

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, NOVEMBER 25, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Solda, Paulson and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 12:45 pm and the Regular Council Meeting held at 2:00 pm on November 12, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Mr. Forbes asked Council to consider implementing a bylaw that would see those businesses who display holiday decorations in advance of November 12 pay a donation to the poppy fund. Mr. Forbes believes that display of Christmas decorations may be seen as disrespectful to our Veterans who acknowledge Remembrance Day on November 11th.

Mr. Anderson called upon Council to formalize an action plan that will address unemployment, homelessness, addictions and crime within the City.

Mr. Douglas extended an invitation to Council to attend Dinner & Dialogue on Wednesday, November 27th 5:30 – 8:00 pm at the Barclay Hotel. This event is an opportunity for dialogue in identifying possible solutions around the challenges of criminal behavior and its impact on the community.

Mr. Brevick commented on the City's ongoing work in establishing bylaws that will permit cannabis cultivation and processing facilities within City boundaries. He also commented on his efforts in establishing a mini regatta [bath tub race] that would take place on the canal.

ENTERED

B.1(b)

D. DELEGATIONS

1. Royal Canadian Marine Search & Rescue [RCMSR]

Paul Cumberland, Director of Administration, RCMSR joined Mayor Minions in presenting the Canadian Coast Guard Auxiliary Administrative Excellence Medal to Port Alberni resident Mr. Ian Arklie. The Administrative Excellence medal is given to members in recognition of outstanding achievement and service to the Auxiliary. Mr. Arklie participated in 171 missions and was instrumental in returning people home safely.

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Acting Director of Finance dated November 25, 2019, be received and the cheques numbered 144919 to 145013 inclusive, in payment of accounts totalling Nine hundred Eighty-three thousand, four hundred and sixty-seven dollars and six cents \$983,467.06, be approved.

CARRIED

2. City Clerk – Council Regular Meeting Times

It was moved and seconded:

That the report from the City Clerk dated November 21, 2019 be received.

CARRIED

3. City Clerk – WVHHS Request for Funds – Glass Replacement – Train Coaches

It was moved and seconded:

That Council for the City of Port Alberni reimburse the Western Vancouver Island Industrial Heritage Society a total of \$9,072.00 for train coach glass repairs with funding from Contingency.

CARRIED

4. Manager of Planning – Cannabis Cultivation Zoning – Public Engagement Summary and Proposed Recommendations

It was moved and seconded:

That the report from the Manager of Planning dated October 20, 2019 be received.

CARRIED

Cannabis Cultivation & Processing

Indoor Facilities [greenhouse or warehouse]

It was moved and seconded:

That City Council support the recommended approach to zoning for cannabis cultivation and direct staff to prepare a bylaw reflecting those changes as follows:

- 1. That Standard Cultivation Facilities (anything more than 200m2 in size) be allowed in the Light Industry (M1), Medium Industry (M2), and Heavy Industry (M3) zones.*
- 2. That Micro-Cultivation Facilities (anything up to 200m2 in size) be allowed in the Light Industry (M1), Medium Industry (M2), Heavy Industry (M3), Service Commercial (C3), and Highway Commercial (C4) zones.*
- 3. That Cannabis Nursery Facilities (limited to 50m2 in size, and only the production of seeds, seedlings, and clones – no dried flower) be allowed in the Light Industry (M1), Medium Industry (M2), Heavy Industry (M3), Service Commercial (C3), Highway Commercial (C4), and Agriculture (A1) zones.*

It was moved and seconded:

That council amend the main motion by deleting 'and Agriculture (A1) zones' as noted in item 3 – Cannabis Nursery Facilities.

CARRIED

Council then voted on the main motion as amended.

CARRIED

Other zoning bylaw regulations:

It was moved and seconded:

1. *That staff propose definitions for the types of Cannabis Facilities that are consistent with Health Canada's definitions.*
2. *That staff include recommendations for building setbacks, buffer zones, and regulations to help mitigate noise and odor concerns.*
3. *That any Cannabis Production Facility be required to obtain a Development Permit (regarding building form and character) to ensure a high-quality development and mitigate impacts to the visual landscape.*

CARRIED

5. Director of Engineering and Public Works – Grandview Road Walkway (Compton Rd to Otter place) Construction Update

It was moved and seconded:

That the Director of Engineering and Public Works report dated November 18, 2019 be received for information.

CARRIED

6. Economic Development Manager – Port Alberni Age-friendly Initiative Funded by UBCM

It was moved and seconded:

That Council direct staff to complete the 2019 Age-friendly funding commitments and not proceed with an application for additional funding in the 2020 calendar year at this time.

CARRIED

7. Chief Administrative Officer – 2020 – 2024 Five Year Financial Plan – Introduction

It was moved and seconded:

That the verbal report from the Chief Administrative Officer and the Acting Director of Finance regarding the 2020 – 2024 Five Year Financial Plan, be received.

CARRIED

8. Managers' Reports

Director of Parks, Recreation and Heritage

It was moved and seconded:

That the report from the Director of Parks, Recreation and Heritage dated November 25, 2019 providing information about current departmental operations, be received.

CARRIED

The meeting was recessed at 3:47 pm

The meeting reconvened at 3:47 pm

G. BYLAWS NIL

H. CORRESPONDENCE FOR ACTION

1. City of Victoria

It was moved and seconded:

That the letter from Mayor Helps, City of Victoria dated November 12, 2019 asking Council to support the City of Victoria's resolutions to the Provincial Government regarding the opioid crisis be received and that Council of the City of Port Alberni also provide a letter to the Provincial Government in support of Victoria's resolutions as well as asking the provincial government to invest in much needed treatment facilities.

CARRIED

2. Mr. Kevin Goldsbury

It was moved and seconded:

That the email dated November 20, 2019 from Mr. Goldsbury requesting Council consider changing the City's regulations as it relates to relocating recycled homes within the City to reflect the codes of other municipalities be received, and that Council for the City of Port Alberni direct staff to bring forward a report and recommendation[s] for Council's consideration.

CARRIED

3. Margaret Lamb, Early Childhood Educator – Co-owner & Operator

It was moved and seconded:

That the email dated November 21, 2019 requesting a letter of support to accompany Alberni Valley Saplings grant application for funding to open a childcare centre at 5100 Tebo Avenue be received, and that Council direct staff to prepare a letter of support.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. Alberni Valley Museum and Heritage Commission

Minutes from the October 2, 2019 meeting.

2. Pam Craig, Board Chair, Board of Education for School District 70 (Alberni)

News Release dated November 20, 2019 advising that the Board of Education for School District 70 (Alberni) is considering a name change for the school district as well as for Ucluelet Secondary School and AW Neill Elementary School.

3. Nuu-chah-nulth Tribal Council

Letter dated November 7, 2019 from Amelie Duquette, Quu%asa Youth Worker requesting a letter of support to accompany an application for a Civic Forfeiture Grant on "Crime Prevention" to develop a drop in centre.

Staff will be meeting with the letter writer early December to discuss the initiative as outlined in their letter. Following this meeting, any actions required on the part of Council will be brought forward to a Regular meeting in January 2020.

4. Alberni Valley Chamber of Commerce

Copy of a letter dated November 19, 2019 from Bill Collette, CEO to Technical Safety BC expressing their concern with the ongoing shutdown of the Alberni Valley Multiplex and the impact on the community.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 4 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 4:18 pm.

CARRIED

CERTIFIED CORRECT

Mayor


Clerk