



CITY COUNCIL MEETING SUMMARY

*An information report summarizing the Regular Meeting of Council held February 9, 2016.
This is not the official minutes. For more information, please contact the City Clerk at
250-720-2810 or e-mail: davina_hartwell@portalberni.ca*

■ PUBLIC INPUT

John Mayba provided information regarding a public event to discuss the future of cycling in Port Alberni – February 17th, 6-8 p.m. at Echo Centre.

Keith Wyton advised that Andrew Nikiforuk will be presenting "The Reality of LNG: Fracking, Earthquakes & Fractured Economies" at Echo Centre on February 25th at 7:00 p.m.

Dwayne Flory discussed the potential development of the Westporte lands suggesting increased water runoff will take place in the 'floodplain' area.

■ DELEGATIONS

Farmers Market & Coupon Program

Vicki Lee provided an update regarding the Spirit Square Farmers Market & the success of the BC Farmers Market Nutrition Coupon Program. Council endorsed a motion to write to the Minister of Health urging the Province to continue funding the program.

"Still at Home in the Alberni Valley" Homeless Plan

Patty Edwards presented the "Still at Home in the Alberni Valley" – a Strategic Plan to house our community and end homelessness. She requested that Council endorse the Plan and

support their request for a Grant-in-Aid through the ACRD for a part-time coordinator to assist in implementing the plan.

■ UNFINISHED BUSINESS

"Thunder in the Valley"

A report was presented outlining modifications required, costs, proposed traffic routing and liability costs/issues to host the Thunder in the Valley drag racing event on Stamp Avenue August 5-7, 2016. Council endorsed a motion that the event proceed and that insurance costs be reviewed.

RCMP

Inspector Mac Richards, OIC, RCMP provided information on City Employees and their duties at the RCMP Detachment as requested by Council.

"Tri-Conic Challenge"

Council received a report from the EDM approving the request from the Alberni Valley Chamber of Commerce for \$2,000 to support preparation of a grant application for the "Tri-Conic Challenge" (swim/bike/run) taking place in June 2017; funded from the Business Development Budget.

Personnel Committee

Staff will prepare a policy encompassing duties and parameters of the Personnel Committee for Council's consideration.

Response to Questions from January 25, 2016 Regular Council Meeting

The Mayor responded to questions asked at the January 25, 2016 meeting advising that the legal opinion received in regards to medical marijuana dispensaries was subject to solicitor client privilege and would not be made public.

Association of Vancouver Island and Coastal Communities (AVICC)

Two Resolutions will be submitted to AVICC for consideration at this year's Annual Conference:

- Limit or Ban Burning on Forest Lands in Community Airsheds; and
- Island Corridor Foundation Federal Funding.

■ STAFF REPORTS

Public Hearing Report

Council received the report of the Public Hearing held January 25, 2016 regarding "Zoning Text Amendment No. T7, (Marijuana Dispensary Regulations), Bylaw No. 4893".

City Planner - Social Planning Commission

Council directed staff to prepare a draft bylaw that would support a Social Planning Commission.

Lagoon Desludging Project

Council awarded the tender for the Lagoon Desludging contract to Terrapure Environmental for \$1,878,073.00, from funds included in Loan Authorization Bylaw No. 4807 "Wastewater Treatment Systems Improvement Loan."

■ BYLAWS

Council Procedures Bylaw Amendment

Council approved amendments to Council's Procedures Bylaw to incorporate a process for electronic participation in meetings as well as a change to Question Period and introduced and read "Council Procedures Bylaw 2013, Amendment No. 2, Bylaw No. 4895" three times.

■ CORRESPONDENCE

Federation of Canadian Municipalities (FCM)

The Mayor and Councillors Alemany, Paulson and McLeman will attend the Federation of Canadian Municipalities annual conference in Winnipeg, Manitoba June 3-5 2016 at a cost of approximately \$2,500 each.

Bike Park

Council referred a request to establish a bike park to the Director of Community Services.

Climate Action Revenue Incentive Program (CARIP)

The City Manager will respond to the request from the Minister of Environment for advice and input related to climate activities in federally defined areas building on "The Climate Action Revenue Incentive Program" (CARIP) submission.

■ PROCLAMATIONS

Somass Toastmasters

Council proclaimed February as "Toastmasters International Month" in Port Alberni.

■ REPORT FROM IN-CAMERA

Management Review Report

Council released the Organization & Compensation Review Report prepared by Judy Rogers Consulting Inc., September 2015. Council endorsed the following resolutions based on recommendations provided in the Acting City Manager's February 5, 2016 Implementation Report:

- Parks and Facilities Maintenance divisions will become a function of Public Works with the Facilities Ops Supervisor and Parks Ops Supervisor reporting through a designated Public Works Supt.
- An exempt Human Resources Manager will be hired as soon as possible
- In the City Manager's absence, senior exempt staff will rotate in the Acting City Manager role
- City Manager title will change to Chief Administrative Officer (CAO)
- One of the three City Works Superintendents will be assigned increased responsibility
- The Administrative Assistant position will be upgraded to include Communications and designation of Deputy City Clerk
- Role of Fire Chief will be expanded to encompass oversight of Fire; Emergency Services; RCMP municipal staff; Bylaw Enforcement
- Shared service discussions to take place with the ACRD
- City's Succession Plan to be updated
- Review of non-tax revenue opportunities to be conducted (incl. external contracts)
- Review of non-core services to be undertaken

- Determination of an alternate delivery model for the museum and heritage services to include community engagement process

Discussions related to exempt staff salaries, benefits and contracts are still being undertaken in-camera.

■ NEW BUSINESS

Western Vancouver Island Industrial Heritage Society

Council authorized an advance of \$10,000 to the Western Vancouver Island Industrial Heritage Society as part of the contract arrangement for operation of the McLean Mill and Alberni Pacific Railway, specifically for start-up works required to ready the Mill for the upcoming season.

Five Year Financial Plan

Council directed staff to include in the Draft Five Year Financial Plan 'Items for Consideration List': \$20,000 to hire a consultant to pinpoint needs and cost on the state of major bridges on the railway between Port Alberni and Parksville and \$250,000 for rehabilitation of the Railway between Port Alberni and Parksville enough to enable Steam train service.

Council Summary

*is prepared following each regular Council meeting. It is posted on the City's website at www.portalberni.ca and distributed by e-mail. To be placed on the distribution list, please contact:
davina_hartwell@portalberni.ca*

Complete Council agendas

including all correspondence and reports are available at www.portalberni.ca Generally these are posted the Friday before each regular Council meeting and are archived on the site.

MEETINGS AT A GLANCE

Wed. Feb 10

6:30 pm - Financial Plan Public Presentation and Discussion @ Echo Centre

Thurs. Feb 11

4:30 pm - Seniors Advisory Committee
@ Committee Room

Thurs. Feb 18

12:00 pm - Advisory Planning Commission
@ Committee Room

Mon. Feb 22

4:00 pm - Audit Committee Meeting
@ Committee Room
7:00 pm - Regular Council Meeting
@ Council Chambers