

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, OCTOBER 15, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Paulson, Poon, Solda and Washington

The Mayor called for a moment of silence to remember Gillian Trumper, former Mayor and Freeman of the City who passed away on October 11th, 2019.

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

***That the agenda be approved with the addition of late item G 4.
"Business Licence Regulation Bylaw, City of Port Alberni, Bylaw No.
4951-2".***

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

***That the Minutes of the Special Meeting of Council held at 11:00 am
and the Minutes of the Regular Meeting of Council held at 2:00 pm on
September 16, 2019 be adopted.***

CARRIED

C. PUBLIC INPUT PERIOD

- 1. Melissa Martin, Community Arts Council** - acknowledged Council for their work on its Permissive Tax Exemption Policy and although disappointed with the impacts the new policy has had to its organization, they do look forward to working with Council to identify ways that will continue to support the arts in Port Alberni.
- 2. Kim Dewey** - requested that Council consider designating off-leash trails for dogs.
- 3. Ellen Frood** - spoke regarding off leash areas and requested Council consider implementing regulations for users of the off-leash dog park.

D. DELEGATIONS

Introduction of Deputy City Clerk

The City Clerk introduced Twyla Slonski, who is the City's new Deputy City Clerk. Ms. Slonski assumed her position with the City on September 30, 2019.

1. Mark Lacroix - Community Action Team [CAT]

Mr. Lacroix provided Council with an update relating to the Opioid Crisis in the Alberni Valley and provided information on upcoming initiatives. Mr. Lacroix also extended an invitation to Mayor & Council to attend its public information event being held on Thursday, October 24, 2019 between 6:30 pm – 8:30 pm, at the Barclay Hotel. The keynote speaker for this event is Dr. Paul Hasselback, the region's public health officer.

2. BC Conservation - BearSmart Program

Conservation Officer, Daniel Eichstadter, and Provincial Wildlife Conflict Manager, Mike Badry discussed the BearSmart Program and acknowledged the efforts of the City and its residents in following and implementing bear smart practices that promote the health and welfare of bears in our community.

Staff advised that a further city wide garbage audit will be undertaken shortly by Conservation Officers and the City's Bylaw Department.

Councillor Solda left the meeting at 2:25 pm declaring a perceived conflict of interest due to the nature of her involvement with Portal Players and the Arts.

3. Black Sheep Rugby Club - Permissive Tax Exemption

Randy Thoen, President of the Black Sheep Rugby Club provided Council with an overview of the services the club provides to the community, with a focus on the percentage of 'youth' affiliated programs. Following his presentation, Mr. Thoen encouraged Council to reconsider the Club's permissive tax exemption as outlined in the proposed bylaw given the level of youth programming the Club is involved in.

Councillor Solda returned to the meeting at 2:45 pm

E. UNFINISHED BUSINESS

NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated October 15, 2019, be received and the cheques numbered 144555 to 144756 inclusive, in payment of accounts totalling \$2,982,048.00, be approved.

CARRIED

2. Director of Finance - Investment Policy Revision

It was moved and seconded:

That the report from the Director of Finance dated September 9, 2019 be received and Council for the City of Port Alberni adopt the revised Finance - Investment Policy effective October 15, 2019 as presented.

CARRIED

3. Director of Finance - Award of Proposal 019-19 for Audit Services

It was moved and seconded:

That the report from the Director of Finance dated September 19, 2019 regarding the response to proposals for the provision of Audit Services, be received and that MNP {Meyers Norris Penny} be appointed as the external auditor for the City of Port Alberni for the 2019 – 2023 fiscal years.

CARRIED

4. Economic Development Manager - #ExplorePortAlberni

It was moved and seconded:

That the report from the Economic Development Manager dated October 15, 2019, be received and that Council for the City of Port Alberni approve the extension of the #ExplorePortAlberni contract to Chris Pouget for a one-year period.

CARRIED

5. City Clerk - Assignment of Duties to Deputy Clerk

It was moved and seconded:

That the report from the City Clerk dated October 8, 2019 be received, and that Twyla Slonski be appointed as Deputy City Clerk and that effective immediately, the responsibilities of corporate administration as prescribed by Community Charter legislation be assigned to the Deputy City Clerk in the absence of the City Clerk.

CARRIED

6. City Clerk - Harbour Quay Lease Unit #5

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Unit #5 at the Alberni Harbour Quay with Carmen Akerley for the purpose of operating a café for a term commencing October 16, 2019 to September 30, 2021, at the current monthly rent of \$745.77 per month plus GST.

CARRIED

7. Manager of Planning - Proposed Street Name - Catalyst Subdivision at 4000 Stamp Avenue

It was moved and seconded:

That Council for the City of Port Alberni approve the street name of Nuupts' ikapis Way for the Catalyst mill site subdivision.

