

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, FEBRUARY 14, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, Mcleman, Minions, Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA

It was moved and seconded;

That the agenda be approved as circulated:

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded;

That the minutes of the Special Meeting held at 5:30 pm and Regular Council Meeting held at 7:00 pm on January 9, 2017, be adopted.

CARRIED

The Mayor announced the promotion of Scott Smith to the newly created position of Director of Development Services. In this new role Scott will lead both the Planning and Engineering Departments.

C. PUBLIC INPUT PERIOD

Ken Jones attended to provide comments regarding the proposal to close a portion of lane adjacent to his son's property at 4383 Lathom Road.

ENTERED

B.1(b)

D. DELEGATIONS

1. Keith Ambrose

Spoke about the unsanitary state of the uptown core area which he feels is getting worse by the day citing garbage and rat problems.

E. UNFINISHED BUSINESS

1. Deputy City Clerk/Communications Coordinator – Reconciliation with First Nations

The Mayor acknowledged and responded to questions from Jolleen Dick at the January 23, 2017 regular meeting.

It was moved and seconded:

That the report dated January 30, 2017 from the Deputy City Clerk/Communications Coordinator, be received and Council for the City of Port Alberni and staff continue to work with local First Nations government and service bodies to advance working relationships through protocol agreements, engagement and other efforts at the same time seeking First Nations input regarding additional recommendations.

CARRIED

2. City Clerk – Committee of the Whole

It was moved and seconded:

That the report from the City Clerk regarding Committee of the Whole meetings dated January 31, 2017 be received and Council for the City of Port Alberni direct staff to develop Terms of Reference for monthly Committee of the Whole meetings.

CARRIED

3. Director of Community Services – Tri-Conic Challenge Request

It was moved and seconded:

That the report from the Director of Community Services dated January 24, 2017 be received, and referred to the Canada 150 Community Investment Program process for consideration with other community organization applications.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated February 14, 2017 be received and the cheques numbered 137936 to 138114 inclusive, in payment of accounts totalling \$919,005.15, be approved.

CARRIED

2. McLean Mill Society Appointments

It was moved and seconded:

That Council for the City of Port Alberni endorse the appointments of Melody Francoeur and Rebecca Palmer as Directors of the McLean Mill Society replacing Jolleen Dick and Ken Fyfe who have resigned their positions.

CARRIED

3. City Planner – Lane Closure – 4383 Lathom Road

It was moved and seconded:

That the report from the City Planner dated February 6, 2017, be received.

CARRIED

It was moved and seconded

That Council for the City of Port Alberni direct staff to proceed with the formal road closure process for closure of a portion of lane adjacent to 4383 Lathom Road.

CARRIED

4. City Planner – 4938 Helen Street

It was moved and seconded:

That the report from the City Planner dated February 7, 2017, be received and Council for the City of Port Alberni agree to an Easement agreement over Lot 10, Block 4, District Lot 12, Alberni District, Plan 1697 to the benefit of 4938 Helen Street.

CARRIED

5. Director of Community Services – Plan for Replacement of the Echo Aquatic & Fitness Centre

It was moved and seconded:

That the report from the Director of Community Services dated February 6, 2017, be received.

CARRIED

6. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

7. Managers' Monthly Reports

Planning Department

It was moved and seconded:

That the monthly report from the City Planner providing information about current departmental operations, be received.

CARRIED

Community Services (Parks, Recreation & Heritage)

It was moved and seconded:

That the monthly report from the Director of Community Services providing information about current departmental operations, be received.

CARRIED

The Mayor called a recess at 8:36 pm.

The meeting resumed at 8:45 pm.

G. BYLAWS

1. City Planner / City Clerk - Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929

It was moved and seconded:

That the report from the City Planner/City Clerk dated February 6, 2017 regarding corrections to the Bylaw Offence Notice Enforcement Bylaw, be received.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929” be amended at third reading to reflect corrected calculations in Schedule A, Traffic Regulation Bylaw Section.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929” be read a third time as amended.

CARRIED

2. **City Planner – Advisory Planning Commission**

Development Application: Development Variance Permit No. 90 –
5212 Pineo Road

Applicant: R. Stolz and B. Harper

Lot 1, Block 15, Section 11, Alberni District, Plan 8444, PID: 005-534-895;

**Lot 2, Block B, Section 11, Alberni District, Plan 1728 Except Part in Plan
VIP84013, PID: 001-046-561;**

**Lot 3, Section 11, Alberni District, Plan 618, Except Part in Plan VIP1728,
PID: 001-784-633**

Development Application: Zoning Bylaw Amendment – 3575 – 3rd Avenue

Applicant: T. and P. Tilley

Lots 24-25, Block 50, District Lot 1, Alberni District, Plan 197B

Development Application: Zoning Bylaw Amendment – 4849 Regina Avenue

Applicant: P. Tsai

Lot 17, Block 4, District Lot 13, Alberni District, Plan 4455

It was moved and seconded:

***That the summary report of the February 2, 2017 meeting of the
Advisory Planning Commission, be received and with respect to the
application for a Zoning Bylaw Amendment for 3575 – 3rd Avenue the
applicant be requested to provide a preliminary interior layout plan
for the building.***

CARRIED

Development Application: Zoning Bylaw Amendment – 3575 – 3rd Avenue

Applicant: T. and P. Tilley

**“Zoning Bylaw Text Amendment No. T11 (Site Specific Use – C3 Service
Commercial), Bylaw No. 4930”**

It was moved and seconded:

***That “Zoning Bylaw Text Amendment No. T11 (Site Specific Use – C3
Service Commercial), Bylaw No. 4930”, be now introduced and read a
first time.***

CARRIED

It was moved and seconded:

That “Zoning Bylaw Text Amendment No. T11 (Site Specific Use – C3 Service Commercial), Bylaw No. 4930”, be read a second time.

CARRIED

**Development Application: Zoning Bylaw Amendment – 4849 Regina Avenue
Applicant: P. Tsai**

“Zoning Bylaw Map Amendment No. 20 (4849 Regina Avenue – Tsai), Bylaw No. 4931”

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 20 (4849 Regina Avenue – Tsai), Bylaw No. 4931”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 20 (4849 Regina Avenue – Tsai), Bylaw No. 4931”, be read a second time.

CARRIED

Setting Public Hearing for Bylaws Numbered 4930 and 4931

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 20 (4849 Regina Avenue – Tsai), Bylaw No. 4931” be advanced to a Public Hearing on March 13, 2017 at 5:30 pm in the City Hall Council Chambers.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Dr. Paul Hasselback, Medical Health Officer, Island Health

It was moved and seconded;

That the letter dated January 12, 2017 inviting the City to partner with Island Health to create a bylaw that encourages a smoke-free environment in more public spaces, be received and referred to the Director of Community Services.

CARRIED

2. Federation of Canadian Municipalities (FCM)

It was moved and seconded;

That the information from the Federation of Canadian Municipalities announcing their annual conference in Ottawa, Ontario June 1 - 4, 2017 be received and that the Mayor and Councillors Minions and Sauvé be authorized to attend.

CARRIED

3. Evergreen Exhibitions

It was moved and seconded;

That the letter dated January 31, 2017 from Evergreen Exhibitions Ltd. requesting permission to suspend a banner across 10th Avenue near Echo Centre from March 6 to 13, 2017 to promote its annual Spring Home Show to be held March 11 & 12, 2017 at Glenwood Sports Centre, be received and the request approved.

CARRIED

4. BC Association of Farmers' Markets

It was moved and seconded;

That the letter dated January 20, 2017 sharing results of BC Farmers' Market Nutrition Coupon Program be received and Council write to the Honourable Terry Lake, Minister of Health requesting the program to continue.

CARRIED

5. **Alberni Valley Hospice Society**

It was moved and seconded;

That the letter dated February 8, 2017 seeking approval to place a raw log bench between Argyle Street and Angus on 3rd Avenue be received and referred for review under the City's Public Art Policy.

CARRIED

I. **PROCLAMATIONS** NIL

J. **INFORMATIONAL CORRESPONDENCE**

1. **David J. Campbell**
Letter received January 19, 2017 providing information on an option for an affordable skate park.
2. **Weir-Jones Engineering Consultants Ltd.**
Letter dated January 12, 2017 providing information on ShakeAlarm, an early earthquake warning system.
3. **Vancouver Island Regional Library**
Email dated February 2, 2017 providing the latest edition of "From the Board Table" January 21, 2017 Edition.
4. **Ministry of Agriculture, Responsible for Francophone Affairs Program**
Letter dated January 30, 2017, inviting access to financial assistance BC Government Francophone Affairs Program (FAP) to support delivery of French Programs.
5. **RCMP - Municipal Policing Agreement**
Letter dated January 19, 2017 providing expenditures to December 31, 2016.
6. **Ministry of Finance, Gaming Policy and Enforcement Branch**
Letter dated January 20, 2017 advising of the \$107,006.91 payment to the City representing casino revenue for the period October to December, 2016.
7. **West Coast Environmental Law**
Letter dated January 25, 2017 providing an open letter to BC local governments regarding the impact of fossil fuel industries on climate change.

8. **Air Quality Council Meeting**
The minutes of the January 19, 2017 meeting.
9. **Vancouver Island Regional Library**
Letter dated January 26, 2017 providing a copy of their 2016 – 2020 Strategic Plan: Your Voice, Your Library.
10. **Food Security and Climate Disruption Committee**
The minutes of January 5, 2017 meeting.
11. **Abashiri – Port Alberni Sister City Society and City Hall**
Letters received February 7, 2017 thanking the City for hosting Abashiri students and teachers while on their visit in January.
12. **Roland Smith**
Letter dated February 7, 2017 acknowledging Councils questions regarding his queries with the general public in mind.
13. **BC Transit**
Letter dated February 3, 2017 advising that Port Alberni will be one of 15 communities scheduled to receive a new medium-duty Vicinity bus between May and September 2017.
14. **Councillor Alemany - Island Corridor Foundation Liaison**
Notes from the January 2017 Board meeting of the Island Corridor Foundation.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 14 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** NIL

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. **NEW BUSINESS**

The Mayor will bring forward information to discuss at the next meeting in regards to unsightly properties.

N. **QUESTION PERIOD**

Neil Anderson, Carmichael Cres. asked Council to consider moving into Committee of the Whole during regular meetings. He asked whether Port Alberni has a rat problem and also commented on the potential name change of Canal Beach.

O. **ADJOURNMENT**

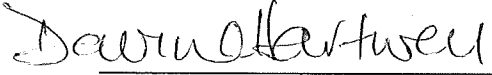
It was moved and seconded:

That the meeting adjourn at 9:58 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk