

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, DECEMBER 9, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Solda, Paulson and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items D.2 (a) – (d).

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 12:30 pm, the Regular Council Meeting held at 2:00 pm on November 25, 2019 and the Annual Organizational Meeting held at 7:00 pm on December 2, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Jeff Cook and Kim McDonald extended an invitation to members of Council to join them at the Community Christmas Dinner taking place on Wednesday, December 25, 2019 at the Port Alberni Athletic Club between 12:00 noon and 5:00 pm.

D. DELEGATIONS

1. Uptown Merchants Association

Ms. Barb Mellaart, and Mrs. Chris Washington, presented Council with a cheque in the amount of \$520.00 raised by the Uptown Merchants Association. These monies will contribute towards the cost of installing and illuminating white lights in eight (8) trees along 3rd Avenue at the conclusion of the holiday season. The Uptown Merchants Association intend to continue their efforts in support of this program, which include partnering with the City, in an effort to see additional trees added to its white-light campaign.

2. **Mr. Sean Rorison, Development Manager, BC Housing Corporation**
Mr. Rorison, Development Manager, BC Housing Corporation, as well as Mr. Fraser Dow, Range Architecture Inc., and Ellen Froot, Executive Director, Alberni Community and Women's Services Society [ACAWS] provided Council with an overview of the proposed new second stage housing project which, subject to various approvals, would facilitate the construction of a 20-unit building for housing women and their children who have left violent relationships.

Late Correspondence addressed to Council relating to the proposed project is as follows:

- a. Joint letter from BC Housing & ACAWS addressed 'Hello Neighbour' and Media Release from the ACAWS dated December 4, 2019
- b. Email dated December 5, 2019 from Kyle MacRae expressing concern regarding the location of the ACAWS second stage housing project.
- c. Email dated December 5, 2019 from Marla Jaeger opposing the location of the ACAWS second stage housing project.
- d. Email dated December 6, 2019 from Lija Svilane opposing the location of the ACAWS second stage housing project.

It was moved and seconded:

That the joint letter from BC Housing and ACAWS and the media release dated December 4, 2019 including emails from Kyle MacRae, Marla Jaeger and Lija Svilane, dated December 5 & 6, 2019 respectively, be received.

CARRIED

It was moved and seconded:

That Council authorize the Mayor and the City Clerk to execute the Letter of Intent between the City of Port Alberni and BC Housing Management Commission which sets out the proposed partnership between the City and BC Housing for the lease and redevelopment of properties owned by the City for the purpose of building a new second-stage housing for women and their children.

CARRIED

3. Ms. Marcie DeWitt, Consulting Services

Presented to Council the 2019 Child Care Action Plan – A Child Care Needs Assessment for the Alberni-Clayoquot Regional District.

It was moved and seconded:

That Council of the City of Port Alberni continue to support the Alberni-Clayoquot Regional District in managing the Community Child Care Planning Program on behalf of the City of Port Alberni. Further, that the staff of the City of Port Alberni are directed to carrying out a review of the City's bylaws and policies and report back to Council on options available to update and/or simplify the City's policies when providing for child care infrastructure and/or facilities.

CARRIED

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Acting Director of Finance dated December 9, 2019, be received and the cheques numbered 145014 to 145111 inclusive, in payment of accounts totalling \$2,271,230.46, be approved.

CARRIED

2. City Clerk - Tag Day Applications

It was moved and seconded:

That Council for the City of Port Alberni approve the 2020 Tag Day allocations as outlined on Attachment 1 of the 2020 Tag Day Applications Report dated December 2, 2019.

CARRIED

3. City Clerk – 3123 – 3rd Avenue Façade

It was moved and seconded:

That the report from the City Clerk dated December 3, 2019, be received.

CARRIED

It was moved and seconded:

That Council grants the property owner of the building located at 3123 – 3rd Avenue until March 20, 2020 to complete façade improvements as approved by Community Futures and further, should the property owner neglect to carry out façade improvements by the extended deadline of March 20, 2020, that Council will consider its options to deal with the incomplete improvements at its Regular Meeting immediately following the extended deadline.

CARRIED

4. City Clerk – Rain Coast Cannabis Inc.

It was moved and seconded:

That the report from the City Clerk dated December 4, 2019 be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni supports the approval and authorization of Rain Coast Cannabis Inc. located at 4102 Redford Street, and endorses the comments as provided in the report from the City Clerk dated December 4, 2019.

CARRIED

5. Manager of Planning – Development Variance Permit – 4279 Ravenhill Avenue

It was moved and second:

That Development Variance Permit No.97 to vary Section 6.10.6 Accessory Buildings (in A zones (A1,FD)) regulations for the total floor area of all accessory buildings, from 85 m² (915 ft²) to 97.8 m² (1052.7 ft²) a variance of 12.8 m² (137.8 ft²), for the property located at 4279 Ravenhill Avenue and legally described as Lot 5, District Lot 1, Alberni District, Plan 11303 Except that part in Plan 25083 (PID: 004-990-421), be authorized by City Council.

CARRIED

6. Director of Parks, Recreation and Heritage - Community Investment Program - 2019 Recommendations

It was moved and seconded:

That the report dated December 9, 2019, be received and Council for the City of Port Alberni approve the 2020 Community Investment Program recommendations of the Community Investment Program Committee in the amount of \$39,800.00.

CARRIED

G. BYLAWS NIL

H. CORRESPONDENCE FOR ACTION

1. Wesley Bloxham

It was moved and seconded:

That the letter dated November 27, 2019 requesting Council support, and to initiate a public engagement process to develop a phased approach to carry out improvements to Argyle Street and 3rd Avenue, be received.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. Alberni Valley Chamber of Commerce

Letter dated November 28, 2019 advising their Board of Directors unanimously passed a motion to fully support and endorse Council's budget plans for 2020.

2. Union of British Columbia Municipalities – Gas Tax Agreement Community Works Fund Payment

Letter dated November 27, 2019 advising that UBCM is distributing the second Community Works Fund payment for the fiscal year 2019/2020 in the amount of \$399,623.05.

3. Advisory Planning Commission

Draft minutes from the November 21, 2019 meeting provided for Council's information.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 3 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

1. Alberni-Clayoquot Regional District Planning Function

It was moved and seconded:

That Council direct staff to write to the Alberni-Clayoquot Regional District expressing the City's interest in discussing the City's participation in the regional planning function.

CARRIED

2. Fibre Optics Network

It was moved and seconded:

That Council direct staff to prepare a report speaking to the opportunities, benefits and costs associated with the installation of fibre optics within City boundaries, including the City's ability to own and operate the utility and the economic development opportunities and benefits the City may experience should a fibre optics network be made available to the private sector and the community in general.

CARRIED

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

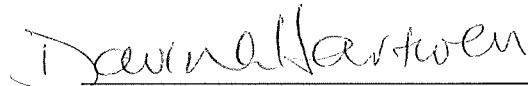
It was moved and seconded:

That the meeting adjourn at 3:37 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk