

MINUTES OF THE REGULAR MEETING OF COUNCIL
Held Monday, July 27, 2020 @ 2 PM
Via Video Conferencing [Zoom Platform]

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 pm.

MOVED and SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED and SECONDED, THAT the minutes of Special Meetings held at 10:30 am on July 13 and July 20, 2020 and Regular Council Meeting held at 2:00 pm on July 13, 2020 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

The City Clerk summarized a letter received from John Douglas regarding Canal Beach. In his letter, Mr. Douglas expressed concern over the unexplained closure of Canal Beach and the absence of formal communications from the City to the community relating to this issue.

D. DELEGATIONS

1. MNP Chartered Accountants

Mr. Cory Vanderhorst of MNP presented the City's Audited Financial Statements for the year 2019. Mr. Vanderhorst expressed appreciation to management and staff for assisting MNP during the audit. In MNPs opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the City as at December 31, 2019.

R20-176

MOVED and SECONDED, THAT the Auditor's Report and the 2019 Audited Financial Statements, be received and approved as presented.

CARRIED

2. Acting Director of Engineering – Liquid Waste Management Plan Submission Approval

Tom Robinson, P. Eng., Associated Engineering, provided an overview of the City's Stage 2/3 Liquid Waste Management Plan which will be advanced to the B.C. Ministry of Environment and Climate Change Strategy for consideration and approval.

- R20-177** *MOVED and SECONDED, THAT Council direct staff to advance the Stage 2/3 Liquid Waste Management Plan to the B.C. Ministry of Environment and Climate Change Strategy as our application for approval of Port Alberni's Stage 2/3 Liquid Waste Management Plan.*
CARRIED

3. Alberni Valley Bulldogs – Multiplex Digital Screen

David Michaud, President of the Alberni Valley Bulldogs addressed Council, speaking to the benefits of the purchase/installation of an LED digital screen at the City's Multiplex arena.

E. UNFINISHED BUSINESS

1. Director of Parks, Recreation and Heritage – BC Games

- R20-178** *MOVED and SECONDED, THAT Council direct staff to strike a bid committee to develop an application for the 2024 or 2026 BC Games, and further, appoint Councillor Paulson to participate as a member of the bid committee.*
CARRIED

F. STAFF REPORTS

1. Accounts

MOVED and SECONDED, THAT the certification of the Director of Finance dated July 27, 2020, be received and the cheques numbered 146465 to 146541 inclusive, in payment of accounts totalling \$ 1,344,745.16, be approved.
CARRIED

2. RCMP Department

MOVED and SECONDED, THAT the 2nd Quarter report from the Officer in Charge, Inspector Eric Rochette, RCMP providing information about current department operations, be received.
CARRIED

3. Director of Finance – RCMP Emergency Reserve Fund

- R20-179** *MOVED and SECONDED, THAT Council direct staff to draft a bylaw to govern the use of funds in the Emergency Reserve Fund.*
CARRIED

4. Director of Finance – Audit Committee Report

MOVED and SECONDED, THAT the report dated July 22, 2020 from the Director of Finance responding to questions arising from the July 6, 2020 Audit Committee meeting, the minutes from that meeting, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending March 31, 2020, the financial statements ending March 31, 2020, the Vendor Cheque Register Report ending May 12, 2020 and the Investments Report ending May 15, 2020, be received.
CARRIED

At this point of the agenda, the CAO asked Council to consider addressing Item G. (1) Bylaws - Development Application for 5859 River Road as a result of an impending advertising deadline. Council agreed and continued as follows:

G. BYLAWS

1. Manager of Planning – Development Application – 5859 River Road

R20-181

MOVED and SECONDED, THAT City Council waive the public hearing requirement for proposed "Zoning Bylaw Amendment No. 38 (5859 River Road – Allen) in accordance with section 464(2) of the Local Government Act (LGA), and provide public notice in accordance with section 467 of the LGA prior to consideration of further readings of the bylaw on August 10, 2020.

CARRIED

F. STAFF REPORTS CONT'D

5. Economic Development Manager – ICET Small Capital Restart Funding

R20-180

MOVED and SECONDED, THAT Council authorize staff to submit an application for funding for the expansion to the Harbour Quay eating/gathering areas to Island Coastal Economic Trust [ICET] Small Capital Restart Funding Program.

CARRIED

G. BYLAWS CONT'D

2. Manager of Planning – Development Application – 4202 and 4238 8th Avenue

R20-182

MOVED and SECONDED, THAT City Council rescind the following condition: "That as part of the development process the applicant be required to consolidate the properties into one legal parcel prior to final adoption of the proposed zoning amendments".

CARRIED

R20-183

MOVED and SECONDED, THAT City Council waive the public hearing requirement for proposed "Zoning Bylaw Map Amendment No. 35 (4202 and 4238 8th Avenue – de Beeld), Bylaw No. 4993) in accordance with section 464(2) of the Local Government Act (LGA), and provide public notice in accordance with section 467 of the LGA prior to consideration of further readings of the bylaw on August 10, 2020.

CARRIED

3. Manager of Planning – Development Application – 5269 Pineo Road

MOVED and SECONDED, THAT City Council amend a condition of the rezoning application as follows:

R20-184

1. That a Covenant be registered on the property to restrict development of the property to no more than one additional dwelling, in addition to the principal dwelling, and that the additional dwelling must not exceed 750 ft².

CARRIED

R20-185

2. That "Official Community Plan Amendment No. 30 [5269 Pineo Road – Murphy], Bylaw No. 5006" and "Zoning Bylaw Amendment No. 39 [5269 Pineo Road – Murphy], Bylaw No. 5007" be advanced to a Public Hearing on August 10, 2020 at 6:30 pm at Glenwood Centre.

CARRIED

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. Ministry of Municipal Affairs and Housing

Letter dated July 17, 2020 from the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General and Selina Robinson, Minister of Municipal Affairs and Housing regarding COVID-19 Related Measures Act (Bill 19) which received Royal Assent on July 8, 2020.

2. Statistics Canada

Email dated July 17, 2020 announcing that the 2021 Census of Population questionnaire has been published on Statistics Canada's website. For the latest 2021 Census information and developments, please visit Statistics Canada website.

3. Island Health

Letter dated July 13, 2020 from the Office of the Chief Medical Health Officer requesting that councils not consider alcohol a necessary requirement to facilitate social connection and enjoyment of public parks.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED and SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

1. Train Station Seismic Assessment

Council requested an opportunity to discuss the feasibility of engaging a structural engineer to conduct a seismic assessment of the train station in advance of the City moving forward with soliciting Expressions of Interests from individuals interested in operating a business at this historic site. This discussion will be held at Council's next Regular meeting.

N. QUESTION PERIOD

An opportunity for the public and the press to submit questions to Council via email and to be read by the Deputy City Clerk.

O. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 4:33 PM
CARRIED

CERTIFIED CORRECT

Mayor



City Clerk