

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JANUARY 22, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late item H.5 from Roland Smith.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 5:30 pm and Regular Council Meeting held at 7:00 pm on January 8, 2018, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Ellen Froot, ACAWS, commented on the CAO's report regarding strategies to address issues of crime and requested Council's commitment to action as it relates to housing.

Reverend Brenda Nestegaard Paul, commented on recent break-ins to Trinity Anglican Lutheran Church and everyone's entitlement to feel safe and secure. She commented on housing affordability being a huge issue, creating opportunities and provision of effective public transportation.

John Douglas thanked Council for supporting another successful polar bear swim and for the work that Council does. He also commented on work he is doing with the Port Alberni Maritime Heritage Society and the Heritage Commission in regards to locating tunnels in the Harbour Quay area.

D. DELEGATIONS

E. UNFINISHED BUSINESS

1. Chief Administrative Officer - Strategy to Address Big City Problems in Port Alberni

It was moved and seconded:

That the report dated November 1, 2017 from the Chief Administrative Officer presenting strategies to address the increase in crime as well as commercial property concerns, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni help citizens living with drug addiction who want to recover through advocacy, policy and providing incentives for the development of safe housing and community-based support programs.

DEFEATED

It was moved and seconded:

That Council for the City of Port Alberni consider immediate implementation of all actions outlined in the CAO's November 1, 2017 report to reduce drug addiction in Port Alberni, reduce crime, eliminate loci of crime, and support existing local businesses.

Recorded Vote:

*For the motion: Councillors Washington, Alemany and Sauvé
Against the motion: Mayor Ruttan, Councillors Minions, Paulson and McLeman*

DEFEATED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to bring back a report providing steps to moving forward to partner with or provide incentives to service providers of safe housing and community based support programs.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a detailed plan regarding the potential provision of additional bylaw enforcement resources and security/lighting options for businesses (cost breakdowns).

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni encourage uptown businesses to partner and that the City provide support where possible.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to investigate the costs of moving the community policing office to 3rd Avenue.

CARRIED

It was moved and seconded:

That the Letter dated January 8, 2018 from Chris Washington providing input and suggestions for consideration following the Committee of the Whole meeting held December 19, 2017 regarding strategies to address issues of crime and property maintenance, be received with thanks.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated January 22, 2018 be received and the cheques numbered 140522 to 140608 inclusive, in payment of accounts totalling \$512,267.49, be approved.

CARRIED

**2. City Clerk – Alternate Approval Process Results - ‘Argyle Stevenson’
Boundary Extension**

It was moved and seconded:

That the report from the City Clerk dated January 16, 2018, be received.

CARRIED

It was moved and seconded:

That the City of Port Alberni has obtained the assent of the electors to petition the Minister of Municipal Affairs and Housing to extend the boundaries of the City of Port Alberni as it appeared in the Gazette under issue of November 30, 2017 and in the Alberni Valley News issues of November 29 and December 6, 2017.

That all relevant legislative requirements pertaining to a municipal boundary extension in the Local Government Act and Community Charter have been completed.

That the parcels approved for inclusion within the City of Port Alberni are as follows:

Lots 5 & 6, Block 16, District Lot 132, ACRD.

CARRIED

**3. Fire Chief – Application for Funding – FireSmart Planning Grant
Program**

It was moved and seconded:

That the report from the Fire Chief dated January 15, 2018 be received, and Council for the City of Port Alberni support activities proposed in the application for funding to the Strategic Wildfire Prevention Initiative FireSmart Planning Grant Program and its willingness to provide overall grant management.

CARRIED

4. City Clerk - Starboard Grill Ltd. dba Portside Café & Fine Foods

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Unit #5 at the Alberni Harbour Quay with the Starboard Grill Ltd. dba Portside Café & Fine Foods for the term ending December 31, 2019 at the current monthly rent of \$724.50 plus GST.

CARRIED

5. City Clerk - 2018 Municipal Election – Appointment of Officers

It was moved and seconded:

That the City Clerk, Davina Hartwell, be appointed as Chief Election Officer, and Tanis Feltrin be appointed as Deputy Chief Election Officer for the October 20, 2018 general municipal election.

CARRIED

6. Director of Development Services - Nuisance Property Working Group

It was moved and seconded:

That the report dated January 16, 2018 from the Director of Development Services regarding the establishment and purpose of the Nuisance Property Working Group, be received.

CARRIED

7. Director of Development Services – Truck Counts

It was moved and seconded:

That the report dated January 16, 2018 from the Director of Development Services providing information regarding the Traffic Count Study undertaken in Port Alberni on September 26-28, 2017, be received.

CARRIED

8. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

9. Managers' Monthly Reports

Parks, Recreation and Heritage Department

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

RCMP Department

It was moved and seconded:

That the quarterly report from the RCMP providing information about current department operations, be received.

CARRIED

G. BYLAWS

1. City Clerk – January 22, 2018 - Public Hearing

It was moved and seconded:

That the verbal report from the City Clerk of the Public Hearing held January 22, 2018 regarding Bylaw No.4955 and 4956, be received.

CARRIED

2. Zoning Bylaw Amendment No. 28 (3665 12th Avenue, C.Power), Bylaw No. 4955

It was moved and seconded:

That "Zoning Bylaw Amendment No. 28 (3665 12th Avenue, C. Power), Bylaw No. 4955", be read a third time.

CARRIED

**“Zoning Text Amendment No. T12 (Site Specific Use - P1 - Institutional),
Bylaw No. 4956”**

It was moved and seconded:

That “Zoning Text Amendment No. T12 (Site Specific Use - P1 - Institutional), Bylaw No. 4956”, be read a third time.

CARRIED

It was moved and seconded:

That “Zoning Text Amendment No. T12 (Site Specific Use - P1 - Institutional), Bylaw No. 4956”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4956.

CARRIED

**3. Director of Finance – Temporary Borrowing Bylaw for Somass Estuary
Environmental Stewardship Protection Project**

It was moved and seconded:

That the report from the Director of Finance dated January 12, 2018 be received.

CARRIED

It was moved and seconded:

That “Temporary Borrowing Somass Estuary Environmental Stewardship Protection, Bylaw No. 4957”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Temporary Borrowing Somass Estuary Environmental Stewardship Protection, Bylaw No. 4957”, be read a second time.

CARRIED

It was moved and seconded:

That “Temporary Borrowing Somass Estuary Environmental Stewardship Protection, Bylaw No. 4957”, be read a third time.

CARRIED

4. **Zoning Bylaw Amendment No. 25 (4850 Regina Avenue – Knutson), Bylaw No. 4948”**

It was moved and seconded:

That “Zoning Bylaw Amendment No. 25 (4850 Regina Avenue - Knutson), Bylaw No. 4948” be advanced to a Public Hearing on February 13, 2018 at 6:00 pm in the City Hall Council Chambers.

CARRIED

H. **CORRESPONDENCE FOR ACTION**

1. **Faydra Arsenault**

It was moved and seconded:

That the email dated January 11, 2018 from Faydra Arsenault requesting that the City Of Port Alberni create a bylaw pertaining to panhandling, be received and referred to staff to provide a report and recommendations for consideration.

CARRIED

2. **Alberni Valley Drag Racing Association**

It was moved and seconded:

That Council for the City of Port Alberni allow the Alberni Valley Drag Racing Association to use Stamp Avenue from Roger Street to Redford Street from 2 pm on August 9, 2018 until 10:00 pm on August 12, 2018 for Thunder in the Valley 2018, and that they be requested to work with City staff to ensure all safety, liability and insurance requirements are in place.

CARRIED

3. **TimberWest**

It was moved and seconded:

That the letter from Timberwest dated January 10, 2018 providing information regarding their Access Policy and how they accommodate public access on private lands as well as information regarding their internal Access Committee, be received and they be invited to a future meeting.

CARRIED

4. City of Port Alberni Food Security & Climate Disruption Committee – 2017 Annual Report

It was moved and seconded:

That the 2017 Annual Report from the Food Security & Climate Disruption Committee (FSCDC), be received and Council for the City of Port Alberni direct the FSCDC to prepare a report on implications of each of the recommendations for Council's consideration.

CARRIED

5. Roland Smith

It was moved and seconded:

That the letter from Roland Smith dated January 22, 2018 be received and staff provide a report responding to questions about sewage lagoon upgrades borrowing at the next regular meeting.

CARRIED

I. PROCLAMATIONS

1. The Port Alberni Shelter Society

It was moved and seconded:

That the letter received January 17, 2018 requesting that February 6, 2018 be proclaimed as "Raise the Roof Toque Tuesday" in Port Alberni, be received and the day proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Association of Vancouver Island and Coastal Communities (AVICC)
Resolutions Notice/Request for Submissions and the Call for Nominations for AVICC Executive. (Note: Resolutions and Nominations deadline is February 14, 2018).

2. Alberni Valley Museum & Heritage Commission
Minutes from December 6, 2017 meeting.

3. **Food Security and Climate Disruption Committee**
Minutes from the December 7, 2017 meeting.
4. **City of Victoria**
Copy of a letter dated January 4, 2018 to the BC Minister of Justice and Attorney General requesting that the Government of BC review and modernize the BC Motor Vehicle Act to increase safety on BC roads.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 4 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA**

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

A notice of motion was provided regarding a review of the City's nuisance and property maintenance bylaws.

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

Ellen Froid questioned the recent Emergency Contact list distributed by Council and noted BC211 available online or by phone which provides an up to date registry of services.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:10 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk