

**MINUTES OF A SPECIAL MEETING OF COUNCIL
2016-2020 FIVE YEAR FINANCIAL PLAN
HELD TUESDAY, FEBRUARY 23, 2016 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan, Councillors McLeman, Minions, Paulson, Sauvé and Washington

LATE: Councillor Alemany

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items D.1 from Peter Finch and F.1 (a) Director of Community Services – Automatic Door Openers at AV Multiplex.

CARRIED

Councillor Alemany arrived at 2:05 p.m.

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting of Council held January 28, 2016 at 2:30 pm be adopted as presented.

CARRIED

C. DELEGATION

1. Jake Martens, Administrative Assistant/Office Manager - Budget Input Results

The Administrative Assistant/Office Manager provided a verbal summary of the public input received through the online budget survey and public information session. It was noted that approximately 400 citizens provided feedback on the draft 2016-2020 Five Year Financial Plan.

It was moved and seconded:

That the report dated February 19, 2015 from the Administrative Assistant/Office Manager summarizing public feedback on the 2016-2020 Five Year Plan, be received.

CARRIED

D. CORRESPONDENCE

1. Public Input Received:

It was moved and seconded:

That correspondence from Sheila Smith, Peter Finch and Owen Brown, be received with thanks and appropriate responses provided.

CARRIED

E. UNFINISHED BUSINESS

1. Mechanical Services Superintendent – Electric Van for Sale in Coombs / Canadian Electric Vehicles in Errington

It was moved and seconded:

That the report dated February 8, 2016 from the Mechanical Services Superintendent providing information at the request of Council regarding electric vehicles, be received.

CARRIED

2. Response to Questions

It was moved and seconded:

That the summary list of questions and answers to date related to the Draft Five Year Financial Plan, be received.

CARRIED

F. REPORTS

Late item – Director of Community Services – Automatic Door Openers at Multiplex

It was moved and seconded:

That the report from the Director of Community Services dated February 21, 2016 requesting that the automatic door openers be installed, be received.

CARRIED

1. RCMP Inspector – Port Alberni RCMP – Staffing Levels

It was moved and seconded:

That the report from the RCMP Inspector dated February 2, 2016 providing a report on staffing levels at the Port Alberni RCMP Detachment, be received.

CARRIED

2. Director of Finance – 2016 Items for Council Consideration

The updated 2016 - Items for Council Consideration document reflecting direction from Council provided at the January 28th Special Meeting was received. Council continued discussion regarding the specific budgetary items within the document.

Councillor Minions expressed a desire for Council to consider the funding of additional youth programs. Mayor Ruttan also identified the extension sidewalk improvements along the south side of Johnston Road and curbside yard waste collection. These were identified for consideration following the existing items on the 2016 – Items for Council Consideration document.

It was moved and seconded:

That staff be directed to include \$195,000 for the Anderson Avenue – Maitland to Wallace 200m Paving, Sanitary Storm and Sewer Project in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That staff be directed include \$25,000 in the 2016 Capital Budget for design work associated with the Johnston Road and Helen Street Full Traffic Light Service Project.

CARRIED

It was moved and seconded:

That staff be directed include \$50,000 in the 2016 Capital Budget for the Bottle Depot Building Demolition Project, with funding from the Land Sale Reserve Fund.

CARRIED

It was moved and seconded:

That the proposed \$90,000 for the Welcome Signs Project be referred for consideration in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That staff be directed include \$40,000 in the 2016 Capital Budget for the Lower Dry Creek Trail Bridge Project, with funding from the Gas Tax Fund.

CARRIED

It was moved and seconded:

That funding for the proposed Roger Creek Trail Development Project in the amount of \$100,000, not be considered at this time.

CARRIED

It was moved and seconded:

That the proposed \$250,000 for the Clock Tower Repair/Removal Project be referred for consideration in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That staff be directed include \$30,000 in the 2016 Capital Budget for the Echo Centre Chemical Storage Addition Project, with funding from the Land Sale Reserve Fund.

CARRIED

It was moved and seconded:

That staff be directed include \$40,000 in the 2016 Operating Budget for the Design Charrette/Form & Character Project, with funding from the General Operating Fund.

CARRIED

It was moved and seconded:

That funding for the proposed Canal Beach Pier Reconstruction Project in the amount of \$250,000, not be considered at this time.

CARRIED

It was moved and seconded:

That funding for the proposed Canal Beach Park Improvements Project in the amount of \$40,000, not be considered at this time.

DEFEATED

It was moved and seconded:

That staff be directed include \$40,000 in the 2016 Capital Budget for the Canal Beach Park Improvements Project, with funding from the Gas Tax Fund, and that staff also consult with Western Forest Products regarding such improvements.

CARRIED

It was moved and seconded:

That staff be directed to prepare a report outlining a comprehensive plan for the replacement of the Echo Aquatic and Fitness Centre.

CARRIED

It was moved and seconded:

That funding for additional bylaw enforcement clerical support, in the amount of \$35,000, not be considered at this time.

CARRIED

It was moved and seconded:

That staff be directed include \$150,000 in the 2016 Operating Budget for an additional RCMP Officer position, with funding from the RCMP Surplus Fund.

CARRIED

It was moved and seconded:

That staff be directed include \$50,000 in the 2016 Operating Budget for an additional RCMP municipal employee to provide clerical support services.

DEFEATED

It was moved and seconded:

That the proposed transit service reduction to eliminate Sunday and statutory holiday service in the amount of \$55,000, not be considered at this time.

CARRIED

It was moved and seconded:

That staff be directed to include \$30,000 in the 2016 Capital Budget for the Western Vancouver Island Industrial Heritage Society to undertake capital improvements at McLean Mill National Historic Site.

DEFEATED

It was moved and seconded:

That the proposed \$180,000 for the 3rd Avenue Boulevard Median Project be referred for consideration in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That staff be directed include \$13,694 in the 2016 Capital Budget for the Western Vancouver Island Industrial Heritage Society for matching a Parks Canada grant to undertake capital improvements at McLean Mill National Historic Site.

CARRIED

It was moved and seconded:

That staff be directed include \$50,000 in the 2016 Capital Budget for the Cycling Lanes Project, with funding from the Carbon Fund.

CARRIED

With respect to the proposed improvements at the intersection of Highway #4 and Beaver Creek Road, the City Engineer recommended that funds not be expended this year and that a more formalized plan be developed in consultation with the Ministry of Transportation.

It was moved and seconded:

That the proposed \$550,000 for the Fibre Optic Utility Project be referred for consideration in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That staff be directed include \$20,000 in the 2016 Capital Budget for the Echo Park Fieldhouse Upgrade Project, with funding from the Land Sale Reserve Fund.

CARRIED

It was moved and seconded:

That staff be directed include \$25,000 in the 2016 Capital Budget for the Alberni Valley Multiplex Canopy Project, with funding from the Land Sale Reserve Fund.

CARRIED

With respect to the Echo Park Parking Lot Upgrade Project, the Director of Community Services recommended that the project be deferred to 2017 as the condition of the parking lot is not deemed urgent.

It was moved and seconded:

That staff be directed include \$7,000 in the 2016 Capital Budget for a blower attachment for unit #637, with funding from the Equipment Replacement Reserve Fund.

CARRIED

It was moved and seconded:

That staff be directed include \$45,000 in the 2016 Capital Budget for the Argyle Pier Sheet Piling Repair Project, with funding from the Gas Tax Fund.

CARRIED

It was moved and seconded:

That the proposed \$375,000 for the Williamson Park Tourist Development Project be referred for consideration in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That the proposed \$30,000 for the Johnston Road Holiday Lighting Upgrade Project be referred for consideration in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That the proposed \$10,000 for the All Abilities Cycle Tracks Phased Implementation Plan be referred for consideration in the 2017 Capital Budget.

CARRIED

It was moved and seconded:

That staff be directed include \$30,000 in the 2016 Operating Budget for the Green Home Renovation Tax Credit Program, with funding from the Carbon Fund.

CARRIED

It was moved and seconded:

That staff be directed include \$5,000 in the 2016 Capital Budget for the Public Water Bottle Filling Station Project, with funding from the Carbon Fund.

CARRIED

It was moved and seconded:

That the proposed \$250,000 for Kitchen/Yard Waste Collection Service be referred for consideration in the 2017 Operating Budget.
CARRIED

It was moved and seconded:

That staff be directed include \$15,000 in the 2016 Capital Budget for the Solar Garden Project, with funding from the Carbon Fund.
CARRIED

It was moved and seconded:

That staff be directed include \$10,000 in the 2016 General Operating Budget for a Seniors Housing Stakeholder Initiative.
CARRIED

It was moved and seconded:

That the proposed \$20,000 for the E & N Railway Bridge Assessment Project be referred for consideration in the 2017 Capital Project.
CARRIED

It was moved and seconded:

That funding for the proposed E & N Railway Rehabilitation Project in the amount of \$250,000, not be considered at this time.
CARRIED

It was moved and seconded:

That staff be directed include \$20,000 in the 2016 Capital Budget for Automatic Door Openers at the Alberni Valley Multiplex, with funding from the Land Sale Reserve Fund.
CARRIED

It was moved and seconded:

That staff be directed include \$65,000 in the 2016 General Capital Budget for the Johnston Road to Muir Street Sidewalk Extension Project.
CARRIED

Mayor Ruttan left the meeting at 5:20 p.m.

Mayor Ruttan returned to the meeting at 5:25 p.m.

It was moved and seconded:

That staff be directed include \$30,000 in the 2016 General Operating Budget for additional youth programs through Parks, Recreation and Heritage.

CARRIED

It was moved and seconded:

That staff be directed include \$20,000 in the 2016 General Operating Budget for external marketing services for trades shows and other events.

CARRIED

G. COUNCIL REVIEW

Council requested that one further special meeting be scheduled for review of the draft budget.

H. QUESTIONS FROM THE PUBLIC

Don Dunbar questioned the total costs for the City to host the Thunder in the Valley event. Mayor Ruttan outlined that the event is anticipated to cost the City approximately \$40,000. Mr. Dunbar suggested that Council consider a small increase to business taxes to reduce the impact on residential taxpayers.

Mr. Dunbar also expressed disappointment that no significant funding has been set aside for the construction of a new aquatic centre.

I. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned at 5:40 p.m.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk

