

A G E N D A

REGULAR MEETING OF COUNCIL

**MONDAY, FEBRUARY 26, 2007 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT:

A. APPROVAL OF AGENDA (including introduction of late items)

1. Late items identified by Councillors.
2. Late items identified by City Clerk.

B. ADOPTION OF MINUTES

1. Regular Council Meeting held February 12, 2007.

C. DELEGATIONS

1. Recognition of Champions (CM)

Sharon Macauley to introduce champions from the Alberni Valley Track Club.

2. Friends of Westhaven Society (CS) – Page 13

In attendance to make a presentation regarding the purpose of the Society and upcoming fundraising event.

3. Charlie Haggard

Presenting plans and a proposal for a new highway from the Alberni Valley, for the information of Council.

4. Dancestreams Performers

In attendance to advise Council of the “Entre Nous, Canada Dances” in Port Alberni on March 2, 3 and 4.

D. PROCLAMATIONS

1. British Columbia Paraplegic Association (HC) – Page 15

Letter dated February 8, 2007 requesting that June 12, 2007 be proclaimed as "BC Paraplegic Association Day – A World without Barriers" in Port Alberni.

That the letter be received and the day proclaimed as requested.

2. Community Arts Council of the Alberni Valley (HC) – Page 17

Letter dated February 15, 2007 requesting that April 22 to 28, 2007 be proclaimed as Arts and Culture Week in Port Alberni, and advising of the Mosaic Walk, to be held on April 23 at 3:30 from North Island College to the Multiplex and the Museum.

That the letter be received, the week proclaimed as requested and Council write a letter of thanks in appreciation of the Community Arts Council for the Mosaic Project.

E. CORRESPONDENCE FOR ACTION

1. CUPE BC (HC) – Page 19

Letter dated February 6, 2007 regarding downsizing of seven BC Assessment Authority offices, shifting of work and services from "area" offices to "regional" offices and requesting that Council pass a resolution that property assessment services remain in all communities. (Note: Report entitled "Changes and Practices Undermining BC's Property Assessment Agency" in Reading File.)

That Council for the City of Port Alberni endorse the request of CUPE BC and the Mayor write a letter in support of assessment services remaining in all communities.

2. Tofino Bus (JM) – Page 21

Letter dated February 11, 2007 requesting Council's support for their application to the Passenger Transportation Board to reinstate the Victoria-Port Alberni-Tofino/Ucluelet bus service.

That Council for the City of Port Alberni endorse the request of Tofino Bus and the Mayor write a letter of support for their application to the Passenger Transportation Board to reinstate the Victoria-Port Alberni-Tofino/Ucluelet bus service.

3. Pamela Finlayson (JM) – Page 23

Letter received February 12, 2007 advising that the Manager of the Post Office informed her that if the Argyle Street Post Office closed an outlet for parcels and stamps would still be provided to the downtown area, and requesting that the City clean up the litter around 3rd Avenue.

4. Alliance of Concerned Citizens of BC (CS) – Page 25

Letter dated February 5, 2007 encouraging communities to monitor Manufactured Home Parks with regard to maintenance and requesting a copy of the City's Relocation Assistance Policy. *(Note: City of Port Alberni does not have such a policy.)*

5. John C. Turner, Gap Ministries Foundation (HC) – Page 27

Email dated February 13, 2007 advising that the Foundation is a charitable organization presently in the process of founding the Corporation of Vancouver Island Charitable and Community Services, that its primary project is to develop a Vancouver Light Rail System from Victoria to Port Alberni, and requesting that the City provide the Foundation with demographic information.

6. City of Abashiri (CM) – Page 29

Letter dated February 2, 2007 requesting that the City "keep the Twinning Society" and find someone to act as a contact/liaison between Port Alberni and Abashiri.

7. Timberwest (KM) – Page 31

Letter dated February 14, 2007 thanking the City for its January 23, 2007 letter (copy attached) regarding the Martin Mars and asking if the community is ready to accept the donation of a plane when they cease operation.

8. Timberwest (HC) – Page 35

Letter dated January 12, 2007 providing a Statutory Right of Way for the China Creek Water Main Replacement project and requesting that the document be signed, witnessed, and returned with the \$500.00 administration fee.

That the letter dated January 12, 2007 be received, the City enter into the proposed Statutory Right of Way Agreement, pay the \$500.00 administration fee, and the Mayor and City Clerk be authorized to sign the Statutory Right of Way for the China Creek Water Main Replacement project.

F. INFORMATIONAL CORRESPONDENCE

1. The International Awards for Liveable Communities - Page 45

Letter dated January 2007 providing information about participation in the International Awards for Liveable Communities. *(Note: Information Brochure in Reading File.)*

**2. Economic and Trade Branch of the Ministry of Forests and Range
– Page 47**

Email dated February 8, 2007 responding to the City's letter (attached) regarding the Dumont/Wright Log Export Review 2006 Report, and advising that the City's comments will be considered as part of the review on log export policy.

3. Abashiri – Port Alberni Sister City Society – Page 51

Letter dated January 27, 2007 thanking the City and Twinning Society for their hospitality during their recent visit to Port Alberni.

4. Ministry of Environment – Page 53

Letter dated February 7, 2007 advising that the document "Develop with Care", which contains recommendations for sensitive and sustainable land use planning and development to create livable environments for people, while minimizing adverse impacts to the natural environment, is now available on the Ministry's website.

5. Natural Resources Canada, Canadian Forest Service - Page 55

Letter dated February 9, 2007 advising the review process for the proposed Forest Communities Program and announcement of successful proponents and consequent negotiation of funding agreements has been delayed until spring 2007.

6. Port Alberni Port Authority – Page 57

Letter dated February 7, 2007 proposing a 5 year renewal period for the Accord between the City and Port Authority with the Port Authority providing \$95,000 annually to the City for the purpose of promoting the use of the Port and for other projects relating to the Accord.

7. Union of British Columbia Municipalities – Page 59

Providing a copy of a letter from the BC Minister of Economic Development and Alberta Minister of International, Intergovernmental and Aboriginal Relations regarding the BC-Alberni Trade, Investment and Labour Mobility Agreement.

8. Ministry of Public Safety and Solicitor General – Page 63

Policy Directive dated February 9, 2007 regarding policies associated with the inducement provisions of the Liquor Control and Licensing Act as they relate to special prices for draught beer.

9. Canadian Federation of Independent Business (CFIB) – Page 67

Letter dated February 7, 2007 providing a copy of a new CFIB research report “Uneconomic Development: The Growing Property Tax Gap in British Columbia”.
(*Note: Report in Reading File.*)

10. Canadian Federation of Independent Business – Page 69

Email dated February 7, 2007 providing a news release entitled “BC’s Property Tax System: Increasingly Unfair to Small Business”.

11. City of North Vancouver - Page 73

Letter dated February 14, 2007 requesting the Provincial Government to devise a plan to preserve the mountain caribou on the basis of habitat preservation. Copy of a letter received from the Western Canada Wilderness Committee attached.

12. City of North Vancouver – Page 79

Providing a copy of its Council resolution dated February 12, 2007 for the Provincial government to increase minimum wage to \$10.00 per hour.

13. City of Powell River – Page 81

Letter dated February 19, 2007 to the RCMP objecting to the PRIME Levy and Training Costs.

14. Canadian Industry Program for Energy Conservation (CIPEC) – Page 83

Letter dated February 16, 2007 providing a copy “Delivering Results” the 2006 annual report of the Canadian Industry Program for Energy Conservation.
(Note: Report in Reading File.)

15. Union of BC Municipalities – Page 85

Release dated February 20, 2007 providing information on housing initiatives, funding to local governments and other provincial expenditures.

16. Ministry of Employment and Income Assistance – Page 87

Letter dated February 14, 2007 providing information on the “10 by 10 Challenge”, an initiative of the Minister’s Council on Employment for Persons with Disabilities.

17. City of Burnaby – Page 89

Letter dated February 8, 2007 objecting to the Trade, Investment and Labour Mobility Agreement (TILAM) – British Columbia and Alberta, due to the implications on local government’s ability to control tender processes.

18. Canadian Dental Assistants’ Association – Page 95

Letter dated February 15, 2007 outlining their request to the Premier to defer action on bylaws affecting their Association until the Conversation on Health is complete.

That Informational Correspondence items numbered 1 through 18 be received and filed.

G. UNFINISHED BUSINESS NIL

(From January 22, 2007 Regular Council Meeting)

1. Director of Parks and Recreation – Carpenter Letter (KW) – Page 99

Report dated February 7, 2007 advising that the flagging of a trail near Seaton and Somass Parks was placed by the Sproat Lake Park Commission to get a visual impression of the proposed alignment and there are no plans to develop trails at this time, and that the City supports development of additional Regional Trails and hopes that the Regional District will consult with area residents as part of the planning process.

That Council for the City of Port Alberni receive the Director of Parks and Recreation's February 7, 2007 report regarding regional trails.

H. BYLAWS NIL

I. REPORTS

1. Accounts (HC)

That the certification of the Director of Finance dated February 26, 2007 be received and the cheques numbered to inclusive, in payment of accounts totalling be approved.

2. RCMP (CS) - Page 103

Monthly report from the OIC, Port Alberni providing information about current departmental operations.

3. Manager of Human Resources and Community Development Report (HC) – Page 105

Monthly report from the Manager of Human Resources and Community Development providing information about current departmental operations.

4. Director of Parks and Recreation (KW) – Page 107

Monthly report from the Director of Parks and Recreation providing information about current departmental operations and events.

5. Alberni Valley Museum and Heritage Commission (IP) – Page 109

That the minutes from the meeting held February 7, 2007 be received and filed.

**6. Fire Chief – Vancouver Island Emergency Response Academy (CS)
- Page 113**

Report dated February 19, 2007 requesting that the City sponsor Deputy Fire Chief's participation as a member of the validation committee and the advisory committee for the Vancouver Island Emergency Response Academy (VIERA).

That Council for the City of Port Alberni endorse the Fire Chief's recommendation for the City to sponsor the Deputy Fire Chief to attend as a member of the validation committee and as a member of the advisory committee for the Vancouver Island Emergency Response Academy.

**7. Alberni Valley Museum Director – Museum Budget Comparisons (IP)
- Page 121**

Report dated January 25, 2007 regarding costs to build a new museum facility and providing a comparison chart between Port Alberni and other municipalities of municipal financial support for heritage.

That the January 25, 2007 report from the Alberni Valley Museum Director regarding museum budget comparisons be received.

**8. Alberni Valley Museum Director – UBCM Tourism Funding Application (IP)
- Page 125**

Report dated February 20, 2007, providing information on the UBCM Tourism Funding Application, prepared jointly by the City and Chamber of Commerce, with funds to be applied to development of a brand for the community, a redevelopment of the promotional materials for the Alberni Heritage Network and integration of the City's sign plan.

That Council for the City of Port Alberni approve the application to the Union of BC Municipalities Tourism fund in the amount of \$85,000.

9. Boundary Study Committee (HC) – Page 129

That the minutes from the Boundary Study Committee meeting held February 12, 2007 be received.

10. Director of Parks and Recreation – Library Tender (IP) – Page 131

Report dated February 20, 2007 detailing the outcome of a recent tender for the renovation and addition to the library, regarding the tender, funding from the Land Sale Reserve Fund and a new lease rate.

A summary of the bids is as follows:

CMF Construction	\$1,109,985	Low Bid
Ledcor Construction	\$1,133,998	
Razor Construction (Pomeroy)	\$1,363,000	
Island West Coast Developments	\$1,363,000	

That the report from the Director of Parks and Recreation dated February 20, 2007 be received.

That Council for the City of Port Alberni allocate additional funds in the amount of \$357,834 from the Land Sale Reserve account to the Library development project.

That Council for the City of Port Alberni approve the 2008 lease figures at the rate of \$15.28 per square foot, as noted in the February 20, 2007 report, and that VIRL pay for actual hydro costs.

That Council for the City of Port Alberni award the tender to renovate and expand the Library to the low bidder CMF Construction in the amount of \$1,109,985.

11. City Engineer – Public Works Projects for Early Approval (JM) – Page 135

Report dated February 21, 2007 proposing two public works projects for early approval.

That Council for the City of Port Alberni provide early approval for two public works capital projects in 2007, including a water and road resurfacing project on Bute Street between 13th and 14th Avenues for a cost of \$110,160 and a sewer and road resurfacing project within the 2400 and 2500 blocks of Hilton Avenue for a cost of \$174,620.

12. Current Status Report (HC) – Page 137

That the Current Status Report be received.

13. Mayor's Report

14. Councillors' Reports

J. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

K. OTHER COMPETENT BUSINESS

L. ADJOURNMENT

That the meeting adjourn at pm.

**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
MONDAY, FEBRUARY 12, 2007 AT 7:00 PM IN THE CITY HALL
COUNCIL CHAMBERS**

PRESENT: Mayor McRae, Councillors Chopra, McLeman, Mealey, Patterson, Solda and Whiteman

A. APPROVAL OF AGENDA (including introduction of late items)

Mealey/Whiteman

That the agenda be adopted as circulated with the addition of Delegations C.3 Postal Workers and C.4 Childcare Network.

Carried

B. ADOPTION OF MINUTES

Mealey/Patterson

That the minutes of the Regular Council Meeting held January 22,2007 at 7:00 pm be received.

Carried

C. DELEGATIONS

1. Gillian Trumper

Gillian Trumper was in attendance to present an update on the Crystal Meth Task Force.

2. Drew Hadfield, Alberni-Clayoquot Regional District

Drew Hadfield, Manager of Environmental Services for the Alberni-Clayoquot Regional District, provided an update regarding the status of the Regional District's Solid Waste Management Plan Review.

3. Gary Poirier, representing the Local of the Canada Postal Workers

Mr. Poirier explained the problems with the existing building on Argyle Street and the employees desire to relocate.

4. Julie Spencer, Childcare Network

Julie Spencer discussed the services cut to child care and the impact it will have within the community.

Whiteman/Solda

That Council for the City of Port Alberni write a letter to the Premier with copies to the Minister of Children and Family Development, the MP and the MLA stating the importance of Childcare in the Province.

Carried

D. PROCLAMATIONS

1. Robert and Sandy Waters

Solda/Mealey

That the e-mail dated January 20, 2007 be received and Council for the City of Port Alberni proclaim September as "Autism Month" and September 8th as "Candy's Day" in Port Alberni.

Carried

2. The Kidney Foundation of Canada

Solda/Mealey

That the letter dated January 15, 2007 be received and Council for the City of Port Alberni proclaim March as "Kidney Month" in Port Alberni.

Carried

**3. North Central Vancouver Island Chapter
Amyotrophic Lateral Sclerosis (ALS) Society of British Columbia**

Solda/Mealey

That the letter dated January 18, 2007 be received and Council for the City of Port Alberni proclaim June as "ALS (Amyotrophic Lateral Sclerosis) Month" in Port Alberni.

Carried

4. Port Alberni Gymnastics Academy

Solda/Mealey

That the letter dated January 16, 2007 be received and Council for the City of Port Alberni proclaim February 10 to 18, 2007 as "National Gymnastics Week" in Port Alberni.

Carried

E. CORRESPONDENCE FOR ACTION

1. Gloria Baird, The Ink Spot

Mealey/Chopra

That the e-mail dated January 19, 2007 requesting that Port Alberni City Council deny a request for the rezoning of Pacific Rim Centre to allow the relocation of the Federal Post Office, and consent to public input prior to any decisions being made be received.

Carried

2. Keith Wyton

Chopra/McLeman

That the e-mail dated January 24, 2007 attaching copy of a petition calling for a tariff on log exports and requesting that City Hall be a location where people can come and sign the petition be received and the request be endorsed.

Carried

3. Bear Aware

Chopra/Patterson

That the "Bear Aware" application information for a public education program be received and referred to the Alberni-Clayoquot Regional District for their views on making an application.

Carried

4. Dorothy Symons

Solda/Mealey

That the Letter dated January 23, 2007 requesting clean up of a property on Brown Road and the report from the Bylaw Enforcement Officer dated February 7, 2006 be received.

Carried

F. INFORMATIONAL CORRESPONDENCE

1. District of North Vancouver

Copy of a letter dated January 23, 2007 to the Fraser River Debris Trap Operating Committee advising of their resolution supporting the Committee's initiative to secure funding from the provincial and federal governments.

2. **Pamela Day**
E-mail dated January 25, 2007 objecting to the possibility of the Post Office on Argyle Street moving to the Pacific Rim Mall on Johnston Road.
3. **Letters received in support of efforts to maintain the Martin Mars Water Bombers**
 - City of Richmond
 - City of Powell River
 - Town of View Royal
 - Village of Zeballos
 - City of Quesnel
4. **License Inspectors' & Bylaw Officers' Association of British Columbia**
Letter received January 23, 2007 inviting the City of Port Alberni to host the 2007 License Inspectors' & Bylaw Officers' Association of British Columbia (LIBOA) Conference and Annual General Meeting at the end of May.
5. **Corporation of the Village of Cumberland**
Letter dated January 19, 2007 inviting members of Council to attend their official opening of the "Taiwanese Lantern Festival" on February 17, 2007 and their "Annual Lunar New Years" celebration on February 24, 2007.
6. **Port Alberni Port Authority**
Letter dated January 16, 2007 advising of their payment of \$88,000 to the Accord between the City of Port Alberni and the Port Alberni Port Authority.
7. **Homeowner Protection Office**
Letter dated January 18, 2007 attaching a paper which addresses the need to approach the possible application of green roof technology in new residential development with caution.
8. **Celebrate Canada Day Committee for British Columbia**
Letter received January 22, 2007 attaching a funding application form for "Celebrate Canada 2007" and a nomination form for the "Canada Day Youth Award" program.
9. **North Island College**
Letter dated January 19, 2007 thanking Port Alberni City Council for donating 3 computers to "Literacy Alberni".
10. **Union of British Columbia Municipalities (UBCM)**
Member Notice dated January 18, 2007 advising that the RCMP will undertake a Community Performance Plan which will focus on ongoing communication/consultation between the community, elected representatives and the RCMP.

- 11. Local Government Program Services**
Copy of a letter dated January 23, 2007 to School District 70 (Alberni) regarding the "School Community Connections Program" to make greater utilization of school facilities for community services.
- 12. Government Finance Officers Association**
Letter dated January 9, 2007 advising that the City of Port Alberni's annual financial report for the fiscal year ended December 31, 2005 qualifies for a "Canadian Award for Financial Reporting" and that the plaque will be shipped under separate cover.
- 13. Federation of Canadian Municipalities**
News Release dated January 17, 2007 advising of a new funding opportunity for municipal government's solid waste projects under the Green Municipal Fund Request for Proposals.
- 14. City of Burnaby**
Letter dated January 26, 2007 advising of their resolution supporting the report entitled "Wildlife Rescue and Ecosystem Recovery Cost Accountability"
- 15. Association of Vancouver Island Coastal Communities (AVICC)**
Memo dated January 24, 2007 advising that the Association of Vancouver Island Coastal Communities (AVICC) Annual Convention will be held in Qualicum Beach on April 13, 14 and 15, 2007 and including a draft program of the event.
- 16. Veterans Affairs Canada**
Letter received January 24, 2007 regarding 90th Anniversary of the Battle of Vimy Ridge and encouraging a local event to honour this significant date in Canadian history.
- 17. Environmental Health Action**
Letters dated February 1, 2007 concerned about air quality in Port Alberni; requesting a bylaw to limit and monitor indoor stove wood burning and suggesting that residents heat their homes with portable electric heaters.
- 18. City of Quesnel**
Letter dated January 24, 2007 advising that their letter has been carried over the original route by a dog sled team as part of their local heritage celebrating the Gold Rush Trail Sled Dog Mail Run and providing a short history of the event.
- 19. Operation Clean Sweep**
Letter received February 1, 2007 providing information on this year's "Pitch-In Canada Week", April 23 to 29, 2007, and inviting Council to become a member.

- 20. British Columbia Transmission Corporation**
An invitation and agenda to their Electrical Transmission System Planning Meeting on February 22, 2007 in Nanaimo.
- 21. West Coast Environment Law**
Letter dated January 21, 2007 advising of the "Green Buildings Guide: Tools for Local Governments to Promote Site Sustainability".

Chopra/Mealey

That Council for the City of Port Alberni refer the School Community Connections Program of Local Government Program Services to School District 70 (Alberni) for comment.

Carried

McLeman/Chopra

That Council for the City of Port Alberni refer the Veterans Affairs Canada 90th Anniversary of Vimy Ridge correspondence to both local Legions for information.

Carried

Mealey/Patterson

That Informational Correspondence items numbered 1 through 21 be received and filed.

Carried

G. UNFINISHED BUSINESS

1. City Planner and City Engineer – Way Finding Sign Plan

At the January 22, 2007 Regular Council Meeting, Council tabled a resolution regarding the response to call for proposal to supply signs for the City's Way Finding Signage Plan which consists of 2 Gateway Signs and 28 Way Finding Signs. The matter must be lifted from the table and the resolution considered by Council.

McLeman/Solda

That Council for the City of Port Alberni lift the following resolution from the table.

That the City of Port Alberni Request for Proposal 049-06 for the Way Finding Sign Plan project be awarded to Signworks as outlined by their proposal dated January 4, 2007 for the price of \$35,000.

Carried

The resolution to award the contract to Signworks was defeated.

McLeman/Solda

That the City of Port Alberni Request for Proposal 049-06 for the Way Finding Sign Plan project be awarded to Devlin Electric Sign Company as outlined by their proposal dated January 4, 2007 for the price of \$46,311.40.

Carried

H. BYLAWS

1. "Zoning Amendment No. 57 (6003 River Road – Craig, Croucher and Wilson) Bylaw No. 4655"

Mealey/McLeman

That "Zoning Amendment No. 57 (6003 River Road – Craig, Croucher and Wilson) Bylaw No. 4655", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4655.

Carried

2. "Zoning Amendment No. 51 (D. Beecroft and D. Paquette), Bylaw No. 4642"

Mealey/Whiteman

That the report from the City Planner dated February 6, 2007 advising that the conditions for final approval of "Zoning Amendment No. 51 (D. Beecroft and D. Paquette), Bylaw No. 4642" have been met, be received.

Carried

Mealey/Whiteman

That "Zoning Amendment No. 51 (D. Beecroft and D. Paquette), Bylaw No. 4642", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4642.

Carried

3. "Zoning Amendment No. 46 (4833 Southgate Road - Alberni Design Associates) Bylaw No. 4625"

Mealey/Chopra

That the report from the City Planner dated February 2, 2007 advising that the conditions for final approval of "Zoning Amendment No. 46 (4833 Southgate Road - Alberni Design Associates) Bylaw No. 4625" have been met, be received.

Carried

Mealey/Chopra
That "Zoning Amendment No. 46 (4833 Southgate Road - Alberni Design Associates) Bylaw No. 4625" be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4625.

Carried

4. City Planner – Advisory Planning Commission

Mealey/Chopra
That the summary report of the January 18, 2007 meeting of the Advisory Planning Commission be received.

Carried

I. REPORTS

1. Accounts

Chopra/Whiteman
That the certification of the Director of Finance dated February 12, 2007 be received and the cheques numbered 94289 to 94582 inclusive, in payment of accounts totalling \$996,251.95 be approved.

Carried

2. Engineering and Public Works

McLeman/Solda
That the monthly report from the City Engineer providing information about current departmental operations and events, be received.

Carried

3. Planning

Mealey/Patterson
That the monthly report from the City Planner providing information about current departmental operations, be received.

Carried

4. Fire Department

Solda/Mealey
That the monthly report from the Fire Department providing information about current departmental operations, be received.

Carried

5. Director of Finance - Audit Committee Minutes

Chopra/Mealey

That the minutes of the January 22, 2007 Audit Committee Meeting, the reports dated December 4, 2006 and December 12, 2006 from the Director of Finance responding to questions asked at the October 30, 2006 Audit Committee Meeting and the December, 2006 financial statements be received.

Carried

6. City Clerk - Membership in the Pacific Rim Health Co-operative

Solda/Mealey

That Council for the City of Port Alberni confirm that their \$350 contribution is a grant in aid to support the establishment of the Pacific Rim Health Co-Operative and return to the Co-operative the shares and voting rights advising that Council prefers to have a member act as a liaison only on the Co-operative.

Carried

Chopra/Mealey

That Council for the City of Port Alberni appoint Councillor Solda as the liaison to the Pacific Rim Health Co-Operative.

Carried

Councillor Solda declared a potential conflict of interest regarding item I. 7. on account of being an employee of the developer. She left the meeting at 8:48 pm.

**7. City Planner: Development Permit
3555 Johnston Road - (Pacific Rim Shopping Centre)**

Mealey/Chopra

That Council for the City of Port Alberni amend Development Permit No. 0-5-01 by replacing the corresponding Schedule B development plans with the following revised development plans:

- 1. Site Plan - Drawing No. AO (dated January 30, 2007)*
- 2. Landscape Plan - Drawing CDL-1 (dated February 6, 2007)*
- 3. Building B - Drawing No. A1, A2 & A3 (dated January 24, 2007).*

Carried

Councillor Solda returned to the meeting at 8:55 pm.

8. Director of Parks and Recreation - Tree Removal and Log Sales

Whiteman/Patterson

That Council for the City of Port Alberni direct staff to continue with current forest management operations and logs be sold locally where possible at market pricing.

Carried

9. City Clerk - Tag Days

Chopra/Mealey

That Council for the City of Port Alberni approve the 2007 tag day allocations outlined in the report from the City Clerk dated February 6, 2007.

Carried

10. Bylaw Enforcement Officer/Business Licence Inspector - Nuisance Premises at 5165 Golden Street

Solda/Mealey

That the Council of the City of Port Alberni pursuant to Division 12 of Part 3 of the Community Charter hereby resolves that:

- 1. the property located at 5165 Golden Street, Port Alberni, British Columbia, legally described as Lot 2, District Lot 10, Alberni District, Plan 7034, PID 005-806-445, is hereby declared a nuisance; and*
- 2. the Owners of the property are hereby ordered to take the following remedial action by midnight on March 19, 2007:*

Clear the property of accumulations of discarded items, garbage, burnt materials and burnt items, burnt materials from a garage fire, one dismantled travel trailer, one partial boat hull and 10 dismantled, unregistered vehicles.

AND BE IT FURTHER RESOLVED that the City Clerk of the City of Port Alberni ***BE AND IS HEREBY AUTHORIZED*** in default of such remedial measures being undertaken by the owners, to carry out or have such work carried out and the expense charged to the owners. If unpaid on December 31 in the year in which the work is done, the expense shall be added to and form part of the taxes to be paid on the real property as taxes in arrears or be collected as a debt.

Carried

11. City Engineer - 4503 Margaret Street (Lucky Printers)

McLeman/Solda

That the report advising this matter will be closed once the boulevard trees are trimmed this year, be received.

Carried

12. City Engineer - Resolutions from Council for Grant Applications

China Creek Watermain Replacement Project

McLeman/Chopra

That Council for the City of Port Alberni endorse the China Creek Watermain Replacement Project Infrastructure Grant Application having a total project cost of \$1,750,000, \$1,166,666 of which is to be provided as an infrastructure grant, with the City's contribution being \$583,333 from the water fund and the project being planned and budgeted for in 2007.

Carried

Argyle Street Sewer Pumphouse Upgrade Project

McLeman/Chopra

That Council for the City of Port Alberni endorse the Argyle Street Sewer Pumphouse Upgrade Project Infrastructure Grant Application having a total project cost of \$795,000, \$530,000 of which is to be provided as a infrastructure grant, with the City's contribution being \$265,000 from Short Term Borrowing and the project being planned and budgeted for in 2007.

Carried

13. City Manager - Award of consulting Services Contract for Community Forest License Application

McLeman/Mealey

That Council for the City of Port Alberni retain DRH Forest Consulting to undertake a viability study of the proposed Port Alberni Community Forest for the estimated cost of \$18,303.

Carried

14. Current Status Report

Chopra/Mealey

That the Current Status Report be received.

Carried

15. Mayor's Report

The Mayor reported on recent activities and matters of current interest.

*Mealey/Patterson
That the Mayor's report be received.*

Carried

16. Councillors' Reports

The Councillors reported on recent activities related to their various portfolios.

*Mealey/Patterson
That the Councillors' reports be received.*

Carried

J. QUESTION PERIOD

The public and the press were provided the opportunity to ask questions of the Mayor and Council.

Keith Dawe, a local Canada Post employee stated that the reason they wanted a new building was on account of a health and safety issue. They appreciate Council's support.

K. OTHER COMPETENT BUSINESS

1. Canada Post

*McLeman/Whiteman
That Council for the City of Port Alberni consult with the employees and management of Canada Post to find a new facility.*

Carried

L. ADJOURNMENT

*Mealey/Patterson
That the meeting adjourn at 9:44 pm.*

Carried

Mayor

Clerk

"Starratt, Gayle"

<Gayle.Starratt@viha.ca> To: <Russell_Dyson@city.port-alberni.bc.ca>
cc:

Subject: City Council Meeting

02/16/2007

09:30 AM

Hi Russ:

I would like to ask permission for the Friends of Westhaven Society to be added to the agenda for the next City Council Meeting on February 26th. The purpose of our presentation would be to explain about our Society and our upcoming fundraiser. The kickoff for our fundraiser event is slated for 1:30 Wednesday, February 28th with a tea at Westhaven. We have invited a number of our community partners to join us in this event. We are currently partnering with the Association for Community Living, in constructing Phase One of our project which is a Community Garden. This garden will be used for the benefit not only of the residents of Westhaven but also clients of the PAACL and general community. The fundraiser titled "Follow The Yellow Brick Road to the Westhaven Community Garden" is selling plots of concrete in preparation for the installation of a greenhouse, garden shed, pathways and raised garden beds. Our overall project will require fundraisng approximately \$150,000.00 . We are hoping to get wider exposure and to inform the community about Westhaven and it's needs and requirements for our residents.

Thank you
Gayle Starratt
Secretary/Treasurer
Friends of Westhaven Society

ENTERED



Head Office
780 SW Marine Drive, Vancouver, BC V6P 5Y7

T 604 / 324.3611
F 604 / 326.1229
TF 1 877 324.3611
E vancouver@bcpara.org

RECEIVED

FEB 12 2007

CITY OF PORT ALBERNI



February 8, 2007

Mayor McRae
City of Port Alberni
4850 Argyle St
Port Alberni BC V9Y 1V8

Dear Mayor McRae:

The British Columbia Paraplegic Association helps British Columbians with spinal cord injuries to rebuild their lives and manage their disability by providing innovative and effective programs that support people from the initial point of injury through and beyond their reintegration into the community and back to work.

June 12, 2007 marks the British Columbia Paraplegic Association's 50th Anniversary. Since 1957, the BC Paraplegic Association has been removing barriers for thousands of British Columbians, living with spinal cord injuries and physical disabilities. Barriers emerge in everything they do from coping with significant changes in roles and relationships, to the need for personal assistance. Transportation, housing, educational plans, employment and financial status all become barriers to be overcome

The foundation of our goals and plans for the next 50 years is to create a "World without Barriers" through our eight offices across the Province, including Nanaimo. The BC Paraplegic Association will continue to foster accessibility, changing attitudes towards people with disabilities, and helping people with spinal cord injuries reach for and achieve their life dreams.

We are requesting that you proclaim "BC Paraplegic Association Day – A World without Barriers" in the City of Port Alberni to acknowledge our contribution to assisting British Columbians with spinal cord injury integrate back into their community. We are making this request to all communities across British Columbia in the hopes of making all British Columbian's more aware of our services.

We hope that we can count on your support. It is only through the support of the community that we can raise awareness of the needs of people with spinal cord injury.

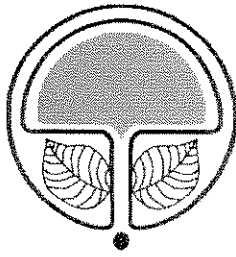
Thank you for considering our request. Should you require more information, please do not hesitate to contact me at 604-326-1226 or mcrombie@bcpara.org.

Sincerely,

Melanie Crombie

Melanie Crombie
Executive Director

ENTERED



**Community Arts Council
Of The Alberni Valley**

3061 Eighth Avenue
Port Alberni, B.C. V9Y 2K5
Phone: 250-724-3412 Fax: 250-724-3472
communityarts@alberni.net

RECEIVED

FEB 19 2007

CITY OF PORT ALBERNI

February 15, 2007

City of Port Alberni
4850 Argyle Street
Port Alberni, B.C.
V9Y 1V8

Dear City Council:

The Community Arts Council of the Alberni Valley asks City Council to proclaim the week of April 22-28th **Arts and Culture Week**.

The goals of Arts and Culture Week are to raise awareness about the contribution of arts and culture to individuals and businesses and to encourage cultural participation across the Alberni Valley.

On Monday, April 23rd, starting at 3:30 pm, the Community Arts Council will host a Mosaic Walk from North Island College to the Multiplex and ending at the museum. This walk is to honor the Volunteer Spirit in the valley while viewing the mosaic pieces that over 200 volunteers designed and made and are now hanging in these three public sites. At the end of the walk refreshments will be available at the museum.

We hope that the mayor and the councilors will take the walk with us.

Thank you for your consideration. If there are any questions, please feel free to contact me at any time.

Sincerely,

Gareth Flostrand
Arts Administrator

ENTERED



CANADIAN UNION OF PUBLIC EMPLOYEES
BRITISH COLUMBIA DIVISION

510 - 4940 Canada Way, Burnaby, British Columbia V5G 4T3
www.cupe.bc.ca
Tel: 604-291-9119 Fax: 604-291-9043

RECEIVED
FEB 14 2007
CITY OF PORT ALBERNI

February 6, 2007

His Worship Mayor Ken McRae
City of Port Alberni
4850 Argyle Street
Port Alberni, B.C. V9Y 1V8

Dear Mayor McRae:

Enclosed you will find a report produced by BC's 630 property appraisers, appraisal assistants and support staff employed by the BC Assessment Authority alerting you to the negative economic impacts on BC communities of the Authority's recent decision to regionalize property assessment services.

This regionalization includes the downsizing of 7 BC Assessment Authority offices and the shifting of work and services from "area" offices to "regional" offices. The communities directly affected by this loss of service and jobs are: Courtenay, Dawson Creek, Nelson, Penticton, Vernon and Williams Lake.

This is in addition to the closing of offices in recent years in Quesnel, Port Alberni, Chilliwack, Prince Rupert, Tri-Cities and North Vancouver.

We encourage and ask that you join us in demanding:

- An end to Regionalization of property assessment services
- Return of specialized property assessment services in all communities
- That all current Authority locations remain full-service, full property-type offices.

For your convenience we have enclosed a draft resolution that you can take to council regarding this.

You can also contact the Minister Responsible for Property Assessment Services, Minister Rick Thorpe (Small Business & Revenue) and tell him of your community's dissatisfaction with further loss of vital provincial services and jobs from BC's growing communities. Minister Thorpe can be reached at:

Phone:	250-365-6611	PO Box 9065
Fax:	250-356-8294	STN PROV GOVT
Email:	sbr.minister@gov.bc.ca	Victoria BC V8W 9E2

Thank you for your time and consideration of this important matter.

Sincerely,

Barry O'Neill, President
CUPE BC Division

Barry O'Neill, President
Mark Hancock, Secretary-Treasurer

BON/LW-COPE-15

ENTERED



SAMPLE RESOLUTION FOR MUNICIPAL COUNCILS (CUPE 1767)

Whereas the BC Assessment Authority, under the direction of the Minister of Small Business and Revenue, has embarked upon a program of regionalization of services; and

Whereas the BC Assessment Authority has closed assessment offices in Quesnel, Port Alberni, Chilliwack, Prince Rupert, Tri-Cities, and North Vancouver; and

Whereas the BC Assessment Authority, is continuing it's program of regionalization and is proceeding to downsize services and offices in Courtney, Dawson Creek, Nelson, Penticton, Terrace, Vernon and Williams Lake; and

Whereas downsizing deprives communities of specialized services they now enjoy at the local level; and

Whereas downsizing reduces the level of customer service readily available to customers at the local level; and

Whereas downsizing of offices and services in communities has historically resulted in the closure of those area offices with resulting loss of jobs and revenue in the community, significant inconveniences to residents of the area, and reduction of services to taxpayers; and

Whereas the BC Assessment Authority has implemented a regionalization of services without consultation with the stakeholders

THEREFORE BE IT RESOLVED that the City of _____ oppose the regionalization of services provided by the BC Assessment Authority; and

BE IT FURTHER RESOLVED that the City of _____ request the Minister of Small Business and Revenue to direct the BC Assessment Authority to:

- (a) stop the regionalization of property assessment services in BC; and
- (b) return specialized property assessment services in all communities in BC; and
- (c) direct BC Assessment Authority that all current Authority locations are to remain full-service, full property-type offices

TOFINO BUS

VANCOUVER - VICTORIA - NANAIMO - PT. ALBERNI - TOFINO
Daily Express Bus

Box 207, 564 Campbell Street · Tofino, BC · V0R 2Z0

February 11, 2007

To: Mayor and Council, City of Port Alberni

CORRESPONDENCE REQUIRING ACTION

Re: Tofino Bus and its express bus service to Victoria.

Dear Mayor and Council,

Tofino Bus is the principle operator of intercity bus services in Port Alberni. We have been operating since 2002, and recently partnered with Greyhound to provide transportation links between Port Alberni and the rest of North America.

On October 29, 2006, when we took over Greyhound's licence for the Nanaimo-Port Alberni-Tofino corridor, our operating authority to travel beyond Nanaimo to Victoria was lost. The loss of this service has seriously impacted our established passenger base.

We believe that providing an express Tofino Bus service to and from Victoria promotes ridership and makes the Alberni-Clayoquot region much more accessible to Victoria-based tourists. Tofino Bus, with Greyhound's support, applied to the Passenger Transportation Board (the governing body for intercity bus lines) in November 2006 to reinstate our Victoria-Port Alberni-Tofino/Ucluelet express service.

However, in the meantime a similar application for the same route was received by the PTB from a Victoria-based, sole-proprietor operator.

Further to section 14 of the Passenger Transportation Act, since both applications are proposing similar services a public hearing will be held for both applicants at the same time. The hearing has been set for **Thursday, March 29th** at 9 a.m. at Long Beach Lodge, Tofino.

Because Tofino Bus is a local West Coast company, and has provided safe, on-time, affordable service for five years, we feel we are the best operator to continue servicing the west coast.

Please note that the Victoria based sole-proprietorship does NOT include Port Alberni in its application. By contrast, in the Tofino Bus application Port Alberni is the new hub for Tofino Bus services.

Dylan Green, the principal of Tofino Bus Services Inc., requests that either the mayor or a councillor of the City of Port Alberni be present at the public hearing to support Tofino Bus in the reinstatement of its Victoria express service.

Phone: (250)725-2871 Toll Free: 1-866-986-3466 Fax: (250) 725-2876
www.tofinobus.com Email: info@tofinobus.com

RECEIVED

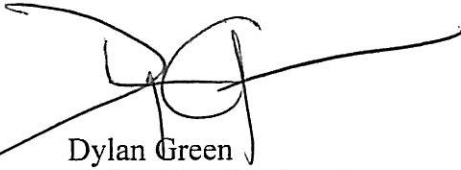
FEB 13 2007

CITY OF PORT ALBERNI

ENTERED

If attendance in person is not possible, then a letter of support for Tofino Bus as the preferred operator would be very much appreciated. I am available for any questions at (250) 725-2871.

Thank you for considering this request,

A handwritten signature in black ink, appearing to be 'Dylan Green', written over a horizontal line.

Dylan Green
Tofino Bus Services Inc.

104-2825, 3rd Avenue,
Port Alberni
V4Y-2A8.
423-0770.

RECEIVED

FEB 12 2007

CITY OF PORT ALBERNI

CITY OF PORT ALBERNI
4850, ARGYLE STREET,
PORT ALBERNI.

DEAR MR MAYOR + COUNCIL,

I HAVE LIVED IN PORT ALBERNI FOR 4 YEARS, AND WATCH
THE COUNCIL MEETINGS ON SHAW.

REGARDING THE CLOSING OF ARGYLE STREET, POST OFFICE.

I WROTE A LETTER TO DR. LUNNEY, AND RECEIVED A PHONE
CALL FROM THE MANAGER OF THE POST OFFICE, EXPLAINING IN
DETAIL THE CONDITION OF THE BUILDING.

HE ASSURED ME THAT AN OUTLET FOR PARCELS AND STAMPS
WOULD STILL BE PROVIDED IN THE DOWNTOWN AREA.

I APPRECIATED THAT HE TOOK THE TIME TO RESPOND.
CAN THE CITY GET THE WORK YARD TO CLEAN-UP THE
LITTER AROUND 3RD AVENUE. IT IS A DISGRACE.

VISITORS HAVE EXPRESSED A DISLIKE FOR THE TOWN, AND
HAVE CALLED IT FILTHY. IT IS VERY EMBARRASSING.

YOURS SINCERELY

PAMELA FINLAYSON.

ENTERED

February 5, 2007



Honourable Mayor and Councillors

Dear Sir or Madam:

Re: MANUFACTURED HOME PARKS IN YOUR AREA

RECEIVED

FEB 12 2007

CITY OF PORT ALBERT

As you may be aware, at the 2006 Conference of the Union of BC Municipalities an endorsement was passed regarding a Relocation Assistance Policy put forth by the City of Coquitlam. Many municipalities across BC have adopted this policy, or have adopted a revised policy or are now looking into their own policy.

We would appreciate receiving a copy of your policy; or please advise if you are working on this project, and if so, please advise and possibly send us a copy or the web site information where we can run a copy. We would also be interested if you would inform us if you are not considering a policy.

One of the stigmatism that follow manufactured home parks is the name "Trailer Trash". Mainly this comes from the lack of upkeep of the parks as well as park owners/managers not enforcing their own park rules.

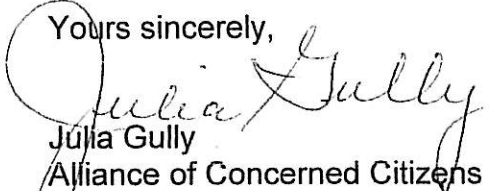
Residents of manufactured home parks pay property taxes in your community and we should have the same rights as other residents. Each community which has manufactured home parks within their jurisdiction should enforce the same regulations as other residents or at least make sure the owners/park managers keep the park in good order and in good appearance. We would like to see each community monitor the parks with regards to their maintenance. Rather than waiting until a park in your area becomes an eye sore, why not have regular inspections by your own staff?

You may want to say that this is not your concern; but, it is! We pay taxes the same as any other citizen in your municipality. Neighbours around manufactured home parks care and they pay taxes.

We hope we can have your support. Your citizens are also counting on your support.

Thank you.

Yours sincerely,


Julia Gully
Alliance of Concerned Citizens of BC
#48, 254 Highway 8
Merritt, BC
V1K 1M7

E-mail: jlgully@telus.net
Website: www.accbc.org

ENTERED

"John C Turner, Gap
Ministries Foundation"
<gapcontact@shaw.ca
>

To:
cc:
Subject:

citypa@city.port-alberni.bc.ca
To Mayor and Council

02/13/2007 08:40 PM

From; John C Turner, Executive Director, Gap Ministries Foundation
gapcontact@shaw.ca
www.thegapconnection.com

Hello, I am the founder of Gap Ministries Foundation. We are a federally-registered humanitarian and human-interest charitable organization.

We are presently in the process of founding The Corporation of Vancouver Island Charitable and Community Services (The CVICCS). This is a community-based, charitably registered, corporately infrastructured body designed to address the growing social and economic crisis' in Victoria and elsewhere on Vancouver Island. If you wish, please request our corporate business plan to see more.

Our primary project is in seeking to develop The Vancouver Light Rail System from Victoria to Port Alberni, and all points between. We are not seeking to develop this system solely for its own merits, but rather as the foundational means by which to acheive overall socio-economic redevelopments. Please request the business plan for this as well.

I would like to take this opportunity to urge you and your council member to consider the HUGE benefits to an island system such as this.....IMAGINE, an island system that:

a-connects all municipalities on Vancouver Island to one mutually-beneficial social, commercial, co-operative, public relational and financially viable hub,

b-holds the internationally-promotable and socially relevant international interest leading up to The Winter Games (imagine an internationally-televised add promoting a welcome to international guests to come and live on Vancouver Island, Corporate sponsorship in building a community and in exchange getting tax incentives, promoting island tourism, redeveloping the socio-economic prosperity of Victoria, Duncan and Port Alberni (and points between).

c-implements the Social Enhancement Projects and Programs and Community Commerce strategies that will be responsible for redeveloping the socio-economic prosperity of Port Alberni.

It is uncanny how the crisis' in Port Alberni, and the crisis' in Victoria are complimentary to each other, and how one community's strengths can play off the other, and vice versa.

I plan to come up there and scout things out soon to discuss things.
Please email me a response, detailing some of the statistics (how many empty houses, store fronts, and so on. How many people have moved or are planning to move, and so on.)

Please respond shortly, John C Turner

ENTERED

COPY: 1/17/07

RECEIVED

FEB 16 2007

CITY OF ABASHIRI

CITY OF PORT ALBERNI



CITY HALL, MINAMI 6, HIGASHI 4
ABASHIRI 093, HOKKAIDO, JAPAN
PHONE 0152-44-6111 FAX 0152-43-5404

February 2, 2007

Mayor Ken McRae
City of Port Alberni,
4850 Argyle St., Port Alberni, B.C. CANADA

Dear Mayor McRae,

First of all, I would like to express my appreciation that was provided to the Student's Delegation during their recent visit to Port Alberni. They all have many treasured memories of their visit to our Sister City Port Alberni.

I got your letter and we are very sorry to find the City of Port Alberni's financial situation. We do understand the City's position and agree to just keep the Sister City status but we would like to try to keep the Educational Exchanges. I think that we will have to rethink about the program and maybe over the next year we can have some discussions as to how we might continue the educational exchanges. As we do not want to loose contact with Port Alberni, I would like to ask you to keep the Twinning Society and find someone to act as a contact/liason between Port Alberni and Abashiri. It is very important for us to communicate with the Twinning Society and I hope you agree to keep the society for our relationship & friendship.

The Sister City relationship in place with Port Alberni over the last twenty years has been valuable for Abashiri. Therefore, we hope that in the future we will once again be in a position to send delegations to Port Alberni and host return visits. I hope we can keep our relationship and I believe our friendship will continue to the future.

Yours in friendship,

大場 備

Osamu Oba, Mayor
City of Abashiri, Hokkaido, JAPAN

ENTERED



TimberWest Forest Corp.

RECEIVED

FEB 19 2007

CITY OF PORT ALBERNI

Suite 2300, 1055 West Georgia Street
P.O. Box 11101
Vancouver, British Columbia
Canada V6E 3P3

Telephone: (604) 654.4600
www.timberwest.com

February 14, 2007

Mayor Ken McRae
City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Dear Ken:

Thank you for your letter of January 23, 2007 regarding the community interest in the Martin Mars aircraft, their operation and associated employment. As the owners and operators of these aircraft we certainly appreciate the significant fire fighting capabilities the Martin Mars have demonstrated both on Vancouver Island and other parts of British Columbia for several years now. As you are aware, we made a decision in November, 2006 to sell the two operating aircraft, as they are not a core part of our business. They are being sold in a state of readiness for use in this summer's fire season as winter maintenance activities continue at the present time.

Thanks also for the enclosed letters from Mayors and Regional District Chairs which indicate significant support by a variety of communities across the Province to have the Provincial Government make an investment in these planes to maintain their continued use. There is no question that many British Columbian's appreciate the Martin Mars and their effectiveness in fire suppression. As a result of the sale process, we have received considerable interest in the Martin Mars aircraft and the determination of a buyer is ongoing at the present time. The process of reviewing each of the bids, proposals and options that have been presented to us continues and upon completion of our evaluation and due diligence a decision regarding the sale will be made.

TimberWest, from the beginning of this sale process, recognized the role the Martin Mars has played in the Port Alberni area.

ENTERED





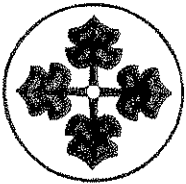
With that in mind, the community interest was considered from the outset as we are making it a condition of the sale, that upon retirement, one of the planes will be donated to Port Alberni as a heritage attraction. If the situation evolves whereby the planes leave the area, we will be pleased to share with you the plan as to how a plane would be returned to the Community. In this regard, TimberWest is interested in what plans you may have if one of the planes is left with the community and if you are in a state of readiness to accept the donation of one of the planes?

We do know and understand that there is a considerable ongoing community interest in the Martin Mars and just what their future use and location might be. Unfortunately, we do not have specific information regarding those questions at present. We do, however, want to keep you informed and do plan to advise you as to the outcomes of the sale process as soon as is possible.

Thank you for your continued interest in the Martin Mars sale process.

Sincerely yours,

Paul J. McElligott
President and Chief Executive Officer



CITY OF PORT ALBERNI

City Hall
4850 Argyle Street,
Port Alberni, B.C. V9Y 1V8
Telephone: (250) 723-2146
www.portalberni.ca

Fax: (250) 723-1003

FILE 0410-20
0360-20

January 23, 2007

Paul McElligott, President and CEO
Timberwest Forest Corp.
Suite 2300 - 1055 West Georgia St.
P.O. Box 11101
Vancouver, BC V6E 3P3

FILE COPY

Dear Paul:

On behalf of Council for the City of Port Alberni I wish to express our gratitude for Timberwest's operation of the Martin Mars Water Bombers within our community. The Martin Mars have played a critical role within the Valley protecting our forests and community from wildfires. The operation has employed skilled mechanics and flight crew within our community and has been a tremendous boost for tourism to the region.

We understand why the Martin Mars are no longer part of your core business and we appreciate the difficult decision for Timberwest to cease operation and commence the request for proposals for their sale.

Council understands that the results of the RFP will come down to a business decision. However, if any consideration is to be given to the Community's interests we want it to be clear as to where the City stands.

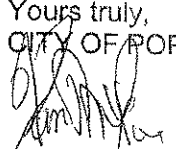
It is the preference of the City of Port Alberni that the Martin Mars Water Bombers continue to remain in the Alberni Valley for the duration of their operational life. Council requests that you consider favourably any proposal that will see the continued operation of both Martin Mars within our community.

I have copied for your consideration the support received from across the province to the City's attempts to realize this. I will also continue to encourage the province to support the Martin Mars continuing to operate from our valley. In that regard, my letter to the Minister of Forests and Range is enclosed.

The City of Port Alberni wishes to express it's appreciation for your commitment to ensure that one of the planes will return to the Alberni Valley when they are no longer operational. If a local alternative does not work out, we request that the logistics of how a plane will be returned be worked out together between you, the prospective purchaser and the community to ensure that it is a viable option.

Best wishes.

Yours truly,
CITY OF PORT ALBERNI


Ken McRae
Mayor



#3-4890 Rutherford Road
Nanaimo, British Columbia
Canada V9T 4Z4

Tel 250.729.3700
Fax 250.729.9481

Direct dial: (250)729-3706
Fax No.: (250)729-3782
E-mail: laud@timberwest.com

12 January 2007

TW File Ref: 01-2018.03

City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8

Attention: Guy Cicon,
Director of Public Works

RECEIVED
JAN 16 2007
CITY OF PORT ALBERNI

Dear Sir or Madam:

**Re: Statutory Right of Way – Block 1206, Alberni District, Except Part in Plan
1769 RW
CHINA CREEK WATER MAIN REPLACEMENT**

We enclose, for execution, the Statutory Right of Way, in duplicate, with respect to the above noted matter. Please have this document witnessed by a notary or lawyer and return the two executed copies to our office for registration, along with payment of the \$500.00 Administration Fee.

As well, prior to carrying out the initial construction of the Utility Works within the Right of Way Area, TimberWest requires copies of plans and specifications detailing the intended design and location of the Utility Works, as well as any drainage reports for our review.

Please advise when we should expect the plans and reports.

Yours truly,
TIMBERWEST FOREST COMPANY
by its Managing Partner,
TimberWest Forest Corp.


Per: Dianna Lau
Property Assistant, Real Estate Group

G:\Properties\WP\DAI\Dianna\2007 Correspondence\01-2018.03 City of Port Alberni It1.doc

TimberWest Forest Company, a partnership of TimberWest Forest Corp., TFL Forest Ltd. and PFP Forest Ltd.



LAND TITLE ACT

FORM C

(Section 233)

Province of British Columbia

GENERAL INSTRUMENT – PART 1

(This area for Land Title Office use)

Page 1 of 8 pages

1. APPLICATION: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)

2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND:*

(PID)

(LEGAL DESCRIPTION)

010-554-076

Block 1206, Alberni District, Except Part in Plan 1769 RW

3. NATURE OF INTEREST:*

DESCRIPTION

DOCUMENT REFERENCE
(PAGE AND PARAGRAPH)

PERSON ENTITLED TO INTEREST

Statutory Right of Way

Entire Instrument

Transferee

4. TERMS: Part 2 of this instrument consists of (select one only):

(a) Filed Standard Charge Terms

D.F. Number:

(b) Express Charge Terms

Annexed as Part 2

(c) Release

There is no Part 2 of this instrument.

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument. If (c) is selected, the charge described in Item 3 is released or discharged as a charge on the land described in Item 2.

5. TRANSFEROR(S):*

PACIFIC FOREST PRODUCTS LIMITED (Inc. No. 555732)

6. TRANSFEREE(S): (including postal address(es) and postal code(s):*

CITY OF PORT ALBERNI, of 4850 Argyle Street, B.C., V9Y 1V8

7. **ADDITIONAL or MODIFIED TERMS:***
 Nil

8. **EXECUTION(S):****This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

USE BLACK INK ONLY

Officer Signature(s)

Execution Date

Y M D

Y	M	D
07		
07		

USE BLACK INK ONLY

Party(ies) Signature(s)

PACIFIC FOREST PRODUCTS LIMITED, by its authorized signatory:

Print Name: _____

CITY OF PORT ALBERNI, by its authorized signatory(ies):

Print Name: _____

Print Name: _____

OFFICER CERTIFICATION: Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

* If space insufficient, enter "SEE SCHEDULE" and attach schedule in Form E.

** If space insufficient, continue executions on additional page(s) in Form D.

STATUTORY RIGHT OF WAY - WATER UTILITY PURPOSES

BETWEEN:

PACIFIC FOREST PRODUCTS LIMITED

(Incorporation No. 555732)
2300 – 1055 West Georgia Street
Vancouver, British Columbia
V6E 3P3

(the “Grantor”)

AND:

CITY OF PORT ALBERNI

4850 Argyle Street
Port Alberni, British Columbia
V9Y 1V8

(the “Grantee”)

WHEREAS:

- A. The Grantor is the registered owner of the lands and premises legally described as follows:

Parcel Identifier: 010-554-076
Block 1206
Alberni District
Except Part in Plan 1769 RW

(the “Lands”);

- B. Section 218 of the *Land Title Act* (British Columbia) enables the Grantor to grant in favour of the Grantee an easement without a dominant tenement known as a statutory right of way;
- C. The Grantee is a city incorporated under the *Local Government Act* (British Columbia) and is authorized to hold a statutory right of way over land pursuant to section 218(1)(b) of the *Land Title Act*;
- D. The Grantor wishes to grant and the Grantee wishes to accept this statutory right of way (this “**Statutory Right of Way**”) over the Right of Way Area for certain utility purposes in accordance with the terms and conditions hereof; and

- E. This Statutory Right of Way is necessary for the operation and maintenance of the Grantee's undertaking.

THEREFORE in consideration of the premises, the terms and conditions herein contained, the amount of \$1.00 now paid by the Grantee to the Grantor and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Grantor, the parties agree as follows:

1. Definitions. In this Statutory Right of Way:
 - (a) “**Business Day**” means any day that is not a Saturday, Sunday, a statutory holiday in British Columbia, Easter Monday or Boxing Day.
 - (b) “**Businesses**” has the meaning assigned to such term in section 4.
 - (c) “**Grantor's Representatives**” means any person who is a Related Person to the Grantor and any officer, director, employee, agent, contractor, subcontractor, consultant or advisor of the Grantor or any person who is a Related Person to the Grantor.
 - (d) “**person**” means an individual, corporation, body corporate, partnership, joint venture, association, society or unincorporated organization or any trustee, executor, administrator or other legal representative.
 - (e) “**Plans and Reports**” has the meaning assigned to such term in section 7(a).
 - (f) “**Related Person**”, in respect of any person, means:
 - (i) any affiliate of such person, within the meaning of the *Business Corporations Act* (British Columbia) or the *Canada Business Corporations Act*;
 - (ii) any associate of such person, within the meaning of the *Business Corporations Act* (British Columbia) or the *Securities Act* (British Columbia); and
 - (iii) any partnership, including a limited partnership, in which such person is a partner.
 - (g) “**Right of Way Area**” has the meaning assigned to such term in section 3.
 - (h) “**Right of Way Plan**” has the meaning assigned to such term in section 3.
 - (i) “**Utility Works**” has the meaning assigned to such term in section 2(b).
2. Grant of Statutory Right of Way. The Grantor hereby grants, transfers and conveys unto the Grantee the non-exclusive, full, free and uninterrupted right, license, liberty, privilege, easement and right of way for the Grantee and its respective contractors, subcontractors, employees, licensees, agents, servants and workmen, at all times

hereafter, by night and by day, and at their will and pleasure, to enter upon, go across, pass over and repass over, within, upon and along the Right of Way Area with or without machinery, tools, equipment, automobiles or other vehicles, for the following purposes:

- (a) conducting surveys, studies, tests and examinations;
- (b) constructing, installing, inspecting, cleaning, maintaining, repairing, renewing, replacing, altering, relocating and operating within the Right of Way Area a water utility system, including any service or utility line, facility or work whatsoever, together with all soil, dirt, fill, gravel, cement, reservoirs, drains, lines, pipes, wires, culverts, tiles, retaining walls, wing walls, manholes, covers, pumps, meters, valves, surface drainage channels and other attachments, fittings and appurtenances, all of which will be below ground to the extent reasonably possible, with the exception of any reasonably necessary surface or above ground works or facilities, in connection with the provision of water services to the Lands or any other lands whatsoever (all of the foregoing constructed or installed within the Right of Way Area in accordance with this Statutory Right of Way are collectively called the “**Utility Works**”);
- (c) bringing onto the Right of Way Area all machinery, equipment and materials the Grantee requires or desires in connection with the exercise of its rights hereunder; and
- (d) doing all acts and things which, in the reasonable opinion of the Grantee, are necessary or incidental to the foregoing.

3. Right of Way Area / Partial Discharge. As of the date of the granting of this Statutory Right of Way, the “Right of Way Area” is comprised of all of the Lands. Within two years of the registration of this Statutory Right of Way, the Grantee will at its expense prepare, to the satisfaction of the Grantor, in its absolute discretion, a registrable survey plan (the “**Right of Way Plan**”) identifying all areas within the Lands in which the Utility Works are located or may be located and will execute and deliver to the Grantor a partial release of this Statutory Right of Way from all portions of the Lands which are not identified within such Right of Way Plan, and upon the registration of the Right of Way Plan and such partial release, the “Right of Way Area” will be the areas identified within the Right of Way Plan.

4. Acknowledgement / Reservations. The Grantee acknowledges that the Grantor, the Grantor’s Representatives and its and their servants, agents, contractors and related corporations have, over a substantial period of years, developed and conducted, now conduct and will hereafter continue to conduct on the Lands and other lands in the vicinity of the Lands various businesses and uses including but not limited to timber harvesting and management; silviculture operations and management; transportation, manufacturing, distribution and storage of logs and forest related products; log storage, sorting, dumping and booming; real estate land development; land filling and other activities and businesses necessary or incidental to the foregoing (collectively, the “**Businesses**”). Notwithstanding the rights hereinbefore granted, there is hereby reserved to the Grantor, subject to the restrictions and limitations hereinafter set forth, the right for

the Grantor to continue to carry out the Businesses on the Lands and the adjacent lands at all times hereafter including, without limitation, the right to cross over the Right of Way Area with vehicles, laden and unladen, and as reasonably required by the Grantor to carry out harvesting activities on those portions of the Lands outside of the Right of Way Area, all as the Grantor may deem to be necessary or desirable.

5. Ownership of Utility Works. Any chattels, equipment, supplies, fixtures or other materials installed by the Grantee within the Right of Way Area pursuant to this Statutory Right of Way, and any Utility Works within the Right of Way Area as of the date of this Agreement, are and will remain the property of the Grantee notwithstanding any rule of law or equity to the contrary, even if such Utility Works are annexed or affixed to the Lands, and the Utility Works shall at any time and from time to time be removable in whole or in part by the Grantee.
6. Grantor's Covenants. The Grantor covenants and agrees with the Grantee that:
 - (a) the Grantor will not construct, install, clean, maintain, repair, renew or replace within the Right of Way Area any building or other improvements without the prior written consent of the Grantee;
 - (b) the Grantee, in performing and observing the terms, covenants and conditions on its part to be performed and observed herein, will and may peaceably hold and enjoy the rights herein granted without hindrance, molestation or interruption on the part of the Grantor or any person claiming under or through the Grantor, except in accordance with the exercise by the Grantor of its rights as set out in section 4 above; and
 - (c) except as provided herein, the Grantor will not do or permit to be done any act or thing which in the reasonable opinion of the Grantee interferes with or might interfere with the use of the Right of Way Area by the Grantee and others who benefit hereunder in the manner set out herein.
7. Grantee's Covenants. The Grantee covenants and agrees with the Grantor that:
 - (a) prior to carrying out the initial construction of the Utility Works within the Right of Way Area, the Grantee will provide the Grantor with plans and specifications detailing the intended design and location of the Utility Works as well as any drainage reports for the Lands obtained by the Grantee (collectively, the "**Plans and Reports**"), and obtain the Grantor's prior written consent to the construction of the Utility Works in accordance with the Plans and Reports, such consent not to be unreasonably withheld or delayed;
 - (b) the Grantee will construct the Utility Works only in accordance with the approved Plans and Reports, and construct, install, clean, maintain, repair, renew and replace the Utility Works in a good and workmanlike manner;

- (c) all costs in connection with the construction, installation, inspection, cleaning, maintenance, repair, renewal, replacement, alteration, relocation and operation of the Utility Works will be borne and paid by the Grantee;
 - (d) the Grantee will act reasonably in the exercise by the Grantee of any of its rights hereunder and use reasonable efforts not to interfere with the Lands or the use or enjoyment thereof by the Grantor or any other person;
 - (e) the Grantee will compensate the Grantor for the value of any merchantable timber situated on the Lands which is lost due to the operation of the Utility Works or the exercise by the Grantee of its rights hereunder, such compensation to be based on the market value of such merchantable timber as determined by the Grantor, acting reasonably, and such valuation to occur at the time of removal of such merchantable timber; and
 - (f) the Grantee will use all reasonable efforts not to damage the Lands or any improvements thereon and in the event of any such damage, the Grantee will restore the damaged lands or improvements to their previous condition or, where restoration is not possible, compensate the Grantor for any unrestored damage.
8. Subdivision / Binding Effect. This Statutory Right of Way and the rights herein granted will run with the Lands and each part into which the Lands may be subdivided, whether by subdivision plan, strata plan or otherwise howsoever, and the term "Grantor" includes the owner of each subdivided portion of the Lands and the successors in title thereof.
9. Grantee's Releases and Indemnities. The Grantee hereby releases and agrees to fully indemnify and save harmless the Grantor and all of the Grantor's Representatives and its and their related companies in respect of any loss, cost, damage or liability whatsoever, whether for property damage, personal injury, death or otherwise and whether arising from negligence, gross negligence or otherwise in respect of the exercise by any person of any of the rights granted under this Agreement. This section 9 will survive any release or termination of this Agreement.
10. Amendment. This Statutory Right of Way may only be amended by an agreement in writing signed by the Grantee and the Grantor of all portions of the Lands to which the amendment relates. No modification or amendment of any provision of this Statutory Right of Way will be inferred from anything done or omitted by any of the parties except by an express agreement in writing duly executed and delivered by all of the parties.
11. No Waiver. No condoning, excusing or overlooking of any default nor any delay in proceeding or failure to proceed in the case of any default under this Statutory Right of Way will operate as a waiver of or otherwise affect in any way any rights or remedies under this Statutory Right of Way or at law. No waiver of any rights or remedies will be inferred from anything done or omitted to be done by any party except by an express waiver in writing. No waiver in respect of any matter or thing will operate as a waiver in respect of any other matter or thing.

12. Governing Law. This Statutory Right of Way will be governed by and interpreted in accordance with the laws of the Province of British Columbia, which is the proper law hereof, and the courts of British Columbia will have the exclusive jurisdiction with respect to all matters arising under or in respect of this Statutory Right of Way.
13. Notices. All notices under this Statutory Right of Way must be given in writing and delivered in accordance with this provision. The parties agree that:
 - (a) any notice to the Grantor may be sent to the Grantor's address according to Land Title Office records in respect of the Lands or delivered to the Grantor; and
 - (b) all notices to the Grantee must be sent to the Grantee at the address set out above or such other address as the Grantee may notify the Grantor in accordance with the terms hereof at any time and from time to time.

Notices will be sent by personal delivery, electronic transmission (including by fax) or by registered mail. Notices will be deemed to have been delivered (i) upon delivery, if delivered by hand, (ii) upon receipt, if sent by electronic transmission, or (iii) on the fifth Business Day after the mailing thereof, if sent by registered mail from a post office in British Columbia. In any court proceedings, any notice may be given in accordance with any requirements for service provided for pursuant to the Supreme Court Rules of the Province of British Columbia.

14. Transfer of Lands / Release of Grantor Upon Transfer. Neither the Grantor nor any subsequent owner of the Lands will be liable for any duty or obligation under this Statutory Right of Way in respect of the Lands or any portion of the Lands where such duty or obligation arises after the Grantor or any subsequent owner has ceased to be the owner of the Lands or that portion of the Lands, as applicable.
15. Further Assurances. The Grantor will execute and deliver any further agreement, document or instrument and do and perform any further act or thing as may be required by the Grantee at any time and from time to time in order to evidence or give full force and effect to the terms, conditions and intent of this Statutory Right of Way.

IN WITNESS WHEREOF the parties hereto have executed and delivered this Statutory Right of Way by signing on the Land Title Act Form C above.

- END OF DOCUMENT -

The International Awards for Liveable Communities

Recognising international best practice for management of the local environment

The International Awards
for Liveable Communities
Globe House, Crispin Close
Caversham, Reading
Berkshire, RG4 7JS England

Tel/Fax: +44 (0) 118 946 1680
Email: info@livcomawards.com
Web: www.livcomawards.com

RECEIVED
January 2007

FEB 14 2007

CITY OF PORT ALBERT

Dear Sir/Madam,

Over the past number of years, Canadian cities have competed internationally by demonstrating that they have what it takes to make their community a great liveable place, and have been recognized for it. So why not participate in this challenge for 2007, and give your community the recognition it deserves. The International Awards for Liveable Communities would be pleased to see your community's name on the list of participants.

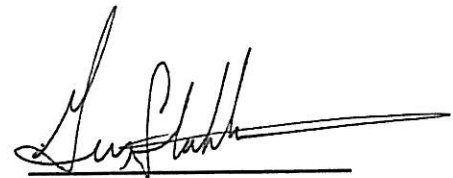
What can you gain by participating?

- Community pride in your accomplishments,
- Marketing and promotion as a liveable community,
- New industry seeking relocation will know your community is a place their employees will want to live,
- Community improvement through involvement and recognition for their efforts.

We all have a role to play in improving the environment, and your efforts should not go unnoticed. At the awards ceremony, presentations are made by communities from all parts of the world, and you will have an opportunity to learn new ideas and best practice comparisons.

Peruse our website at www.livcomawards.com and see which of your neighbouring cities have participated in the past. Let's show the world that Canada can compete internationally. If you require further information please do not hesitate to contact me at the contact information above or at gus.stahlmann@guelph.ca, or Claudette Savaria at csavaria@westmount.org. I look forward to receiving a registration from your community to participate in the 2007 LivCom Awards.

Yours sincerely,



Gus Stahlmann, Director
Community Services Department
City of Guelph, Ontario

ENTERED





"Economics and Trade
Branch Office, Forests
FOR:EX"
<Forests.EconomicsA
ndTradeBranchOffice
@gov.bc.ca>

To: <Ken_McRae@portalberni.ca>
cc:
Subject: Comments to report by Dumont/Wright on Log Export Review, 2006

02/08/2007 09:03 AM

Dear Mayor Ken McRae, City of Port Alberni:

Thank you for your letter of January 30, 2007, regarding your comments to the Dumont/Wright Log Export Review 2006 Report. Your comments will be considered as part of the review on log export policy.

Economics and Trade Branch of the Ministry of Forests and Range



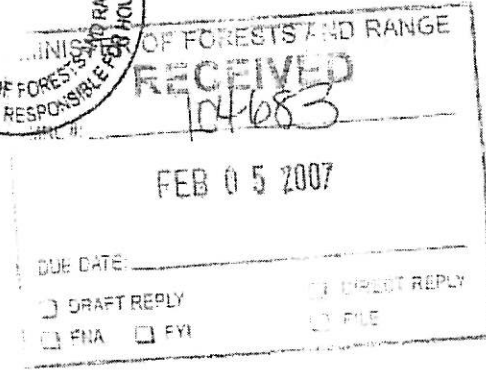
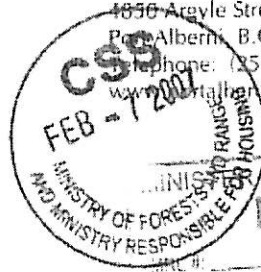
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CITY OF PORT ALBERNI

City Hall
1850 Areyle Street,
Port Alberni, B.C. V9Y 1V8
Telephone: (250) 723-2146 Fax: (250) 723-1003
www.portalberni.ca



January 30, 2007

The Honourable Rich Coleman
Minister of Forests and Range
PO Box 9049
Station Provincial Government
Victoria, BC V8W 9E2

Dear Minister Coleman:

On behalf of the Council for the City of Port Alberni I wish to thank you for ordering the review of raw log export policy within our province. Now that there has been time to review the completed report by Mr. Bill Dumont and Mr. Don Wright, we need to implement solutions to ensure raw logs are kept here to be processed by our own workers in our own mills.

I have spoken on our views about raw log exports on many occasions, including the devastating impact on the economy, health and welfare of our community. Our local mills operate at marginal capacity relative to the times when our municipal infrastructure was founded, while the flow of raw logs from our community increases.

Our City is doing everything within its power to provide a competitive climate for investment for new industrial facilities. With the adoption of our industrial revitalization tax program new investments will receive a break from municipal taxes for up to ten years. Further Council is developing a rational five year financial plan which will reduce industrial tax revenues by \$1.5 million, while balancing the needs of the local services our community depends upon. The authority for local government to act and the resources available to a declining resource community such as ours is very limited, but we are doing all that we can.

The City of Port Alberni cannot address these problems alone. Solutions have been proposed for your consideration including:

- Implement policies that impose high fees in lieu of domestic manufacturing on all logs destined for export markets to ensure logs remain in BC to be processed.
- Ensure there is a stringent and transparent process in place that allows domestic mills to bid on and purchase logs prior to them being deemed "surplus" and exported.
- Devise a second-growth strategy for our forestlands.
- Protect all grades of cedar from raw log export.

... 2.

2.

We look forward to working with you to achieve the objective of keeping logs from public and private forest logs in this province to be processed here for the benefit of British Columbians.

Port Alberni can be the starting point and I encourage the province to work with our community by supporting our initiatives and implementing policy that turns the tide on raw log exports.

Yours truly,

CITY OF PORT ALBERNI



Ken McRae
Mayor

M:\Administration\Mayor\Letters\2007\Minister Coleman-Alberni Valley Review Jan 29.doc

Abashiri-Port Alberni Sister City Society

City Hall, Abashiri, Hokkaido, JAPAN

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FEB - 7 2007

CITY OF PORT ALBERNI

January 27, 2007

Mayor Ken McRae
City of Port Alberni,
4850 Argyle St., Port Alberni, B.C. CANADA

Dear Mayor McRae,

First of all, we would like to express our appreciation that was provided to us during our recent visit to Port Alberni. It was a pleasure to meet the people of Port Alberni, tour the city and visit the schools. We all have many treasured memories of our visit to our Sister City Port Alberni.

Special thanks to Mrs. Fran Smith, Ms. Laurie Morphet, Mr. & Mrs. Kevin Hunter and the other members who arranged the activities, such as Ice-skating, visiting A.W.Neill Middle School, E.J.Dunn Middle School, Gill Elementary School, Alberni Elementary School and Sayonara ceremony. Everyone had such a great time with many touching and moving events.

Thank you once again for your hospitality. We hope to see you again in Abashiri in the future.

Yours truly,

小倉 英夫
Hideo OGURA, Leader
The 12th Abashiri Students Delegation

菊田 奇作
Kosaku KIKUTA
高田 佳奈
Kana TAKADA

天野 裕一
Yuichi AMANO
山本 知里
Chisato YAMAMOTO

Shinko Tsunoda
Shinko Tsunoda, Abashiri - Port Alberni Sister City Society

ENTERED

February 7, 2007

File: 58000-01/BMP-URLD

Re: Develop with Care: Environmental Guidelines for Urban and Rural Land Development

From January through March 2006, the Ministry of Environment presented workshops in which our document was introduced in various communities across Vancouver Island. According to our records, you or a member of your organization attended one of these workshops and requested up-to-date information about the document.

Develop with Care has now been finalized and is posted to the Ministry of Environment website at: http://www.env.gov.bc.ca/wld/documents/bmp/devwithcare2006/develop_with_care_intro.html

This document contains our recommendations for sensitive and sustainable land use planning and development to create liveable environments for people, while minimizing adverse impacts to the natural environment.

As promised, we are enclosing a CD version of *Develop with Care*.

Another series of workshops is being planned for March 2007, which will include Vancouver Island Region case studies matching recommendations presented in the document, as well as the Riparian Areas Regulation. For further information regarding these workshops, please contact Kandy Schroder, telephone 250 512-9039, email info@selkirk-management.com or web www.selkirk-management.com. Please feel free to forward this information to anyone in the development industry whom you feel might benefit from the workshop.

If you have any comments or questions, please contact me by telephone 250 751-3220 or by email marlene.caskey@gov.bc.ca.

Yours truly,



P. Marlene Caskey
On behalf of the Vancouver Island Urban Ecosystem Team:
Grant Bracher
Marlene Caskey
Maggie Henigman
Peter Law

Enclosure



Natural Resources
Canada

Ressources naturelles
Canada

Canadian Forest Service Service canadien des forêts

Ottawa, Canada
K1A 0E4

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FEB 14 2007

CITY OF PORT ALBERNI

February 9th 2007

Mr. Ken Watson
City of Port Alberni
4580 Argyle Street
Port Alberni, BC V9Y 1V8

*→ To Council
Informational Correspondence
KW*

Mr. Watson,

This is to update you on developments regarding the proposal review process for the proposed Forest Communities Program. You will recall from our previous correspondence on November 17, 2006 that we had anticipated reviewing all proposals and notifying proponents of the results of the site selection process in January 2007.

Unfortunately, we now anticipate that the announcement of successful proponents and the consequent negotiation of funding agreements will not take place until spring 2007. Please rest assured that the Canadian Forest Service is aware that all proponents are anxiously awaiting the outcome of the site selection process, and we are striving to complete this process as expeditiously as possible.

We thank you again for applying to the Forest Communities Program and apologize for the delay. If you have any further questions, please contact the Forest Communities Program Secretariat at: fcg-pcf@nrcan.gc.ca.

Sincerely,
Forest Communities Program Secretariat
Canadian Forest Service

ENTERED

Canada



PORT ALBERNI PORT AUTHORITY
 2750 Harbour Road
 Port Alberni, B.C. V9Y 7X2
 Tel. (250) 723-5312 Fax. (250) 723-1114
 www.portalberniportauthority.ca

ADMINISTRATION PORTUAIRE DE PORT ALBERNI
 2750, Harbour Road
 Port Alberni, (C.-B.) V9Y 7X2
 Tél. (250) 723-5312 Fax. (250) 723-1114
 www.portalberniportauthority.ca

February 7th, 2007

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 FEB 14 2007
 CITY OF PORT ALBERNI

City of Port Alberni
 4850 Argyle St.
 Port Alberni, BC
 V9Y 1V8

Attention: Ken Watson, City Manager →

*Council
 Informational
 Correspondence
 (KW)*

RE: Accord Proposal 2008-2012

Further to our meeting on January 24th, 2007, regarding the renewal of the Accord, the Port Alberni Port Authority respectfully proposes an additional five year renewal period with an annual payment of \$95,000. The Port Authority also offers to update the pertinent sections of the Accord in light of current partnership projects such as the Uptown/Waterfront Redevelopment Study, and other potential cooperatives in the future.

The Board of the Port Authority is pleased to provide these funds to the City for the purpose of promoting and thus enhancing the use of the Port, and for projects viewed as being in the spirit of the Accord. These funds are not offered to the City for general municipal purposes, and they are not a payment in lieu of real property taxes. Changes to the law which impact the Accord, or the position of either the Port Authority or the City with respect to the payments referred to herein will result in these payments being reviewed and possibly altered.

Yours Truly,

PORT ALBERNI PORT AUTHORITY

Jason Penner
 Manager, Real Estate and Marina Services

ENTERED

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

TO: UBCM Members
FROM: Richard Taylor, Executive Director
DATE: February 9, 2007
RE: BC-ALBERTA TRADE, INVESTMENT AND LABOUR
MOBILITY AGREEMENT (TILMA)

Suite 80
16551 Shellbridge Way
Richmond
British Columbia
Canada V6X 2W9
604.270.8226
Fax 604.270.9116
ubcm@civicnet.bc.ca

A number of members have contacted UBCM regarding the Trade, Investment and Labour Mobility Agreement.

Attached is a letter from the BC and Alberta Ministers responsible for the Agreement. We also expect that the BC Ministry will have additional information available shortly.

725:001:TILMA Memo

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F 7



BRITISH COLUMBIA

FEB 09 2007



ALBERTA

January 31, 2007

CR12621

Mr. Richard Taylor
 Executive Director
 Union of British Columbia Municipalities
 Suite 60, 10551 Shellbridge Way
 Richmond, British Columbia
 V6X 2W9

Mr. John McGowan
 Chief Executive Officer
 Alberta Urban Municipalities Association
 10507 Saskatchewan Drive N.W.
 Edmonton, Alberta
 T6E 4S1

Mr. Gerald Rhodes
 Executive Director
 Alberta Association of Municipal Districts and Counties
 2510 Sparrow Drive
 Nisku, Alberta
 T9E 8N5

Dear Messrs Taylor, McGowan and Rhodes:

As you know, in April 2006, the governments of British Columbia and Alberta signed the *Trade, Investment and Labour Mobility Agreement (TILMA)*. The TILMA addresses the litany of barriers that have long hampered competitiveness and opportunity in Canada.

When it comes into force on April 1, 2007, the TILMA will only apply to Alberta and British Columbia. At that time, it will apply to all provincial government measures, such as legislation, regulations, standards, policies, procedures and guidelines that affect trade, investment and labour mobility. Provincial measures for water, taxation, royalties, labour standards, occupational health and safety, procurement of health and social services, social policy, and Aboriginal policies and programs are exempt.

.../2

Messers Richard Taylor, John McGowan and Gerald Rhodes
Page Two
January 31, 2007

The TILMA simplifies and expands coverage of the existing *Agreement on Internal Trade* (AIT), which came into effect in 1995. Under the TILMA, the AIT obligations affecting regional, local, district and other forms of municipal government will continue to apply. These include providing open access to procurement, the reconciliation of transportation measures, and open access to employment opportunities.

Once the TILMA is fully implemented in April 2009, it will also apply to local governments. This two-year transitional period provides the time to undertake further consultations and to negotiate any required special provisions or exclusions for local governments and other measures and sectors specifically identified as transitional.

Trade officials will continue working closely with your organizations in planning for consultations with local governments. Initial discussions will identify those standards, regulations or other measures that would be subject to obligations under the TILMA beyond those of the AIT. An obvious example would be the TILMA's lower thresholds for open, non-discriminatory procurement of goods and services. Another example might be the streamlining of business establishment (licensing) processes.

With respect to standards and regulations, the objective of the TILMA is to jointly reconcile or mutually recognize these measures where there are any unnecessary differences, overlap or duplication. Under the TILMA, different standards and regulations may continue and there is no requirement to de-regulate.

As an example, the TILMA is not intended to constrain local governments' ability to establish or maintain bona fide, non-discriminatory measures such as zoning bylaws, height restrictions, or rules applying to signage. Nor are we expecting changes to land use decisions applying to areas like agricultural land reserves or parks. Should these types of measures be specifically challenged under the TILMA, the governments of the two provinces maintain the right to jointly declare their interpretation of the agreement to make our intent clear.

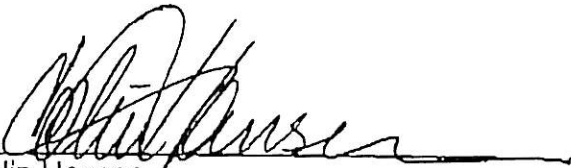
We expect consultations to commence in March 2007 and, working with your full participation at the negotiators' table, it is our intention to ensure the interests of local governments, their residents, and the business communities of British Columbia and Alberta are represented in these discussions.

.../3

Messers Richard Taylor, John McGowan and Gerald Rhodes
Page Three
January 31, 2007

Under the TILMA, Albertans and British Columbians will benefit from new investment, business growth, employment opportunities, and greater choice for consumers and governments. The agreement will help to further establish the two provinces as Canada's second largest economy and the most attractive locations in which to live, work, invest and carry on business. The stronger economy will be better equipped to provide high quality and essential government services and to meet other important social objectives.

We look forward to working with you to build broader prosperity and opportunity for all British Columbians and Albertans.



Colin Hansen
Minister
Economic Development
Government of British Columbia



Guy Boutilier
Minister
International, Intergovernmental and
Aboriginal Relations
Government of Alberta

cc: Honourable Gordon Campbell
Premier
Province of British Columbia

Honourable Ed Stelmach
Premier
Province of Alberta

Honourable Ray Danyluk
Minister of Municipal Affairs and Housing
Government of Alberta

Honourable Ida Chong
Minister of Community Services
Government of British Columbia



Ministry of Liquor Control and
Public Safety and Licensing Branch
Solicitor General

**POLICY
DIRECTIVE
No: 07 - 01**

February 9, 2007

To: All LCLB staff
All Breweries and Draught Beer Agents
All Industry Associations
All Local Government, First Nations, and Police Agencies

Re: Trade Practices – Draught Beer Pricing

This directive expands and clarifies policies associated with the inducement provisions of the *Liquor Control and Licensing Act* as they relate to special prices for draught beer.

Background

The Act and regulation provisions on trade practices are intended to level the playing field with respect to supplier-licensee relationships. The objective is for all licensees to operate in the same market context, with no individual licensee benefiting from preferred customer discounts, free product, cash, equipment or other forms of inducement in exchange for carrying a particular supplier's product. The Act prohibits both a supplier from offering or giving, and a licensee from demanding or accepting, an inducement to carry a particular product.

Breweries have historically offered "private label" or specialty draught beers to certain customers. The effect of this practice is that a brewery can limit sales of these products to designated bars and restaurants.

These products may be distinct or seasonal products or regular products with different brand names. Use of private label and specialty beer products may be used as a marketing tool to distinguish licensees from their competitors. Re-naming a regular product is not in itself improper – it may simply be a marketing technique.

Where, however, a brewery's private label or specialty products (available only to certain customers) are offered at a lower price than that brewery's equivalent or comparable products, not all licensees may have an equal opportunity to obtain these specialty or lower-priced products. This pricing strategy for draught beer amounts to an inducement to encourage licensees to carry the products of particular breweries who offer the lower priced product.

Similarly, licensees, including holders of liquor primary or food primary licences, may solicit an inducement by asking for requests for proposals or requests for quotes to achieve a lower price for draught beer. Regardless of who initiates the price reduction

ENTERED

- 2 -

an illegal inducement has occurred. Inducements are a very serious contravention and both the manufacturer and licensee are subject to a 10-15 day suspension and/or a \$7,500 – \$10,000 monetary penalty for a first contravention. The period of suspension increases for each additional occurrence to a maximum 60 day licence suspension.

Policy

In order to prevent the practice of private label or specialty beer products from becoming a mechanism to provide certain preferred customers with a price discount, effective immediately breweries are required to make available to all licensees a comparable product in reasonable quantity at the same price.

Licensees, including holders of liquor primary or food primary licences, are not permitted to solicit or accept private label or specialty beer products unless comparable products in reasonable quantity are available to all licensees at the same price. Licensees may neither solicit nor receive a reduced price through a request for proposal or request for quote, or similar methods.

A comparable product is a generic product generally recognized as a distinct type of product, such as "lager," "ale," "stout," "porter," etc. offered at the same price. For example, a brewery could only offer certain customers "Killer Whale Ale" priced at \$150.00 for a 50 litre keg if the brewery also offered all licensees an "ale" at \$150.00 for a 50 litre keg. The generic product is "ale" and the price is the same. The brewery could also offer "Bald Eagle Ale" at \$175.00 for a 50 litre keg as an additional product for purchase by anyone. The key in this example is that the generic product, ale, is available to all licensees at the lowest price charged by the brewery for that product. This example allows for exclusive establishment branding, but eliminates the price incentive.

Breweries are permitted to occasionally produce limited run specialty draught beers, either on their own initiative or upon request of a licensee, to be made available only to particular licensees without offering a comparable product. Such products must be genuinely special beers not normally produced by the brewery. Because these specialty draught products are produced by exception they are exempted from the comparable product requirement. However, these products must not be priced lower than the lowest priced normally produced product. Where excessive production of specialty products indicates abuse of the exemption the LCLB will investigate and may take enforcement action.

Just as section 18(3) of the Act provides an exemption from the prohibition against tied houses for a brew pub, so too are brew pubs exempted from the comparable products rules where their product is available only at the related pub. The reason for this exception is that these businesses are not producing for the general market. If brew pubs do offer their draught beer products to other licensees then they are subject to the comparable product requirement.

- 3 -

A licensed agent who deals in imported draught beer is also subject to the comparable product requirement. The agent must ensure that for any private label or specialty product provided to certain customers there is a comparable product available to all licensees. Where a brewery occasionally produces a limited run of a specialty draught beer, the comparable product requirement does not apply. However, these products must not be priced lower than the lowest priced normally produced product. This exemption is granted subject to the same terms and conditions as British Columbia breweries.

Further Information

Further information regarding liquor control and licensing in British Columbia is available on the Liquor Control and Licensing Branch website at <http://www.pssq.gov.bc.ca/lclb/>. If you have any questions regarding this change, please contact the Liquor Control and Licensing Branch toll free at 1-866-209-2111 or 387-1254 if calling from the Victoria area.



Karen Ayers
General Manager

Copy: Ann Hopkins ✓
Ken Watson ✓



CANADIAN FEDERATION OF
INDEPENDENT BUSINESS
Suite 1430 - 625 Howe Street
Vancouver, BC V6C 2T6
Telephone: (604) 684-5325
Fax: (604) 684-0529

RECEIVED
FEB 12 2007
CITY OF PORT ALBERNI

February 7, 2007

Mayor Ken McRae
City of Port Alberni
4850 Argyle St
Port Alberni, BC V9Y 1V8

Open Letter

Dear Mayor McRae,

As you may know, the Canadian Federation of Independent Business (CFIB) is a non-profit, non-partisan business association that seeks to give independent business a greater voice in determining the laws that govern business and the country. With 105,000 members across Canada, including 10,000 in British Columbia, we are the largest organization exclusively representing the interests of small and medium-sized businesses to all levels of government.

I would like to take this opportunity to share with you the results of a new CFIB research report *Uneconomic Development: The Growing Property Tax Gap in British Columbia*. The following findings will be of interest to you:

- In Port Alberni, the mill rate for business properties is 3.10 times higher than for residential properties.
- The ratio between the business and residential rate for the municipal component of the total property tax in Port Alberni has increased (worsened) by 0.63 from 2003 to 2006.

There is no justification for businesses to pay a higher mill rate than residents. Evidence suggests that businesses do not consume more services. Further, small businesses have limited ability to pass high taxes on to consumers. Finally, the argument that businesses should pay more because they can deduct property taxes as an expense fails to recognise that property taxes are profit-insensitive.

We first drew attention to the growing property tax gap in British Columbia in 2003, and encouraged municipal and provincial governments to work to address the disparity. However, the majority of municipalities failed to rise to the challenge. We are asking that you now make a commitment to ensure that the gap in the tax rates set by your municipality at a minimum gets no worse, and better still, to work to reducing it.

Small businesses create jobs and generate wealth for local communities. We encourage you to implement a strategy to reduce the inequity in the municipal component of the property tax rate, which is hurting small business. We are happy to work with you on this front, and are committed to tracking the progress of municipalities in reducing inequities in the property tax rates.

We look forward to working together to address the inequities in the property tax system. If you choose to respond in writing, we will happily post your letter to the CFIB web site so small businesses can see your position on property tax fairness in your municipality. Please do not hesitate to contact us if you have any questions at livfre@cfibmail.com or 604-684-5325.

Sincerely,

Liv Fredricksen
Policy Analyst, BC & Yukon

Laura Jones
Vice President, BC & Yukon



encl.

MS.BC@cfib-fcei.ca To: MS.BC@cfib-fcei.ca
02/07/2007 05:26 PM cc:
Subject: Property Tax Gap Worsens Across BC: Report Released

Dear Mayor,<?xml:namespace prefix = o ns = "urn:schemas-microsoft-com:office:office" />

We wanted to alert you about a new CFIB study being released today. *Uneconomic Development: The Growing Property Tax Gap in British Columbia* details the differences between business and residential property tax rates for each of BC's municipalities, and shows that the inequities have worsened over the past three years.

We alerted each mayor in BC to the problem of property tax inequities three years ago. However, inequities in every one of BC's major cities have worsened from 2003. We encourage you to review report available on our website at <http://www.cfib.ca/legis/bc/index.asp> to see how your municipality's tax ratio compares. The attached media release is being distributed to media in your area, along with a copy of the letter we sent to you further detailing our concerns.

On average, BC businesses pay 2.86 times more in property tax than similarly assessed residential properties. This is up from an average gap of 2.42 three years ago. Cities with the worst inequities are Coquitlam and Vancouver. For example, a residential property valued at \$200,000 in the City of Coquitlam pays \$1,260 a year in taxes while an equivalently valued business property pays 4.69 times that amount or \$5,904.

There is no rationale behind these inequities. The report explains that businesses don't have a problem paying their fair share for the services they use, but currently they are paying much more than their fair share.

Loading additional property taxes on to small businesses is bad economic policy. Small businesses create jobs and generate wealth for local communities. The report encourages both the provincial and municipal governments to implement a strategy to reduce the inequity in the property tax rate, which is hurting small business.

Sincerely,

Liv Fredricksen
Policy Analyst



British Columbia & Yukon Property Tax Release.p

ENTER



BC's Property Tax System: Increasingly Unfair to Small Business

February 8, 2007 - For Immediate Release:

Vancouver – A new study from the Canadian Federation of Independent Business (CFIB) shows inequities in BC's property tax system have worsened over the past three years. *Uneconomic Development: The Growing Property Tax Gap in British Columbia* details the differences between business and residential property tax rates for each of BC's municipalities.

On average, BC businesses pay 2.86 times more in property tax than similarly assessed residential properties. This is up from an average gap of 2.42 three years ago. Inequities in every one of BC's major cities have worsened from 2003. Cities with the worst inequities are Coquitlam and Vancouver. For example, a residential property valued at \$200,000 in the City of Coquitlam pays \$1,260 a year in taxes while an equivalently valued business property pays 4.69 times that amount or \$5,904.

BC's 15 Largest Cities: Total Residential and Business Property Taxes Payable per \$200,000 of Value Ranked From Most Equitable to Least Equitable in 2006

Ranking	City	Resident pays:	Business pays:	2006 Ratio	2003 Ratio	Ratio Change 2003 to 2006
1	Prince George	\$3,052	\$5,966	1.95	1.65	Worsened
2	Chilliwack	\$1,802	\$4,878	2.71	2.25	Worsened
3	Kamloops	\$2,282	\$6,202	2.72	2.18	Worsened
4	Kelowna	\$1,540	\$4,454	2.89	2.26	Worsened
5	Abbotsford	\$1,644	\$5,106	3.11	2.49	Worsened
6	Nanaimo	\$1,964	\$6,222	3.17	2.27	Worsened
7	Surrey	\$1,162	\$4,170	3.59	2.94	Worsened
8	Richmond	\$1,228	\$4,524	3.68	3.11	Worsened
9	Victoria	\$1,416	\$5,364	3.79	2.78	Worsened
10	Port Coquitlam	\$1,376	\$5,318	3.86	3.10	Worsened
11	New Westminster	\$1,516	\$5,866	3.88	3.17	Worsened
12	North Vancouver	\$1,088	\$4,446	4.09	3.35	Worsened
13	Burnaby	\$1,170	\$4,810	4.11	3.49	Worsened
14	Vancouver	\$1,212	\$5,652	4.67	4.34	Worsened
15	Coquitlam	\$1,260	\$5,904	4.69	3.90	Worsened

Note: The Ratio refers to how many times more taxes a business pays than a resident pays on a property of equivalent value. For example, in Coquitlam a business pays 4.69 times as many taxes as a resident on a property of equivalent value.

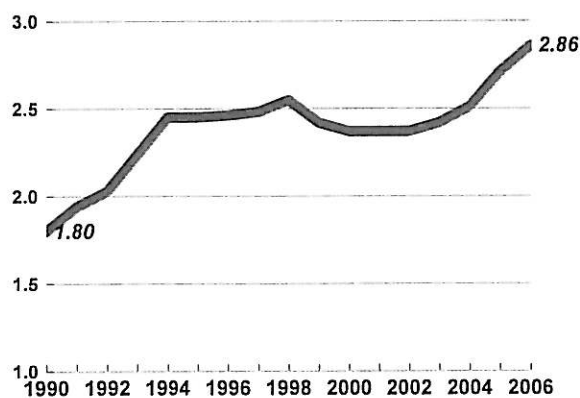
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“There is no rationale behind these inequities. Businesses don’t have a problem paying their fair share for the services they use, but currently they are paying much more than their fair share” said Liv Fredricksen, Policy Analyst BC & Yukon, and author of the report.

The report notes that inequities in property tax rates exist not just in the municipally set component of the property tax, but also in the provincially set rates (school, hospital). “I don’t think people realize that the province is responsible for setting the rates for a number of the components that go into the total property tax bill,” said Fredricksen. “Both municipalities and the province share responsibility for inequities that exist in the total property tax rate, and they will both need to be part of the solution,” she continued.

The average gap between the property tax rates paid by businesses and residents in BC has grown dramatically over the last 16 years from 1.8 in 1990 to 2.86 in 2006 (see the following figure). The gap in property tax rates for the past three years shows a steep increase after 11 years of relative stability.

Growing Inequity: Business vs. Residential Rates in BC 1990 – 2006



Source: BC Government published property tax rates 1990 – 2006.

“Loading additional property taxes on to small businesses is bad economic policy. It affects all of us as businesses create jobs, contribute to charities, and enrich the fabric of local communities,” said Laura Jones, Vice-President of British Columbia & Yukon. “We all lose when businesses are forced to close or never open in the first place due to punitive tax policy,” she continued.

CFIB is calling on both municipalities and the provincial government to make a commitment not to make existing inequities worse and to develop a plan to improve the existing situation. “Municipal governments are currently engaged in their budgeting process and have an opportunity to start fixing this serious problem. On behalf of small business, we’ll be watching,” concludes Jones.

-30-

For further communication, please contact Nicole Nash at 604-684-5325 or by email at nicnas@cfibmail.com

The full report is available on the CFIB web site at <http://www.cfib.ca/legis/bc/index.asp>.



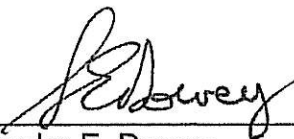
The Corporation of **THE CITY OF NORTH VANCOUVER**
CITY CLERK'S DEPARTMENT

E-MAIL CORRESPONDENCE

To: Union of B.C. Municipalities Member Municipalities
From: Sandra E. Dowey, City Clerk
Subject: Habitat Protection for Mountain Caribou
Date: February 14, 2007
File No: 4010-01/1210-02-02-05

The City Council at its regular meeting of Monday, February 12, 2007 unanimously endorsed the following resolution:

"THAT the City of North Vancouver write a letter to the Premier of B.C., the Minister of Environment, the Minister of Forests and Range, Local MLA's and UBCM municipalities, urging the Provincial Government to devise a plan to preserve the mountain caribou on the basis of habitat preservation."



Sandra E. Dowey
City Clerk
City of North Vancouver
141 West 14th Street
North Vancouver BC V7M 1H9
Phone: 604-990-4234 Fax: 604-990-4202
Email: sdowey@cnv.org. Web: www.cnv.org

Attachment (Electronic version posted on www.cnv.org/city_hall/council_meetings/council_meeting_agenda)



WESTERN CANADA
**WILDERNESS
COMMITTEE**

NATIONAL OFFICE
227 Abbott Street Vancouver, BC V6B 2K7
Phone: 604-683-8220 Fax: 604-683-8229
www.wildernesscommittee.org

CITY CLERK	
REF. TO FILE...	1210-02-05
FEB 07 2007	
1210-02-02-05	
NO.	

Mayor and Council
City of North Vancouver
141 14th St West
North Vancouver BC V7M 1H9

Vancouver January 18, 2007

Dear Mayor and Council,

On behalf of the Western Canada Wilderness Committee I am pleased to present you with our newest publication: *"Last Chance For Mountain Caribou? It's time for the BC government to protect caribou habitat."* This report, co-written with groups from the Mountain Caribou Project, outlines the threats to BC's mountain caribou and presents a strategy to protect them. A key element of the report is a map of mountain caribou habitat derived from the BC government's mountain caribou science panel.

Since this newspaper was published however, the BC government's Species At Risk Coordination Office has begun stakeholder and public consultations on recovery activities that would not only protect very little mountain caribou habitat, but would involve killing wolves, cougars, and even black bears and wolverines.

Scientists are clear that mountain caribou will go extinct unless their habitat is protected. Fewer than 1900 mountain caribou remain in the Inland Temperate Rainforest region of British Columbia and the northwest US, the only place in the world these animals are found. Mountain caribou rely on large tracts of old-growth forest, which is of course disappearing rapidly in British Columbia. But rather than protect the mountain caribou's habitat, as recommended in the enclosed newspaper, the BC government seems more interested protecting the logging and mining companies, snowmobilers, and the helicopter tourism industry.

But it is not too late for mountain caribou. The BC government's "public comment period" lasts until February 28, 2007. We need a massive public outcry, and continuing pressure on the BC government to protect mountain caribou habitat. And the government needs to hear loud and clear that killing wolves and cougars, rather than protecting habitat, is unacceptable.

Please read the enclosed newspaper outlining the solutions to save mountain caribou. Further information is available at www.wildernesscommittee.org and at www.mountaincaribou.ca, including comments from environmental organizations on the proposed plan. You can also read mountain caribou science panel documents at <http://ilmbwww.gov.bc.ca/sarco/mc/>.

We would appreciate you submitting your opinion on the need for habitat protection for mountain caribou to the BC government as part of the public consultation process. Even better, please consider passing a motion regarding your opinion on this important topic.

The Wilderness Committee and other members of the Mountain Caribou Project, including ForestEthics, CPAWS-BC, Wildsight, and Conservation Northwest, advocate protection of all mountain caribou critical habitat from logging and road-building, and restoration of former caribou habitat in clearcut areas.

Sincerely yours,

Andy Miller
Andy Miller, Wildlife Biologist
Tel: 604-992-3099

Reviewed by:
<i>[Signature]</i>
City Manager

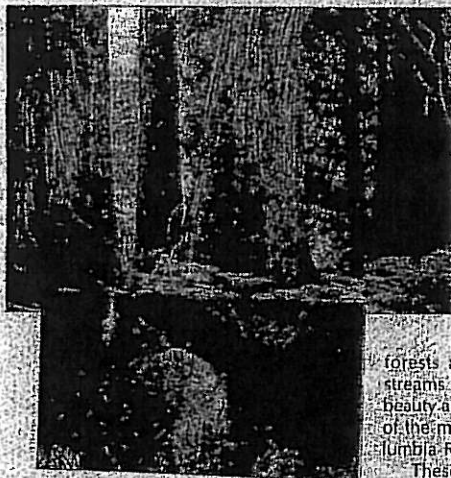
WORLD
REPORT

Last Chance for Mountain Caribou?

it's time for BC government to protect mountain caribou habitat



Mountain caribou survive the winter by using their broad hooves to stand on top of deep snow and eat the lichen draped from old-growth trees; British Columbia is home to over 95% of the world's remaining mountain caribou, but despite declining population numbers the government continues to authorize logging in the caribou's shrinking habitat. (Milo Burcham)



Globally Unique

Mountain Caribou & the Inland Temperate Rainforest

Hundreds of kilometers inland from the storm-lashed coastal forests of British Columbia, Pacific weather systems collide with the Columbia and Cariboo Mountains to create the only inland temperate rainforest on Earth. Here lush valleys clad with ancient forests and ribboned with glacier-fed streams provide habitat of unparalleled beauty and richness, and form the sources of the mighty Fraser, Thompson and Columbia Rivers.

These mountain landscapes support abundant wildlife, fish and plant species, including legendary salmon runs, grizzly bears, wolves, wolverines, and mountain caribou, the icon of the inland temperate rainforest. This rich ecological heritage provides critical ecosystem services, such as clean air and water. Its world-class recreation opportunities make it a tourism mecca for people from around the world.

The globally unique mountain caribou is a variety of woodland caribou that are adapted to the special conditions of these wet, mountainous forests. Mountain caribou "migrate" up and down the mountainsides, from the valley floors in spring and fall to the high forests in winter and summer. They require unbroken tracts of old-growth forest for food and for security from predators. Because of this dependency, mountain caribou are considered "indicators" of the ecological integrity of these old-growth forests.

Mountain caribou are one of the most endangered mammals in North America. Their numbers have been steadily declining, from approximately 2,200 in the late 1990s to approximately 1,900⁽¹⁾ today, mostly due to human-caused habitat changes. What may have once been one large moun-

tain caribou population has been fragmented into as many as 18 sub-populations. Tragically, two small herds have recently disappeared entirely. Half of historic mountain caribou range no longer supports caribou. No wonder mountain caribou are listed as "endangered" by the BC Conservation Data Centre, and as "threatened" by the Canadian government under the Canadian Species at Risk Act (SARA).

The Forest Practices Board (the BC government's "independent watchdog for sound forest practices") stated in 2004 that: "The substantial and continuing decline in the mountain caribou population is serious and requires urgent government attention... Government will need to make difficult decisions in the short and medium term on issues such as habitat conservation, predator/prey management and recreational access to demonstrate a serious commitment to mountain caribou recovery."⁽²⁾

Premier Gordon Campbell has committed the provincial government to "lead the world in sustainable environmental management", including ensuring that British Columbia's priceless natural heritage can provide for future generations. Mountain caribou will provide a clear yardstick with which to measure the government's commitment. British Columbia needs a recovery plan for the endangered mountain caribou - one that commits to recovery of all remaining mountain caribou herds.

Decisions are being made right now. Read on to find out how you can help.

Footnote
(1) Preliminary 2006 mountain caribou survey results and sub-population trends, BC Ministry of Environment 2006.
(2) BC's Mountain Caribou List (Check for Conservation) www.ec.gc.ca

**Inside:
Full colour map**



Mountain caribou are considered an "indicator species" that reflects the ecological integrity of the inland temperate rainforest. They are also considered an "umbrella" species: protecting caribou and their habitat helps conserve a wealth of other forest values and species. Above: Ancient western redcedars in the Goat River Valley. (Gary Diers). Mountain caribou (Terry Parizer).



Habitat loss is the main reason for the mountain caribou's decline. (Patrice Halley)

Wanted: Leadership

Future of Mountain Caribou Rests in Government's Hands

For centuries, mountain caribou have lived and flourished in large tracts of old-growth forests that were largely undisturbed by human development. Decades of logging, road-building and flooding from dams have had drastic impacts on mountain caribou. But where habitat has been protected from logging and recreation impacts, or herds have received short-term transplants from healthier herds, mountain caribou numbers have increased or stabilized.

Protecting BC's endangered species and their habitats is good for our society, our economy, and our environment. BC's "Super Natural" wildlife is the envy of much of the world, and is the basis for our tourism industry. Studies show that where wildlife habitat is protected, economies are strong and diversified. A clean, healthy environment attracts investment, a well-educated varied work force, and a diverse economic base because it guarantees quality of life — a priceless "second paycheck" in the form of clean air, water, and globally unique wilderness and wildlife values.

The BC government has the opportunity to do the right thing for mountain caribou. What's good for mountain caribou and inland temperate rainforest wildlife is good for people. Forests healthy enough to support caribou protect

water quality, fisheries, recreational opportunities and spiritual values.

The BC government's Species At Risk Coordination Office has been working for almost two years now to "fast-track" mountain caribou recovery. During these two years very little has happened on the ground to protect mountain caribou habitat, while logging activity has continued. The government has now received detailed recommendations from its mountain caribou science panel. The time for "talk and log" is over.

The BC government must move immediately to recover all mountain caribou herds across their range. This can only be accomplished by protecting, restoring and reconnecting critical mountain caribou habitat, and by establishing enforceable standards for motorized recreation and commercial recreation tenures. Smaller herds may need to have additional animals brought in from healthier herds. And predator management, a very controversial activity, should only take place where adequate habitat is protected, and even then only with full consideration of all impacts.

Your actions can help ensure that mountain caribou and the inland temperate rainforest's web of life, including clean air and water, are around for our children and grandchildren to appreciate. Join us in taking action now!

they said it

"Current science suggests that if older forests continue to be fragmented and mountain caribou continue to be lost to predators, the final opportunity to restore mountain caribou in the province will soon be lost."

BC Forest Practices Board 2004

"If you don't try, what do you tell your grandkids? It was an endangered species, and we didn't attempt to recover it?"

Leo DeGroot, Wildlife Biologist, BC Ministry of Environment, in Look Magazine, August 2006

You can help protect mountain caribou...



Logging in mountain caribou habitat. (John Nelson)

- 1. Write to BC's Premier.** Legislative Buildings, Victoria, BC V8V 1X4 www.gov.bc.ca
Write a short letter to Premier Gordon Campbell and tell him you support full recovery of all mountain caribou herds. You can see a sample letter at www.mountaincaribou.ca, but your letter will be most effective in your own words.
- 2. Visit us online at www.mountaincaribou.ca**

Send a free fax from the action centre and visit our "Advocate's Corner" to find out how you can get materials to educate people in your community about the threats to mountain caribou. We have posters you can put up in your town, as well as brochures, postcards and stickers that you can help distribute. Set up an information table at a community event, or organize a presentation — we can send a speaker. There's lots more online at www.mountaincaribou.ca



Mountain caribou — what story will we tell? (Patrice Halley)

Credits

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Published by:

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Vancouver, BC V6B 2K7
www.wildernesscommittee.org

The Wilderness Committee is Canada's largest non-profit wildlife and wilderness preservation organization. Underlying our work is a belief that citizens have both the right and the duty to stand up for the planet's interests. Our job is ensuring people have the ability to do so. Through research, education and volunteer-based recovery projects, we have helped to bring the protection of species of interest and to address over 40 motor vehicle impacts on critical habitat and lands of wildlife and forest of important values.

With assistance from the following members of the Mountain Caribou Project:
The Mountain Caribou Project is a joint effort of Canadian and American workers for survival of mountain caribou and their inland temperate rainforest habitat. The basis of this project is a non-profit organization created by 22 young and old Alaskans, and created the network of the BC government's Mountain Caribou Recovery Strategy.

BCPAWS
410-696 Seymour St Vancouver, BC V6B 3K6
www.bcpaws.org
Conservation Society
1204 Bay St #201 Bellingham, WA 98225
www.conservation.org

FOREST DEFENDERS
513 Cedar St. Nelson, BC V1L 2C2
www.forestdefenders.org
Wildlife Foundation
495 Wallingford Ave.
Kamloops, BC V1A 1Z6
www.wildlife.ca

YES! Together we can protect BC's wildlife heritage and quality of life!

Clip
And return to the Wilderness Committee
227 Abbott St. Vancouver, BC V6B 2K7

Call
Toll Free 1-800-661-9453
In the Vancouver area (604) 683-6220
In the Victoria area (250) 389-9292

Click
www.wildernesscommittee.org

Here's my tax-deductible contribution to your campaign.

Enclosed is: \$25 \$50 \$100 Other \$ _____
Fed. reg. charity #11929-9096-RR0001

I want to become a member! Here's my annual fee for a:
 \$35 Individual Membership \$52 Family Membership

Please call me with information about volunteering.

NAME	PHONE	EMAIL	
ADDRESS	CITY	PROVINCE	POSTAL CODE

Mountain Caribou 101

Caribou are unique in the deer family in that both females and males grow antlers. Mountain caribou are larger than their smaller cousin, with males weighing approximately 175 lbs. Their hollow antlers shed during the long mountain winter.

When snow falls in early winter, mountain caribou are found in low elevation old-growth cedar and hemlock forests where trees may exceed 1,000 years in age. Here, they feed on ground plants such as salal, deer fern and winter rye grass. In spring, caribou may migrate into sub-alpine spruce-fir forests where their ultralight-sized feet and thin hooves allow them to slip through winter snow as a platform to reach lichen draped from old-growth trees. These tree lichens are typically the only food source for caribou for most of the winter and are found in abundance only in old-growth forests.

Mountain caribou are a sub-species of reindeer. Caribou that appear in our snow forests for food and for security have migrated from the north.



Mountain caribou are a sub-species of reindeer. Caribou that appear in our snow forests for food and for security have migrated from the north.

Climate Change

Intolerant forests help keep us cool

Scientists agree that climate change is already affecting British Columbia's ecosystems. We can expect such changes to continue, and it is hard to predict the exact nature of these changes and how they will affect us. Mountain caribou are particularly vulnerable to these changes. Snow packs in the inland interior are melting more slowly and late snowmelt will probably continue. This is a potential problem for caribou, which rely on deep snow to be able to reach tree lichen, their main winter food.

We know that healthy forests, such as old growth, are better able to withstand and adapt to change because forests release the carbon that is released in forests. The Union of Concerned Scientists recommends forest conservation as its top forest-based strategy for mitigating global warming.

All animals need healthy habitats that allow them to move across the landscape when they need to. Caribou have weathered a number of climate change events over the last few thousand years. If forests are protected, and habitat remains connected, the outlook for caribou and many other species will be much brighter.



Protecting old growth forests is a key strategy to reduce greenhouse gas emissions and to help maintain the carbon sink in old-growth forests.

Threats to Mountain Caribou



Logging: Numbers rise, threats to caribou

Scenic landscapes and habitat alteration in the logging sector of mountain caribou habitats. However, the BC government has been able to reduce the habitat loss and emissions in mountain caribou habitat. Conservation groups have repeatedly asked for a moratorium on logging in caribou habitat until a provincial recovery plan is completed and implemented. But the government has responded only by asking the timber industry for voluntary logging reforms, with very mixed results. In fact, the taxpayer-funded BC Timber Sales program (BCTSA) is one of the top three loggers of remaining mountain caribou habitat. The largest logger of mountain caribou habitat in West Fraser Timber.

Who is Logging Caribou Habitat?

Company Name	Volume (m³)
West Fraser Timber Co. Ltd.	19,274 (in 13,553 ha)
Noble Industries Ltd.	6,760 ha
BC Timber Sales	3,528 ha
Federated Concrete Ltd.	2,971 ha
Colubus Pacific Ltd.	2,720 ha
Pope & Talbot Ltd.	1,707 ha

Predation

Should the wolves be blamed?

Mis-informed arguments have blamed predators - wolves, cougar and bear - for the decline in mountain caribou. Some say the solution is to "control" or "manage" these predators through killing or sterilization. This is not the answer. While caribou populations are still declining in the range, predation is not the primary cause of the decline. Habitat alteration is the ultimate cause. Habitat alteration disrupts the conditions under which mountain caribou and other species, including predators, have co-evolved.

Caribou that migrate from low elevation to high elevation areas after logging there to escape forest fires, low abundance of food, and other factors is likely to be preyed upon by mountain caribou predators. Historically, it was not energy efficient for predators to rely on caribou as a main food source, since caribou spread themselves throughout the forest at relatively low densities. But as the ranges of bear and moose expand, predators are encountering and killing caribou more frequently.

Caribou areas that are only very low productivity and recover mountain caribou is to protect habitat and provide forest habitat areas to restore a predator-free system that does not disadvantage the caribou.

Recreation

Too many visitors

The critical winter range of mountain caribou overlies considerably with backcountry recreation activities such as helicopter skiing, snowcat skiing, and snowmobiling. Technological advances and unregulated access has led to more and more people using the winter range of mountain caribou. Commercial recreation companies have unprecedented access to B.C. wilderness. This adds additional stress to an animal that is already being stressed by habitat fragmentation, at a time of the year when it is most vulnerable because of the increased energy demands of winter.

Instead of regulating B.C.'s backcountry recreation industries and setting clear, enforceable standards, the BC government has failed to reduce habitat fragmentation, to reduce the impact of recreation on caribou. Additionally, as recently as December 2003, the BC government continues to grant helicopter permits in critical winter mountain caribou habitat, despite requests from independent and government biologists.

Bark Beetles

Little beetles equal big trouble

Recent (1990s-2000s) outbreaks of mountain pine and spruce bark beetles in many areas of BC have prompted aggressive logging activities in many forest stands, including critical mountain caribou habitat. The widespread beetle outbreaks have led to clear-cut operations and a large disturbance. As well as the construction of new roads. This has added pressure on mountain caribou. Clear-cutting trees are less than 100 years old and their predators are drawn to new cut-blocks and roads, and increased access is created for backcountry recreation.

Such low biological productivity will not allow any into developed areas when beetles are deemed to be a problem. Giving these activities priority within caribou habitat must stop. After all, standing dead and fallen trees provide essential habitat for winter for caribou. A healthy forest provides dead trees and healthy forest landscapes, periodic canopy entire stands of dead trees.

MOUNTAIN CARIBOU IN BC

Habitat Rating

- Class Critical Habitat - Reserve protection
- Class 1 - Reserve protection
- Class 2 - Reserve protection
- Class 3 - Reserve protection
- Class 4 - Reserve protection
- Class 5 - Reserve protection
- Class 6 - Reserve protection
- Class 7 - Reserve protection
- Class 8 - Reserve protection
- Class 9 - Reserve protection
- Class 10 - Reserve protection

Map Legend:

- Class Critical Habitat - Reserve protection
- Class 1 - Reserve protection
- Class 2 - Reserve protection
- Class 3 - Reserve protection
- Class 4 - Reserve protection
- Class 5 - Reserve protection
- Class 6 - Reserve protection
- Class 7 - Reserve protection
- Class 8 - Reserve protection
- Class 9 - Reserve protection
- Class 10 - Reserve protection

Map Legend:

- National Protection or State Park
- Provincial or Territorial Boundary
- Major Lakes and Rivers

Map Scale: 0 10 20 30 40 50 60 70 80 90 100 km

Map Source: Adapted from the British Columbia Caribou Recovery Plan, 2003.



The Corporation of **THE CITY OF NORTH VANCOUVER**
CITY CLERK'S DEPARTMENT

E-MAIL CORRESPONDENCE

To: Union of B.C. Municipalities Member Municipalities
From: Sandra E. Dowey, City Clerk
Subject: *Request to the Provincial Government to Increase the Minimum Wage*
Date: February 14, 2007
File No: 1195-01

The City Council at its regular meeting of Monday, February 12, 2007 unanimously endorsed the following resolution:

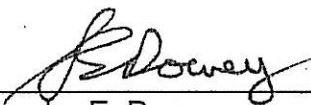
"WHEREAS the minimum wage in British Columbia has not been adjusted in over five years, the second longest period in 40 years in British Columbia that it has not been adjusted;

WHEREAS British Columbia has the second highest rate in Canada of employees working for minimum wage or less; and

WHEREAS full time employment at the current minimum wage would leave individuals below the "poverty line" established by the Government of Canada;

NOW THEREFORE BE IT RESOLVED THAT the City of North Vancouver call upon the Provincial Government to increase the minimum wage to \$10.00 per hour; and

RESOLVED THAT copies of this resolution be forwarded to Union of British Columbia Municipalities member municipalities."



Sandra E. Dowey
City Clerk
City of North Vancouver
141 West 14th Street
North Vancouver BC V7M 1H9
Phone: 604-990-4234 Fax: 604-990-4202
Email: sdowey@cnv.org. Web: www.cnv.org





City of Powell River

City Hall — MacGregor Building
6910 Duncan Street, Powell River BC V8A 1V4
Telephone 604 485-6291 • Fax 604 485-2913
www.powellriver.ca

OFFICE OF THE MAYOR

File No. 1700-01

19 February 2007

Robert H. Jorssen, CMA
Executive Director,
Corporate Management Branch
Pacific Region
Royal Canadian Mounted Police
657 West 37th Avenue
Vancouver BC V5Z 1K6

Dear Sir:

Re: PRIME Levy and Training Costs

The City of Powell River has received your correspondence regarding the training cost and levy for the Policy Records Management Environment (PRIME) for BC. Please be advised that at the regular Council meeting held 13 February 2007, City Council adopted the following resolution:

That a letter be sent to the Executive Director of the Corporate Management Branch, Pacific Region, RCMP, objecting to the \$185 per officer levy required for training officers for the PRIME program and the \$500 per officer levy required for related costs to the PRIME program and that a copy of the letter be sent to all UBCM members.

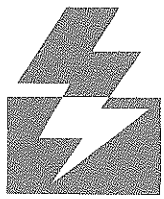
It is Council's contention that the downloading of these costs places a financial burden on municipalities, who are already dealing with budget constraints.

Yours truly,
CITY OF POWELL RIVER



Stewart B. Alsgard
Mayor

SBA:cmg
cc: All UBCM Members



**CIPEC
PEEIC**

RECEIVED

FEB 20 2007

CITY OF PORT ALBERNI

February 16, 2007

Mayor
City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8

Dear Sir/Madam,

It is my pleasure to send you *Delivering Results*, the 2006 Annual Report of the Canadian Industry Program for Energy Conservation (CIPEC). I believe the publication before you is the best report available on industrial energy efficiency improvements in Canada. It provides the latest statistical data on the progress of industrial energy efficiency in Canada and features 43 success stories about companies that have taken smart, sensible steps to curb unnecessary energy use.

CIPEC continues to build on its 30-year history as a vital energy efficiency resource for industry. With industry driving the agenda and the Government of Canada providing support, this voluntary partnership is delivering results. In today's tough business environment, Canadian companies are demonstrating their resolve by applying inventive energy-efficient solutions to their production processes in the wake of ever-escalating energy prices, competition and the need to be more environmentally responsible.

The results of industry's ongoing effort to improve industrial energy efficiency since 1990 tell the story. As documented in the enclosed report, CIPEC industries saved \$3.1 billion in purchased energy in 2004 – enough to meet the energy required to heat 39 percent of all Canadian homes for one year – and avoided 29.5 megatonnes of energy-related greenhouse gas emissions.

This report is an important tool for sharing information about the state of industrial energy efficiency in Canada. In the interest of ensuring that the Annual Report serves you better, I encourage you to fill out the accompanying survey. Your input is much appreciated and will ensure that the report continues to be a relevant, high-quality publication.

Yours sincerely,

Douglas E. Speers,
Chair of the Board of Emco Corporation
Chair, CIPEC Executive Board

Encl. (2)

CIPEC

580 Booth Street
18th Floor
Ottawa, Ontario
K1A 0E4
Tel.: (613) 995-6839
Fax: (613) 992-3161

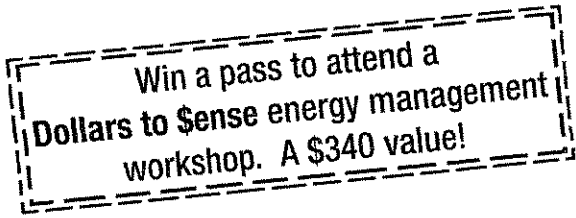
PEEIC

580, rue Booth
18^e étage
Ottawa (Ontario)
K1A 0E4
Tél.: (613) 995-6839
Fax: (613) 992-3161

E-MLA-72

ENTERED

CIPEC 2006 Annual Report Evaluation Survey



Please take the time to fill out this survey. Surveys submitted to Natural Resources Canada **before March 31, 2007** will be entered in a draw to win a pass to attend a Dollars to \$ense energy management workshop. Your feedback is greatly appreciated!

Mayor
City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8

If your contact information is incorrect, please update:

Name: _____
Title: _____
Company: _____
Address: _____
City, Prov/Terr, Postal Code: _____
Phone: _____
E-mail: _____

1. How would you rate the usefulness of the following sections of the CIPEC Annual Report? (please circle)

	Excellent				Poor
a) Message from the Chair	5	4	3	2	1
b) Message from the Task Force Council Chair	5	4	3	2	1
c) Programs in Action	5	4	3	2	1
d) Success Stories – Company Achievements	5	4	3	2	1
e) Sector Reports	5	4	3	2	1
f) How CIPEC Works	5	4	3	2	1
g) CIPEC Executive Board and Task Force Council Members	5	4	3	2	1
h) Industrial Energy Innovator Companies	5	4	3	2	1
i) CIPEC Trade Associations	5	4	3	2	1
j) Industrial Programs Division Staff	5	4	3	2	1

2. How would you rate the organization/formatting of the Report? 5 4 3 2 1

3. How would you rate the overall quality of the Report? 5 4 3 2 1

4. What changes, if any, should be made to the Report? (please check appropriate boxes)

	More	Less	No Change
a) Information on federal energy efficiency programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Information on company achievements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Sector energy efficiency data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Other Changes/Comments (please specify) _____			

5. Would you like a free copy of next year's Report?
If YES, to whom should it be sent?

YES NO Please remove my name from your mailing list.

- a) Myself
- b) Name indicated on the right
- c) Both myself and the name indicated on the right

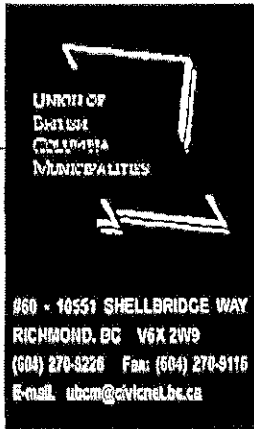
Name: _____
Title: _____
Company: _____
Address: _____
City, Prov/Terr., Postal Code: _____
Phone: _____
E-mail: _____

Please send this survey form to:

Mail: CIPEC c/o Natural Resources Canada 580 Booth Street, 18th Floor Ottawa ON K1A 0E4	or	Fax: 613-992-3161 Industrial Programs Division Office of Energy Efficiency Natural Resources Canada
--	----	--

Visit oee.nrcan.gc.ca/cipec for more information on the support available from CIPEC.

Thank you for sharing your views with us!



IN THE HOUSE

Released February 20, 2007

Housing the Centrepiece of Provincial Budget

Eleven Housing initiatives and a 10% personal income tax cut for those earning up to \$100,000 are the focus of the 2007 Provincial Budget.

1. \$250 million from the 2006/07 surplus to establish a new Housing Endowment Fund. The fund will generate approximately \$10 million a year in interest that will be used to support new projects that may not meet the criteria for established housing programs;
 2. An additional \$27 million over three years to increase the number of year-round shelter beds by almost 30 per cent and provide related support services;
 3. \$38 million in one-time funding to projects that provide housing and support for people who are homeless, or at risk of being homeless;
 4. Raising the shelter rate by \$50 a month for people on income assistance. B.C. now has the highest shelter assistance rates in Canada for employable singles, couples and single-parent families;
 5. An additional \$6 million over three years to strengthen support for transition houses for women and children fleeing domestic violence;
 6. \$45 million over four years to convert up to 750 social housing units to supportive housing, to make them more accessible for seniors and others with special housing needs;
 7. Expanding the Rental Assistance Program by raising the income threshold to \$28,000 a year. This means 5,800 additional working families — more than 20,000 in total — will be eligible to receive up to \$563 a month to help with their housing costs;
 8. The First Time Home Buyers' Program is enhanced to exempt first-time buyers across B.C. from paying the Property Transfer Tax on homes valued up to \$375,000. This will save first-time buyers up to \$5,500;
 9. Extending eligibility for the Home Owner Grant to lower-income seniors, regardless of their home's assessed value;
 10. Increased the Home Owner Grant threshold to \$975,000 from \$780,000; and
 11. Introducing legislation to allow people to start deferring their property taxes at age 55 rather than age 60.
- This represents a \$2 billion expenditure over four years (approximately \$1.5 billion in tax cuts and \$500 million in new funding). The speech also talks of working with municipal governments to help ensure that sites and zoning for new supportive housing are built into community plans so projects can move ahead quickly and smoothly.

Please make copies of this Circular and distribute them to Council/Board Members and Staff

REVENUE/TAXATION MEASURES

- The threshold for the First Time Home Buyer's Program has been raised province-wide up to \$375,000.
- Increased the Home Owner Grant threshold to \$975,000 from \$780,000.
- Extended home owner grant eligibility to lower-income seniors regardless of their home's assessed values. This program will be administered by the provincial government and will not run through the normal homeowners grant program administration.
- The property tax deferral age will be extended to 55 from 60.
- Average residential school taxes before the application of the homeowners grant will increase by 2 percent for 2007 (provincial rate of inflation).
- Provincial non-residential school property taxes will be limited to inflation plus new construction; rates to be set later.
- As expected, the Budget implements a \$25 million in police cost taxes in municipalities less than 5,000 population and rural areas.

FUNDING LOCAL GOVERNMENT & COMMUNITIES

The Budget also includes \$189 million over four years to strengthen BC communities through investments in local infrastructure and transportation. This includes previously announced LocalMotion, Spirit Squares, Towns for Tomorrow, and an increase in small community and regional district grants.

**Provincial Budget Documents available at:
www.bcbudget.gov.bc.ca**

OTHER EXPENDITURES OF INTEREST

Transit

- \$10 million for expansion in BC Transit services. This will provide an additional 66,700 service hours in 2007/08 and 117,700 hours in the following two years.
- \$22 million in capital funding for the purchase of 121 buses in 25 communities.
- \$52.5 million transferred to UBCM from the federal Public Transit Trust to help local governments reduce traffic congestion and invest in public transit.
- \$45 million in federal funding for hydrogen powered buses to be used by BC Transit.

Policing

- \$12 million in additional funding to implement the PRIME system.
- \$38 million for improving access to courts and enhancing court security.
- An additional \$25 million over three years for traffic fine revenue sharing.

Environment

- The focus of next year's budget will be on climate change with \$4 million this year.
- \$2 million for Green Cities Awards.
- \$15 million for park upgrades.
- \$14 million for air quality initiatives that includes retrofitting diesel buses and incentives to reduce the use of conventional wood stoves.
- Extension of provincial sales tax relief for the purchase of hybrid vehicles until 2011 (maximum of \$2000).
- The exemption of alternative fuels expanded to all biodiesel fuel.

Economic Development

- \$9 million for repair and maintenance activities on non-industrial forest service roads and bridges to enhance access to rural areas.

copy: Ken Watson ✓



RECEIVED
FEB 19 2007
CITY OF PORT ALBERNI

February 14, 2007

Ref: 84563

Mayor McRae
City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8

Dear Mayor McRae:

In November of 2006, I introduced you to the 10 by 10 Challenge, an initiative of the Minister's Council on Employment for Persons with Disabilities. The four-year Challenge encourages all employers in each community in British Columbia – large and small, private and public – to work together to increase employment of people with disabilities across the province by ten per cent by 2010.

The initial Challenge letter you received provided a target number for your community. There is no expectation that a commitment by a city council to participate in the Challenge translates into a specific target for any single organization or industry. Rather, we hope that all members of the community will work together to support persons with disabilities who are interested in participating in the labour market in your community.

The purpose of the Challenge goes beyond the employment targets to identify the benefits to employers and communities of assisting persons with disabilities to become fully participating members of society. I have been encouraged to see a number of communities take up the Challenge already.

I hope you will join communities such as Powell River, Prince George and Vancouver in this win-win-win initiative which benefits the community at large, employers and persons with disabilities. To register your community, please go to our web site at www.eia.gov.bc.ca/epwd/10by10/.

.../2

Page 2
Mayor McRae

Ministry staff will be following up with your communities to answer questions and provide any guidance you might need in pursuing your 10 by 10 community goal. For more information, please contact Rachael Ross at rachael.ross@gov.bc.ca, (250) 356-8987, Drew Thomson at drew.thomson@gov.bc.ca, (250) 356-5920 or Azzi Ghebremedhin at azzi.ghebremedhin@gov.bc.ca, (250) 356-6189.

Thank you for your support.

Yours truly,

A handwritten signature in black ink, appearing to read "Claude Richmond". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Claude Richmond
Minister



RECEIVED

FEB 16 2007

CITY OF PORT ALBERNI

CITY OF BURNABY
OFFICE OF THE MAYOR
DEREK R. CORRIGAN
MAYOR

To: Mayor and Councillors

2007 February 08

Dear Mayor and Councillors:

RE: The Trade, Investment and Labour Mobility Agreement (TILMA) – British
Columbia and Alberta

Burnaby City Council recently received a report from our Director Finance providing information of the above referenced agreement, due to come into effect on April 01, 2007.

As you will see from the information in the staff report local governments in BC have cause to be concerned about the implications of this agreement on our ability to control our own tender processes and our vulnerability to challenge by businesses who do not agree with our requirements for doing business.

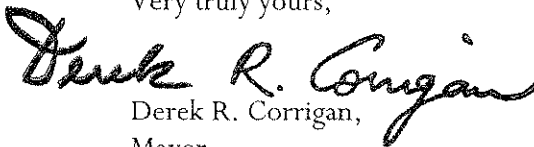
Given the level of our concerns we are writing to ask the UBCM to review this agreement and enter into discussions with the Provincial government and local governments, with the intent of either making changes to the agreement to more specifically address our concerns, exempt local governments from the agreement or request the Province withdraw from the agreement altogether.

In addition, we are asking all local governments to examine this agreement in light of your own business practices and join us in making the Provincial government aware of our concerns.

Burnaby Council will also be submitting a resolution to the Lower Mainland Local Government Association for consideration to the 2007 UBCM Conference.

Enclosed is a copy of our staff report for your information.

Very truly yours,


Derek R. Corrigan,
Mayor

RECEIVED

TO: CITY MANAGER **DATE:** 2007 January 31

FROM: DIRECTOR FINANCE **FILE:** Trade
Reference: Internal Trade

**SUBJECT: THE TRADE, INVESTMENT AND LABOUR MOBILITY AGREEMENT
(TILMA) –BRITISH COLUMBIA & ALBERTA**

PURPOSE: To provide Council with information regarding the TILMA.

RECOMMENDATION:

1. **THAT** this report be received for information.
2. **THAT** a copy of this report be sent to the Union of B.C. Municipalities.

REPORT

At its meeting held on 2007 January 08, Council received correspondence from the provincial Official Opposition regarding the potential effects, for local government, of the *Trade, Investment, and Labour Mobility Agreement (TILMA)*.

The TILMA comes into effect 2007 April 01 with a two year transition period. The agreement covers the provincial government and its entities; including: Crown corporations, government-owned commercial enterprises, local government, regional districts, school boards, health and social services, and non-governmental bodies that exercise authority delegated by law (e.g.: Workers Compensation Board).

Municipalities are exempt from the provisions of TILMA during the transition period (to 2009 April 01) except being bound to:

- involvement in further consultations and negotiations to identify any special provisions, exclusions, and other transitional provisions.
- working on reconciling differences in standards and regulations, investment, business subsidies, labour mobility, and procurement of professional services of architects and engineers.
- not establishing new or amending or renewing existing standards or regulations that operate to restrict or impair trade, investment or labour mobility.

To: City Manager
From: Director Finance
Re: The Trade, Investment and Labour Mobility
Agreement (TILMA)

2007 January 22 Page 2

The agreement is intended to liberalize trade, investment and labour mobility beyond the level provided by the *Agreement on Internal Trade (AIT)* that was brought into effect for British Columbia on 2002 March 31.

Although characterized as building on or furthering the AIT, TILMA is structured to be very broad and encompassing (inclusive) unless specific exclusion are provided. The AIT only covered certain specified areas. This fact alone makes the potential for challenges under the new agreement much more probable than the under the AIT.

General Rules

A summary of the TILMA general provisions is provided below.

No Obstacles

Municipalities are committed to ensuring that any measures they implement don't impair trade, investment or labour mobility between the provinces. This has the potential to impact the regulation of business, zoning requirements and other bylaws that may affect commercial enterprises and must be taken into consideration when formulating or changing municipal policy.

Non-Discrimination

Unless there is an actual cost-of-service differential; *like, directly competitive, or substitutable goods; persons; services and investors or investments* must be given the highest level of consideration that is currently provided to the best of our current suppliers; or our own forces. This is further clarified by the statement that municipalities are not allowed to protect or favour goods or services that are provided by their own forces. (*"Legitimate objective" does not include protection or favouring of the production of an enterprise of a Party*)

The agreement doesn't seem to provide for quality as an allowable differentiator. This could have an impact on the selection of successful proponents in tenders for both goods and services.

Clarification is also needed regarding the impact on financial investments that require the assessment of relative risks; costs may be similar but risk is a critical consideration when placing municipal funds with external investment institutions.

The non-discrimination clause may also impact a municipality's ability to take on or significantly alter its current functions in areas that are also provided by the commercial sector: internal sign shops, refuse pick-up, janitorial service or any other internally provided service not considered a "legitimate objective".

To: City Manager
From: Director Finance
Re: The Trade, Investment and Labour Mobility
Agreement (TILMA)

2007 January 22 Page 3

Standards and Regulations

The agreement states that the existing standards and regulations of each party that impact on trade, investment or labour mobility must be recognized by the other and/or reconciled to remove the differences. This section provides the incentive for reconciliation at the lowest common denominator; reconciling standards to higher levels would be contrary to Article 3(1) ("*...measures do not operate to restrict or impair trade....*") and Article 6(1)b ("*...not more restrictive to trade, investment or labour mobility than necessary to achieve that legitimate objective*").

Legitimate Objectives

The city is allowed to adopt measures that may impair trade, investment or labour mobility between the provinces for certain specified objectives but only to the extent that absolutely necessary to achieve the objective (lowest standard possible); the specified legitimate objectives are:

- Public security and safety
- Public order
- Protection of human, animal or plant life or health
- Protection of the environment
- Conservation and prevention of waste of non-renewable or exhaustible resources
- Consumer protection
- Protection of the health, safety and well-being of workers
- Provision of social services and health services
- Affirmative action programs for disadvantaged groups
- Prevention or relief of critical shortages of essential goods

The civic measures dealing with quality (quality of life, neighbourhoods, etc.) are not covered as legitimate objectives and are therefore subject to challenge under the agreement. For example, zoning to minimize industrial/residential interface issues could be challenged; there are many areas in the city where the interface is an issue, based on historical development. Any bylaws restricting new development could be challenged based on its restriction of trade and the fact that historical examples do exist where commercial enterprises are built adjacent to residential areas.

Regardless of the intent, the breadth of these sections provides the potential for virtually unlimited challenges to city bylaws, zoning, and practices.

Procurement

In order to remove discretion and ostensibly provide open and non-discriminatory access to procurement between provinces, the AIT established thresholds over which tenders must be issued and posted on an electronic tendering system or on the Provincial system.

To: City Manager
From: Director Finance
Re: The Trade, Investment and Labour Mobility Agreement (TILMA)

2007 January 22 Page 4

The municipalities will be required to tender goods, services, and construction that exceed much lower thresholds than those previously implemented under the AIT:

	<u>TILMA</u>	<u>AIT</u>
Goods	\$10,000	\$100,000
Services	\$75,000	\$100,000
Construction	\$100,000	\$250,000

The Greater Vancouver Municipal Purchasing Group (includes the City of Burnaby) has written the Minister of Economic Development, the Honourable Colin Hansen, asking that the restrictive thresholds in TILMA be raised to a more practical level due to the costs of preparing documents and advertisements, for little return, for relatively small dollar purchases that are more appropriately handled by a less formal method of acquiring competitive quotes.

Enforcing the Agreement

The agreement provides individuals and businesses the right to launch complaints for lack of compliance or for measures that are felt to impair trade, investment or labour mobility between the provinces. A panel would be established to adjudicate the matter with the authority to award up to \$5 million for each complaint.

Impacts, savings and job creation

The Conference Board of Canada prepared a paper for the B.C. Ministry of Economic Development entitled *An Impact Assessment of the BC/Alberta Trade, Investment and Labour Mobility Agreement* that is often cited for its estimates of job creation and increase on the Gross Domestic Product of British Columbia.

The methodology and resulting calculations for the estimates have been the source of some controversy. The suspect components of the methodology include the apparent lack of relationship of the survey scoring to specific GDP percentage impacts, exempt industries included in the analysis thereby overestimating the impacts of the agreement and including capital intensive industries (with low labour content) in the calculation, resulting in a likely over estimation of job creation.

The estimate of the positive impacts of the implementation of TILMA requires much more, and much more rigorous, analysis before implementing such a broad change to provincial public policy.

To: City Manager
From: Director Finance
Re: The Trade, Investment and Labour Mobility
Agreement (TILMA)
2007 January 22 Page 5

Consultation

According to the provincial government consultation on the implementation of TILMA has been limited to press releases from the joint cabinet meetings and consultations with ministries, business groups, academic institutions and regulatory bodies.

The municipalities and public have not been engaged in the discussions and there has been no apparent analysis of the real impacts on the quality of life issues dealt with by municipal government regulation and bylaws.

Next Steps

During the transition period from 2007 April 01 to 2009 April 01 Alberta and British Columbia are to undertake "consultations" to reconcile the differences in standards and regulations that govern about 60 occupations listed in the agreement. Also, municipalities are prohibited from establishing new, or amending existing, standards or regulations that may operate to restrict or impair trade, investment or labour mobility.

The Trade, Investment, and Labour Mobility Agreement (TILMA) has the potential to have far reaching negative impacts on municipal objectives; therefore it is recommended that Burnaby ask the Union of B.C. Municipalities to review the agreement and consult with the provincial government and municipalities, with the intent of making required changes, exempting municipalities, or having the province withdraw from the agreement in its entirety.

This report is provided for the information of Council.



Rick Earle
DIRECTOR FINANCE



Canadian Dental
Assistants' Association

Association canadienne
des assistant(e)s dentaires

RECEIVED
FEB 19 2007
CITY OF PORT ALBERNI

February 15, 2007

Mayor Ken McRae and Members of Council
City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Dear Mayor McRae and Members of Council:

I am the President of the Canadian Dental Assistants' Association (CDA), and I live and teach in British Columbia. My association represents over 22,000 Certified Dental Assistants across Canada.

I am writing in respect to an issue involving Certified Dental Assistants in BC. My concern is the ongoing participation by the BC Ministry of Health in formalizing draft bylaws for the College of Dental Surgeons of BC, bylaws that will entrench oral health-care service to patients by Certified Dental Assistants in an old-fashioned management model barely acceptable to BC a generation ago, and entirely inappropriate to British Columbia today.

To this end, I have written to Premier Campbell, and will also be writing to BC MLAs and BC MPs. I requested that as BC's Conversation on Health moves into high gear, and because the 90-day period for input on the dentists' bylaws that perpetuate health-care service silos ends in March, he direct the Ministry of Health to defer further action on these bylaws until the Conversation on Health has been heard, ideas have been publicly exchanged, and new directions identified and embraced.

This issue affects you, your family, and people living in the community you represent. I am asking for your help in ensuring a modern, patient-focused role for the 6,100-member strong, largely all-female Certified Dental Assisting profession in BC.

Through education, experience, and action by provincial governments and health authorities, we are recognized across Canada as essential oral health-care providers. Alberta has recognized Certified Dental Assisting as a fully accountable, responsible, and self-governing health profession, proclaiming the College of Alberta Certified Dental Assistants one year ago. Saskatchewan proclaimed Certified Dental Assisting as a fully self-regulating profession in 1997.

ENTERED

And as governments beyond BC's borders have moved to inform and educate the public on health, in the sound belief that prevention and education today can save expensive treatment tomorrow, Certified Dental Assistants are undertaking additional prevention and education activities outside the dental office, often at the behest of health authorities and government health agencies.

In other provinces, Certified Dental Assistants are able to engage in activities that increase access to oral health services in First Nation communities, residential care facilities, and schools. In BC's neighbouring provinces in particular, governments find Certified Dental Assistants to be a key component in their efforts to expand access to dental service in communities.

Regrettably in BC the Ministry of Health is not embracing this progress, and that's one of the reasons we've asked Premier Campbell to defer the Ministry's work on dentists' bylaws. There is no need to rush approval of bylaws that preclude a responsible role for BC Certified Dental Assistants to perform the community prevention and education services essential to increased access to health care and sustainability. Why rush to pass these outdated bylaws, unless there are silos to entrench, turf to protect, and outdated management models to guard from the very changes the Conversation on Health suggests will emerge? It is in considering this question that other deep flaws in the dentists' bylaws are exposed.

These bylaws were given life through the Ministry of Health and developed by and for the College of Dental Surgeons of BC. They give one regulated health profession — dentists — the power to regulate another health profession — Certified Dental Assistants. A dangerous power it is: dentists have designed their proposed bylaws so that Certified Dental Assistants, a largely all-female profession, are denied the right to vote, denied the right to hold office, and denied a say on professional standards, including those concerning patient safety.

It is important to note that dentists are the employers of the 6,100 Certified Dental Assistants in BC. There are no other health care occupations in BC that are subject to a regulator that is also the primary employer. This clear conflict of interest allows dentists to control the dental assisting labour force to its advantage at the expense of public interest and safety. Some would suggest that it is also demeaning and offensive.

It may come as a surprise to British Columbians to learn that in a time when the need for formal skills and education to minimize the spread of infection and disease has reached a new urgency, a BC dental assistant is whomever a dentist says is one. No education, no examinations, no certification or licence. If a dentist declares such an individual to be a dental assistant in his office then that person is recognized by the Ministry of Health as a dental assistant, able to sterilize instruments, place oral barriers, and perform intra-oral procedures on BC patients every day; no education in infection control protocols, no examinations, no certification or licence, no qualifications required.

So providing dentists with the power to regulate Certified Dental Assistants *and* to dictate the terms of their employment is dangerously flawed when dentists *also* hold the trump card of being able to default to the hiring of untrained people if in their judgement it is preferable to their responsibilities as regulators of Certified Dental Assistants. Put simply, making the dentist the

regulator *and* the employer, *and* allowing him to use his discretion to bow out of both responsibilities and hire unqualified individuals is a mistake. It has the ripple effect of forcing a type of judgement on the part of Certified Dental Assistants that has no place in a health-care setting: “If I raise this issue with my employer or the regulatory body, will it cost me my job?”

Surely all of this is against the health interests of patients and taxpayers in your community?

The skills, abilities, and readiness of BC’s Certified Dental Assistants puts us in an ideal position to deliver new levels of accessible and sustainable health care in BC. However the record of performance of the Ministry of Health with the dentists and dentists’ silo-based bylaws offers proof that even in the midst of the Conversation on Health, the old guard trumps the vanguard.

Can this change? Yes. I’ve asked Premier Campbell to defer further action by the Ministry of Health on these bylaws until the Conversation on Health has been heard. Can you help make this happen? Yes. Please take a moment to contact Premier Campbell at **premier@gov.bc.ca**. Let him know that in the name of ensuring people in your community have greater access to oral health promotion and prevention, it is right to put an end to health-service silos and delivery biases. Ask him to direct the Ministry of Health to defer further action on these flawed bylaws, designed by dentists for the interests of dentists instead of the public whom the College of Dental Surgeons is supposed to serve.

Make sure the Conversation on Health hears your voice. Please contact the Conversation toll-free at **1-866-884-2055**, or by e-mail at **conversationonhealth@victoria1.gov.bc.ca**. Remind them that the Conversation offers people in your community an important opportunity to talk about better models and approaches to secure new access to oral health services in First Nation communities, residential care facilities, and in schools. Tell them that while people in your community are having this conversation, the Ministry should not be acting to advance these old-fashioned dentists’ bylaws. Let them know that action by the Ministry of Health to pour fresh concrete on the old silo-based approach to dental care sends the wrong message to the public during this time of promise for new ideas, approaches, and solutions.

Our organization believes the Conversation on Health and initiatives like it could play an important role in how Canada provides health services that are accessible and sustainable over time. We believe that in BC, Certified Dental Assistants — trained, tested, licensed, and accountable — can play important new prevention and education roles in enhancing public access to oral care, and in increasing health-care sustainability. This can’t be done within a dental service and management model designed for an age long gone. These bylaws must not be adopted. You can help stop the process.

In the days ahead, Sheryl Haynes, President of the Certified Dental Assistants of British Columbia (CDABC), will be writing to you, the media, BC MPs, BC mayors and councils, and others. She will include greater detail on the kinds of services Certified Dental Assistants are able to provide in Alberta and Saskatchewan, and that could be available to British Columbians, if the regulatory model in BC emulated the contemporary approach embraced by Alberta and Saskatchewan.

It is my hope that this letter, and the information you receive from President Haynes, will convince you of what's at stake for your community in terms of lost access to new dental care and service — from kindergarten to residential care facilities — if the Ministry of Health continues to advance these dentists' bylaws. It is also my hope that these letters will compel you to contact the Premier and the Conversation on Health, to raise this issue and the need for quick action to defer further effort by the Ministry on the dentists' bylaws until the Conversation on Health has been heard.

Sheryl or I will keep you apprised of developments, and would appreciate hearing from you any views or perspectives you have on this issue.

Sincerely,

A handwritten signature in cursive script that reads "Michele Rosko".

Michele Rosko, CDA, B. Ed.,
President, Canadian Dental Assistants' Association



CITY OF PORT ALBERNI

PARKS AND RECREATION DEPARTMENT REPORT

TO: Ken Watson, City Manager
FROM: Scott Kenny, Director of Parks and Recreation
COPIES TO: Bob Harper, Administrator, RDAC
Jacob Colyn, Parks Operations Supervisor
DATE: February 7, 2007

I concur, forward to next
Regular Council Meeting
for Consideration:


Ken Watson, City Manager

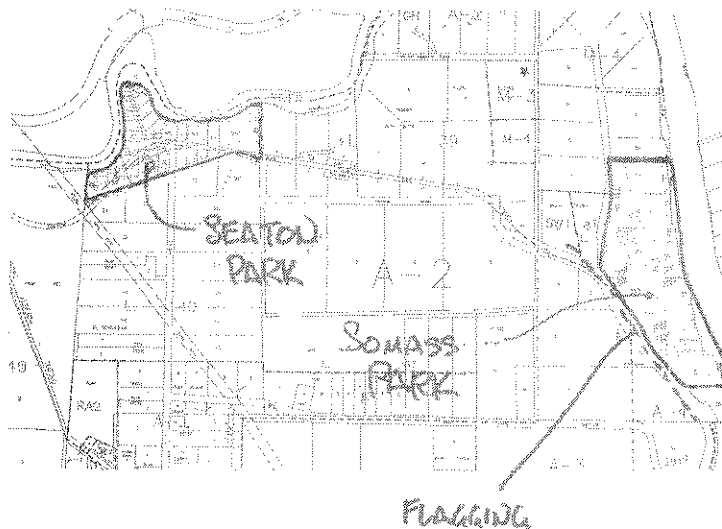
SUBJECT: Carpentar Letter

Issue:

This report is in reply to the questions raised by Ms. Aleata Carpentar pertaining to the flagging of a trail near Somass Park located along Hector Road which was discussed by Council at the regular meeting on January 22, 2007.

Background :

The Sproat Lake Community Plan has identified a trail network for the region which included trails along two City properties, Seaton and Somass Parks which are located along Hector Road as noted on the following diagram. The flagging referenced in the letter, was placed by Sproat Lake Park Commission members to get a visual impression of the proposed alignment. There are no plans to develop the trails at this time.



The City of Port Alberni welcomes the development of additional Regional Trails and hopes that the Regional District will consult with area residents as part of the planning process.

Recommendation

The following resolution is proposed:

That Council for the City of Port Alberni requests that the Regional District consults with the City and area residents as part of their trail planning process.

Respectfully submitted



C:\Documents and Settings\kenny_s\My Documents\Parks\Somass Park\Somass Trail.doc

REGULAR

ACTION

JAN 22 2007

RECEIVED

JAN 15 2007

CITY OF PORT ALBERTA

E. 4. Jan 7/07

C: Scott Kenny,
Bob Warren
RD4e

✓
AM

RE: PROPOSED TRAILWAY CONNECTING SEATON TO SOMASS PARK

To whom it may concern,

It has come to my attention that flagging along Hector Rd. has been done to accommodate a trailway connecting Seaton to Somass Park. The Fall issue of the Sprout Lake Newsletter states that construction is scheduled to start in the spring of 2007. Contrary to the newsletter, affected property owners and residents have not been notified of this "community" plan.

Prior to viewing the trailway proposal, my initial response is negative due to the impact that the increase in traffic and use will have on our privacy, quiet, and security. I also have grave concerns regarding the impact that any increase in access or use would have on either park. The present level of use has resulted in an uncommon perfect balance wherein, wildlife is protected, the neighbourhood is protected, and both parks are well enjoyed recreationally.

I also find the proposal to be unnecessary since the paved portion of roadway connecting the parks already has an extra wide pedestrian lane and the gravel portion has recently been widened and upgraded. This "existing" connection functions well.

In the past few years both Somass and Seaton Parks have been maintained to the utmost by Parks and Recreations Scott Kenny. The access road into Seaton Park was repaired. Garbage receptacles were

placed on site, signage was posted regarding the parks' use and regulations and both parks remain gated. (Which has protected them from abuse, misuse, and vandalism.)
Bravo!

In my opinion these parks are superior precisely due to the fact that they remain natural. I would rather see permanent protection put in place to keep them natural than have to stand in opposition each time a proponent steps forward with a plan which would impact these parks negatively.

In closing I am hoping to receive a copy of the trail system proposal and hope that the community affected will truly have the opportunity to respond prior to construction.

Sincerely,

Aleata Carpenter

(250) 723-7705

7270 Hector Rd.

Port Alberni, B.C.

V9Y 9E8

cc :- Alberni-Clayoquot Regional District
- Parks and Recreation Dept.
- City of Port Alberni



PORT ALBERNI DETACHMENT MONTHLY REPORT – JANUARY 2007 HIGHLIGHTS



- **General Duty Watch:** General Duty (GD) members responded to a total of 1238 requests for service in January 2007, down from 1293 in December 2006. There were a total of 159 prisoners incarcerated during the month up from 142 in December.

- Municipal Traffic Unit & Detachment Traffic Statistics:** A total of 200 violation tickets were issued during January. There were 193 written warnings for various infractions and vehicle defects. There were 11 charges for impaired driving, as well as 7 twenty-four hour suspensions issued. The traffic unit was responsible for the detection of 12 drug related offences. The municipal traffic unit responded to 13 property damage motor vehicle accidents, and 5 injury motor vehicle accidents in our Detachment area, with 6 people being injured. As well there were 13 unattended motor vehicle accidents reported. Rural crashes resulted in 9 events with 12 injured and 7 property damage reports.

- **Serious Crime Unit:** In January there were follow-ups on existing investigations, sexual assaults, historical sexual assaults, high dollar frauds and thefts. One week was dedicated to working on a project targeting the local drug community and several high profile property crime subjects who were known to offend in multiple jurisdictions. They also assisted the Street Crew members with drug investigations, and continue to assist General Duty members with time consuming and prioritised investigations. As mentioned the NCO i/c of this unit has retired. His duties are being fulfilled by the 2 i/c and a staffing action is ongoing. One member was on restricted duties due to illness.

- **Street Crew Unit:** Members of this unit dedicated a significant number of hours in the area of grow ops and drug trafficking concerns. The street crew has assisted our watch personnel with several files that included stolen property and drug charges.

- **Police Dog Service** In January there were 11 calls for service. The PSD team assisted the watch personnel in backup, Crime Prevention and regular patrols. In January the team tracked and apprehended an armed robber. The team also found the buried cash and weapon that would, otherwise, remain outstanding.

- **Community Policing Officer:** The Satellite Office was open to the public for a total of 240 hours, with volunteers logging a total of 320 hours of service. Speed Watch is now under the umbrella of our municipal traffic services. Citizens on Patrol logged 178 hours in January. There were 3 Crimestopper tip received, with 0 rewards paid out and 1 tips outstanding. Our Auxiliary Constables were active for a total of 85 hours. A/Cst Robin MAYER has returned to the Alberni Valley from Victoria. She has resumed her A/Cst duties here.

- **School Resource Officer:** Our SRO handled 7 calls for service in January in our schools. In addition the SRO made presentations and appearances on a variety of subjects such as drugs, restorative justice and planning protocols. A total of 31 visits were made to schools, in December, by the SRO. Other members accounted for 3 school visits.

- **First Nations Community Policing:** Our 4 members handled a total of 37 files within the four First Nation communities during the month of January. The files included complaints of, theft, illegal drugs, mischief, general assistance files as well as enforcing the Motor Vehicle Act. As well, one of our First Nations Policing members conducts mentoring with students from the Youth Advisory Group at HaaHuuPayuk. The DARE program is being offered at HaaHuuPayuk

- **Police-Based Victim Services:** Six active volunteers and two paid staff responded to 54 police-reported incidents, logging 44 hours of voluntary service. Victim Services Advisers provided support and assistance to victims of break and enter, fraud including identity theft, theft, domestic violence and assault. Support was also provided to victims/witnesses attending court as well as to families who had lost loved ones to accidents and other causes.

G.B. (Gord) WELLAR , Inspector
OIC Port Alberni Detachment

City of Port Alberni – Human Resources

February Report to Council

Mona Colclough – The City has lost a valuable employee with the passing of Mona. There isn't a department of the City who has not been touched by Mona's enthusiasm for the City and her wonderful sense of humour. Over the 28 years that she worked with the City, Mona has worked as a lifeguard/swim instructor, building maintenance and clerical at Public works, matron at the RCMP detachment and finally in Finance at Parks and Recreation and City Hall. Mona's dedication to improving the quality of life at work was demonstrated by her involvement in the union as a member of the Executive and Job Evaluation Committee and shop steward, teaching of CPR and First Aid to co-workers, involvement in special events such as Winter Wonderland and always bringing forward questions and ideas on how to make the City a better workplace. We all miss Mona.

Training – A number of training sessions have been held over the past few weeks. These include:

- Customer Service
- Supervisory Training – Module 1
- Emergency Operations Centre – Level 2
- Computer Training
- Child Protection Workshop
(mandatory)
- Workplace Roles and Responsibilities
(mandatory)
- Prevention of Workplace Violence
(mandatory)

See attached flyer on March training opportunities.

Hiring – We have just finished advertising for a casual Museum Assistant. Interviewing will soon take place.

Advertising has gone out for the Economic Development Manager. The competition will close on March 8th.

Workplace Wellness Committee – This committee has recently been formed to work towards creating a healthier workplace.

The purpose of the Workplace Wellness Program is to create a workplace environment which encourages and supports employees in increasing their physical and psychological well-being. The Wellness Program will provide programs to all staff in a supportive and enjoyable manner through awareness, education, skill building and growth opportunities. The Workplace Wellness Program will complement the work of the Employee and Family Assistance Program and the Occupational Health and Safety Committees.

The committee is made up of volunteers from different departments of the City. The committee will be using monthly themes to provide a focus for the wellness initiatives. March's theme will be Back Care.

Community Development Activities:

Quality of Life Survey: The Safety project provides the City with an opportunity to survey residents on city programs and services. The survey will ask residents to rate services in terms of importance and satisfaction. There is an opportunity for Council to ask questions on the survey. Please let me know as soon as possible if there are areas or specific questions that Council would like to have included on the survey.

Submitted by:

Theresa Kingston, Manager of Human Resources & Community Development
February 20, 2007

UPCOMING TRAINING – March Opportunities

For more information on times and workshop content –
Refer to the Training Calendar.
For further information call Theresa at 720-2506



Computer Courses

Check the calendar for specific dates and times



- Word – Level 1
- Word – Level 3
- Excel – Level 1
- Excel – Level 3
- Publisher – Level 1
- Adobe InDesign – Level 1
- Photoshop – Level 1
- Adobe Acrobat
- Scanning – for City Hall users
- Scanning – for Echo Centre users
- Tempest – Land Inquiries

Workplace Roles and Responsibilities

March 5th

MANDATORY for all staff. If you have not taken this workshop see your supervisor. If you are not sure if you have taken it, call Theresa.

Prevention of Workplace Violence

March 5th

MANDATORY for all staff. If you have not taken this workshop see your supervisor. If you are not sure if you have taken it, call Theresa.

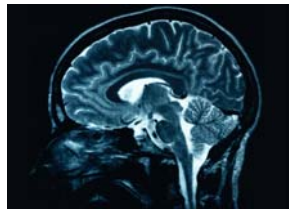
Brain Wellness

March 7th

Experiencing brain fatigue? Memory going? If so you may be experiencing accelerated brain aging. This practical workshop provides information and techniques to make your life and job easier.

Your Magical Brain

March 7th



This workshop is open to all employees and their families. Children 12 and over are invited to attend. This workshop will provide a fun interactive opportunity to learn together.

Robbery Prevention

March 15th

Important session for staff that handle cash or work at front counters.

Thinking on Your Feet

March 27th and 28th

This course is excellent for those who require the skills to think and speak on their feet and to respond appropriately with confidence. This is not just about public speaking. The course provides tools on organizing thoughts and answering questions quickly and coherently.

Workplace Wellness Program March Theme:

Back Care – watch for details on workshops



Parks and Recreation Active Living
Director's Report to City Council
Date: February 15, 2007

The following information is provided for members of City Council as a means of keeping you up to date on current activities, events and projects.

1. **Renovations are complete in the Multiplex upper lounge** with the exception of the installation of the flooring which has been delayed until the first of April due to the busy bookings in the facility.
2. **The plans and tender documents for the renovation and expansion of the existing Library** are complete and the project was released to tender with a closing of February 9, 2007. Project panels will be placed on display at City Hall and the Library. If the project is given the green light, construction could begin in March with a possible completion date in the fall of 2007.
3. Parks staff are working on cleanup due to the recent storms. As previously stated, most of this work will be completed in the new year when the weather improves and the lawns are drier. Please note that leaves and other compostable materials can be taken to the Regional Landfill, free of charge providing it is not mixed with other garbage materials.
4. **West Coast Winter Wonderland** was once again a huge success due to volunteer support with installation and removal, quality staff at the Multiplex in both maintenance and programming and our sponsors. We estimate that approximately 8,000 attended the event, including approximately 40 from assisted living who were given personal sleigh tours!
5. The tots pool at the Aquatic Centre was recently closed due to a positive test in one sample of our standard monthly water test. Additional samples were taken and the small pool was super chlorinated, drained and disinfected. The second water samples showed no contamination and after consultation with the Health Officer, the pool was refilled and put back into operation. It could have been much worse as contamination in the tots pool could have been circulated to the main pool which would have resulted in a closure as well. The main source of contamination in the facility comes from fecal or vomit incidents. Over the past 8 months there have been 23 recorded incidents in the pool. **The easiest way for us to prevent closures is to have the public NOT enter the pool if they are sick!....do us all a favour and stay home and get well!!!**
6. **Our New Years Eve "First Night" events at the pool and Glenwood** were once again well received. Attendance at the pool was close to a sellout (235 vs. 240). Both events would not be possible without the support of our key sponsor, the Port Alberni Toy Run Society.
7. Family Fest was held at Glenwood on Saturday, February 10 and was a huge success in part due to the generous support from Tim Horton's and the Kiwanis Club of Port Alberni and our Recreation Programmer, Brenda McKinnon. It was attended by 700 children and 300 plus parents! Our next major event is the Easter Bunny Express, which will also be held at Glenwood Centre.
8. Special events at the Multiplex and Glenwood include:
 - Multiplex
 - AVMHA Atom House Tournament - March 17- 19
 - AVMHA Pee Wee House Tournament - March 20 - 22
 - AVMHA Bantam House Tournament - March 23-25
 - AVMHA Female Tournament - March 30 - April 1



Glenwood Family Fest Feb 2007

Alberni Valley Museum
and Heritage Commission



Alberni Valley Museum and Heritage Commission
Meeting of Wednesday February 7, 2007
7:30 pm in the Historic Railway Station
Minutes

Attending:

Ken Rutherford
Dave Tranfield
Jim Creighton
Bill Lekitch
Shirley Steven
Buddy Hamilton
Pat Dahlquist
Diane Mayba
Ike Patterson
Penny Cote
Jamie Morton, Chair
Jean McIntosh, Museum Director
Neil Malbon, McLean Mill Manager
Marta Williamson, Heritage Register Committee

Regrets:

Rick Player
Robert Gunn
Marlene Dietrich
George Clutesi Jr
David Lord

Ken Rutherford chaired the meeting for items 1 and 2

1. Minutes

Moved by Pat Dahlquist seconded by Dave Tranfield that the minutes of the January 10 meeting be approved. Carried

2. Heritage Registry

Ken Rutherford distributed the draft Heritage Register brochure, to be launched during Heritage Week.

Moved by Buddy Hamilton, seconded by Dave Tranfield that, with items noted and pending review from the City Planner, printing of the brochure proceed. Carried

Ken Rutherford circulated draft display panels on the heritage registry prepared by museum staff for display at City Hall and the Museum during heritage week

3. 2007 Planning

Jamie Morton reviewed the Commission working group structure selected to address priorities for 2007.

Museum and Heritage Commission City of Port Alberni

4255 Wallace Street Port Alberni BC Canada V9Y3Y6

TEL (250) 723 2181 FAX (250) 723 1035

Neil Malbon reported on the working group reviewing objective 'Fund, Administer Integrate Heritage Activities...'. Their recommendation is to address the second goal, 'diversify and increase funding sources' as a priority for 2007.

Jamie Morton reported for the working group reviewing 'Preserve and Present our Heritage', and focussed specifically on collections. Jamie distributed a table listing decision points for the Commission.

Jamie suggested the Commission come to the next meeting prepared to discuss and make preliminary recommendations on the following: visible storage as a primary display principle; geographic focus; operational vs static and specialty collections; collections in trust. Jean is to distribute background information.

This is to be the only item on the next agenda.

4. Rocket Richard exhibit

Jamie Morton reported on the Rocket Richard exhibit and the very successful opening, with the Bulldogs and Howie Meeker in attendance. 110 attended the opening and an additional 616 have visited in the first week. Media coverage has included AVTimes, AVNews, Pennyworth/Extra; CBC Radio On the Island and Almanac; Channel A and Shaw.

5. Reports:

5.1 Neil reported for the Maritime Heritage Society

- Summer exhibits – one on lighting lighthouses to connect with the Museum's electricity exhibit; the other still being finalized
- Neptune Project partnership in the works

5.2 Shirley Steven reported for the Alberni District Historical Society

- Cataloguing ongoing

5.3 Ken Rutherford and Dave Tranfield reported for the Industrial Heritage Society

- BCIT conductor training program, audit team impressed, second group in March.
- American Truck Historical Society meeting in PA and considering Port Alberni for summer meet
- Feb 21 AGM, speaker, General Manager for rebuild of Royal Hudson
- Former arena has been named Industrial Heritage Centre
- Crests and jackets being made for group
- 6 students are part of regular work bees

5.4 Neil Malbon reported for the McLean Mill

- Slide above mill to be repaired this week
- Preparations underway with Island Corridor Foundation re Parksville run
- Discovery College carpentry program will be doing practicum at the Mill
- Katimavik will be helping with spring clean up

5.5 Jean McIntosh reported for the Museum

- Funding update: \$60,000. operating grant from BC Arts Council approved; application to Coastal Credit Union for Ha Shilth Sa exhibit declined; stage 1 application submitted to AV Community Foundation for Ha Shilth Sa exhibit
- Jean, Marta, Penny attending SFU workshop on sustainable development for heritage conservation
- Distributed comparison of museums, operating budgets and municipal support.

5.6 Ike Patterson reported for City Council

- Issue of potential move of post office. Little public response. Problem for down town
- Cruise ships stopping in Campbell River this year

5.7 Martin Mars Flying Tankers

Ike Patterson initiated discussion of flying tankers. He noted high local interest but problem of cost of acquiring and preserving and lack of understanding of City's position. He requested the Commission prepare a decision about collection of Mars memorabilia especially considering the current collections moratorium

Moved by Jamie Morton sec by Jim Creighton that a letter be sent to City Council (cc Regional district) on behalf of the Heritage Commission endorsing in principal retaining one bomber in valley due to its heritage value. Carried.

The Commission requested staff to collection more information on the potential collections of memorabilia.

5.8 Penny Cote reported for the Regional District

- Letter from Coastal Communities re preservation of light houses - bill being introduced to protect heritage lighthouses

5.9 Buddy Hamilton reported for the Huu Pa Ca Sath first Nation

- Storm clean up ongoing

5.10 Pat Dahlquist reported for School District 70

- Shirley Bond visited schools on west coast and PA
- New superintendent search ongoing

5.11 Jim Creighton reported for the Chamber of Commerce

- Next dinner Feb 14, speaker on log export
- AGM and community awards April 11 at Barclay
- Application made to rural infrastructure fund for building
- AV Tourism, RFP released for web site redevelopment
- Ambassador program this summer
- Selling passes for Parks Canada passes at visitor centre
- Chamber working with BC Aviation Council to acquire water bomber
- Meetings with cruise ship line re Port Alberni visit

5.12 Diane Mayba reported for the Community Arts Council

- Garden tour, mothers day
- Book sale
- Photograph exhibit now on, next exhibit, Carl and Frieda Bell
- Canadian tenors at Capitol Feb 16
- auditions for murder mystery "murder at the Somass Hotel" written by Pamela Walker, directed by Kerry Robertson and Bill Einerson. Tickets on sale March 3. Audience invited to dress in 1920's time period

6. Next Meeting

Wednesday March 7, Echo Centre

7. Adjournment

Moved by Ken Rutherford that the meeting adjourn at 9:30



Jamie Morton, Chair
Alberni Valley Museum and Heritage Commission

Russell Dyson, City Clerk
City of Port Alberni



CITY OF PORT ALBERNI

PORT ALBERNI FIRE DEPARTMENT REPORT

TO: Ken Watson, City Manager
FROM: Larry McGifford, Fire Chief
COPIES TO: Mayor and Council
Theresa Kingston, Manager of Human Resources
Tim Pley, Deputy Fire Chief
DATE: February 19, 2007

I concur, forward to next
Regular Council Meeting
for Consideration;


Ken Watson, City Manager

SUBJECT: Deputy Fire Chief – Vancouver Island Emergency Response Academy

Issue:

Deputy Fire Chief Pley has requested the City of Port Alberni sponsor his participation as a member of the validation committee and also of the advisory committee for the newly created Vancouver Island Emergency Response Academy (VIERA).

Background :

Nanaimo Fire Rescue Department has partnered with Malaspina University College to create the new Vancouver Island Emergency Response Academy. It is scheduled to begin operation in May 2007.

The Academy will initially focus its efforts towards hazardous materials responses, Fire Officer Certification, Fire Service Instructor certification, and Incident Safety Officer training, all meeting the current National Fire Protection Association standards.

Deputy Chief Pley has been formally invited by Nanaimo Fire Rescue to participate with this partnership. The Port Alberni Fire Department is a member of the British Columbia Fire Training Officers Association, and he will also represent that Association on the Technical Advisory Committee.

Discussion:

VIERA is a partnership between Nanaimo Fire Rescue and Malaspina University-College, and will provide Pro Board accredited training to municipal fire service personnel.

The Deputy Fire Chief would be the voice for our City and region in recommending future development of the Academy, and would have direct input into the board objectives of the Academy to ensure the future needs of our community are met.

The Port Alberni Fire Department has needs in all the areas initially identified for accreditation, and could prove a more economical and cost effective way to attain this training for this City's fire emergency responders.

This partnership is seen as a benefit to all parties. Participation allows for a personal/professional development for the Deputy Fire Chief and will allow him to continue developing his skill base as a trainer and evaluator, at a minimal cost. The Port Alberni Fire Department would benefit greatly elevating the standard of training locally, and VIERA will benefit from the Deputy Fire Chief's experience and enthusiasm.

The Deputy would attend an estimated four meetings per year held in Nanaimo, with an average of 2 to 4 hours per meeting. Travel would include the use of a Fire Department vehicle, minor expenses for meals, and no loss in salary. Any extraordinary costs associated with the Deputy's involvement on the Advisory Committee would be reimbursed by VIERA.

The Fire Chief supports this request.

Options:

1. The City of Port Alberni deny the Fire Chief's recommendation for sponsorship.
2. The City of Port Alberni endorses the Fire Chief's recommendation for sponsorship.

Recommendation:

The Council for the City of Port Alberni endorse the Fire Chief's recommendation for the City to sponsor the Deputy Fire Chief to attend as a member of the validation committee and as a member of the advisory committee for the newly created Vancouver Island Emergency Response Academy.

Respectfully submitted



Larry McGifford,
Fire Chief

Attach: VIERAbackground20070219

* * * *

H:\CityMangerMemos\2007\DCPleyRequest\VIERA20070219.doc

Date: Monday, 22 January 2007
Ref: NR070122EmergTraining

NEWS RELEASE

FOR IMMEDIATE RELEASE

City of Nanaimo Fire Rescue Department and Malaspina University-College Create Agency to Offer Emergency Training Locally

The City of Nanaimo Fire Rescue Department has created Vancouver Island Emergency Response Academy (VIERA) in partnership with Malaspina University-College. The City will be applying to the National Board on Fire Service Professional Qualifications (Pro Board) to be accredited to train and certify Vancouver Island region emergency personnel in National Fire Protection Association (NFPA) training standards. VIERA and Malaspina will offer accredited fire and emergency service training programs and certification to Nanaimo Fire Officers and Firefighters as well as other emergency responders on Vancouver Island, the Gulf Islands, and the Sunshine Coast. Under a signed agreement with the City of Nanaimo, Nanaimo Fire Rescue will provide their expertise and training facilities, and the Centre for Continuing Studies at Malaspina University-College will provide the professional academic infrastructure and post secondary recognition for which they are ISO 9001:2000 certified.

VIERA is seeking accreditation for the following programs:

Hazardous Materials, Awareness and Operational, NFPA 472
Fire Officer, Levels 1 and 2, NFPA 1021
Fire Service Instructor, Levels 1 and 2, NFPA 1041
Incident Safety Officer, NFPA 1521

"Acquiring effective accredited training programs and certification for the Island's more than 120 organized fire departments and numerous industrial fire brigades is extremely challenging due to geographic location," says Fire Chief Ron Lambert. "Currently, students must travel to Vancouver to attend courses at accredited institutions or the accredited institutions must send instructors and programs to the island. Neither is a cost effective or simple solution. Consequently, the quantity and quality of emergency response training on the island is suffering."

VIERA will provide Nanaimo Fire Rescue Officers and Firefighters current and relevant accredited training and certification that meets or exceeds the standards set by NFPA at local training facilities.

Besides the obvious educational benefits of this venture, there are many spin-off advantages. VIERA will consciously develop a strong network of diversified responders from across the region that will function more efficiently when called upon to work simultaneously and cooperatively in the event of a major emergency.

"Existing educational institutions in the Vancouver area cannot meet the training requirements of Vancouver Island fire and emergency services in a cost effective and accessible manner," Lambert explains. "Collectively, Nanaimo Fire Rescue and Malaspina University-College, through their joint venture, have the ability to service this region to the highest standard the most efficiently and economically."

Nanaimo Fire Rescue is the largest composite fire department on the island with 65 career and 75 paid-on-call firefighters, 5 Chief Officers, and a dispatch centre that serves 26 fire departments in the Central Island region. Training facilities within Nanaimo Fire Rescue include a 4.2 acre Training Centre with classroom facilities fully equipped for electronic media presentation, a four-story concrete bum structure, and technical rescue props.

Malaspina University-College is a public, degree-granting institution that offers both university and college programs. Over 10,000 full-time Canadian students and 1,000 international students from more than 50 countries attend. Established in 1969, the main campus is located in Nanaimo, BC, with regional campuses in Duncan and Parksville/Qualicum in the mid-Vancouver Island region, and Powell River on the mainland.

The first phase of the training programs offered by VIERA is slated to begin May 2007. For more information on VIERA's programs, contact Assistant Chief Craig Richardson at (250) 755-4557 or contact the Centre for Continuing Studies at Malaspina University-College at 1-866-734-6252. A website for VIERA will be available soon under the Fire Rescue Department page at www.nanaimo.ca.

- 30 -

Contact information:
Assistant Chief Craig Richardson
Tel: (250) 755-4557
Email: craig.richardson@nanaimo.ca

VANCOUVER ISLAND EMERGENCY RESPONSE ACADEMY

Advisory Committee Terms Of Reference

ADVISORY COMMITTEE DEFINITION:

The VIERA Advisory Committee is a group of stakeholders with a vested interest in Pro Board Accredited certification in the field of firefighting and emergency response. These stakeholders include:

- Fire Chiefs
- City Managers or Administrators
- Industry Managers or Supervisors
- Representatives from the Office of the Fire Commissioner of BC
- Key Leaders from non-profit groups such as the Fire Chief's Association, the Volunteer Firefighter's Association, Training Officer's Association
- Academic partners such as Malaspina University-College.

MISSION STATEMENT:

To provide stakeholders a forum in which they can voice their opinion and provide advice and recommendations to the VIERA Board of Directors on the development and ongoing management of Pro Board Accredited programs.

ADVISORY COMMITTEE REPRESENTATION:

- Nanaimo Fire Rescue Department
- Malaspina University-College
- Vancouver Island Career Fire Departments
- Vancouver Island Volunteer Fire Departments
- Industrial Emergency Response Representative
- BC Fire Chiefs Association
- BC Training Officers Association
- BC Office of the Fire Commissioner

ADVISORY COMMITTEE OBJECTIVES:

To provide advice and recommendations to the VIERA Board of Directors on the following:

- Recommendations on which NFPA standards VIERA should seek and maintain accreditation.
- Recommendations to program methodology.
- Review and recommend changes and/or approval to course curriculum.

- Review and recommend changes and/or approval to exam instruments, i.e. written exam banks and practical skills check list.
- Recommendations of special emergency response groups eligibility for training and evaluation.
- Recommendations on reciprocity certification.
- Recommendations on equivalency granting.
- Annual review of VIERA Advisory Committee Terms of Reference, recommendation for changes and/or acceptance of Terms of Reference.
- Recommendations on marketing strategies.

ADVISORY COMMITTEE MEETINGS:

- The VIERA Advisory Committee representative will elect a chair and co-chair.
- The role of the VIERA Advisory Committee Chair is to ensure:
 - that meetings are scheduled and adequate notification is given to Committee representatives;
 - seek representative agenda items;
 - create and distribute agenda items two (2) weeks prior to meeting date;
 - notify Committee of any representative wishing to step down and recommend to the Committee and VIERA Board a suitable replacement;
 - ensure all necessary documentation and reference material is current and available for committee meetings;
 - establish Sub-Committees as required;
 - set reasonable timeframes in which Committee representatives or Sub-Committees will report back to the Committee on the tasks;
 - call special or unscheduled VIERA Advisory Committee meetings as required;
 - in the event that the VIERA Advisory Committee Chair is not available, the Co-Chair will carry out all or some of the Chair duties as required.
- In the first year of establishment the VIERA Advisory Committee will meet on a quarterly basis or less if not required.
- Following the first year the VIERA Advisory Committee will meet twice a year.

ADVISORY COMMITTEE FACILITATOR AND RECORDING SECRETARY:

- The chair may appoint a VIERA meeting facilitator.
- VIERA Advisory Committee meeting facilitator need not be a content expert or a committee representative. A meeting facilitator should be well organized and experienced in managing meetings. The facilitator's role is to ensure the Committee follows the agenda and that Committee members stay focused on agenda issues.
- Nanaimo Fire Rescue will provide a recording secretary.
- The recording secretary will take minutes and distribute the minutes to the Advisory Committee representatives within two (2) weeks of the meeting.
- VIERA Advisory Committee minutes will be posted on the VIERA web page and MUC web page.

TERM OF THE CHAIR AND CO-CHAIR:

- The term of the VIERA Advisory Committee Chair or Co-Chair is two (2) years, a maximum of two (2) terms or four (4) years can be served as Chair or Co-Chair at which time the Chair or Co-Chair is to be replaced.
- If a Chair or Co-Chair wishes to seek a second term he/she will submit his/her intent in writing to the VIERA Board of Directors six (6) months prior to the end of the term. The VIERA Board of Directors will vote on the request of the individual for a second term. Criteria for voting will include Chair and/or Co-Chair input, commitment and reliability.

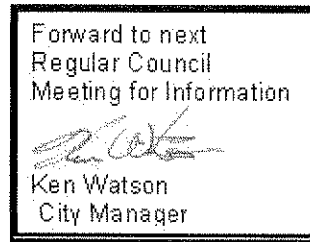
TERM OF ADVISORY COMMITTEE REPRESENTATION:

- The term of representation on the VIERA Advisory Committee is four (4) years, a maximum of two (2) terms or eight (8) years can be served at which time the representative is to be replaced.
- If a representative wishes to seek a second term he/she will submit his/her intent in writing to the chair six (6) months prior to the end of the term. The remaining representatives will vote on the request of the individual for a second term. Criteria for voting will include representative input, commitment and reliability.
- Any representative to be replaced will be replaced by a representative from that stakeholder's interest group.



ALBERNI VALLEY MUSEUM MEMO

DATE: JANUARY 25, 2007
TO: KEN WATSON, CITY MANAGER
FROM: JEAN MCINTOSH, MUSEUM DIRECTOR
CC:



RE: MUSEUM BUDGET COMPARISON WITH OTHER MUNICIPALITIES

At the budget meeting of January 15, I was asked , first about cost to build a new museum facility and second, to provide some comparisons between Port Alberni and other communities with regard to the financial support for heritage.

1. The Nanaimo District Museum is in the process of constructing a new Museum facility. As part of a larger facility, the cost for the Museum alone are approximate, but has been provided as follows:

Construction, including land purchase:	\$ 6.5 Million
Exhibits	\$ 1 million
Planning	\$200,000.00

2. Comparison of Municipal Support

The BC Arts Council provides operating funding for 38 museums in the Province. Of those Museums, on average, municipal support accounts for 80 – 83.4 % of the operating budgets. The Alberni Valley Museum is adjudicated in a category of Museums with expenses from \$250,000 – \$450,000. The average municipal contribution to those operating budgets is 82.8 %. Port Alberni's in 2006, was 80%.

I contacted a random sample of museums, representing both municipal and non profit society operations and varying community size, though I excluded large centers. These museums also range in the quality of their operations. The results are attached.

Of the two municipally operated museums surveyed, both serving higher populations levels than ours, one had an operating budget \$38,000. lower than Port Alberni, 76% of which was municipal funding and the other \$200,000. higher and 100% municipal funds. Both had more staff than Port Alberni. Comparison to Island communities is more difficult to quantify. Of the four other museums surveyed, the municipality provided the building, physical plant and maintenance, but as a service, without dollar figures attached. If maintenance is 10% of an operating budget, this places municipal operating support at about 60% in Nanaimo, 35% in Campbell River and 45% in Courtenay. It should be noted, however, that Campbell River is operating from a new facility and Nanaimo is currently building a new Museum, both of which are funded in large part by the municipality. The budget comparisons have not included capital expenditures.

6/26/2002

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ALBERNI VALLEY MUSEUM MEMO

It might also be noted that in 2006 the Alberni Valley Museum generated 20% of the operating budget, but this does not take into account the funds and in-kind contributions generated by our associated non profit societies and directed to the preservation and display of museum collections.

Conclusion

On this simple survey municipal support for museums ranges from 25% to 84% across the Province. There is also a range of operating structures for BC museums and of course a similar diversity in quality and standards.

A direct comparison of Port Alberni with other Island municipalities is not possible. However, it seems standard that the municipalities are providing building and costs associated with physical plant, maintenance, etc., plus cash contributions ranging from 25% to 50 %. The BC Arts Council statistics provide an appropriate comparison for Port Alberni, as those museums are of similar caliber to ours. With Port Alberni municipal support at 80% in 2006 we are in the average range of municipal support Province-wide.

Respectfully submitted

Jean McIntosh, Museum Director

Museum Funding Comparison (2007)

City	City Population	Regional Population	Governance	Operating Budget	percentage of Municipal support	Number of Staff	Other fund sources	Admission Fees
Nanaimo	80 - 90,000	130 - 140,000	non profit society	\$450,000.00	approx 50% of operating budget, plus provision of building, physical plant, building maintenance, grounds maintenance	4 F/T; 3P/T; summer students	BCArts Council; federal grants + works grants	yes (\$2) and free for special events.
Campbell River	30,000	n/a	non-profit society	\$550,000.00	approx 25% of budget in form of grant, plus city maintains building (repairs and janitorial and grounds) and pays utilities	6.1 FTE	1/3 grants 1/3 fundraising incl gaming 1/3 earned	yes but free for city residents
Courtenay	22,500	96,000	non-profit society	\$350,000. - 500,000 350,000. 2006	approx 35% in form of grant. (115,000 from City, 7500 from Region), plus city owns building, and provides landscape work, physical plant - HVAC upgrades, some utilities - except janitorial	7 seasonally flexible	BC Arts Council, gaming, grants, gift shop.	no (found donations to generate more than fee)
Powell River		22,000	non-profit society	n/a	municipality provides building, janitorial, utilities, museum staff wages, through informal fee for service arrangement.	1F/T; 2P/T		yes (\$2.)

Museum Funding Comparison (2007)


City	City Population	Regional Population	Governance	Operating Budget	percentage of Municipal support	Number of Staff	Other fund sources	Admission Fees
Fort Langley	100,000.00	150,000.00	municipal (includes museum, archives, heritage conservation areas, tourism initiatives, heritage building incentives)	\$741,434.00	76% \$ 561,434.00	5 F/T; 3 P/T	museum generates \$180,000. through grants, gift shop.	no
Kamloops	85,000		municipal	\$500,000.00	100%	5 F/T		no
Penticton	34,000	80,000	municipal	\$240,000.00	99%. Operating budget covers museum function only. In addition, the City provides the building, maintenance, utilities, etc	2 F/T plus on-call staff	BCArts Council, summer student grants, donations	no
Port Alberni	18,000	30,000	municipal	\$537,859.00	80%	4 F/T	In 2006 museum generated \$105,143. (20% of budget) through grants, sales, programs	no



CITY OF PORT ALBERNI

MUSEUM AND HERITAGE DEPARTMENT REPORT

TO: Ken Watson, City Manager
FROM: Jean McIntosh, Museum Director
COPIES TO:
DATE: February 20, 2007

I concur, forward to next
Regular Council Meeting
for Consideration:

Ken Watson, City Manager

SUBJECT: UBCM Tourism Funding application

Issue:

The UBCM has allocated funds to assist communities to enhance their tourism initiatives. An application has been prepared collaboratively by the City and the Chamber of Commerce. City Council is asked to support this request for funds.

Background :

To date this program has helped to fund the start up of Alberni Valley Tourism and that group is now prepared to develop a brand for the community. Once a brand is adopted, promotion for the City owned heritage resources will be more effective if redeveloped to connect with the brand.

Discussion:

These funds, earmarked specifically for tourism, can assist our community to enhance our tourism presentation and community aesthetic in a number of ways, all of which dovetail with initiatives currently underway. This can assist us to better market our city, improve our appeal and services to tourists and ultimately increase visitation and spending in the community.

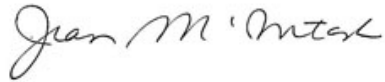
The application details three related projects. First, the development of a brand for the community and creation of associated materials such as messages, tag lines and implementation of a promotional campaign based on the brand. Secondly, a redevelopment of the promotional materials for the Alberni Heritage Network, including ads, brochure, poster, billboards. These are in need updating after being in use for a number of years and will also gain effectiveness through connection with the community brand. Finally, integration of the City's sign plan with the brand visuals, development of an entrance sign for the harbour area, and street banners all coordinated with the brand and city's tourism resources. Council at the regular meeting of February 12, 2007 expressed concern about funding the additional costs of coordinating the two projects. Therefore UBCM funding is being sought to cover the added costs

Recommendation:

The following resolution is recommended:

That Council for the City of Port Alberni approve the application to the Union of BC Municipalities Tourism fund in the amount of \$85,000.00

Respectfully submitted



Jean McIntosh
Museum Director

* * * *

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Application to Community Tourism Program, Union of BC Municipalities
Application From: City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8
Contact: Jean McIntosh, Director, Alberni Valley Museum
250 720 2501, jean_mcintosh@portalberni.ca

Background: The City of Port Alberni owns and operates the Alberni Valley Museum and, by contract with the Industrial Heritage Society, the McLean Mill National Historic Site. Through the Museum, support is also provided to the operation of a steam train excursion and the Maritime Discovery Centre on the industrial waterfront. Together these four attractions form the core of the community's heritage tourism product. The City of Port Alberni also supports the operation of the Visitor Information Centre managed by the Chamber of Commerce. In 2004 the Museum and Heritage Commission led the development of a community tourism strategy which recommended the formation of an integrated tourism marketing organization. The Alberni Valley Chamber of Commerce has implemented this recommendation and, with support from the Community Tourism Program, has formed Alberni Valley Tourism and has initiated a number of related elements, including a hotel tax to fund local marketing, some co-op advertising activities and preliminary branding research.

Project Description: The proposed project builds on the work undertaken by Alberni Valley Tourism and the City of Port Alberni and aligns the community's marketing initiatives. In so doing the city's tourism product is enhanced, the relationship between local government and the tourism industry is strengthened, the impact of tourism activity is increased and improvements will be realized in the City's economic diversification through tourism. The project has three interconnected components: to undertake phase two of developing a brand for marketing Port Alberni; to re-develop promotional tools for the Alberni Heritage Network; and to enhance the City's sign system. All components are developed in partnership between organizations.

Branding, Phase two: In follow up to workshops, research and preliminary consultations, Tourism Alberni now requires the assistance of a marketing professional to facilitate the completion of the process of creating and implementing a brand for the community. A theme and visual identity will be developed for use in all promotional material. This will be an inclusive process lead by the Tourism Advisory Committee

This phase of the project includes:

- the selection of professional Community Branding Consultant
- Development meetings with Tourism Advisory Council
- Determination of primary & secondary markets
- Inventory of the community's primary icons, secondary icons and diversions (attractions)
- Consultation third party endorsements (eg. focus groups)
- Selection of the community's brand
- Development of brand-supporting graphics for logo and promotional tools
- Development of key marketing messages
- Creations of tag lines
- Communication of the brand to the community

Promotional Materials, Alberni Heritage Network

The four city heritage attractions which are marketed as a unit are in need of updated promotional material. The alignment of this material with the brand will strengthen the marketing impact of the area's tourism resources. This phase includes:

- Engaging a professional photographer create promotion- specific visuals.
- Creation of a theme and visuals consistent with the community's brand, but distinctive to the Heritage Network.
- Design and production, brochure, poster, ad, billboards.

Enhancement of the City of Port Alberni Sign Plan

The City has completed a lengthy process to develop its first-ever way finding sign plan. The development of a community brand was not under consideration at the time the sign plan was undertaken. UBCM funds will assist with integrating signage and the brand, while allowing the City to maintain its current funding commitment to the sign project. Sign design will be modified to create a visual cohesion with the brand and an entrance sign will be added to emphasize the City's primary harbour area. The launch of the sign system and brand will be reinforced with specifically designed street banners. This phase includes:

- Modification of sign graphics to integrate community brand
- Design and production of large entrance / promotional sign for Alberni Harbour Quay
- Production of additional way finding signs for the City's heritage attractions.
- Design and production of street banners consistent with the brand and signage system and promoting the city's tourism resources

Business Plan

Business Plan for Alberni Valley Tourism is attached. Tourism Strategy for the Alberni Valley (2004) is also available on request.

Performance Measures

Measurable outcomes of this project:

- the completion of an inclusive process determining a theme and creating a brand for Port Alberni and adoption of the brand by the community
- the completion of the visual identity, tag line, marketing message
- Implementation of a promotional campaign with a new appealing look for Port Alberni
- a new package of marketing material, including brochure, ads, poster, billboards, clearly identified with the community brand, for the Alberni Heritage Network.
- installation of way finding signage which is connected to the brand
- installation of entrance/promotional sign at Alberni Harbour Quay.
- Installation of street banners consistent with graphic design elements
- Ultimately, an increase in visitor numbers

Budget

Cost Estimates:

Branding development	\$30,000.00
Promotional materials, Alberni Heritage Network	\$25,000.00
Enhancement, City Sign Plan	\$30,000.00
Total	\$85,000.00

Detailed cost estimates available

Final Report

Complete December 31, 2007

Council Resolution

Resolution from Port Alberni City Council attached

Respectfully submitted,
Jean McIntosh

**MINUTES OF THE BOUNDARY STUDY COMMITTEE HELD
MONDAY, FEBRUARY 12, 2007 AT 4:00 P.M. IN CITY HALL COMMITTEE ROOM**

Present: Councillors Chopra (Chair), Mealey, McLeman and Whiteman.

1. Adoption of Agenda

McLeman/Mealey

That the agenda be adopted as circulated.

Carried

2. Meeting Procedures and Schedule

The Clerk outlined the procedures and the role of the Committee.

3. Reports

Mealey/McLeman

That the report dated September 7, 2006 from the City Clerk responding to a request from Council regarding the extension of the municipal boundary to include the lands within the City's water supply watersheds and the report dated November 30, 2006 from the City Clerk regarding Committee membership and establishing terms of reference, be received.

Carried

4. Other Competent Business

McLeman/Mealey

That staff be directed to prepare a draft letter to private land owners within an extension of the City boundary to incorporate the water supply watersheds, to invite them to meet with the Committee to discuss their plans and explore possible boundary expansion.

Carried

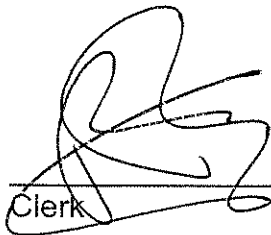
The Committee agreed to meet on February 26, 2007 at 5:00 pm in the Committee Room.

5. **Adjournment**

Mealey/McLeman
That the meeting adjourn at 4:30 pm.

Carried

Chair

A handwritten signature in black ink, consisting of several overlapping loops and lines, positioned between two horizontal lines.

Clerk




CITY OF PORT ALBERNI

PARKS AND RECREATION DEPARTMENT REPORT

TO: Ken Watson, City Manager
FROM: Scott Kenny, Director of Parks and Recreation
COPIES TO: Ann Hopkins, Director of Finance
DATE: February 20, 2007

I concur, forward to next
Regular Council Meeting
for Consideration:


Ken Watson, City Manager

SUBJECT: Library Tender and Construction

Issue:

This report details the outcome of the recent tender for the renovation and addition to the Library.

Background:

In March of 2005 the City of Port Alberni received funding approval from the Province of British Columbia Community Development Initiative in the amount of \$856,667 towards the construction of a new Library and reception area at Echo Centre. At the time the City committed an additional \$420,000 for the project of which \$334,000 was from the Land Sale Reserve account and \$95,000 from the Parks and Recreation Capital Reserve account. The total project cost was estimated to be \$1,285,000.

Design of the new facility followed the financial approvals with the goal of having the work on the project begin in the fall of 2005. During this period the construction industry recorded tremendous growth and associated increased construction costs. At the completion of the initial project tender in the spring of 2006, the total project cost had increased to 2.27 million dollars due to the construction boom across the Province. The square foot cost had doubled from an estimated \$1.50 per square foot to \$3 per square foot. This resulted in the cancellation of the tender and a redesign of the project based on renovating and expanding the existing library.

The redesign of the project was completed in December 2006 and a tender was released in January. The tender closed on Friday, February 9, 2007 and four bids were received as noted below:

CMF Construction	\$1,109,985 - Low Bid
Ledcor Construction	\$1,133,998
Razor Construction (Pomeroy)	\$1,363,000
Island West Coast Developments	\$1,363,000

The results of the tender have been reviewed and confirmed by our Engineer, Allan McGill, and as you will note, it is recommended that if the project is to proceed, the contract should be awarded to the low bidder, CMF Construction.

Having completed the bid review we now estimate the finished project cost to be as noted below. The projected estimate includes, all costs related to construction, consulting, a contingency amount, paving and facility signage.

EXPENDITURES	
DESCRIPTION	COST
Consulting Fees to Date	227,150
Projected Consulting Fees	40,000
Facility Construction	1,109,985
Project Contingency @ 7%	77,699
Facility Signage	25,000
Sub Total	1,479,834
Less Cabinet costs paid by VIRL	(22,000)
Total Project Cost	1,457,834

REVENUES	
Provincial Grant	856,667
Current Approved from Land Sales Reserve Account	241,333
Friends of the Library Fireplace	2,000
Subtotal	1,100,000
Construction Cost	1,457,834
Funding Shortfall	-357,834

Discussion

As you will note we are short \$357,834 to complete this project. Discussions with the City Manager and the Director of Finance confirm that there are sufficient additional funds in the Land Sales Reserve Account to cover this shortfall.

Over the past year we have also had discussions with School District 70 with respect to the possibility of combining the new library with the new high school if it was built on SD70 land located beside the Museum on Sweeney Field. There was considerable debate about the merits of such an idea and Council indicated they would reserve their final decision on the matter when the results of the tender were presented to them for review and approval. At the time SD70 officials indicated they might receive some direction from the Province early in 2007. While discussions between the Province and SD70 have continued, they are likely a year away from reaching a final decision on the construction of a new school on Sweeney Field. Since the school project is above the 20 million dollar figure, it will be reviewed by Partnerships BC.

Partnerships BC, brings together ministries, agencies and the private sector to develop major capital projects through public-private partnerships. Their mandate is to facilitate, and in some cases, manage, partnerships on behalf of public sector agencies. Partnerships BC also serves as the BC government's centre of expertise for establishing policies and best practices for successful partnership projects in the province. As part of this advisory role, Partnerships BC provides planning services to public sector agencies wishing to explore innovative options for building and managing public infrastructure. The concept of a combined educational, recreational and cultural facility in the Echo Centre area is the type of partnership that would benefit everyone. It may well be that this is

the type of project that would help the City leverage funds for the development of the new aquatic centre however it appears to be a few years away. The thought of combining the two libraries could also be discussed again in the future.

We have also reached agreement on the new lease rate with Adrian Mass, VIRL Director of Finance for VIRL. The rates are as follows:

1. A base lease rate of \$15.28 (Current Rate) per square foot totaling \$114,600 per year;
2. An increase in the base rate of 1.5% per year during the 5 year term; and
3. VIRL will cover actual Hydro charges estimated to be \$8,000 per year based on 2004-2006 average Echo facility hydro costs of \$1.10 per square foot.

Analysis:

1. If we do not proceed with the construction of the library at this time we would not be required to repay the loan providing it was used for the development of a library in the near future. If the funds were used for another purpose, it is unlikely we would receive additional grants in the future.
2. If we delay the construction of the Library until SD70 has plans for the development/redevelopment of ADSS and we assume that the decision to build will take one year, followed by two years for design and construction, we would not see a new library for three years and it would be at a higher cost. This is not an acceptable option.
3. The overall per square foot construction cost has decreased from \$300 per square foot to \$200 per square foot. The project is affordable and borrowing is not required.

Options:

1. Proceed with construction of the library expansion by awarding the contract for construction to the low bidder and funding the budget shortfall with an increased contribution from the Land Sale Reserve Fund.
2. Do not proceed with the Library expansion and put plans on hold indefinitely. Await a future decision from SD 70 on ADSS relocation and potential library partnering opportunities.

Recommendation

Option 1 is recommended. The following resolutions are proposed:

1. *That Council for the City of Port Alberni allocate additional funds in the amount of \$357,834 from the Land Sales Reserve Account to the Library development project.*
2. *That Council for the City of Port Alberni approve the 2008 lease figures at the current rate of \$15.28 per square foot, as noted in this report, and that VIRL pay for actual hydro costs.*
3. *That Council for the City of Port Alberni award the tender to renovate and expand the Library to the low bidder CMF Construction in the amount of \$1,109,985.*

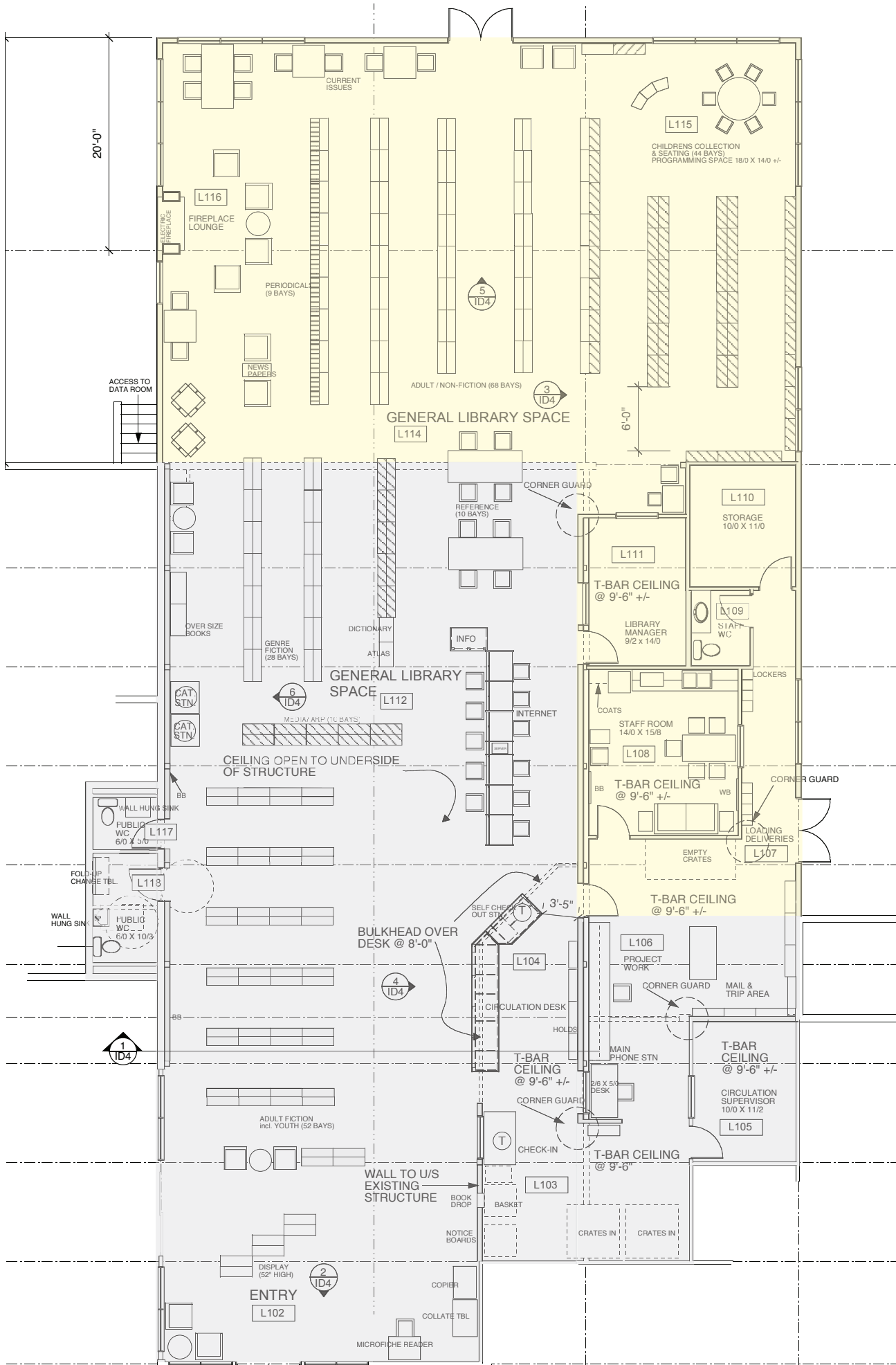
Respectfully submitted



Scott Kenny, Director of Parks and Recreation

* * * *

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CITY OF PORT ALBERNI

MEMORANDUM

Date: February 21, 20-07

To: Ken Watson, City Manager

From: Guy Cicon, City Engineer

Cc: Russell Dyson, City Clerk
Ann Hopkins, Director of Finance

File

I concur, forward to next
Regular Council Meeting
for Consideration:



Ken Watson, City Manager

RE: Approval for Public Works Capital Projects

The Engineering Department has developed a work schedule for 2007 Capital Works Projects. We are proposing to begin construction on one sewer project and one water project in March and April that were not approved in the 2006 - 5 Year Capital Plan.

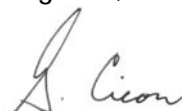
The water project on Bute St. between 13th Ave. and 15th Ave. involves replacing 200 m of 100mm diameter cast iron water main with 150mm diameter PVC. The existing waterline is 75 years old and is undersized. This project is budgeted for \$59,160. The corresponding road resurfacing work is budgeted for \$51,000.

The sewer project on the 2400/2500 Blk Hilton Ave. involves replacing 265 m of 200mm diameter concrete sewer main with 200mm diameter PVC and installing a new 250mm diameter storm sewer in the same trench. The existing sewer line is failing and has a root intrusion problem. The project is budgeted for \$133,620. The corresponding road resurfacing work is budgeted for \$41,000.

These projects are scheduled before we can expect the 2007 Financial Plan is approved.

The Engineering Department recommends that the projects above be approved by City Council. I have more detailed information on these projects if you require it.

Regards,



Guy Cicon

**Current Status Report
February 26, 2007 Regular Council Meeting**

Meeting and Date	Item	Responsibility	Status
Regular Jan 8/07	Support recognition of web based news services for municipal public notices.	All Council	Support resolution at April 2007 AVICC Convention
Regular Jan 8/07	Statutory right of way to be provided to NETUNE Canada.	City Engineer City Clerk	NEPTUNE to prepare ROW document
Regular Jan 8/07	Provide \$350 grant to Pacific Rim Health Services Co-op.	City Clerk	Done with liaison appointed
Regular Jan 22/07	Prepare idling reduction procedures for City vehicles.	City Engineer	Report to be brought forward for Council's endorsement
Regular Jan 22/07	Lucky Printers - complaint regarding trees and blocked drains.	City Engineer	Done report received
Regular Jan 22/07	Dr. James Lunney, MP, to be invited to meet with Council re: homelessness.	Mayor	Invitation sent
Regular Jan 22/07	Zoning Amendment No. 57 (6003 River Road – Craig, Croucher and Wilson), Bylaw No. 4655" read a third time.	City Planner	Done – bylaw adopted
Regular Jan 22/07	City's Way Finding Sign Plan - consult with AV Tourism Council and outline criteria for selecting consultant.	City Planner City Engineer	Awaiting input from AV Tourism. Consultant selected
SICC Feb 12	Notify respondents to the RFP for the former RCMP building their proposals are denied and advertise the property for sale.	City Clerk	Done
Regular Feb 12	Organize meeting & tour of Argyle St Post Office with Canada Post & employees. Contact Public Works Canada regarding building needs.	City Manager	In progress
Regular Feb 12	Refer Bear Aware application and background information for consideration of the ACRD.	City Clerk	Done
Regular Feb 12	Notify Tag Day recipients and commercial outlets of Tag Day assignments for 2007.	City Clerk	Done
Regular Feb 12	Notify owner/occupant of 5165 Golden Street of declaration of nuisance and clean up order. Prepare for clean up on March 20/07.	City Clerk	Notification done. Preparation in progress.
Regular Feb 12	Undertake a viability analysis of the proposed Community Forest – DRH Forest consulting.	City Manager	In progress.

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