

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, APRIL 10, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauv  and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late item J.10 – Mayor Yemen, Town of Drumheller.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 4:30 pm and Regular Council Meeting held at 7:00 pm on March 27, 2017, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

John Mayba provided information regarding a BBQ and family bike ride being held on Earth Day, April 22nd from 11:00am to 1:00pm at Harbour Quay. MP Gord Johns will be in attendance to discuss a National Cycling Strategy initiative.

Wayne James expressed concern regarding the Port Alberni Port Authority's planned repairs to the Water Street Wharf and reduced public access to the waterfront.

D. DELEGATIONS

1. John Howitt Elementary School - Grade 3 Class

Grade three students from John Howitt Elementary School presented a healthy communities research project and engaged with Council regarding efforts to address clean water and air, affordable housing, healthy food, and other local issues.

E. UNFINISHED BUSINESS

1. Bylaw Enforcement

It was moved and seconded:

That Council for the City of Port Alberni direct staff to prepare a report itemizing options for moving forward with an active bylaw enforcement plan to address derelict and vacant properties in our core area.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated April 10, 2017 be received and the cheques numbered 138529 to 138645 inclusive, in payment of accounts totalling \$389,732.62, be approved.

CARRIED

2. Director of Finance – City Transit Service Expansion

It was moved and seconded:

That the report dated April 3, 2017 from the Director of Finance, be received and no further action be taken.

CARRIED

3. City Clerk – Special Event Permits (formerly Special Occasion Licences)

It was moved and seconded:

That Council for the City of Port Alberni endorse Special Event Permit applications for 2017 as reviewed March 23, 2017 providing all the provisions of the provincial liquor licencing requirements are met and the applicants notified accordingly.

CARRIED

4. Director of Development Services – Lane Lease – 4866 Bute St

It was moved and seconded:

That the report from the Director of Development Services dated April 4, 2017 be received, and Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with Proactive Services for a portion of the City-owned lane located adjacent to 4866 Bute Street for a two year term at the rate of \$350.00 per year (upon completion of statutory notices).

CARRIED

5. City Clerk – PA Squash & Fitness – 3123 3rd Avenue Liquor Licence – Application for Increased Capacity

Discussion was held regarding the application from 629649 BC Ltd. to the Liquor Control and Licensing Branch (LCLB) for a change to their liquor primary licence to increase their capacity from 25 to 111. Candace Travers attended and responded to questions from Council in regards to the application noting that with the renovations undertaken to the building, her intent is to attract and host billiards tournaments and events in a lounge type atmosphere.

Ms. Travers clarified that if the increase to 111 was approved by the LCLB and she was no longer associated with the business the liquor licence would continue to be held by 629649 BC Ltd at the increased number.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to forward the City Clerk's report dated April 5, 2017 and all public comments received to the LCLB with the following recommendation:

That Council for the City of Port Alberni recommends approval of the application from PA Squash & Fitness for a change to their liquor licence to increase their capacity to 111.

CARRIED

6. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

7. Managers' Monthly Reports

Planning and Building Department

It was moved and seconded:

That the monthly report from Planning and Building Department providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. "Five Year Financial Plan Bylaw 2017-2021, Bylaw No. 4932"

It was moved and seconded:

That "Five Year Financial Plan Bylaw 2017 - 2021, Bylaw No. 4932", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4932.

CARRIED

2. Director of Finance – "Tax Rates 2017, Bylaw No. 4933"

It was moved and seconded:

That the report dated April 3, 2017 from the Director of Finance, be received.

CARRIED

It was moved and seconded:

That "Tax Rates 2017, Bylaw No. 4933", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Tax Rates 2017, Bylaw No. 4933", be read a second time.

CARRIED

It was moved and seconded:

That "Tax Rates 2017, Bylaw No. 4933", be read a third time.

CARRIED

3. Director of Development Services - "Zoning Text Amendment T11, (Site Specific Use – C3 Service Commercial), Bylaw No. 4930"

It was moved and seconded:

That the report from the Director of Development Services dated April 3, 2017 be received and Council for the City of Port Alberni advance Zoning Text Amendment No. T11 (Site Specific Use – C3 Service Commercial), Bylaw No. 4930 to a Public Hearing on April 24, 2017 at 6:00 pm in City Hall Council Chambers.

CARRIED

4. Director of Development Services - Uplands Phase 2 – Burde Street, Official Community Plan and Zoning Bylaw Amendments

It was moved and seconded:

That the report from the Director of Development Services dated April 4, 2017 requesting consideration of final adoption of bylaws related to Uplands Phase 2 – Burde Street, be received.

CARRIED

“Official Community Plan No. 19 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4899”

It was moved and seconded:

That “Official Community Plan No. 19 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4899, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4899.

CARRIED

“Zoning Bylaw Text Amendment T8 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4900”

It was moved and seconded:

That “Zoning Bylaw Text Amendment T8 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4900”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4900.

CARRIED

“Zoning Bylaw Map Amendment No. 11 (Burde Street – Phase 2 of Upland Subdivision), Bylaw No. 4901”

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 11 (Burde Street – Phase 2 of Upland Subdivision), Bylaw No. 4901”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4901.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. City of Port Alberni Food Security & Climate Disruption Committee – 2016 Annual Report

It was moved and seconded:

That the City of Port Alberni direct staff to update the Active Transportation Plan with a current status report and study of implementation options for all ages and abilities bike facility.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to convene a meeting with ACRD, Port Authority, First Nations, the Province of British Columbia and other concerned stakeholders with expertise in sea level rise, flooding, and severe weather adaptation in coastal communities to investigate the policy and infrastructure implications of climate change on the Port Alberni harbour and Somass River.

It was moved and seconded:

That the motion be amended to request a meeting with the provincial government during UBCM to discuss sea level rise, flooding, and severe weather adaptation in coastal communities and policy and infrastructure implications of climate change on the Port Alberni harbour and Somass River.

CARRIED

Main motion, as amended, CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to create a Bylaw requiring a permit for the purchase and use of pesticides within City limits.

It was moved and seconded:

That the motion be amended to direct staff to bring forward a report regarding creation of a bylaw requiring a permit for the purchase and use of pesticides within City limits.

CARRIED

Main motion, as amended, CARRIED

It was moved and seconded:

That the City of Port Alberni direct staff to continue integrating bee-friendly plants in its procurement policies and to work with community groups to host mason bees in community spaces.

CARRIED

The meeting was recessed at 8:48 p.m. and reconvened at 9:00 p.m.

2. BC Transit

It was moved and seconded:

That the letter from BC Transit dated March 30, 2017, be received and the Mayor and Clerk be authorized to sign the 2017 – 2018 Annual Operating Agreement and the Transit Service Agreement.

CARRIED

I. PROCLAMATIONS

1. Seniors' Week Organizing Committee

It was moved and seconded:

That the letter dated March 28, 2017 from the Seniors' Week Organizing Committee requesting that June 4 to 10, 2017 be proclaimed as "Seniors' Week" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

2. Walk for Alzheimer's Day

It was moved and seconded:

That May 7, 2017 be proclaimed as "Walk for Alzheimer's Day" in Port Alberni.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

- 1. Gary Lajeunesse – Wood Smoke and Heat Pumps**
Email dated March 23, 2017 providing information regarding wood smoke hazards in the Alberni Valley and considerations regarding the City's recently announced Oil to Heat Pump Rebate program.
- 2. Ministry of Finance, Policy and Legislation Division – Tax Policy Branch**
Letter dated March 6, 2017 responding to the Mayor's letter (attached) of December 20, 2016 regarding the taxation of electricity for business and industrial use, and concerns for British Columbia's forest industry.
- 3. Clayton Pecknold, Assistant Deputy Minister and Director of Police Services**
Letter dated March 22, 2017 providing information on the status of the composition and analysis of the model options with respect to the Vancouver Island Integrated Major Crime Unit.
- 4. Vancouver Island Spine Trail Association**
Email dated March 28, 2017 providing information regarding the status and plans on the Vancouver Island Spine Trail.
- 5. Alberni Valley Social Planning Council Minutes**
Alberni Valley Social Planning Council Meeting, March 27, 2017 Minutes.
- 6. Kelly Foxcroft-Poirier, White Raven Consulting**
Email dated March 29, 2017, inviting Mayor and Council and all local leaders to "The Circle Way", a learning retreat for collaboration and conversation in Tofino, May 2-5, 2017.
- 7. City of Vernon – Petition to Remove GST Being Charged on Carbon Tax**
Email dated March 29, 2017 providing information on the petition to remove GST from being charged on the Carbon Tax.
- 8. Port Alberni Port Authority**
Letter dated March 23, 2017 thanking the Mayor for his efforts to lobby the Province on behalf of business customers to eliminate the application of Provincial

9. Island Corridor Foundation

Notes from the March 2017 Board Meeting and the 2017 Business Plan Update currently available for public input.

10. Mayor Terry Yemen – Town of Drumheller

Letter dated April 7, 2017 congratulating Port Alberni on proceeding onto the finals of the Most Rider Friendly Community contest.

It was moved and seconded:

That with respect to informational correspondence items number 4, 7 and 10, that the City provide a letter of support to the Vancouver Island Spine Trail Association, a letter of response to Mayor Yemen of the Town of Drumheller; and that Councillors support the current ePetition to remove GST from being charged on the Carbon Tax.

CARRIED

It was moved and seconded:

That Informational Correspondence items numbered 1 through 10 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Nil

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

Nil

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

It was moved and seconded:

That the monthly financial statements of the McLean Mill Society be provided at the next regular meeting of Council.

CARRIED

It was moved and seconded:

That staff be directed to bring forward a report regarding the City's agreement with Shaw Communications for the Shaw Go WiFi service.

CARRIED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:35 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk

