

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, MAY 13, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Solda and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 1:15 pm on April 23, 2019 and Regular Council Meeting held at 2:00 pm on April 23, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

John Mayba attended with Sarah Thomas representing **Cycle Alberni** to provide information regarding various events going on throughout the community during Bike to Work week which is the last week of May.

John Adams attended to discuss the Stage One Environmental Assessment Report for McLean Mill stating there is a need for action.

D. DELEGATIONS

1. Cruise Ship Committee

Members of the Cruise Ship Committee (Pat Deakin, Bill Collette and Dave McCormick) provided an update on the ongoing preparations for the upcoming cruise ship visits.

2. Alberni Clayoquot Health Network (ACHN)

Marcie DeWitt provided an overview of the ACHN and presented their 2018 Annual Report.

ENTERED

B.1(B)

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated May 13, 2019, be received and the cheques numbered 143646 to 143787 inclusive, in payment of accounts totalling \$1,384,927.47, be approved.

CARRIED

2. Economic Development Manager – Update on #ExplorePortAlberni

It was moved and seconded:

That the report from Economic Development Manager providing an update on the marketing campaign #ExplorePortAlberni, be received.

CARRIED

3. Manager of Bylaw Services – Bylaw Services Department Review

It was moved and seconded:

That the report from the Manager of Bylaw Services dated May 7th, 2019 be received.

CARRIED

4. Manager of Communications – Council Support for Urban Communities Partnering for Reconciliation Grant

It was moved and seconded:

That the report from the Communications Manager dated May 7, 2019 be received and Council for the City of Port Alberni support the City's application to the UBCM for funding through the Urban Communities Partnering for Reconciliation pilot program for activities as outlined and its willingness to provide overall grant management.

CARRIED

5. **Chief Administrative Officer – Stage One Environmental Review Report – McLean Mill**

It was moved and seconded:

That the report from the CAO dated May 5, 2019 be received, and Council for the City of Port Alberni direct staff to invite Dr. Hasselback, Medical Health Officer's opinion on the Stage One Environmental Review Report regarding any recommended measures in regards to protection of the public, prior to issuing the dam project tender.

CARRIED

6. **Mechanical Services Superintendent & Director of Finance – One (1) New Tandem Axle Dump Truck with Snow Plow Package Tender 004-19**

Councillor Washington declared a conflict of interest due to the nature of his employment with a local Trucking repair company and left the meeting at 3:22 p.m.

It was moved and seconded:

That the report dated April 30, 2019 be received, and Council for the City of Port Alberni award Tender 004-19 for a New Tandem Axle Dump Truck with Snow Plow Package (including trade in of 2002 Volvo Dump Truck) to the low bidder, P and R Truck Centre (Freightliner 114SD) in the amount of \$202,864.56 plus taxes with funds from the Equipment Replacement Reserve Fund.

CARRIED

Councillor Washington returned to the meeting at 3:26 p.m.

7. **Mechanical Services Superintendent & Director of Finance – One (1) New 4 Wheel Drive Tractor with Side Boom Flail Mower Request for Proposal 006-19**

It was moved and seconded:

That the report dated April 30, 2019 be received, and Council for the City of Port Alberni award Request for Proposal 006-19 for a New 4 Wheel Drive Tractor with Side Boom Flail Mower (including trade in of the City's 2004 New Holland Tractor and Tiger Flail Mower) to Rollins Machinery in the amount of \$214,000 plus taxes with funds from the Equipment Replacement Reserve Fund.

CARRIED

8. Chief Administrative Officer – RFP - Harbour View Lands

It was moved and seconded:

That the report from the CAO dated May 7, 2019, be received.

CARRIED

It was moved and seconded:

That the City of Port Alberni retain ownership of the treed portion of the Harbour View Lands.

DEFEATED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to move forward with issuance of the RFP for development of the Harbour View Lands with changes as suggested by Council.

CARRIED

The Mayor called a 10 minute recess at 3:55 p.m.

The meeting reconvened at 4:05 p.m.

9. City Clerk - Harbour Quay Leases

Spirit Square

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Spirit Square at the Alberni Harbour Quay with Gwen Lowe and Beth Larsen for conducting a Crafters' Market for a five month term commencing May 1, 2019 at the current monthly rent of \$75.00 per month plus GST (\$393.75 for the term).

CARRIED

Harbour Scoop Ice Cream

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Harbour Scoop Ice Cream at the Alberni Harbour Quay with Kevin Romaniuk and Christine Finch for the purpose of operating a teahouse and ice cream parlour for a two year term commencing June 1, 2019 at the current monthly rent of \$307.64 per month plus GST (\$323.02 per month).

CARRIED

10. Chief Administrative Officer - Lease Renewal - Industrial Heritage Society

It was moved and seconded:

That the report from the CAO dated May 6, 2019 be received and Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for the Industrial Heritage Centre at 3250 9th Avenue with the Western Vancouver Island Industrial Heritage Society for a 15 year term commencing October 15, 2018 at the rate of \$1 per year.

CARRIED

11. Manager of Planning – Development Permit No. 19-01 (4000 Burde Street)

It was moved and seconded:

That Council for the City of Port Alberni approve Development Permit No. 19-01 and that the City Clerk be authorized to sign the permit including the following Schedule B development plans:

- ***Seymour Pacific Developments Drawing – A1.0 Site Plan - dated 03/08/2019***
- ***Seymour Pacific Developments Drawing – A1.1 Site Calculations - dated 03/08/2019***
- ***Seymour Pacific Developments Drawing – A1.2 Site Accessories 1 of 2 - dated 03/08/2019***
- ***Seymour Pacific Developments Drawing – A1.3 Site Accessories 2 of 2 - dated 03/08/2019***
- ***Seymour Pacific Developments Drawing – A2.4 Building A First Floor Plan - dated 03/08/2019***
- ***Seymour Pacific Developments Drawing – A2.5 Building B First Floor Plan - dated 03/08/2019***
- ***Seymour Pacific Developments Drawing – A2.6 Building A&B Second and Third Floor Plan - dated 03/08/2019***

- **Seymour Pacific Developments Drawing – A2.7 Building A&B Fourth and Roof Floor Plan - dated 03/08/2019**
- **Seymour Pacific Developments Drawing – A3.1 Building A&B Elevations - dated 03/08/2019**
- **Seymour Pacific Developments Drawing – A3.2 Building A&B Colour Elevations - dated 03/08/2019**
- **Outland Design Landscape Architecture Drawing – L1/3 Layout Plan - dated 03/07/2019**
- **Outland Design Landscape Architecture Drawing – L2/3 Planting Plan - dated 03/07/2019**
- **Outland Design Landscape Architecture Drawing – L3/3 Irrigation Plan - dated 03/07/2019**

CARRIED

12. Manager of Planning – Development Permit No. 19-02 – 4721 Johnston Road

It was moved and seconded:

That Council for the City of Port Alberni approve Development Permit No. 19-02 and that the City Clerk be authorized to sign the permit including the following Schedule B development plans:

- a) **Raymond de Beeld Architect Inc - A0.0 Cover Sheet - dated 04/01/2019**
- b) **Raymond de Beeld Architect Inc - A0.1 Perspectives 1 - dated 04/01/2019**
- c) **Raymond de Beeld Architect Inc - A0.2 Perspectives 2 - dated 04/01/2019**
- d) **Raymond de Beeld Architect Inc - A0.3 Context Plan - dated 04/01/2019**
- e) **Raymond de Beeld Architect Inc - A1.1 Site Plan - dated 04/01/2019**
- f) **Raymond de Beeld Architect Inc - A1.2 L1 Floor Plan - dated 04/01/2019**
- g) **Raymond de Beeld Architect Inc - A1.3 Roof Plan - dated 04/01/19**
- h) **Raymond de Beeld Architect Inc - A2.1 Elevations - dated 04/01/2019**
- i) **MacDonald Gray Landscape Architecture Drawing - L1/2 Landscape Architecture Site Plan - dated 04/05/2019**
- j) **MacDonald Gray Landscape Architecture Drawing - L2/2 Planting Plan - dated 04/05/2019**
- k) **Newcastle Engineering - 100 Preliminary Site Servicing and Grading Plan - dated 04/05/2019**

CARRIED

G. BYLAWS

1. Manager of Planning – Advisory Planning Commission

It was moved and seconded:

That the summary report of the April 18, 2019 meeting of the Advisory Planning Commission, be received.

CARRIED

Development Application: Zoning Bylaw Amendment – 5119 Athol Street
(Lot 4, Block 84, District Lot 1, Alberni District, Plan 197D)
Applicant: A. Brevick

It was moved and seconded:

That Council for the City of Port Alberni direct staff to investigate and determine specific zones for cannabis production (cultivation and processing) before proceeding with consideration of the application for 5119 Athol Street and that community and First Nations engagement be made a priority.

CARRIED

Development Application: Proposed Zoning Bylaw Amendment - 5189 Compton Road
(Lot 1, District Lot 20, Alberni District, Plan 9584 Except part in Plan 10613)
Applicant: D. Potter

It was moved and seconded:

That Council for the City of Port Alberni proceed with a map amendment to the Zoning Bylaw (Schedule A – Zoning Map) to change the designation on a portion of Lot 1, District Lot 20, Alberni District, Plan 9584 Except part in Plan 10613 (PID:005-356-407) located at 5189 Compton Road from 'RR 1 – Rural Residential' to R3 – Small Lot Single Family Residential; and

That as part of the development process the applicant be required to receive a Preliminary Layout Approval letter for the proposed subdivision from the City of Port Alberni's Approving Officer before final adoption of the bylaw:

CARRIED

“Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989”

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989”, be introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989”, be read a second time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989”, be advanced to a Public Hearing on June 24, 2019 at 6:30 pm in City Hall Council Chambers.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Alberni Valley Chamber of Commerce

It was moved and seconded:

That the email dated May 3, 2019 requesting a temporary road closure on 3rd Avenue between Argyle Street and Angus Street on Wednesday's from June 19th through August 28th from 5 pm to 9:30 pm to operate a street market, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. RCMP – Municipal Policing Agreement

Letter dated April 30, 2019 providing expenditures to March 31, 2019.

2. Alberni Valley Museum and Heritage Commission

Minutes provided for the Alberni Valley Museum and Heritage Commission meeting, held April 3, 2019.

3. BC Child and Youth in Care Week

Letter dated May 3, 2019 advising that June 3rd – 9th is British Columbia's Child and Youth in Care Week. More information can be found at www.bcchildandtheyouthincareweek.com

4. Ministry of Municipal Affairs and Housing

Copy of a letter dated May 7, 2019 announcing the 30-point housing plan – an investment of \$7 billion over 10 years through the Building BC funds.

5. Food Security and Climate Disruption Committee

Minutes from the February 7, 2019 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 5 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

The following notices of motion were provided:

- Means to address vacant/burned out lots/properties
- Delegation from new owners of Tofino Bus

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

It was moved and seconded:

That in accordance with the City's Procedures Bylaw, the meeting extend beyond 5:00 p.m.

CARRIED

Mr. del Rio expressed concerns regarding increasing costs at the Landfill which discourages people from disposing of items.

Mr. Adams asked if the septic system at McLean Mill has been inspected. The CAO confirmed a commercial inspector has been engaged. The inspection results are not yet available.

Mr. Brevick commented on efforts through Port Alberni's Army of Problem Solvers to clean up some properties in the uptown area in advance of summer cruise ship visits and encouraged the community to join in.

O. ADJOURNMENT


It was moved and seconded:

That the meeting adjourn at 5:05 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk