

MINUTES of the REGULAR MEETING OF COUNCIL
held Monday, February 10, 2020 @ 2 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

Gallery: 12

A. CALL TO ORDER & APPROVAL OF THE AGENDA

MOVED and SECONDED, THAT the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED and SECONDED, THAT the minutes of the Special Meeting held at 12:30 pm, and Regular Council Meeting held at 2:00 pm on January 27, 2020; Special Meetings held on January 29, 2020 at 11:00 am and February 3, 2020 at 5:00 pm, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Lavall Aarons addressed Council and suggested that Council consider introducing a 'local currency' to Port Alberni as part of Port Alberni's Economic Revitalization Plan.

D. DELEGATIONS

Introduction of Manager of Recreation Services

Willa Thorpe, Director of Parks, Recreation & Heritage introduced Shawn Bourgoin, the City's new Manager of Recreation Services.

1. Rory Warnock - Heart and Stroke Foundation

Mr. Rory Warnock informed Council of the return [to Port Alberni] of the Heart & Stroke Big Bike event scheduled to take place on May 25, 2020. Mr. Warnock extended an invitation to Council and staff to participate and it is hoped that this will once again become an annual event in the City.

2. Joanne Sales - Broombusters

Joanne Sales spoke to the work carried out by volunteers of Broombusters in 2019, and requested Council's support as they continue their efforts throughout 2020. Ms. Sales noted that 'broom' is now considered a 'fire danger' as it contributes to increasing a wildfire's fuel load. Broombusters is looking for volunteers from the City to join in broom removal events taking place late April early May 2020.

3. Jim Connelly & Cassidy vander Ros, Manager Communications & Marketing, Nickel Bros.

Mr. Connelly and Ms. Ros provided Council with an overview of Nickel Bros., work as it relates to relocating recycled homes to various communities, noting that the relocating of recycled homes not only provides affordable housing for families but also diverts waste from landfills.

E. UNFINISHED BUSINESS

1. Chief Administrative Officer – Thunder in the Valley 2020 & 2021

R20-030 *MOVED and SECONDED, THAT Council for the City of Port Alberni grant permission for the temporary street closure of that portion of Stamp Avenue [from Roger Street to Redford Street] for use by the Alberni Valley Drag Racing Association [AVDRA] to host Thunder in the Valley [a drag racing event] from 2:00 pm Thursday, August 6th until 10:00 pm Sunday, August 9, 2020 subject to Alberni Valley Drag Racing Association meeting all terms and conditions as outlined in the CAO's report dated February 5, 2020;*

R20-031 *AND FURTHER, THAT Council grant permission for a temporary street closure under similar terms and conditions in the year 2021 [August 5th to 8th], and that Council retain the right to withdraw its permission for a temporary street closure in any or all years in the event that AVDRA defaults on any terms and conditions, or for any other reason at the sole discretion of Council.*
CARRIED

F. STAFF REPORTS

1. Accounts

MOVED and SECONDED, THAT the certification of the Acting Director of Finance dated February 10, 2020, be received and the cheques numbered 145495 to 145638 inclusive, in payment of accounts totalling \$629,950.89, be approved.
CARRIED

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2. **Director of Parks, Recreation & Heritage – UBCM Community Emergency Preparedness Fund 2020 ESS Grant**
R20-032 *MOVED and SECONDED, THAT Council for the City of Port Alberni authorize staff to submit a 2020 grant funding application for \$25,000 through the UBCM's Community Emergency Preparedness Fund for Emergency Support Services and further, that the City is willing to provide overall grant management should funding be received.*
CARRIED
3. **Director of Parks, Recreation & Heritage – Award of Proposal #27-19 for McLean Mill Visitor Services**
MOVED and SECONDED, THAT Council for the City of Port Alberni receive the report from the Director of Parks, Recreation and Heritage regarding the response to proposals for the provision of McLean Mill Visitor Services.
CARRIED
4. **Economic Development Manager – Business Licence Renewals**
MOVED and SECONDED, THAT the report from the Economic Development Manager dated February 3, 2020 providing an update on measures the City has taken to ensure business owners were given ample notice and additional time to comply with the City's Business Licence Bylaw, be received.
CARRIED
5. **Acting Director of Finance – Cancellation of Tax Sale 18-4837 Roger Street**
R20-033 *MOVED and SECONDED, THAT Council for the City of Port Alberni receive the report from the Acting Director of Finance, and as per the Local Government Act, Section 668, approve the cancellation of tax sale for 18-4837 Roger Street due to manifest error and that Council approve the purchase price of \$3,000 be returned to the purchaser together with the prescribed interest of \$60.53 and write off the outstanding property taxes owed of \$369.10.*
CARRIED
6. **CAO – Early Budget Approval – 2020 – 2024 Five Year Financial Plan**
R20-034 *MOVED and SECONDED, THAT Council for the City of Port Alberni provide early budget approval for the purchase of Self-Contained Breathing Apparatus in the amount of \$264,655.00, funded as follows: [\$69,857 from Capital Operating, \$128,143 from Operating Reserves and \$66,655 from ERRF]; to replace the self-contained breathing apparatus currently in use by the Port Alberni Fire Department.*
CARRIED

G. BYLAWS

Councillor Paulson declared a conflict of interest and left the meeting at 3:35 pm given his role as Director on the Alberni Low Energy Housing Society.

1. Manager of Planning – Advisory Planning Commission

MOVED and SECONDED, THAT the summary report of the Advisory Planning Commission meeting held November 21, 2019 is provided for Council's consideration of the following recommendations:

**Development Application: Official Community Plan and Zoning Bylaw Amendments
4450 Maitland Street**

Lot A, District Lot 1, Alberni District, Plan VIP26237 (PID: 003-551-814)

Applicant: Mike Ruttan dba Alberni Low Energy Housing

R20-035

"Official Community Plan Amendment No. 29 (4450 Maitland St. – Alberni Low Energy Housing), Bylaw No. 5000"

- a. *MOVED and SECONDED, THAT "Official Community Plan Amendment No. 29 (4450 Maitland St. – Alberni Low Energy Housing) Bylaw No. 5000", be now introduced and read a first time.*

CARRIED

- b. *MOVED and SECONDED, THAT "Official Community Plan Amendment No. 29 (4450 Maitland St. – Alberni Low Energy Housing) Bylaw No. 5000", be read a second time.*

CARRIED

R20-036

"Zoning Bylaw Amendment No. 37 (4450 Maitland St. – Alberni Low Energy Housing) Bylaw No. 5001"

- c. *MOVED and SECONDED, THAT "Zoning Bylaw Amendment No. 37 (4450 Maitland St. – Alberni Low Energy Housing) Bylaw No. 5001", be now introduced and read a first time.*

CARRIED

- d. *MOVED and SECONDED, THAT "Zoning Bylaw Amendment No. 37 (4450 Maitland St. – Alberni Low Energy Housing) Bylaw No. 5001", be read a second time.*

CARRIED

R20-037 Schedule Public Hearing

- e. *MOVED and SECONDED, THAT "Official Community Plan Amendment No. 29 (4450 Maitland St. – Alberni Low Energy Housing) Bylaw No. 5000" and "Zoning Amendment No. 37 (4450 Maitland St. – Alberni Low Energy Housing) Bylaw No. 5001" be advanced to a Public Hearing on Monday, March 9, 2020 at 6:00 pm in the City Hall Council Chambers.*

CARRIED

Councillor Paulson returned to the meeting at 3:40 pm

H. CORRESPONDENCE FOR ACTION

1. Evergreen Exhibitions

- R20-038** *MOVED and SECONDED, THAT the letter dated January 27, 2020 requesting permission to suspend a banner across 10th Avenue near Echo Center from March 2 to 9, 2020 to promote the annual Spring Home Show at Glenwood Sports Centre on March 7 & 8, be received and the request approved.*

CARRIED

2. Transport Canada

- R20-039** *MOVED and SECONDED, THAT the letter dated January 23, 2020 advising that Transport Canada is inviting Council to collaborate in identify potential Places of Refuge (POR) sites along the west coast of Vancouver Island be received, and further that staff respond to the letter writer indicating that the City would like to participate in the planning process and that the CAO will determine the appropriate staff contact.*

CARRIED

3. Avalon Kujala

- MOVED and SECONDED, THAT the email dated February 2, 2020 from Avalon Kujala expressing concern regarding truck traffic, garbage collection and residential parking and requesting Council consider changes to the appropriate bylaws, be received.*
- R20-040** *MOVED and SECONDED, that Council amends the motion by adding "that staff be directed to prepare a report identifying the City's current practices/process and/or policies speaking to both residential/commercial parking practices for Council's review at a future meeting".*

CARRIED

Council then called the question on the main motion as amended.

CARRIED

4. **Gary Lajeunesse**

MOVED and SECONDED, THAT the email dated February 3, 2020 from Gary Lajeunesse requesting Council fly the Colony of Vancouver Island flag at City Hall, Chamber of Commerce and McLean Mill site, be received.

CARRIED

I. PROCLAMATIONS NIL

J. CORRESPONDENCE FOR INFORMATION

1. **City of Langley**

Copy of a letter dated January 31, 2020 from the City of Langley to Premier John Horgan expressing their disappointment that the Ministry of Transportation and Infrastructure will not be moving forward with UBCM Resolution 2019 – B7 pertaining to default speed limits in residential areas.

2. **Bill Stanton**

Email dated February 2, 2020 expressing opposition to the proposed 3rd Avenue Beautification project.

3. **Ron Merk**

Email dated February 2, 2020 expressing opposition to the proposed 3rd Avenue Beautification project.

4. **Port Alberni Port Authority** Letter dated January 20, 2020 providing a summary of Port Alberni Port Authority activities.

5. **City of Vernon**

Copy of a letter dated January 24, 2020 from the City of Vernon to Emergency Management BC providing feedback on the proposed modernization of emergency management legislation.

6. **Jean Kanngiesser, President, AV Chapter, Canadian Council of the Blind**

Letter dated January 21, 2020 announcing that the Alberni Valley Chapter of the Canadian Council of the Blind is hosting the Greater Victoria Police Chorus on March 22, 2020 at the ADSS Auditorium, tickets are available at the Rollin Art Center for \$15.00 each.

7. **Al Mooney, President, Branch 293 Alberni Valley Royal Canadian Legion**

Letter dated February 4, 2020 announcing the 7th Annual Wounded Warrior Run will be coming to the Alberni Valley on February 27th and inviting Council to attend their welcoming event including a fundraising dinner at the Royal Canadian Legion.

8. **Alberni Valley Museum and Heritage Commission**
Minutes provided for the Alberni Valley Museum and Heritage Commission meeting, held January 8, 2020.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. **Council Reports**
MOVED and SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.
CARRIED

M. NEW BUSINESS

1. *Recommendations from the Committee of the Whole Meeting held February 3, 2020 for Council's consideration:*

R20-041 *MOVED and SECONDED, THAT Council instruct staff to explore the City's options in obtaining insurance from the Municipal Insurance Association [MIA] and costs associated with same.*
CARRIED

R20-042 *MOVED and SECONDED, THAT Council instruct staff to remove the City Works Facility Relocation Plan from the City's Five-Year Financial Plan 2020 - 2024 in the amount of \$50,000 from the year 2020 and reallocate to the 2021 calendar year.*
CARRIED

R20-043 *MOVED and SECONDED, THAT Council instruct staff to prepare a report that outlines the City's total debt from borrowing and to which project the debt was incurred. The report should also outline the methods that the debt is to be repaid including but not limited to [payments by property owners, user fees, etc.] and also include the debt per capita/per household] and the dates when the debt is scheduled to mature.*
CARRIED

R20-044 **a. 3rd Avenue Revitalization Project**
MOVED and SECONDED, THAT staff be directed to prepare a report which speaks to the option of retaining angled parking vs. parallel parking as it relates to the 3rd Avenue Revitalization project.
CARRIED

N. QUESTION PERIOD

Mr. Joseph Leskosek asked how Council was able to discuss the 3rd Avenue Revitalization Project noting it was not a specific item on the agenda? He also encouraged Council to carry out public consultation regarding the initiative.

O. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 4:52 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Jayla Slonski
Dep. City Clerk