

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held February 26, 2024.
This is not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

■ UNFINISHED BUSINESS

Five Year Financial Plan Q&A Summary

The Director of Finance presented a summary of questions and responses as it relates to the 2024-2028 Financial Planning process. Discussions on the Plan will continue at the next Committee of the Whole meeting on Monday, March 4th at 6 pm in City Hall, Council Chambers. To participate electronically register at <https://www.portalberni.ca/council-agendas-minutes>.

■ BYLAWS

Reserve Fund Establishment Bylaw, Amendment No. 1, Bylaw No. 5086-1, 2024 was introduced and given three readings. The bylaw upon adoption will include a schedule outlining the reserves and their specific purposes. Council further directed administration to bring forward a Development Cost Charges reserve establishment bylaw to the next Council meeting.

Fees and Charges Bylaw, Amendment No. 5, Bylaw No. 5100, 2024 was adopted. The bylaw reflects the revision of existing fees, elimination of fees that are no longer required and the inclusion of credit card transactions, a new feature that will be made available to residents as an option in the payment of utilities and property taxes.

"City of Port Alberni 2024-2028 Financial Plan Bylaw No. 5097, 2024" was read a second time. Please visit <https://portalberni.ca/budget> to view the financial plan and to find opportunities on how to participate in the process.

"Official Community Plan Amendment (2856 4th Avenue) Bylaw No. 5098" and **"Zoning Amendment (2856 4th Avenue) Bylaw No. 5099"** were introduced, given first and second reading, and advanced to a Public Hearing to be held Monday, March 25, 2024 at 6:00 pm in City Hall Council Chambers. These bylaws, upon adoption will enable a four-unit townhouse development at 2856 4th Avenue.

■ CORRESPONDENCE

Falun Dafa Association of Vancouver

Council directed staff to provide a letter of greeting to the performers of Shen Yun Performing Arts in recognition of the cultural event's return to Vancouver for the 2024 season.

Council also received their correspondence summary which included letters from:

- Telus | Copper Retirement Program
- BC Restaurant and Foodservices Association and Restaurants Canada | Save BC Restaurants Campaign
- Pacific Rim School District | Proposed Sale of Vacant Land on Craig Road
- Office of the Premier / Ministry of Housing | BC Builds Initiative
- Tseshaht First Nation, Hupačasath First Nation and City of Port Alberni | Copy of Letter to Island Health Re: Community Stabilization Beds Program
- Alberni Valley Museum and Heritage Commission Minutes | January 3, 2024

■ REPORT FROM IN-CAMERA

Council released for public consumption the intent to participate in a BC Builds project with Tseshaht First Nation.

Council released for public consumption Notice of its Intent to lease Unit 7 to the Community Arts Council of the Alberni Valley for the purpose of displaying art, art events and classes, and a gift shop.

Council released for public consumption amendment of the City of Port Alberni "Personnel Standing Committee Duties" policy by deleting the words 'Provide support and input through the interview process to the CAO in hiring for Director-level exempt staff positions' under Duties & Responsibilities.

Council released for public consumption, the appointment of James Lee to the Board of Variance for a three-year term commencing February 12, 2024 – December 31, 2026.

Council released for public consumption Notice of its Intent to lease a portion of City owned property situated at 4751 Tebo Avenue and legally described as that portion of Lot A, District Lot 137, Alberni District, Plan 38945, to North Island College to operate a campus for vocational studies, at a lease rate in 2024 of \$141,314.10 plus GST, for a term of three (3) years, with an option to renew for a further three years at fair market value.

Council released for public consumption the receipt of payouts for Judgements CB198884, CB198885, CB198886 and CB198887 in the favour of the City of Port Alberni from R. Brown, totalling \$134,120.76.

■ NEW BUSINESS

Community Action Team | Toxic Drugs Strategy

Council endorsed the Port Alberni Community Action Team document entitled Blueprint of Transformative Strategies to the Toxic Drugs Catastrophe for the Alberni Valley and British Columbia dated February 20, 2024.

Tseshaht First Nation | Alberni Valley Toxic Poisoned Drugs (Opioid) Crisis Strategy

Council supported next steps with respect to implementation and advocacy for resourcing the Alberni Valley Toxic Poisoned Drugs (Opioid) Crisis Strategy through a smaller political working group/action team and directed staff to prepare a letter of support and authorizing the Mayor in signing the Declaration of Commitment with respect to the Alberni Valley Toxic Poisoned Drugs (Opioid) Crisis Strategy.

Policy 3002-5 | Requests for Letters of Support

Council approved Policy 3002-5 'Requests for Letters of Support' to authorize the Mayor to provide a letter of support on behalf of the City in certain circumstances, and to clarify which requests for a letter of support should be presented to Council for consideration at a Council meeting.

Travel Policy 3009-2 | Amendment

Council approved the amendment to Travel Policy 3009-2 to permit Council to consider authorization of any Councillors expressing interest in attending the Federation of Canadian Municipalities annual conference and trade show.

FCM | 2024 Annual Conference and Trade Show

Council authorized Councillors Dame, Haggard and Patola to participate with the Mayor in the Federation of Canadian Municipalities 2024 'Redefining our Future' Annual Conference and Trade Show taking place June 6 – 9, 2024 in Calgary, AB with authorization to include reimbursement of expenses incurred as per Travel Policy 3009-2.

UBCM Local Government Development Approval Program | Grant Application

Council directed staff to prepare and apply to the UBCM Local Government Development Approvals Program for funding to engage an employee and/or consultant to support the improvement of development approval processes.

Municipal Campground | Cllr. Patola

Council referred the proposed motion directing City administration to research and report on the feasibility of constructing a campground facility located on the City owned lands at 4356 & 4340 Gertrude St. or such alternate location as suggested as suitable, to Council's next Corporate Strategic Plan review session prior to consideration at a future Regular meeting.

■ QUESTION PERIOD

J. Leskosek

Inquired about Council's awareness of a video presentation on the School District 70 website regarding Sexual Exploitation and Human Trafficking and requested additional information related to the commercial revitalization tax exemption bylaw.

■ COUNCIL MEETINGS

The City of Port Alberni is now offering hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

■ MEETINGS AT A GLANCE

Monday, March 4th

6:00 pm – Committee of the Whole
2024 – 2028 Financial Plan
Council Chambers

Wednesday, March 6th

7:00 pm – Alberni Valley Heritage Commission
Alberni Valley Museum

Monday, March 11th

2:00 pm – Regular Council
Council Chambers