BOX 9311 STN PROV GOVT
VICTORIA BC V8W 9N1
Telephone: (250) 5087156

Location:
Third Floor, 910 Government Street
Victoria, BC

Web: www.gaming.gov.bc



**CITY OF PORT ALBERNI
M E M O R A N D U M**

To: Tim Pley, CAO
From: Cathy Rothwell, Director of Finance
Copy: Mayor and Council
Davina Hartwell, City Clerk

I concur, forward to next Regular
Council Meeting for Consideration:

Handwritten signature of Tim Pley in black ink.

Tim Pley, CAO

Date: January 30, 2019

Subject: City Share of Gaming Revenue October 1 – December 30, 2018

The City received \$109,986.65 as its 10% share of Chances RimRock slot machine revenue for the quarter October 1 through December 30, 2018. The annual casino revenue funds the McLean Mill operating contract, the Chamber of Commerce Visitor Centre operating contract, Community Investment Plan, and the remainder offsets Economic Development operating expenses.

The amount in this quarter is approximately \$8,000 less than the same period in 2018. The 2019 budget of \$445,000 averages \$111,250 per quarter, and actual funds received for the year total \$474,235.49.

Respectfully submitted,

Handwritten signature of Cathy Rothwell in black ink.

Cathy Rothwell
Director of Finance

College View Estates VIS 6534
PO Box 20032
Port Alberni, BC
V9Y 8J8

Info Corresp

RECEIVED
JAN 30 2019
CITY OF PORT ALBERNI

January 24, 2019

Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Victoria, BC
V8V 1X8

Dear Minister:

RE: Rental Housing Review Recommendations and Findings
Page 13, Recommendation #9: Increase the availability of currently empty strata housing by eliminating a strata corporation's ability to ban owners from renting their strata units.

We are a 14 unit Townhouse complex. Our strata bylaws state, no rentals are allowed, however we do have a hardship clause. We have a volunteer strata council and are too small a complex to have a property manager.

If this recommendation was implemented, we foresee many problems:

- Possibly reduce the value of property owner's investment
- Difficulty enforcing strata bylaws to rental units with absentee owners
- Create additional costs to the strata corporation, which could be a burden to resident owners, such as possible legal costs.
- Problems with administration and with residents volunteering to participate on Strata Council.

For us, as a small strata complex, this recommendation will have a negative impact.

Yours truly,



Gillian Trumper
President
College View Estates VIS6534

c.c. Mayor and Council, City of Port Alberni
Honourable John Horgan, Premier of British Columbia
Honourable Scott Fraser, MLA Mid Island-Pacific Rim

ENTERED

February 5th, 2019

Via E-Mail

FROM: Alberni Valley Adventures Association (AVAA)

TO: Mayor Minions and City Council
Tim Pley, Chief Administrative Officer

The City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

RE: **Donation of \$4,408.66 to the City of Port Alberni from the
Alberni Valley Adventures Association for Trail Signage**

The City of Port Alberni recently received a cheque for \$4,408.66 from the trust account of RLR Lawyers in Port Alberni which represents the final disbursement of the defunct Alberni Valley Adventure Association and a donation to the City of Port Alberni for trail signage.

When the AVAA ceased operations, there was \$7,907.66 remaining in the Association's bank account. After due diligence on behalf of the Board of Directors and to meet the rules of the British Columbia Society Act, \$2,499 was spent on accounting and \$1,000 on legal services.

The local lawyer assisting the Association reduced his fees, which means more money for local trail signage. I'm grateful for his help in winding down the AVAA professionally. He contacted all of the extant Board of Directors of the Alberni Valley Adventures Association and explained what was happening and got them to sign the necessary documents to dissolve the AVAA.

When the lawyer and accountant were first engaged by the AVAA in 2016, I communicated with Tim Pley and Chris Alemany about applying the final balance towards local trail signage. Tim responded in writing (attached). Having met Tim and his dog on the trails, I feel confident that this donation will find its best use with the City.

\$4,408.66 is a small amount of money for trail signage. Our hope is that this donation can be matched by the City, the Regional District, the Province and the Federal Government. The City has the best opportunity to multiply the donation to get enough money to start a local or regional trail signage initiative and buy some trail signs. Trail signage will create economic value for the Alberni Valley.

With a bicycle friendly MLA in the Honourable Scott Fraser and just as enthusiastically if not more in our MP, Gord Johns, I'm sure that they would be happy to assist in promoting the world class multi-use trails in Port Alberni.

Donation for Trail Signage

One of the nine projects of the AVAA was to improve signage on the multi-use trails in the City and Alberni-Clayoquot Regional District. The trail network was identified as one the most “ready to promote” local adventure products that is in high demand for the multitude of tourists going to the peninsula. Our goal was divert people driving to Tofino and Ucluelet to spend a few hours on our trails to add value to their Pacific Rim experience. Our trails could be a valuable asset for our neighbouring communities to recommend, if they had signage.

The primary beneficiaries of trail signage are the locals who take advantage of the trails for lifestyle and fitness. They also help visitors experience our beautiful trails with more confidence and enthusiasm. Good experiences on the local trails will help them make decisions to spend a few more hours in our community the next time they visit or are passing through.



Trail users get hungry and thirsty which is good for the local food and beverage industry. There are many local retail stores that cater to gear sales, rental and repair for outdoor enthusiasts. A couple of hours on our trails turns into a night in Port Alberni as part of a future weekend get-away. This is important as a night of local accommodation is the main indicator and financial benchmark for measuring tourism success. It also becomes part of the equation in user-pay communities that have the hotel tax for tourism funding.

A well signed trail network will also help sell Port Alberni and the Alberni Valley as a great place to bring a business to and to raise a family in. Compared to other island communities, the Alberni Valley is deficient in trail signage and promotion. This can be remedied. I'm confident that new trail signage in the Alberni Valley will meet or exceed user expectations. It has been mentioned in countless tourism meetings in Port Alberni that the trail network in the Alberni Valley is world class but an under utilized asset.

Good informational signage reflects well on the community that puts it up. It shows a level of respect and engagement between the users of the trails and the community. They City should be proud of its trail network and promote it with informational and educational trails signs.



The Log Train Trail is an amazing rails-to-trails story and a jewel in the Alberni Valley. In any other community it would be promoted: The Galloping Goose & Kettle Valley Railway come to mind. McLean Mill should be a year-round primary staging area for recreation on the Log Train Trail. The signage at the Mill has improved significantly, but no connection to the trails right from the site. It makes sense to get locals and visitors to a major City asset to enjoy the site and the trails in the Beaufort Range. As people discover the trails and see other trails on the signage, it opens up more opportunities for adventure, fitness and family time.

The AVAA wanted to promote not just the terrestrial trails but the marine trails for boating, sailing, wind surfing, stand up paddle boarding, sea kayaking, canoeing and wind sports, etc. In the sky there are thermal trails for the gliders. It makes for a good narrative about the quality of environment in the Alberni Valley for adventure.

A regional trails initiative is going to take planning, consistency and leadership from the City. Partnering with the Regional District and the two local First Nations Bands, the Hupacasath First Nations and the Tseshaht First Nations, will result in consistent signage for Alberni Valley. The Huu-ay-aht First Nations are doing some great signage on their land as are other regional First Nations.

As for the signage, it would be great to see local artists and local wood used with metals sign faces with decals. These are easy and cost effective to update or replace. Locals sign businesses should be able to do this. It's not necessary to have to AVAA recognition on the signage.

Years ago, local RCMP Inspector Gord Weller was in support of regional trail signage

to help law enforcement, first responders and search and rescue. As a newcomer to Port Alberni, he commented to me on how easy it was to get lost on the local trails.

The Alberni Valley Adventure Association was a City of Port Alberni lead project to promote adventure tourism in our valley. Some money came from the City of Port Alberni but most was from a REDI and ICET grants. The organization had more than \$350,000 in funding for one year (2011) with the plan that it would be self sustaining and continue to promote adventure tourism in the Alberni Valley. It was a major disappointment for the volunteers on the Board when the organization couldn't achieve any of its objectives.

Sincerely,



Blake Johnson

attachments:

Letter from Tim Pley discussing donation

Letter from RLR Law that accompanied the donation

links:

[AVAA Proposal](#)

[AVAA Brochure Design](#)

[2003 Presentation by Blake to promote trails in Port Alberni](#)

In 1990 I wrote and published 30,000 copies of a free magazine to promote bicycling and the trail network in Edmonton. It was at the dawn of mountain biking and senior management at the Park and Recreation Department didn't want mountain bikes on the unpaved trails. Some bike store owners were friends of mine and I liked to bike on the trails. The Mayor liked bicycling and Engineering Department said yes to bicycles. A solid compromise was worked out (map on pages 42/43) and a share the trails education program was created. The bicycle industry bought into education and promotion and the trails became a better utilized asset for the people of, and visitors to Edmonton.

[1990 Edmonton Outdoors Bicycle Guide](#)

Present day version of the [Edmonton Bike Map](#).

cc:

Doug Holmes, Chief Administrative Office, Alberni-Clayoquot Regional District

The Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation
Member of the Legislative Assembly, Mid Island-Pacific Rim

Gord Johns, Member of Parliament, Courtenay-Port Alberni



CITY OF PORT ALBERNI

City Hall
4850 Argyle Street,
Port Alberni, B.C. V9Y 1V8
Telephone: 250-723-2146 Fax: 250-723-1003
www.portalberni.ca

February 24, 2016

Blake Johnson
6360 Springfield Road
Port Alberni BC V9Y 8L8

Dear Blake,

I have been copied on emails circulated by Councillor Chris Alemany and Mayor Mike Ruttan about the impending dissolution of Alberni Valley Adventures (AVA).

On behalf of the City I am sending this note to say we are in support of and appreciate your request or direction to have all funds left over after AVA's legal and accounting fees directed to trail signage in the Alberni Valley.

I also understand from the City's Economic Development Manager, Pat Deakin, that you previously designated Lee Blais of Ozzie's Cycle as the one who would approve the signage; as in which trails it is to be installed on, materials used and wording. Please note the wording on the signs will acknowledge AVA's contribution.

Assuming that is still the approach you would like us to take, I will ask Theresa Kingston, Director of Community Services to complete this with Lee.

Again, thank you for this.

Yours truly,
CITY OF PORT ALBERNI

Tim Pley
Acting City Manager/Fire Chief

c: Theresa Kingston, Directory of Community Services

J:\Clerks\Confidential\Administration\City Manager\Letters\2016\BlakeJohnson_AVA_tf.docx



www.rlr-law.com
info@rlr-law.com

RAMSAY LAMPMAN RHODES

D. PETER RAMSAY, Q.C.
PETER CA. RYAN, Q.C.
STEPHAN M. PHILL, Q.C.
DORIAN L. RYAN
DYLAN M. RYAN
ANDREW RYAN

ASSOCIATE COUNSEL
JOHN W. HORN, Q.C.
ADAM DE FURBERVILLE

RICHARD H. RHODES
ERIK A. J. JOHNSON
LESTER ALLMARSH
MARTIN W. BOWEN
ISAAC LOW
CHRISTINA PERRE

ATTORNEYS
JONATHAN W. LAMPMAN
JAMES A. VANSTONE, Q.C.
ERIC JOHN MCGEE

DAVID R. BROOKE
MICHAEL WALTERMAN
ROBERT J. SMITH
GABRIELA D. WILSON
THOMAS SENECAL

**LAW CORPORATION

OUR FILE:
REPLY ATTENTION:
E-MAIL:
REPLY TO:

V2090
Thomas Senecal
tsenecal@rlr.law
Port Alberni Office

January 4, 2019

City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Attention: Cathy Rothwell, Director of Finance

Dear Madam:

RE: Alberni Valley Adventures Association (the "Association")

Enclosed herewith is our trust account cheque in the amount of \$4,408.66 payable to the City of Port Alberni representing the remaining assets/funds of the Association which has been dissolved.

Paragraph 4 of the Association's Constitution as filed with the BC Registry Services states that:

"4. In the event the Association should be at any time wound up or dissolved, the remaining assets, after payment of all debts and liabilities shall be turned over to a recognized not for profit organization supporting economic development in and around the Alberni Valley."

The members of the association have hereby requested and agreed that the remaining funds from the Association be turned over to the City of Port Alberni with the wish that the funds be used for the purpose of putting up signage for recreational trails in and around the Alberni Valley.

Yours truly,

RAMSAY LAMPMAN RHODES

Thomas Senecal

TS:st
enclosure



Alberni Valley Museum and Heritage Commission
Wednesday, January 9, 2019
7:00pm → Hemlock Room
Minutes

Attending:

Bert Simpson
Dan Washington
Gareth Flostrand
Judy Carlson
Nancy Blair
Pam Craig
Penny Coté
Sheena Falconer

Regrets:

Bill Collette
Jay Manson
Jolleen Dick
Ken Watson

Guests:

Shelley Harding, Acting Museum Manager
Willa Thorpe, Director of Parks, Recreation & Heritage

Called to order: 7:00pm

- 1) Moved by Pam Craig that the agenda of the January 9, 2019 meeting be approved.
- 2) Moved by Pam Craig, seconded by Judy Carlson, that the minutes of the December 5, 2018 meeting, as circulated, be approved.
- 3) Correspondence → none
- 4) Updates
 - a) Committee of the Whole:
 - i) Discussion of the current and future operation of the McLean Mill and Tourism Rail Service
 - ii) Jan. 21, 3:30pm – 5:30pm in Council Chambers
- 5) Reports
 - a) Tseshaht First Nation → none
 - b) Community at Large
 - i) Barkley Sounds Community Choir starts practice on Jan. 9, 6:45pm at the United Church
 - ii) Robbie Burns Supper: Jan. 26, 5pm, Echo Centre
 - iii) Heart of Winter group exhibit: Opening reception Jan. 11 at the Draw Gallery, 6pm – 8pm



Alberni Valley Museum and Heritage Commission
Wednesday, January 9, 2019
7:00pm → Hemlock Room
Minutes

- iv) Wellness Fair: Italian Hall – Jan. 19, 10am – 5pm
 - v) Even Lovin' Jug Band: Char's Landing, Jan. 17 at 7:30pm
 - vi) Scavenger Hunt for Variety: Westwind Pub, Feb. 9
 - vii) Mount Arrowsmith Skating Club: Beatlemania, Feb. 23, 2pm & 7pm at Multiplex
- c) Chamber of Commerce
- i) Chamber is taking on a lead role for the Cruise Ship Committee and will be spearheading the plans
 - ii) We are developing a 'Tour' for visitors to Port Alberni. Working with Alberni Island Shuttle for this. Our Tour will be upwards of 8 hours in duration and will take visitors to many of the areas' best kept secrets. The museum will be a feature destination! Think: Catalyst Paper Mill, Train Station, Harbour Quay including: Aquarium, Swept Away Inn, Lady Rose Marine. Then over to Maritime Heritage Museum, drive through Waterfront Park, over to China Creek Campground/Marina, possible stop at a forestry site for a 'forestry tour.' Then over to the old arena, then the museum. Then showcase the facilities along Roger (NIC, ADSS, Multiplex, Bob Dailey, Ball Parks, Athletic Hall, Glenwood). Potential stop at Millstone Park/Victoria Key (point out bear sightings). Drive up Johnston Road pointing out historic businesses such as Wynans', Blue Marlin, Jowsey's. Stop at Visitor Centre for washroom break, gift shop purchases. Then over to McLean Mill. Lunch served there, tour of site. Then up to Stamp Falls, then over to Hupacasath FN, potential stop at Naesgaards, Tseshah FN Building. Out to Coleman Meadows Farm (Water Buffalo) then to Robertson Fish Hatchery – potential drive to Great Central Lake then over to Sproat Lake – potential viewing of Martin Mars. Return to hotels.
 - iii) Chamber continues to push for the 'hotel tax' bringing upwards of \$300m annually to the area for external marketing purposes
 - iv) Chamber is working with AV News to develop this years' Tourism Guide (usually been done by the newspaper themselves).
 - v) Awards Ceremony planned for Friday, April 26th – Theme of THE LOVE BOAT
 - vi) Chamber hosting the annual PAPER CHASE 15K RUN ON MARCH 10 start/finish at Cherry Creek Hall
- d) McLean Mill
- i) Open a few hours a day
 - ii) Weathered the storm well; doing a track walk to inspect for fallen debris
 - iii) Environmental investigation
 - (1) Ken Watson is taking the lead
 - (2) Undertaking construction of the dam in early summer
 - iv) Looking at partnering with the province on a trout pond
 - v) Will be attending the Committee of the Whole meeting



Alberni Valley Museum and Heritage Commission

Wednesday, January 9, 2019

7:00pm → Hemlock Room

Minutes

- e) City Council
 - i) Met with the CAO and Port Alberni Port Authority to discuss the trans-shipment hub, dry dock, etc.
 - ii) On Jan. 7, each department manager presented their department's function to Council
 - iii) Organizing a Council tour with IHS for the Roundhouse and Arena

- f) Regional District
 - i) Committee of the Whole this morning: 2019 strategic priorities were discussed:
 - (1) Sproat Lake water, invasive species
 - (2) Interface fire planning
 - (3) Log Train Trail
 - ii) A reminder for Grant in Aid applications to include social/strategic procurement
 - iii) Elections for Area B & F are invalid; new election coming
 - iv) Flood Plain Map: awaiting formal announcement from federal government

- g) School Board
 - i) Community concern raised during Dec. 20 storm about why students weren't dismissed early
 - ii) Ministry has completed their Funding Review Report: 22 recommendations; no change for 2019
 - iii) Totem 64 this Thursday – Saturday

- h) Hupacasath First Nation → none

- i) Industrial Heritage Society
 - i) Dealing with leaks
 - ii) Roundhouse and Hilton clean-up
 - iii) #7 gutted, after inspection, formulate a plan for repair
 - iv) CNR caboose rebuild is ongoing
 - v) Exploring RS3 wheel replacement

- j) Historical Society
 - i) Annual luncheon and workshop: Jan. 18, Mayor Minions will be the guest speaker
 - ii) Mar. 21 meeting: Cathy Converse is the speaker

- k) Community Arts Council
 - i) Rollin Art Centre reopens January 8, 2019, 11 am.
 - ii) Next artist show, January 10- February 1: Joint exhibit, Elaine Johnston and Phillip Bugala paintings



Alberni Valley Museum and Heritage Commission

Wednesday, January 9, 2019

7:00pm → Hemlock Room

Minutes

- iii) MURRAY HATFIELD & TERESA, CANADA'S MASTER ILLUSIONIST *Fundraiser for the Community Arts Council* - Family Friendly! Saturday January 12, 2019, 7 pm, CAPITOL THEATRE All Tickets \$30.00. Available at the Rollin Art Centre or online, <https://rollin2019.brownpapertickets.com>
 - iv) CRUISE SHIPS - Our Administrator is part of the Cruise Ships Committee and will be organizing all artists at the pier for the three dates MY 25, June 15 and July 6, 2019.
 - v) PUBLIC ART - We are working with Kevin Wright on policies concerning the public art installations
 - vi) Three WOOL FELTING WORKSHOPS with Gittan Klemetsrud Scarf workshop – Saturday & Sunday, February 16th & 17th, 2019, 10-4 pm \$330 +material cost
 - vii) Bowl/Lanterns- Tuesday & Wednesday evenings, February 19th & 20th, 2019 5-9 pm \$150 +material cost
 - viii) Handbag – Saturday & Sunday, February 23rd & 24th, 2019 10-4 pm \$270 +material cost
**a 30% discount for all 3; savings of roughly \$225
- l) Maritime Heritage Society → none
- m) Museum
- i) HVAC motor to be replaced
 - ii) Christmas programs went really well
 - iii) Film Fest starts Sunday
 - iv) Fundraising film, "Passages" will show Feb. 24
 - v) Franklin sponsorship ongoing
 - vi) Summer student grant due next week
- 6) Next Meeting
- Wednesday, February 6 (7pm → Alberni Valley Museum)
- 7) Adjournment
- Moved at 7:52pm by Pam Craig to adjourn the meeting.

Gareth Flostrand, Chair
Alberni Valley Museum and Heritage Commission

Davina Hartwell, City Clerk
City of Port Alberni

Mayor Sharie Minions Report

February 7, 2019

BC Housing

Meeting with several representatives from BC Housing as well as ACAWS, CAO and Planner to discuss ACAWS project specifics as well as generalities about working with BC Housing and what they like in terms of partnerships with municipalities. In the past there's been some misinformation about what their preference is in terms of land ownership, taxes, DCCs, etc. They said every situation is case by case, but in general they do look for some kind of incentives in partnerships. Some programs they prefer land ownership, some they prefer lease. They were happy to hear of our 50% DCC reduction bylaw.

Tseshaht Accord Signing

Was thrilled to host a dinner with Tseshaht First Nation Council to build relationships and sign our government to government accord. Thank you to the members of both council and staff who attended.

Industrial Heritage Centre Tour

Went on a tour of the IHC with members of IHS and council to learn more about the work that goes on there.

Valley Vibe

Meeting with Megan Warrender to hear about the upcoming issue of the Valley Vibe magazine. It will be focused on volunteers and non-profits.

ACRD Alberni Valley Committee

Attended the Alberni Valley Bamfield committee at the ACRD where we discussed preliminary budget items as well as the drag races and whether or not they'll be able to operate at the Airport this year or not. A motion was passed to refer their request to the newly formed airport committee but there was much concern around timing and whether or not this process will be able to complete before they need to get their event planned and ready.

Review of City's Operational Health and Safety Policy

Met with staff to learn about and sign city's OHS policy.

Budget Meeting

Attended this week's budget meeting where we went through the options list. This is always a difficult meeting because all the project suggested are great projects and it's difficult to balance that with the budgetary constrictions. There will be much more work to be done on this.

Public Hearing on Cannabis Zoning

Attended the public hearing on our proposed cannabis regulation changes to zoning. 4 members of the public attended but none chose to speak. I feel this shows our process worked well on this issue in that we held a committee of the whole where we took input upfront before

we looked to make any decisions or form a plan. We heard questions and comments of the public and took those into consideration at an earlier stage than we normally do and let that form part of our decisions. So when it came to public hearing, I think people felt they had already been heard.

CSPS Ports Act Modernization Review Questions

Met with a representative from CSPS to answer questions about the City's view of the Port Act, what works well, what could be improved, etc.

Council Reports

For February 11, 2019

Councillor Ron Corbeil

On behalf of Port Alberni City Council I attended:

1. January 29, 2019, I met with Lynne MacFadgen, the Regional Director, Continuing Education and Training at North Island College to discuss opportunities for forest worker training.
2. February 6, 2019 along with the rest of council attended a tour of the Industrial Heritage Centre.
3. February 7, 2019 along with the rest of council attended a Government to Government dinner with the Tseshaht First Nation.

Councillor Report

For February 11, 2019

Councillor Debbie Haggard

January 23, 2019 – Rogers announced a new cell tower at Sproat Lake. This will help to enhance safety and give access to additional communication opportunities to both residents and visitors to the area.

January 23, 2019 – City Councillors and City Staff attended a presentation by Mr. Daniel Sailland, CAO, town of Qualicum Beach, and Mayor Josie Osborne, District of Tofino regarding the Coastal Community Social Procurement Initiative. Social procurement is a way for local governments to direct resources towards community benefit. As a result of the presentation, the City of Port Alberni will become a member of the Coastal Community Social Procurement Initiative.

January 23, 2019 – I attended the January 23, 2019 Alberni-Clayoquot Regional District General Board meeting. Councillor Solda presented a summary of the meeting at the January 28, 2019 Regular Council Meeting.

January 31, 2019 – I was unable to attend the monthly Director's Meeting of the Alberni Valley Chamber of Commerce. However, I have attached a copy of the minutes from the December 7, 2018 Director's Meeting for your perusal.

February 5, 2019 – I was invited to attend a meeting with the McLean Mill Society. Discussion on their presentation to the City at the February 11, 2019 Special Meeting regarding recommendations for the future of McLean Mill and a proposed budget for the upcoming fiscal year.

February 5, 2019 - The Mayor and City Council was invited to a tour of the Industrial Heritage Society the exhibition site and the work site. The volunteers were very pleased that we attended the tour as we were the first members of council to do so. I found a great appreciation for the literally hundreds of volunteer hours that they contribute to restoring heritage vehicles and machinery. They are also great ambassadors for our community!

Chamber of Commerce Directors Meeting December 7, 2018

In Attendance: Bill Collette, Sarah Jones, Bill Brown, Peter Wienold, Teresa Bird, Gail Horvath, Brad Minton, Dan Savard, Taurean Seib, Dave Heinrichs,

Regrets: Nicole Mitchell, Pat Deakin, David McCormick, Debbie Haggard

Absent:

LOA: Rebecca Palmer,

Call to Order: Taurean called the meeting to order at 7:05 am

- **Agenda:** Motion: Dan/Sarah. To accept the Agenda as written. CARRIED
- **Minutes – October 25, 2018 :** Motion: Gail/Sarah To accept the Minutes as written. CARRIED

UNFINISHED BUSINESS

Board Position Updates: Taurean led the conversation on Director interviews with six people. Also updated on two others who have shown an interest since the interviews. The committee recommended three people. Two of those were accepted by the Board and both of the later applicants also named to the Board.

- MOTION: Peter/Sarah "To accept the resignation of Ross Hawse" CARRIED
- MOTION: Teresa/Dave "To appoint Bill Brown as 2nd Vice Chair" CARRIED
- MOTION: Bill/Sarah "To appoint Carol-Anne Phillips as a one year Director pending she become a Chamber Member through her Business" CARRIED
- MOTION: Dan/Teresa "To appoint Krista McKitrick as a two year Director"
- MOTION: Bill/Sarah "To appoint Michael Moore as a one year Director pending he becomes a Member of the Chamber through his business" CARRIED
- MOTION: Bill/Dave "To appoint Jan Lavertu as Treasurer" CARRIED

ACTION: Sarah to contact all involved including the applicants not accepted at this time

Staff Update: Bill updated on the current employment issue.

Property Update: Bill updated on the recent meetings with MoT, city, ACRD re the potential Welcome Sign, Roundabout and RV pullout. All are major projects.

Workshops/Lunch n Learns: Bill brought the board up to date on the Workshops. See Dates to Remember. Much kudos to Reana Miller for a job very well done thus far.

Fisheries: Bill provided updates on the BC Chamber and 18 Chamber initiative re the SRKW and Critical Habitat Extension.

MRDT: No further updates at this time other than a meeting with ACRD held in November and one for the City planned for January.

CORRESPONDENCE

EXECUTIVE COMMITTEE REPORTS

Chair's Report: Taurean provided a verbal report with emphasis on the need for the Chamber to redevelop its current HR and internal policies.

Treasurer's Report: Bill provided an interim Treasurers report visible online for all to see.

President's Report: As submitted

- **Motion:** Sarah/Peter: To accept reports as submitted. CARRIED

New Business:

Cruise Ship Committee: Board was updated on the status of the Cruise Ship Committee. Letter of early October has yet to be answered. Boards position is that the Chamber should only take on a lead role with financial assistance to do so. Board recommends that Bill's role not be set up as an 'Event Planner' but rather more focused toward Visitor Services. Dan Savard asked to participate in Dec 11th meeting.

Christmas Part Plans: Bill encouraged all Directors to attend the party on December 20th at Char's Landing.

Overdose Prevention Site: Some discussion about the Chamber providing input to the City and other partners suggesting that the area be made safer for all. One suggestion is a lighted Crosswalk.

ACTION: Bill to craft a letter

In Camera Session:

MOTION: Teresa "To adjourn"

DATES TO REMEMBER:

Tuesday, December 11th – 8:00am – Visitor Experience Committee Meeting AVCOC

Wednesday, December 12th – 8:00am – Events Committee Meeting AVCOC

Tuesday, December 18th – 7:30am – Government Affairs Committee Meeting
AVCOC

Thursday, December 20th – 6pm – 9pm. – Staff/Volunteer Xmas Event with
Chamber networking. Char's Landing

Saturday, December 22 – Tuesday, January 1 – Office Closed

Councillor Report

For February 11, 2019

Councillor Ron Paulson

1. January 28/19 – City Budget Meeting
2. January 30 and 31/19 – Two day Cruise Ship Hosting Seminar – Hosted by Aquila Tours, Danielle Timmons and Malanie Colpitts, Saint Johns, New Brunswick.
 - Sessions were a comprehensive presentation of the cruise ship industry (business model) and expectations for host communities.
 - Port Alberni will be hosting three cruise ship stops, May 25, June 15 and July 6 by the Holland America cruise ship Maasdam.
 - There will be six shore excursions offered this year all of which are now listed on the Cruise Ship web site.
 - The Maasdam carries roughly 1,200 passengers and just over 400 crew.
 - The whole community will be asked to be a part of preparations for the upcoming cruise ships, no matter how small the part.
 - This Cruise Line is our “client” and the passengers are the “clients” guests.
 - A huge community public event (party) will be planned for each arrival day.
 - North Island College will be offering a course in “Cruise Line Service Training” for those interested in a career in the cruise industry. March 11 – May 17, 2019. Port Alberni Campus.
3. January 31/19 – Opioid Overdose Response public meeting/update. (Community Action Team)
 - 50 deaths attributed to overdose in the last 10 years.
 - Speakers included: RCMP, BC Ambulance, First Nations Youth Case Worker, Dr. Hasselback, and a very emotional firsthand account by the mother of an addict.
 - There are 500 people in the ACRD with addiction problems.
4. February 2/19 – ADSS Invitational Wrestling Tournament – attended to present medals to participants.
5. February 4/19 – City Budget session and Public Hearing for Cannabis zoning regulations and changed to definitions in the existing bylaw.
6. February 5/19 – Cruise Ship Hosting Committee Meeting – first of many organizational meetings.

- Action items: budget, volunteer coordinator, first aid, beautification management, entertainment coordinator, RCMP coordination, arts coordinator etc.
7. February 5/19 – Alberni Clayoquot Continuing Care Society, Board of directors Meeting.
- Two new employees were introduced: Doborah smith, Executive Assistant and Kim Chretien, Employee Relations Manager.
 - Reports included: Executive Directors report (Joe McQuaid), Financial Report, Watson Estate Update, Director of programming and Adult Day Services, Dietary Services, Director of Care, Employee relations Department, Occupational Health and Safety, Echo Village and fir Park Food committees.
 - Executive Director, Joe MeQuaid provided an update on Union negotiations with the new 3 year nurses agreement. April/19 – March/22.
8. February 5/19 – toured the Industrial Heritage Society Facility on 9th Avenue
- Many spectacular projects on site. Well worth the time for the public to drop by and take in the many projects that are finished or underway.

Councillor Report

For February 11, 2019

Councillor Helen Poon

Sunday 27th January, 7pm - I met with MMS, APR, and IHS and the train station, and we discussed how to move forward with McLean Mill.

Monday 28th January, 9am - I met with IHS at the Railway Roundhouse to survey the work being done to steam locomotive #7, and discussed the various capabilities, and deficiencies of the train equipment in their inventory.

Tuesday 5th February, 4pm - I met with MMS, APR, and IHS at the Aquarium and discussed in further detail what they hoped to speak to council about on Feb 11th. We reviewed several proposed budgets. Councillor Debbie Haggard was also in attendance.

Tuesday 5th February, 7pm - I met with IHS at the IHC along with Mayor and council to survey the industrial heritage collection, and speak with members of the IHS about their current projects, and goals for the future.

Wednesday 6th February, 6pm - Along with the rest of council, I sat down to dinner with Tseshah First Nations at Echo Centre.

Council Reports

For February 11, 2019

Councillor Dan Washington:

Jan 07- Met with five members of the Port Alberni Fire Dept. Meeting was basically to strengthen our lines of communications and build a better relationship. We have a 21 member crew and it was stressed the importance of a four man crew to be available to be able to fight fires.

Jan 09 Heritage Commission Meeting. Reports from members attending were presented. Full report will be forwarded to Council.

Jan 21- Budget and Committee of the Whole meetings.

Jan 28- Budget Meeting.

Feb 04- Budget and Public Hearing Meetings

Feb 05- Toured the Industrial Heritage Society's Arena Facility with HIS members. Was given a guided tour of the of the items