

**MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY, MAY 14, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany (via teleconference), McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved with the addition of late item E.2 correspondence from owner of the Arrowview Hotel.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 3:00 pm on April 16, 2018, Special Meeting held at 4:00 pm and Regular Council Meeting held at 7:00 pm on April 23, 2018, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

John Mayba provided information about Bike to Work Week, May 28th-June 3rd and the importance of regular exercise, noting various events taking place throughout the community that week.

Kevin Wright spoke on behalf of a new resident to the community who has expressed frustration with the lack of progress on the proposed purchase of City owned property.

D. DELEGATIONS

1. Alberni Valley Chamber of Commerce

Bill Collette provided a presentation regarding the Municipal Regional District Tax (MRDT) advising that the Chamber of Commerce is working on a proposal for Port Alberni to become participants in the program.

E. **UNFINISHED BUSINESS**

1. **Notices of Motion provided April 23, 2018**

a) **Marijuana Bylaws (Cannabis)**

It was moved and seconded:

That Council for the City of Port Alberni direct staff to proceed with steps required to review the City's current bylaws related to marijuana/cannabis in order to ensure their compliance with potential changes expected from the federal government.

CARRIED

b) **MSP Increases**

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a report regarding the impact of the 2019 Medical Services Plan increases on the City's budget.

CARRIED

2. **Raymond Letourneau, Arrowview Hotel**

Mr. Letourneau attended and was provided an opportunity to address Council in regards to his May 10, 2018 correspondence requesting Council reconsider the notice provided under provisions of the *Community Charter* to declare the building at 5109 Athol Street (Arrowview Hotel) a nuisance and to have it demolished and removed within 30 days. He stated it remains his goal to address the City's requirements to upgrade the building and indicated a professional architect has now been engaged and a work plan for the building developed.

It was moved and seconded:

That the letter dated May 10, 2018 from Mr. Letourneau requesting Council reconsider the notice to declare the building at 5109 Athol Street (Arrowview Hotel) a nuisance and to complete remedial actions (demolition and removal) within 30 days, be received and Council for the City of Port Alberni amend the Notice to provide a 45 day extension.

Recorded Vote:

Against the motion: Mayor Ruttan, Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

DEFEATED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated May 14, 2018 be received and the cheques numbered 14127 to 141563 inclusive, in payment of accounts totalling \$709,640.43, be approved.

CARRIED

2. City Clerk – Alternative Approval Process Results – ‘Johnston Road North End A’ Boundary Extension

It was moved and seconded:

That the report from the City Clerk dated May 4, 2018, be received.

CARRIED

It was moved and seconded:

That the City of Port Alberni has obtained the assent of the electors to petition the Minister of Municipal Affairs and Housing to extend the boundaries of the City of Port Alberni as it appeared in the Gazette under issue of March 29, 2018 and in the Alberni Valley News Issues of March 21 and March 28, 2018;

That all relevant legislative requirements pertaining to a municipal boundary extension in the Local Government Act and Community Charter have been completed;

That the parcels approved for inclusion within the City of Port Alberni are as follows:

Lot A, (DD EP41630) District Lot 152, Alberni District Plan 7451 Except Part in Plan VIP52692 and Lot A, District Lot 152, Alberni District, Plan VIP57061 (3376 and 3386 Johnston Road, Port Alberni).

CARRIED

3. Director of Parks, Recreation and Heritage – New Aquatic Centre – Consultation Funding Request

It was moved and seconded:

That the letter from the Alberni-Clayoquot Regional District, dated May 2, 2018 regarding enlisting the services of Neilson-Welch Consulting Inc. in facilitating discussions with elected representatives of the ACRD and City of Port Alberni, be received.

CARRIED

It was moved and seconded:

That Mayor and Council of the City of Port Alberni approve funding the facilitated discussions (\$5,500 + GST) from the Reserve for Parks & Recreation, Future Expenditure Fund.

CARRIED

4. Director of Development Services – Strata Conversion Application – 2848 2nd Avenue

It was moved and seconded:

That Council for the City of Port Alberni approve the conversion of 2848 2nd Avenue to a building strata and the Approving Officer be authorized to execute the required strata plan and that this Council approval is valid for no more than 2 years from the date of adoption of this resolution.

CARRIED

5. Director of Engineering and Public Works – RFT009-18 Coal Creek Phase 2 Sanitary Sewer Upgrade

It was moved and seconded:

That the Director of Engineering and Public Work's report dated May 9, 2018 be received and that, subject to a successful grant application, Council for the City of Port Alberni award the Coal Creek Phase 2 Sanitary Sewer Upgrade contract to Hazelwood Construction Services for \$1,175,678.80 plus GST, from funds provided in the 2018 Financial Plan.

CARRIED

6. **McLean Mill Society AGM**

It was moved and seconded:

That the minutes of the McLean Mill Society Annual General Meeting, be received.

CARRIED

7. **Current Status Report**

It was moved and seconded:

That the current Status Report be received.

CARRIED

8. **Managers' Monthly Reports**

Development Services Report

It was moved and seconded:

That the monthly report from the Director of Development Services providing information about current departmental operations, be received.

CARRIED

G. **BYLAWS**

1. **City Clerk – 2018 Election Bylaws - “Automated Vote Counting System Authorization and Procedure Bylaw No. 4963”**

It was moved and seconded:

That the report dated May 8, 2018 from the City Clerk, be received.

CARRIED

It was moved and seconded:

That “Automated Vote Counting System Authorization and Procedure Bylaw No. 4963”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Automated Vote Counting System Authorization and Procedure Bylaw No. 4963”, be read a second time.

CARRIED

It was moved and seconded:

That “Automated Vote Counting System Authorization and Procedure Bylaw No. 4963”, be read a third time.

CARRIED

“Election and Assent Voting, 2018, Bylaw No. 4964”

It was moved and seconded:

That “Election and Assent Voting, 2018, Bylaw No. 4964”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Election and Assent Voting, 2018, Bylaw No. 4964”, be read a second time.

CARRIED

It was moved and seconded:

That “Election and Assent Voting, 2018, Bylaw No. 4964”, be read a third time.

CARRIED

2. Director of Development Services – “Zoning Bylaw Amendment No. 25 (4850 Regina Avenue – Knutson), Bylaw No. 4948”

It was moved and seconded:

That the report dated May 2, 2018 from the Director of Development Services, be received.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Amendment No. 25 (4850 Regina Avenue – Knutson), Bylaw No. 4948”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4948.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Darren Deluca

It was moved and seconded:

That the email dated April 26, 2018 requesting support of the recommendations of the BC Chamber of Commerce in regards to the Trans Mountain Expansion Project, be received and endorsed.

CARRIED

2. Alberni Valley Chamber of Commerce

It was moved and seconded:

That the letter dated May 3, 2018 requesting a temporary road closure on Margaret Street to Pemberton Street on Wednesday's from June 13th through August 29th from 5 pm to 9:30 pm to operate a street market, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

3. BC Transit

It was moved and seconded:

That the Mayor and Clerk be authorized to sign the BC Transit 2018-2019 Annual Operating Agreement.

CARRIED

I. **PROCLAMATIONS**

1. **Child Find BC**

It was moved and seconded:

That the letter from Child Find BC dated April 20, 2018 requesting that May be proclaimed as "Missing Children's Month" and May 25th as "Missing Children's Day" in Port Alberni, be received and the month and day proclaimed as requested.

CARRIED

2. **Special Olympics British Columbia**

It was moved and seconded:

That the email from Special Olympics British Columbia dated April 27, 2018 requesting that July 21, 2018 be proclaimed "Global Day of Inclusion" in Port Alberni, be received and the day be proclaimed as requested.

CARRIED

J. **INFORMATIONAL CORRESPONDENCE**

1. **District of Kent**

Copy of a letter dated April 25, 2018 supporting the District of Saanich's resolution at this year's UBCM Convention for "Moratorium to reduce immediate pressures on Agricultural Land Reserve lands by cannabis production facilities."

2. **Vancouver Island Economic Alliance**

Email dated April 26, 2018 regarding the need for progressive action to support and expand wood industries on Vancouver Island.

3. **District of Clearwater**

Copy of a letter dated April 13, 2018 to Health Minister Carole James urging consideration of options for an easier transition to the implementation of the Employer Health Tax.

4. **Ministry of Education**

Letter dated April 23, 2018 announcing the new Premier's Awards for Excellence in Education, deadline for nominations are June 18, 2018.

5. **Ministry of Finance, Gaming Policy and Enforcement Branch**
Letter dated April 26, 2018 advising of the \$125,574.40 payment to the City representing casino revenue for the period December 24, 2017 to March 31, 2018.
6. **Food Security and Climate Disruption Committee**
Minutes of the April 5, 2018 meeting.
7. **RCMP - Municipal Policing Agreement**
Letter dated April 30, 2018 providing expenditures to March 31, 2018.
8. **Office of the Premier**
Copy of a letter dated May 1, 2018 to Prime Minister Trudeau advising of a meeting that took place on April 19th with Ministers, MLAs, Mayors, labour leaders and executives from Catalyst Paper regarding impact of duties by the United States on uncoated groundwood paper.
9. **Councillor Paulson – AVICC – Report on Legalizing Cannabis Presentation**
Report regarding Legalizing Cannabis as presented at the recent Association of Vancouver Island Coastal Communities (AVICC) conference held in Victoria on April 13 – 15, 2018.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 9 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** NIL

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Reception Attendance

It was moved and seconded:

That Council for the City of Port Alberni authorize Councillor Sauvé's attendance on behalf of the City of Port Alberni at the reception for the appointment of Mr. David Byng as Honorary Consul General of Japan in Victoria on Tuesday, May 8th, 2018.

CARRIED

2. Notice of Motion – Letter of Concern to BC Hydro

A notice of motion was provided requesting the City send a letter to BC Hydro expressing concern in proposed changes to the Net Metering policy.

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

Sandy McRuer asked for clarification regarding the proposed facilitated discussions with elected representatives from the ACRD and City in regards to the new Aquatic Centre. He also enquired about the IFit program to which the Mayor responded it was a funded federal program offering contributions to forest industry applicants to implement innovative technologies.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:19 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn Heltgen
Clerk