

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, SEPTEMBER 5, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items F 3.1 Tender Award; G 1.1 re proposed Lathom Road Lane Closure and F. 3 McLean Mill Monthly Report, as outlined.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Regular Council Meeting held at 2:00 pm and Special Meeting held at 6:200 pm on August 14, 2017, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Neil Anderson suggested it was unfair for residents to have to wait until the end of the meeting to ask questions regarding responses provided under Unfinished Business to previous questions. He also commented that more needs to be done to encourage public participation at meetings.

Robert (Grant) Webster presented information regarding his complaints against the City.

D. DELEGATIONS

1. Introduction of Director of Parks, Recreation and Heritage

Krista Tremblay, Human Resources Manager introduced the City's new Director of Parks, Recreation and Heritage, Willa Thorpe, who commenced employment on Monday, August 28th, 2017.

E. UNFINISHED BUSINESS

1. Alberni Valley Community Forest Corporation

It was moved and seconded:

That Council for the City of Port Alberni support the Alberni Valley Community Forest Corporation Board's retention of earnings for 2017 to be held for the specific purpose of pursuing the acquisition of increased tenure and/or cut for the Alberni Valley Community Forest.

CARRIED

2. City Clerk – Alberni-Clayoquot Regional District Letter

It was moved and seconded:

That the report dated August 23, 2017 from the City Clerk, be received.

CARRIED

It was moved and seconded:

That the letter from the Alberni-Clayoquot Regional District dated July 26, 2017 requesting to apply to the Alberni Valley Community Forest Legacy Fund for additional funding for the completion of the Alberni Valley Regional Airport Expansion Project, be received and the request denied.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to update the Terms of Reference for the AV Community Forest Legacy Committee to reflect an ongoing term with the same composition of members.

CARRIED

3. Bob Dailey Stadium Track

The Director of Development Services advised Marathon Surfaces will be on site during September to undertake warranty repairs.

It was moved and seconded:

That Council for the City of Port Alberni permit Mr. Anderson to speak.

CARRIED

It was moved and seconded:

That the verbal report providing information regarding repairs to the surface of the Bob Dailey Stadium Track in response to question at August 14, 2017 Regular meeting, be received.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated September 5, 2017 be received and the cheques numbered 139477 to 139675 inclusive, in payment of accounts totalling \$1,125,637.07, be approved.

CARRIED

2. Director of Finance - Audit Committee

It was moved and seconded:

That the minutes of the August 14, 2017 Audit Committee; the Responses to Questions arising from that meeting dated August 15, 2017, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending June 30, 2017, the financial statements ending June 30, 2017, the Vendor Cheque Register Report ending August 3, 2017 and late item G. Investments Report, be received.

CARRIED

3. McLean Mill Society – Monthly Report

It was moved and seconded:

That the monthly report and financial statements to July 31, 2017 from the Executive Director of the McLean Mill Society, be received.

CARRIED

3.1 Director of Development Services/Director of Finance – Tender Award

It was moved and seconded:

That the report dated September 5, 2017 from the Director of Development Services and Director of Finance be received and Council for the City of Port Alberni award Tender RFT028-17 Renovate Gyro Youth Centre, Project 317404 to the lowest bidder, Adelhardt Concrete Plus, in the amount of \$78,000.00 plus taxes.

CARRIED

4. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

5. Managers' Monthly Reports

None.

G. BYLAWS

1. “Portion of Lane Closure Adjacent to 4383 Lathom Road and Removal of Dedication, Bylaw No. 4945”

1.1 Kris Redlack

It was moved and seconded:

That the letter from Kris Redlack received September 5, 2017 in regards to the proposed Lane Closure adjacent to 4383 Lathom Road, be received.

CARRIED

It was moved and seconded:

That "Portion of Road Closure Adjacent to 4383 Lathom Road and Removal of Dedication Bylaw No. 4945", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4945.

CARRIED

2. “Places of Public Worship Exemption Bylaw, Amendment No. 2, Bylaw No. 4946”

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 2, Bylaw No. 4946", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4946.

CARRIED

3. Director of Development Services – Advisory Planning Commission

**Development Application – Proposed Zoning Bylaw Amendment –
4850 Regina Avenue**

Lots 10 - 12, Block 1, District Lot 13, Alberni District, Plan VIP4455 (PID's: 006-084-028, 006-083-951, 006-084-044)

Applicant: G. Knutson

It was moved and seconded:

That the summary report of the August 17, 2017 meeting of the Advisory Planning Commission, be received and all recommendations accepted.

CARRIED

Zoning Bylaw Amendment No. 25 (4850 Regina Avenue – Knutson), Bylaw No. 4948”

It was moved and seconded:

That “Zoning Bylaw Amendment No. 25 (4850 Regina Avenue - Knutson), Bylaw No. 4948”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Amendment No. 25 (4850 Regina Avenue - Knutson), Bylaw No. 4948”, be read a second time.

CARRIED

4. **Director of Development Services – “Zoning Bylaw Amendment No. 23 (4465 and 4453 9th Avenue - Poirier), Bylaw No. 4937”**

It was moved and seconded:

That “Zoning Bylaw Amendment No. 23 (4465 and 4453 9th Avenue – Poirier), Bylaw No. 4937”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4937.

CARRIED

H. **CORRESPONDENCE FOR ACTION**

1. **Advisory Traffic Committee Meeting**

It was moved and seconded:

That Council for the City of Port Alberni direct staff to investigate improvements to the intersection of Gertrude Street and Southgate Road.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to investigate improvements to the intersection of Argyle Street and Anderson Avenue.

CARRIED

2. OIC Port Alberni Detachment

It was moved and seconded:

That the letter dated August 11, 2017 from Inspector Brian Hunter requesting the City's support in the implementation of the Block Watch program by erecting/removing Block Watch signs, be received and the request approved.

CARRIED

I. PROCLAMATIONS

1. Port Alberni Toy Run

It was moved and seconded:

That the letter dated August 15, 2017 from the Port Alberni Toy Run requesting that the week of September 18th to 24th, 2017 be proclaimed as "Toy Run Week" and "Canada's Most Rider Friendly Community Week" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

2. Fire Prevention Office, Port Alberni Fire Department

It was moved and seconded:

That the letter dated August 21, 2017 from Port Alberni Fire Department requesting that October 8th to 14th, 2017 be proclaimed as "Fire Prevention Week" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

3. Community Living Month

It was moved and seconded:

That the letter dated August 18, 2017 from Port Alberni Association for Community Living requesting that the month of October be proclaimed as “Community Living Month” in Port Alberni, be received and the month be proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Peter and Pat Rueschmann

Letter received August 15, 2017 expressing concern regarding speeding on Burde Street and noise from cars and motorcycles. *(Note: Letter has been forwarded to the Advisory Traffic Committee).*

2. City of Abbotsford

Copy of a letter dated August 16, 2017 advising of a resolution for consideration at the 2017 UBCM Convention regarding the Abbotsford Police Department's report *“The Opioid Crisis: A Case for Prevention”* that provides recommendations for creating a structure to address the opioid crisis.

3. RCMP – Municipal Policing Agreement

Letter dated August 16, 2017 providing expenditures to July 31, 2017.

4. Trinity Church and Alberni Valley United Church

Letter received August 29, 2017 inviting Mayor and Council to the second of four events – *Building Bridges Through Understanding the Village* to be held on September 24th, 2017 from 1 – 4 pm.

5. CivicInfo BC

Letter dated August 24, 2017 inviting Mayor and Council to attend a one-day workshop hosted by the Fraser Valley Regional Library and CivicInfo BC on October 25th at the Cascade Casino Resort in Langley.

6. Gary Lajeunesse

Email dated August 29, 2017 expressing concern regarding the air quality in the valley.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 6 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

It was moved and seconded:

That Councillor Sauve be authorized to attend a presentation by the Seniors Advocate in Victoria on September 15, 2017.

CARRIED

M. NEW BUSINESS

1. Solar Energy at City Facilities

It was moved and seconded:

That the City undertake an RFP process seeking innovative proposals for the supply and installation of solar generation equipment on some or all of the City-owned buildings identified in the 2016 Veridian Report.

CARRIED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 8:25 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn Hartwell
Clerk