

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, DECEMBER 11, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauv  and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated, with the addition of late item F.7.1 Economic Development Manager report.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 4:45 pm, Regular Council Meeting held at 7:00 pm on November 27, 2017 and Organizational Meeting held on December 4, 2017 at 7:00 pm, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Judy Carlson thanked Council for inviting forest companies to attend to provide information regarding their access policies and agreements and expressed disappointment that they did not attend.

D. DELEGATIONS

1. Cycle Alberni

John Mayba commented on the active transportation plan/bike lanes following discussion at the last Committee of the Whole meeting and advised Cycle Alberni will continue to provide input.

2. Commanding Officer, RCSCC Alberni, Canadian Armed Forces

Lt(N) Carson Stoney was in attendance to provide information about the Port Alberni Sea Cadets and the value of their programs. The three senior cadets in attendance introduced themselves and talked about the opportunities and experiences the Sea Cadets has provided them.

E. UNFINISHED BUSINESS

1. Reconsideration of the Date for the Committee of the Whole Meeting

It was moved and seconded:

That Council for the City of Port Alberni change the date of the next Committee of the Whole meeting to Tuesday, December 19th at 6:00 pm and invite appropriate staff and stakeholders to attend.

CARRIED

2. Alberni Valley Heritage Commission

The Director of Parks, Recreation and Heritage provided a verbal update regarding her meeting with the Alberni Valley Heritage Commission and requested direction from Council as to the future of the Commission and potential changes to the Heritage Commission Bylaw.

It was moved and seconded:

That Council for the City of Port Alberni accept the verbal report from the Director of Parks, Recreation and Heritage and direct staff to revise the Heritage Commission Bylaw to clarify the role of the McLean Mill Society.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated December 11, 2017 be received and the cheques numbered 140240 to 140355 inclusive, in payment of accounts totalling \$800,357.70, be approved.

CARRIED

2. City Clerk – Tag Days

It was moved and seconded:

That Council for the City of Port Alberni approve the 2018 tag day allocations outlined in the report from the City Clerk dated December 11, 2017.

CARRIED

3. Director of Finance - Audit Committee

It was moved and seconded:

That the minutes of the November 27, 2017 Audit Committee: the Responses to Questions arising from that meeting dated November 28, 2017, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending September 30, 2017, the financial statements ending September 30, 2017 and the Vendor Cheque Register Report ending November 20, 2017, be received.

CARRIED

4. Director of Parks, Recreation and Heritage - Early Budget Approval for Multiplex Chiller

It was moved and seconded:

That the report dated December 11, 2017 be received and Council for the City of Port Alberni approve the request for early budget approval of \$175,000 for replacement of the Multiplex Ice Plant Chiller, comprised of funding from the Parks, Recreation and Heritage General Fund (\$50,000) and Carbon Trust Fund (\$125,000).

CARRIED

5. Chief Administrative Officer - Alberni District Fall Fair

It was moved and seconded:

That the report dated December 1, 2017 from Chief Administrative Officer responding to a letter dated November 28, 2017 from the Alberni District Fall Fair requesting that the City reconsider the eviction of Alberni Paving from City owned land, be received and Council for the City of Port Alberni direct staff to proceed with applications to amend the Official Community Plan and Zoning of the land parcel currently occupied by Alberni Paving from Parks use to Light Industrial use.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni extend the proposed eviction date for Alberni Paving pending Council's decision on the Official Community Plan and Zoning bylaw amendment process.

CARRIED

6. Director of Finance - Holiday Bus Schedule

It was moved and seconded:

That the report dated December 5, 2017 advising that the City in collaboration with BC Transit and Diversified Transportation is offering free busing on New Year's Eve from 7:30 pm until 1:30 am, be received.

CARRIED

7. McLean Mill Society - Monthly Report

It was moved and seconded:

That the monthly report and financial statements from the Executive Director of the McLean Mill Society, be received.

CARRIED

7.1 Economic Development Manager – Application to Rural Dividend Program

It was moved and seconded:

That the report from the Economic Development Manager be received and Council for the City of Port Alberni authorize the submission of an application to the BC Rural Dividend Program, in partnership with FP Innovations and the Coulson Group, for the Port Alberni Wildfire Suppression Centre of Excellence and that Council support this project through its duration.

CARRIED

The Mayor called a 5 minute recess at 8:45 pm.

The meeting resumed at 8:50 pm.

8. Current Status Report

It was moved and seconded:

That in conjunction with Item 25, Council for the City of Port Alberni direct staff to review social procurement policy options.

CARRIED

It was moved and seconded:

That the Current Status Report be received.

CARRIED

9. Managers' Monthly Reports

Planning and Building Department

It was moved and seconded:

That the monthly report from the Director of Development Services providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. Public Hearing - December 5, 2017

It was moved and seconded:

That the report of the Public Hearing held December 5, 2017 regarding Bylaw No.4952 and 4953, be received.

CARRIED

Official Community Plan Amendment No. 25 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4952

It was moved and seconded:

That “Official Community Plan Amendment No. 25 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4952”, be read a third time.

CARRIED

Zoning Bylaw Map Amendment No. 27 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4953

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 27 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4953”, be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Port Alberni Folkfest Multicultural Society/Canada Day Parade

It was moved and seconded:

That the letter dated November 21, 2017 requesting a meeting to discuss saving the July 1st Canada Day celebrations, be received.

CARRIED

The Director of Parks, Recreation and Heritage advised she will work with the Port Alberni Folkfest Multicultural Society to provide assistance in engaging volunteer groups to continue with organizing Canada Day celebrations.

Councillor Minions left the meeting at 9:12 pm.

2. Ernest Burnett

It was moved and seconded:

That the letter dated December 3, 2017 regarding the condition of the highway leading into Port Alberni and requesting Council appoint a “New Highway Committee” and add a reference to a “New Highway” on agenda for future Council meetings, be received with thanks.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. Port Alberni Toy Run

Certificate from the Port Alberni Toy Run to recognize the City's contributions and outstanding support.

2. Habitat for Humanity

Newsletter received December 4, 2017 providing information on recent accomplishments in the Mid-Vancouver Island area.

3. British Columbia Community Achievement Awards

Information received regarding nominations for the BC Community Achievement Awards. Nomination deadline is January 15, 2018.

4. Pete Milliken

Letter dated December 4, 2017 regarding surveillance, vandalism and bicycle lanes.

5. Peter Boulton

Copy of an email dated December 4, 2017 providing information regarding the effects of electro magnetic radiation (EMR) and radio frequency radiation (RF).

6. Fir Park Village/Echo Village Foundation

Letter received December 5, 2017 advising of the projects they have completed during the year and encouraging a contribution.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 6 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

1. Port Alberni Port Authority Board Appointment

At the November 27, 2017 In Camera meeting Council re-appointed Ken McRae as the City's representative to the Board of Port Alberni Port Authority for a three year term effective July 1, 2018.

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:30 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk