

**MINUTES of the COMMITTEE OF THE WHOLE MEETING**  
**Held Monday, January 18, 2021 @ 2:00 PM**  
**Via Video Conference**

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**PRESENT:** Mayor S. Minions  
Councillor R. Corbeil  
Councillor D. Haggard  
Councillor R. Paulson  
Councillor H. Poon  
Councillor C. Solda  
Councillor D. Washington

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

*MOVED and SECONDED, THAT the agenda be approved as circulated.*

**CARRIED**

**B. ADOPTION OF MINUTES**

*MOVED and SECONDED, THAT the minutes of the meeting held at 7:00 pm on February 3, 2020, be adopted.*

**CARRIED**

**C. CORRESPONDENCE**

**D. NEW BUSINESS**

**1. Five Year Financial Plan 2021 – 2025**

The Director of Corporate Services reviewed the process and function of the Committee of the Whole meeting structure.

The Director of Finance then proceeded to introduce the City's Draft Five-Year Financial Plan 2021 – 2025 providing an overview of the timeline, linkage to strategic priorities, tax distribution, projected impact of taxation, revenue, expenses and capital plan.

Following the conclusion of the presentation, members of the Committee inquired as follows:

- Impacts of reduced services in 2020 due to COVID-19 and potential ramifications of continued reduction moving forward in 2021
- Number of property tax payments not paid/deferred for 2020 versus previous years, including delay of payments
- Total financial loss due to COVID-19 pandemic
- Total financial savings due to COVID-19 pandemic [i.e. Council travel]
- \$650,000 Arrowview Hotel [can this be re-allocated given building's demolition]

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- Revenue loss relating to Parks and Recreation facilities [Echo '67 Centre/Multiplex]
  - Green Timbers cost per square footage
  - Savings related to decreased snow removal
  - RCMP wage increase percentage
  - Status of Capital Plan with regards to: sidewalk upgrades/audible traffic signals/light installation
  - Will replaced printers be donated to non-profits as has been done historically
  - Details on RCMP storage upgrade
  - McLean Mill full 2020 account breakdown
  - Aging infrastructure project plan for City Parks
  - Dollar amount for both CUPE 2% increase and Council 1.5% increase
  - Overview of gaming funds
  - Painting of Harbour Quay buildings - Status
  - Funds for 3<sup>rd</sup> Avenue/Uptown District upgrades
  - Details regarding failed Dump Box
  - Johnston Road project status
  - Contingency funds available for future projects
  - Members request cost differences be represented in dollar value versus percentage.

Response to these questions will be provided at the February 8<sup>th</sup> Regular Council meeting.

**E. PUBLIC INPUT/QUESTION PERIOD**

The Director of Corporate Services provided an overview of methods available to the public for engaging with Council during the budget process. Citizens are encouraged to submit comments/questions to [council@portalberni.ca](mailto:council@portalberni.ca). Submissions received in advance of, or during a Regular Council or Committee of the Whole meeting will be read out by City staff during 'Public Input' or during the 'Question Period'. Individuals wishing to provide public input and/or questions of Council in real time [during Council's virtual meeting] are asked to contact the Corporate Services department [250.723.2146] no later than 9:00 am on the day of the meeting in order to register and to discuss details on virtual participation.

**F. ADJOURNMENT**

*MOVED and SECONDED, THAT the meeting adjourn at 3:15 pm.*

**CARRIED**

CERTIFIED CORRECT

  
\_\_\_\_\_  
Mayor

  
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Corporate Officer