

**MINUTES OF REGULAR MEETING OF COUNCIL
MONDAY, DECEMBER 12, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Paulson, Sauvé and Washington

LATE: Councillor Minions

Mayor Ruttan provided information regarding the home owner grant for property owners.

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 3:00 pm, Regular Council Meeting held at 7:00 pm on November 28, 2016 and Annual Organizational Meeting held on December 5, 2016, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

None.

D. DELEGATIONS

1. McLean Mill Society

On behalf of the McLean Mill Society, Bill Collette and Sheena Falconer outlined their involvement in the decision made by the Industrial Heritage Society to acquire a commercial kitchen for the McLean Mill National Historic Site and

recommended that the City pay \$15,000 to the commercial kitchen vendor and pay a further \$10,000 to the Industrial Heritage Society to compensate them for the down payment that they made.

Councillor Minions joined the meeting at 7:17 pm.

It was moved and seconded:

That Council for the City of Port Alberni endorse the recommendation of the McLean Mill Society regarding the acquisition of a commercial kitchen and authorize the payment of \$15,000 to the commercial kitchen vendor and \$10,000 to the Industrial Heritage Society with funding from the Contingency Fund, and further request that the McLean Mill Society seek to renegotiate the terms of the outstanding balance.

CARRIED

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated December 12, 2016 be received and the cheques numbered 137323 to 137489 inclusive, in payment of accounts totalling \$1,940,937.81, be approved.

CARRIED

2. Director of Finance - Audit Committee

It was moved and seconded:

That the minutes of the November 28, 2016 Audit Committee; the Responses to Questions arising from that meeting dated November 29, 2016, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending September 30, 2016, the financial statements ending September 30, 2016 and the Vendor Cheque Register Report ending November 22, 2016, be received.

CARRIED

3. **City Clerk - Public Hearing Report – November 28, 2016**

It was moved and seconded:

That the report of the Public Hearing held November 28, 2016 regarding "Official Community Plan Amendment No. 22 (2720 Burde Street – Evans), Bylaw No. 4923", "Zoning Amendment No. 17 (2720 Burde Street – Evans), Bylaw No. 4924" and "Zoning Amendment No. 18 (4080 McBride Street – Lindsay), Bylaw No. 4925", be received.

CARRIED

4. **City Clerk – Hupacasath First Nation Lease**

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with the Hupacasath First Nation for a portion of City owned land located at 4586 Victoria Quay for a five year term commencing January 1, 2017 at the current rent of \$1.00 for the term (upon completion of statutory notices).

CARRIED

5. **Chief Administrative Officer / ACRD Chief Administrative Officer – Shared Services**

It was moved and seconded:

That a joint ACRD Board – City of Port Alberni Council meeting be held to identify specific services the ACRD and CPA wish to explore, and develop an action plan to assess and implement practical solutions in a timely manner beginning with the 2017 work plan of each organization.

CARRIED

It was moved and seconded:

That the CAOs of the ACRD and CPA meet on a regular basis to review opportunities for sharing resources at the time of hiring and/or contracts for services in consideration of the potential for shared efficiencies and for the purpose of fostering information sharing and problem solving among like departments with an annual report to the board / council to describe realized opportunities. The CAOs may at their discretion involve other ACRD and CPA staff members where that is deemed appropriate.

CARRIED

6. City Clerk – Tag Days

It was moved and seconded:

That Council for the City of Port Alberni approve the 2017 tag day allocations outlined in the report from the City Clerk dated December 7, 2016.

CARRIED

7. Director of Community Services – Community Investment Program 2017 – Recommendations

It was moved and seconded:

That the report dated December 5, 2016, be received and Council for the City of Port Alberni approve the 2017 Community Investment Program recommendations of the Grant Review Committee.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni approve the use of designated 'youth' funds for youth related applications and approve the recommendations of the Grant Review Committee.

CARRIED

8. Manager of Economic Development – Sprout Program

It was moved and seconded:

That the report dated December 12, 2016 providing an interim status report on the Sprout Program, be received.

CARRIED

9. City Planner – Draft Request for Proposal – Gertrude Street

It was moved and seconded:

That the report from the City Planner dated December 7, 2016, be received and staff be directed to issue the Request for Proposals (RFP) for the City-owned property at 4356 and 4340 Gertrude Street for commercial development.

CARRIED

10. Chief Administrative Officer – BikeBC Grant Application

It was moved and seconded:

That the Chief Administrative Officer's report dated December 7, 2016, be received and Council for the City of Port Alberni approve the submission of a grant application to BikeBC for separated shared-use paths on Stamp Ave between Redford Street and Roger Street, with the City's matching contribution of \$100,000 being funded from the Carbon Fund.

CARRIED

11. Managers' Monthly Reports

Planning Department

It was moved and seconded:

That the monthly report from the City Planner providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. City Clerk – December 5, 2016 Public Hearing Report

It was moved and seconded:

That the report of the Public Hearing held December 5, 2016 regarding Bylaw No. 4926 and 4927, be received.

CARRIED

"Official Community Plan Amendment No. 23 (5350 Russell Street – Rainbow Gardens), Bylaw No. 4926"

It was moved and seconded:

That "Official Community Plan Amendment No. 23 (5350 Russell Street – Rainbow Gardens), Bylaw No. 4926", be read a third time.

CARRIED

**“Zoning Amendment No. 19 (5350 Russell Street – Rainbow Gardens),
Bylaw No. 4927”**

It was moved and seconded:

That “Zoning Amendment No. 19 (5350 Russell Street – Rainbow Gardens), Bylaw No. 4927”, be read a third time.

CARRIED

It was moved and seconded:

That staff be directed to work with the West Coast Native Healthcare Society on a formal agreement that would include development of shared park space for public use by completion of the construction phase of the intended expansion.

Recorded Vote:

For the Motion: Councillor Sauvé

Against the Motion: Mayor Ruttan and Councillors McLeman, Paulson, Minions, Alemany and Washington

DEFEATED

H. CORRESPONDENCE FOR ACTION NIL

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. Air Quality Council Meeting

The minutes of the October 13th and November 17th, 2016 meetings.

2. British Columbia Community Achievement Awards

Information received regarding nominations for BC Community Achievement Award. Nomination deadline is January 20, 2017.

3. Employment and Social Development Canada

Email dated December 5, 2016 advising of the call for nominations for Canada's Volunteer Awards is now open until February 3, 2017.

4. **POLIS Project on Ecological Governance**
Letter dated November 21, 2016 providing a copy of the University of Victoria's POLIS Water Sustainability Project, *Top 5 Water Challenges That Will Define British Columbia's Future*. The full report is available at:
<http://poliswaterproject.org/topfivechallenges>.
5. **Vancouver Island Regional Library**
Latest edition of "From the Board Table".
6. **Food Security and Climate Disruption Committee**
The minutes of the November 3, 2016 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 6 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** NIL

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. BC Chamber of Commerce Premier and Cabinet Luncheon

It was moved and seconded:

That Council for the City of Port Alberni authorize the travel and associated expenses for Councillor McLeman to attend the BC Chamber of Commerce Premier and Cabinet Luncheon on December 13, 2016 at the Fairmont Waterfront, Vancouver.

CARRIED

2. Notice of Motion

Councillor McLeman provided a notice of motion to direct staff to bring forward a draft call for proposals for the development of approximately 8 hectares of vacant land adjacent to Westporte Place, for Council's consideration.

N. QUESTION PERIOD

Jim Del Rio expressed disappointment in Council's decision to provide funding for a commercial kitchen at the McLean Mill National Historic Site.

O. ADJOURNMENT

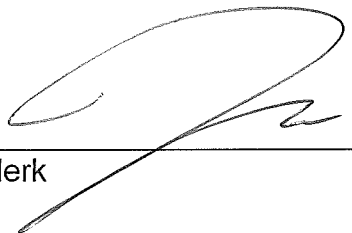
It was moved and seconded:

That the meeting adjourn at 9:15 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk