

MINUTES of the REGULAR MEETING OF COUNCIL
held Monday, January 27, 2020 @ 2 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

Gallery: Approx. 15

A. CALL TO ORDER & APPROVAL OF THE AGENDA

MOVED and SECONDED, THAT the agenda be adopted as amended by adding items F. 2 (a) and (b) correspondence relating to McLean Mill National Historic Site and item M. 1 – AVICC resolution endorsement.

CARRIED

B. ADOPTION OF MINUTES

MOVED and SECONDED, THAT the minutes of the Special Meeting held at 10:30 am and Regular Council Meeting held at 2:00 pm on January 13, 2020, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

E. UNFINISHED BUSINESS

1. City Clerk – Notice of Motion - Select Committee to Review Bylaws

R20-10 *MOVED and SECONDED, THAT Council direct staff to establish a meeting to prioritize a review and update of the City's Bylaws.*

CARRIED

F. STAFF REPORTS

1. Accounts

R20-11 *MOVED and SECONDED, THAT the certification of the Acting Director of Finance dated January 27, 2020, be received and the cheques numbered 145359 to 145494 inclusive, in payment of accounts totalling \$ 1,986,569.47, be approved.*

CARRIED

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- 2. Director of Parks, Recreation & Heritage – McLean Mill Visitor Services**
- R20-12** *MOVED and SECONDED, THAT Council for the City of Port Alberni authorize the Mayor and the City Clerk to execute the three-year agreement between the City of Port Alberni and the Alberni Valley Chamber of Commerce to operate the non-historic zone of the McLean Mill National Historic Site.*
CARRIED
- R20-13** *MOVED and SECONDED, THAT Council direct staff to seek clarification from the Agricultural Land Commission on uses permitted at the McLean Mill National Historic Site given the property is located in the Agricultural Land Reserve and that staff advise Council of these uses once confirmed.*
CARRIED
- 3. Director of Engineering & Public Works and Acting Director of Finance – Update Regarding Wastewater Treatment Facility Upgrade Budget**
- R20-14** *MOVED and SECONDED, THAT Council for the City of Port Alberni approve the allocation of \$9.98 million dollars for construction of the Wastewater Treatment Plant (WWTP) upgrade, and that the funds be provided from the following sources:*
- | | |
|--|------------------------------|
| <i>Sewer Infrastructure Reserve Fund:</i> | <i>\$4.30 million</i> |
| <i>Additional Borrowing via the Municipal Finance Authority:</i> | <i><u>\$5.68 million</u></i> |
| | <i>\$9.98 million</i> |
- CARRIED**
- 4. Manager of Planning - 3rd Avenue Beautification Project**
- R20-15** *MOVED and SECONDED, THAT City Council select design Option #1 – entitled Balanced Mobility/Place-Making improvements for the 3rd Avenue Beautification project as identified in the report prepared by Watt Consulting Group dated for reference January 20, 2020.*
CARRIED
- MOVED and SECONDED, THAT City Council authorize staff to apply for the BC Active Transportation Grant as it relates to the 3rd Avenue beautification project.*
CARRIED
- 5. Manager of Planning – Advisory Planning Commission**
Development Application: Development Variance Permit – 6151 Russell Place - Lot 1, Plan VIP15459, Section 9, Alberni Land District PID: 001-868-128
Applicant: Daryoush Firouzli, Architect/Agent for the Westcoast Native Health Care Society

- R20-16** *MOVED and SECONDED, THAT City Council proceed with the necessary Development Variance Permit to vary Zoning Bylaw #4832 as follows:
Vary the maximum height from the required 12.5 m (41 ft) to 17.71 m (58.1 ft) and to vary the maximum number of principal building storeys permitted from three (3) to five (5) at 6151 Russell Place.*
CARRIED
- 6. Director of Parks, Recreation & Heritage – Community Investment Program – Late Applications**
- R20-17** *MOVED and SECONDED, THAT Council for the City of Port Alberni support late applications to the Community Investment Program 2020 cycle with an additional \$10,000 being allocated to the program from the City's 2019 contingency fund.*
CARRIED
- 7. Acting Director of Finance – Computerized Asset Management Maintenance System RFP 020-19**
- R20-18** *MOVED and SECONDED, THAT Council for the City of Port Alberni receive the report from the Acting Director of Finance, and award RFP 020-19, to the proponent, AssetFinda, for the provision of a Computerized Asset Management Maintenance System in the amount of \$240,619.00 with funding from grant monies received in 2018 [gas tax funding].*
CARRIED
- 8. Deputy City Clerk – Authorize Mayor Minions/Councillor Corbeil Attendance at the BC Council of Forest Industries (COFI) April 1 – 3, 2020 – Prince George, BC - Page 170**
- R20-19** *MOVED and SECONDED, THAT Council authorize Mayor Minions and Councillor Corbeil to attend the BC Council of Forest Industries (COFI) 2020 Convention taking place April 1 – 3, 2020 in Prince George, BC with authorization to include reimbursement of expenses incurred as per City Policy No. P6 – Travel Expense.*
CARRIED
- 9. Deputy City Clerk – Authorize Councillor Poon to attend – Local Government Leadership Academy's (LGLA) 2020 Leadership Forum**
- R20-20** *MOVED and SECONDED, THAT Council authorize Councillor Poon to attend the Local Government Leadership Academy's (LGLA) 2020 Leadership Forum taking place on February 5 – 7, 2020 in Richmond, BC with authorization to include reimbursement of expenses incurred as per City Policy No. P6 – Travel Expense.*
CARRIED

10. Managers' Reports

RCMP Department

MOVED and SECONDED, THAT the 4th Quarter report from Acting Officer in Charge, Sgt. Peter Dionne, RCMP dated January 20, 2020 providing information about current department operations, be received.

CARRIED

Director of Parks, Recreation and Heritage

MOVED and SECONDED, THAT the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

11. CAO – Early Budget Approval – 2020-2024 Five Year Financial Plan

R20-21 MOVED and SECONDED, THAT Council for the City of Port Alberni provide early approval of \$97,500 for the 2020 calendar year and \$130,000 ongoing from General Revenue for the creation and filling of a new Development Planner position.

CARRIED

G. BYLAWS

1. Manager of Planning – Official Community Plan Bylaw and Zoning Bylaw Amendments

R20-22 MOVED and SECONDED, THAT “Official Community Plan Amendment No. 27 (2940 Bellshill Road – Carriere), Bylaw No. 4985”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4985.

CARRIED

R20-23 MOVED and SECONDED, THAT “Zoning Bylaw Map Amendment No. 32 (2940 Bellshill Road – Carriere), Bylaw No. 4986”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4986.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Alberni-Clayoquot Regional District

MOVED and SECONDED, THAT the letter dated January 16, 2020 from the Alberni-Clayoquot Regional District advising that the Board of Directors passed a resolution to cost share with the City of Port Alberni to send Mayor Minions to the Federation of Canadian Municipalities Conference in Toronto, Ontario, June 4 – 7, 2020, be received.

CARRIED

R20-24 *MOVED and SECONDED, THAT Council authorize Mayor Minions and Councillor Paulsen to attend the 2020 FCM Conference taking place in Toronto, Ontario and that authorization includes reimbursement of expenses incurred as per the City's Travel Expense Policy.*

CARRIED

R20-25 **2. Ellen Frood, Executive Director, Alberni Community & Women's Services (ACAWS)**
MOVED and SECONDED, THAT the email dated January 8, 2020 from Ellen Frood, Executive Director, ACAWS requesting the City enter a team for the Coldest Night of the Year, be received.

CARRIED

R20-26 **3. Alberni Valley Drag Race Association**
MOVED and SECONDED, THAT Council for the City of Port Alberni direct staff to research the feasibility of accommodating the request of the AVDRA and provide a subsequent report back to Council.

CARRIED

I. PROCLAMATIONS

R20-27 **1. Mitch Gardner, Kinsmen Club of Port Alberni**
MOVED and SECONDED, THAT the email dated December 18, 2019 from Mitch Gardner, Kinsmen Club of Port Alberni requesting that February 22, 2020 be proclaimed as "National Day of KINDness" in Port Alberni, be received and the day proclaimed as requested.

CARRIED

R20-28 **2. Heritage BC**
MOVED and SECONDED, THAT the email dated January 21, 2020 requesting that February 17 – 23, 2020 be proclaimed as "Heritage Week 2020: Bringing the Past into the Future" in Port Alberni, be received and the week be proclaimed as requested.

CARRIED

J. CORRESPONDENCE FOR INFORMATION

- 1. Alberni Valley Museum and Heritage Commission**
Minutes provided for the Alberni Valley Museum and Heritage Commission meeting, held December 4, 2019.
- 2. Minister Rob Fleming, Ministry of Education**
Letter dated January 13, 2020 announcing the launch of the 2020 Premier's Awards for Excellence in Education. Deadline to submit nominations is April 30, 2020.

3. Roland Smith

Letter dated January 16, 2020 expressing his concerns regarding McLean Mill.

4. Leslie Wright

Email dated January 8, 2020 advising the Port Alberni Refugee Sponsorship Committee is launching a fundraiser – 'A Leap Across the World' taking place on February 29, 2020 at Echo Centre which will include a vegetarian Punjabi meal and Middle Eastern and North African appetizers, tickets will be available in late January.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED and SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

1. AVICC Resolution Submission

R20-029 MOVED and SECONDED, THAT Council endorse the resolution entitled "Working Forest Reserve" for submission and consideration by delegates at the 2020 AVICC Annual General Meeting and Convention taking place April 15 – 17, 2020 in Nanaimo, BC.

CARRIED

N. QUESTION PERIOD

O. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 4:15 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk