

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, FEBRUARY 27, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, Mcleman, Minions, Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 6:00 pm and Regular Council Meeting held at 7:00 pm on February 14, 2017, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

None.

D. DELEGATIONS

1. Government Finance Officers Association

The Mayor announced the City has once again received the Canadian Award for Financial Reporting Achievement for the Annual Financial Report for the year ended December 31, 2015. Congratulations were provided to the Director of Finance and the Finance Department.

2. **Russell Dyson, Chief Administrative Officer, Alberni-Clayoquot Regional District**

Russell Dyson, Chief Administrative Officer presented information about the ACRD's composition, services and impact of their proposed Five Year Financial Plan on City residents. Their draft budget proposes a decrease of approx. \$50,000 in the tax requisition to the City.

3. **Bill Collette/Jan Lavertu, AV Chamber of Commerce**

Bill Collette and Jan Lavertu presented an overview of the Chamber of Commerce's initiatives and requested an increase to the current fee for service agreement as well as consideration of directing business licence revenues to a separate fund which could be leveraged for major projects.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a report on the implications of a 1% increase to the current fee for service agreement.

CARRIED

Discussion regarding business licence revenues will be forwarded to an upcoming Committee of the Whole meeting.

4. **Carol Schmitt, Omega Pacific Hatchery**

Provided an update on Omega Pacific Hatchery initiatives.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to write a letter to the federal Minister of Fisheries to request that future plans by Fisheries and Oceans to rebuild chinook stocks include, enlist and work fairly and collaboratively with Omega Pacific Hatchery.

CARRIED

E. **UNFINISHED BUSINESS**

1. **McLean Mill Society
City Clerk - Appointment of Directors**

It was moved and seconded:

That the report dated February 20, 2017 from the City Clerk providing clarification regarding the procedure to appoint Directors to the McLean Mill Society when vacancies occur, be received.

CARRIED

It was moved and seconded:

Whereas the City of Port Alberni is the sole member of McLean Mill Society,

Pursuant to the Bylaws of the Society, the following resolutions are passed as the resolutions of the member at a general meeting of the Society:

That the member agrees to reduce the period of notice from the Board for this general meeting;

That the written resignations of Ken Fyfe and Jolleen Dick be accepted (which have been received at the Society's registered office); and that Melody Francoeur and Rebecca Palmer be appointed as Directors of the Society, to hold office until the next Annual General Meeting of the Society or until successors are appointed.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated February 27, 2017 be received and the cheques numbered 138116 to 138237 inclusive, in payment of accounts totalling \$1,446,796.87, be approved.

CARRIED

2. Director of Development Services – Development Variance Permit No. 90 – 5212 Pineo Road

It was moved and seconded:

That the report dated February 20, 2017 from the Director of Development Services regarding proposed Development Variance Permit No. 90, be received and Council proceed with consideration of the Development Variance Permit.

CARRIED

The Mayor provided introductory remarks.

The Director of Development Services provided background information regarding the application by summarizing his report dated February 20, 2017.

There was no correspondence.

There was no late correspondence.

There was no public input.

There were no questions from Council.

It was moved and seconded:

That Development Variance Permit No. 90 to permit an increase in the footprint of an existing accessory building at 5212 Pineo Road, be authorized by City Council on February 27, 2017.

CARRIED

3. Deputy City Clerk/Communications Coordinator – Liquid Waste Management Plan – Public Consultation

It was moved and seconded:

That the report dated February 22, 2017 from the Deputy City Clerk/Communications Coordinator be received and Council for the City of Port Alberni endorse the LWMP Consultation Plan as presented.

CARRIED

4. Director of Development Services – Water Connection

It was moved and seconded:

That the report from the Director of Development Services dated February 21, 2017 be received and Council for the City of Port Alberni resend a letter to Mrs. Stevenson and Mr. Cameron offering to provide one water connection to 3131 – 21st Avenue (outside the City limits) for a payment of \$2,600.00 subject to amalgamation of the properties within the City's boundaries.

CARRIED

5. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

The Mayor called a 10 minute recess at 8:35 pm.

The meeting resumed at 8:45 pm.

6. Managers' Monthly Reports

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

G. BYLAWS NIL

H. CORRESPONDENCE FOR ACTION

1. Allan Iwanyshyn & Beverly Ness, Goats On The Hoof Vegetation Management

It was moved and seconded:

That the letter dated February 10, 2017 requesting Council allow Goats on the Hoof Vegetation Management to provide their services within the City, be received and referred to staff for review.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

- 1. Association of Vancouver Island and Coastal Communities (AVICC)**
Providing a copy of their 2017 AGM and Convention information which takes place in Campbell River, BC on April 7 – 9, 2017.
- 2. Ron Lepine**
Copy of an email dated February 13, 2017 to Island Timberlands expressing concern regarding limited access to Mount Arrowsmith for recreational users.
- 3. Gary Lajeunesse**
Email dated February 15, 2017 expressing concern regarding the perception of Port Alberni.
- 4. RCMP - Municipal Policing Agreement**
Letter dated February 16, 2017 providing expenditures to January 31, 2017.
- 5. Minister of State for Emergency Preparedness**
Letter dated February 16, 2017 responding to the Mayor's letter of November 24, 2016 regarding consideration of facilitating coastal communities in developing solutions to earthquake and tsunami risks.
- 6. Eric Hockaday**
Letter dated February 7, 2017 expressing concern regarding snow removal on City streets.
- 7. Ombudsperson**
Letter dated February 2, 2017 providing the outcome of an investigation into a complaint.
- 8. Inclusion BC**
Email dated February 17, 2017 advising of the first Disability Pride celebration and parade in BC as part of Canada 150+ taking place on June 15th 2017 in Richmond, and requesting funding from every municipality in the province to provide grants to individuals, families and community organizations to participate in their own disability pride celebrations.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 8 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

1. Disposition of City Property – 9th Avenue

The Mayor advised that 4453 and 4465 9th Ave are being sold to Karen Poirier for \$61,500 each. The properties were listed for sale through the City's realtor. Closing date for the transactions is March 10th.

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Facade Improvement Program 2017 – Outreach to Property Owners

The Mayor will draft a letter to derelict and unsightly building property owners outlining options for addressing issues.

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

Neil Anderson, asked questions regarding the status of the Sprout Program which were responded to by Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:35 pm.

CARRIED

CERTIFIED CORRECT

Mayor


Clerk