CARRIED

It was moved and seconded:

That City Council direct staff to work with the Tseshah First Nation and the Hupačasath First Nation to revise the list of approved street names in order to include options that are First Nations words and names.

CARRIED

8. Deputy City Clerk - Community Resiliency Investment Program - Fire Smart

It was moved and seconded:

That the report from the Deputy City Clerk dated October 9, 2019, be received.

CARRIED

It was moved and seconded:

That the Council of the City of Port Alberni authorize the Alberni-Clayoquot Regional District to apply to the Union of BC Municipalities Community Resiliency Investment Program, to receive and manage grant funding on behalf of the City of Port Alberni as it relates to increasing our community's resiliency by undertaking community based FireSmart planning and activities that reduce the community's risk of wildfire.

CARRIED

The meeting was recessed at 3:30 p.m.

The meeting reconvened at 3:43 p.m.

G. BYLAWS

Councillor Solda left the meeting at 3:43 pm declaring a perceived conflict of interest due to the nature of her involvement with Portal Players and the Arts.

1. Permissive Tax Exemption - Correspondence

It was moved and seconded:

That the letters dated October 2 & 4, 2019 from community member, Pamela Turner and the Community Arts Council expressing concerns relating to Permissive Tax Exemptions, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni receive the additional information prepared by staff for consideration in regards to the proposed permissive tax exemption for the Black Sheep Rugby Club.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni, rescind third reading of “Permissive Tax Exemption Bylaw, 2020, Bylaw No. 4997 given at its Regular Meeting held September 16, 2019.

CARRIED

It was moved and seconded:

That Council of the City of Port Alberni amend Schedule ‘A’ of “Permissive Tax Exemption Bylaw, 2020, Bylaw No. 4997 to reflect a permissive tax exemption in the amount of 79.43% to the Port Alberni Black Sheep Rugby Club.

CARRIED

It was moved and seconded:

That “Permissive Tax Exemption Bylaw, 2020, Bylaw No. 4997”, be read a third time as amended.

CARRIED

Councillor Solda returned to the meeting at 3:52 pm

2. “Places of Public Worship Exemption Bylaw No. 4998”

It was moved and seconded:

That “Places of Public Worship Exemption Bylaw No. 4998”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4998.

CARRIED

3. Director of Finance - Five Year Financial Plan 2019 - 2023 Amendment No. 1, Bylaw No. 4984-1

It was moved and seconded:

That “Five Year Financial Plan 2019 – 2023 Amendment No. 1, Bylaw No. 4984-1”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Five Year Financial Plan 2019 – 2023 Amendment No. 1, Bylaw No. 4984-1”, be read a second time.

CARRIED

It was moved and seconded:

That “Five Year Financial Plan 2019 – 2023 Amendment No. 1, Bylaw No. 4984-1”, be read a third time.

CARRIED

4. Deputy City Clerk - Business Licence Regulation Bylaw Amendment

It was moved and seconded:

That “Business Licence Regulation Bylaw, City of Port Alberni, Bylaw No. 4951-2” be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Business Licence Regulation Bylaw, City of Port Alberni, Bylaw No. 4951-2” be read a second time.

CARRIED

It was moved and seconded:

That “Business Licence Regulation Bylaw, City of Port Alberni, Bylaw No. 4951-2” be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION NIL

I. PROCLAMATIONS

1. Port Alberni Association for Community Living (PAACL)

It was moved and seconded:

That the letter dated September 12, 2019 from the Port Alberni Association for Community Living (PAACL) requesting that Council proclaim the month of October 2019 as “Community Inclusion Month” in Port Alberni, be received and the month proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. University of Victoria

Letter dated September 18, 2019 from President and Vice-Chancellor, Jamie Cassels of the University of Victoria expressing their deep appreciation to all Port Alberni community members who aided all those involved in the recent bus accident that took place on the Bamfield Main logging road.

2. RCMP - Municipal Policing Agreement

Letter dated September 19, 2019 providing expenditures to August 31, 2019.

3. Vancouver Island Regional Library

Letter dated September 25, 2019 regarding adoption of The Vancouver Island Regional Library 2020-2024 Financial Plan.

4. Alberni Valley Museum and Heritage Commission

Minutes from the September 4, 2019 meeting.

5. Election Day Bus Schedule

Memo dated October 8, 2019 announcing that the City in collaboration with BC Transit and Diversified Transportation will be offering free busing on Election Day, October 21, 2019.

6. Community Energy Association

Email dated October 9, 2019 from the Community Energy Association inviting Council to the upcoming Climate Leaders Institute on November 7 & 8, 2019 in Richmond.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 6 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

NIL

L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

It was moved and seconded:

That all expenses for the Mayor's travel to Winnipeg, October 1-3, 2019 to meet with representatives of Delta9 and view their facilities, be authorized by Council.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 4:21 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk