

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD ON MONDAY, OCTOBER 23, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Regular Council Meeting held at 7:00 pm on October 10, 2017.

CARRIED

C. PUBLIC INPUT PERIOD

Neil Anderson commented on his difficulties in setting clear answers to his questions and expressed thanks to Parks Supervisor, Rob Gaudreault for meeting with him and providing responses to his questions regarding repairs to Bob Dailey track.

D. DELEGATIONS

1. Introduction of new Operations Commander, RCMP

Inspector Brian Hunter introduced new Operations Commander, S/Sgt. Terry Smith.

2. Alberni Wrestling

Tom McEvay provided information regarding the 2018 BC Secondary Schools Wrestling Championship being hosted in Port Alberni March 1 – 3, 2018. He introduced two local wrestling stars – Aaron Badovinac, a Grade 12 returning provincial champion and Paige Maher who hopes to excel at next year's event.

3. Heritage Commission

Pam Craig and Jamie Morton attended along with several members of the Heritage Commission and provided information regarding the composition of the Commission and its mandate in accordance with Bylaw 4687 and requested to meet with Council to discuss their mandate and role moving forward.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to bring forward “Community Heritage commission Bylaw 2008, Bylaw No. 4687 for review and discussion during a meeting with the Heritage Commission.

CARRIED

E. UNFINISHED BUSINESS

1. Access to Logging Roads

It was moved and seconded:

That Council for the City of Port Alberni direct staff to send letters of invitation to Island Timberlands and TimberWest to attend a meeting of council to discuss their access policies.

CARRIED

2. Chief Administrative Officer – Response to Correspondence

It was moved and seconded:

That the report dated October 16th, 2017 from the Chief Administrative Officer providing responses to Mr. Roland Smith’s October 3rd, 2017 letter, be received.

CARRIED

3. Parks Supervisor – Bob Dailey Stadium Track

It was moved and seconded:

That the report from the Parks Supervisor dated October 17, 2017, providing background and an update on the status of repairs to Bob Daley Stadium track surface, be received.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated October 23, 2017 be received and the cheques numbered 139901 to 139980 inclusive, in payment of accounts totalling \$710,737.30, be approved.

CARRIED

2. Economic Development Manager – Rural Dividend Program

It was moved and seconded:

That the interim report from the Economic Development Manager dated October 18, 2017 on the City of Port Alberni's Rural Dividend Program Grant, be received.

CARRIED

3. Current Status Report

It was moved and seconded:

That the Current Status Report, be received.

CARRIED

4. Managers' Monthly Reports

Parks, Recreation and Heritage Department

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

RCMP Department

It was moved and seconded:

That the quarterly report from the RCMP providing information about current departmental operations, be received.

CARRIED

The Mayor called a 10 minute recess at 9:05 pm.

The meeting resumed at 9:11 pm. (*Councillor Sauve not in attendance*)

G. BYLAWS

1. Director of Development Services - Development Cost Charges Reduction Bylaw, Bylaw No. 4947

It was moved and seconded:

That "Development Cost Charges Reduction Bylaw, Bylaw No. 4947", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4947.

CARRIED

2. City Clerk – Business Licence Regulation Bylaw, Bylaw No. 4951

Councillor Sauve returned to the meeting at 9:14 pm.

It was moved and seconded:

That the report from the City Clerk dated October 19, 2017, be received.

CARRIED

It was moved and seconded:

That "Business Licence Regulation Bylaw, Bylaw No. 4951", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Business Licence Regulation Bylaw, Bylaw No. 4951", be read a second time.

CARRIED

It was moved and seconded:

That "Business Licence Regulation Bylaw, Bylaw No. 4951", be read a third time.

CARRIED

3. **Zoning Bylaw Amendment No. 24 (3790 Meares Drive – Blue), Bylaw No. 4944”**

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 24 (3790 Meares Drive - Blue), Bylaw No. 4944", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4944.

CARRIED

4. **Director of Development Services - Closing of Inactive Development Files**

It was moved and seconded:

That all previous readings of "Official Community Plan Amendment No. 17 (3333 Burde Street - Harris), Bylaw No. 4889" and "Zoning Map Amendment No. 9 (3333 Burde Street - Harris), Bylaw No. 4890" be rescinded, the applications denied and the files closed.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. **Automatic Aid Agreement**

It was moved and seconded:

That the City of Port Alberni enter into the Automatic Aid Agreement as presented with the Alberni-Clayoquot Regional District and Cherry Creek Waterworks District and that the Mayor and Clerk be authorized to enter into the Agreement on behalf of the City of Port Alberni.

CARRIED

I. PROCLAMATIONS

1. **Information Systems Audit and Control Association (ISACA)**

It was moved and seconded:

That the email dated October 8, 2017 from the Information Systems Audit and Control Association (ISACA) requesting that January 29 to February 9, 2018 be proclaimed as "BC Aware Days" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

- 1. Community Energy Association**
Invitation to Mayor, Councillors, Area Directors and senior staff to join them at the Climate Leadership Institute from November 1-3, 2017 in Richmond, BC for climate action training.
- 2. Union of British Columbia Municipalities Summary - Ron Paulson**
Councillor Paulson's summary of the UBCM Conference held in Vancouver on September 25 – 29, 2017.
- 3. School District 70 (Alberni)**
Letter dated October 11, 2017 from School District 70 thanking the City for the sidewalk improvements in from of ADSS and AW Neill schools.
- 4. City of Victoria**
Copy of a letter dated October 13, 2017 from Mayor Lisa Helps providing a copy of a resolution recently approved regarding maintaining and improving the inter-city bus service.
- 5. Honourable George Heyman, Minister of Environment and Climate Change Strategy**
Email dated October 16, 2017 following up on the meeting with Council at the recent Union of British Columbia Municipalities Convention.
- 6. Alberni Valley Museum & Heritage Commission**
Minutes from September 6, 2017 meeting.
- 7. Seniors' Advisory Committee**
Minutes from the October 12, 2017 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 7 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:47 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn M. Hatten
Clerk