

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD ON MONDAY, NOVEMBER 27, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late item H.2 Cycle Alberni as outlined.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 4:00 pm and Regular Council Meeting held at 7:00 pm on November 14, 2017 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Sarah Thomas, 9th Avenue, introduced the new pocket bike map, an initiative by Cycle Alberni with sponsorship from Coastal Community Credit Union, City of Port Alberni, ECOllaborate Now, Pedego, Hupacasath First Nation, Ozzie's Cycle, Healthy Habits, Alien Sports and B&A Transmissions. The map shows bike path connections on local roads and trails and can be picked up at various locations around town.

D. DELEGATIONS

1. Ministry of Environment and Climate Change Strategy

Glen Okrainetz; Director Clean Air, Natalie Suzuki; Air Quality Science Specialist, Earle Plain; Air Quality Meteorologist, presented issues regarding air quality in the Alberni Valley.

E. UNFINISHED BUSINESS

1. Notices of Motion (Provided at the November 14, 2017 meeting)

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a report outlining steps to declare the Harbourview Apartments on 3rd Avenue a nuisance property under the provisions of the Nuisance Abatement Bylaw.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to develop a purchasing policy that supports local vendors and contractors.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated November 27, 2017 be received and the cheques numbered 140064 to 140239 inclusive, in payment of accounts totalling \$1,248,973.02, be approved.

CARRIED

2. Director of Parks, Recreation and Heritage – Community Investment Program (CIP)

It was moved and seconded:

That the report dated November 27, 2017, be received and Council for the City of Port Alberni approve the 2018 Community Investment Program recommendations of the Grant Review Committee, contingent on receipt of 2017 final reports.

CARRIED

It was moved and seconded:

The request from the Hospice Society dated October 16, 2017 is denied for the 2017 CIP cycle based on late submission, be deferred to the 2018 CIP cycle, and is awarded \$1,000.00 in cash for their 2018 event.

CARRIED

It was moved and seconded:

That the letter dated November 21, 2017 from the Mount Arrowsmith Skating Club requesting support from the Community Investment Program by way of workmanship and installation of a Judges Stand, be received.

CARRIED

3. Committee of the Whole
(Recommendations from November 20, 2017 meeting)

Stamp Avenue Pathway

It was moved and seconded:

That the Committee of the Whole recommends that staff be directed at a future Regular Council meeting to provide information on the grant extension and that staff look at both the west side on street option with an extension to Roger Street on the curb and any options on the east side.

Recorded Vote:

*For the Motion: Mayor Ruttan, Councillors Minions, Alemany, Washington
Against the Motion: Councillors Sauv , McLeman and Paulson*

CARRIED

Strategy to Address Big City Problems in Port Alberni

It was moved and seconded:

That the next Committee of the Whole meeting be dedicated to further address the report dated November 1, 2017 from the Chief Administrative Officer providing a strategy to address big city problems in Port Alberni and key stakeholders be invited to attend.

CARRIED

Alberni Valley Heritage Commission

It was moved and seconded:

That the Committee of the Whole recommends that Council:
-Consider including the Alberni-Clayoquot Regional District in any new governance model
-Establish the Alberni Valley Heritage Commission's purpose under the leadership of the Director of Parks, Recreation and Heritage
-Review the current bylaw, make necessary revisions and amend the Commission Members list

CARRIED

4. Upcoming Budget 2018 – 2022 Five Year Financial Plan

Chief Administrative Officer – Financial Plan Development Process 2018 – 2022

It was moved and seconded:

That the report from the CAO dated November 22, 2017, be received and Council for the City of Port Alberni endorse the schedule therein as a working plan.

CARRIED

Director of Finance – Draft Five Year Financial Plan 2018 – 2022

It was moved and seconded:

That the report from the Director of Finance dated November 20, 2017, be received.

CARRIED

5. City Clerk – Assignment of Corporate Administration

It was moved and seconded:

That the report from the City Clerk dated November 14, 2017 be received and that in the absence of the City Clerk, the responsibility of corporate administration be assigned to the Director of Development Services.

CARRIED

6. Director of Finance – ACRD Request for Funding

It was moved and seconded:

That the report from the Director of Finance dated November 20, 2017, be received and Council for the City of Port Alberni comply with the request from the Alberni-Clayoquot Regional District and that the funds be taken from the Capital Works Reserve.

Recorded Vote:

For the Motion: Mayor Ruttan, Councillors Minions, Alemany, McLeman, and Paulson

Against the Motion: Councillors Sauvé and Washington

CARRIED

The Mayor called a 10 minute recess at 8:45 pm.

The meeting resumed at 8:55 pm.

7. Director of Development Services – Nuisance Property – 3110 - 2nd Avenue

It was moved and seconded:

That Council for the City of Port Alberni declare the property located 3110 2nd Avenue (Lot 1, District Lot 1, Alberni District, Plan VIP6800 (PID: 000-630-497) a nuisance property.

CARRIED

It was moved and seconded:

That the email dated November 22, 2017 from Lisa Eurchuk, co-owner of the Carlson Building requesting Council not declare the building a nuisance property, be received.

CARRIED

8. City Clerk – ‘Argyle Stevenson’ Boundary Extension

It was moved and seconded:

That the report from the City Clerk dated November 17, 2017 be received, and Council for the City of Port Alberni direct staff to proceed with the Alternative Approval Process (AAP) to obtain the approval of the electors to include Lots 5 & 6, Block 16, District Lot 132, ACRD within the City’s boundaries with a deadline for receipt of Elector Response Forms indicating opposition to the proposed boundary extension of 4:30 pm on Monday, January 8, 2018.

CARRIED

9. City Clerk – AV Community Forest Corporation

It was moved and seconded:

That Council for the City of Port Alberni endorse the Alberni Valley Community Forest Corporation Resolutions of Shareholder in Writing as presented.

CARRIED

10. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

11. Managers' Monthly Reports

Providing information about current departmental operations.

Parks, Recreation and Heritage Department

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

G. **BYLAWS**

1. **City Clerk – Public Hearing Report – Bylaw No. 4950**

It was moved and seconded:

That the report of the Public Hearing held November 14, 2017 regarding Bylaw No. 4950, be received.

CARRIED

H. **CORRESPONDENCE FOR ACTION**

1. **Wounded Warrior Run BC**

It was moved and seconded:

That the letter dated November 16, 2017 requesting a donation for their upcoming Wounded Warrior Run which begins on February 19, 2018 in Port Hardy and ends in Victoria on February 25, 2018, be received and referred to the Community Investment Program.

CARRIED

2. **Cycle Alberni**

It was moved and seconded:

That the letter dated November 27, 2017 from Alberni Valley Transition Town Society's Cycle Alberni, be received and referred back to the Community Investment Program.

CARRIED

I. **PROCLAMATIONS** **NIL**

J. **INFORMATIONAL CORRESPONDENCE**

1. **PRIME Corp**

Email dated November 16, 2017 advising that there will be a 3% levy increase; 2% increase in operating costs and 1% increase to be put towards a reserve for future required technology evolution investments.

2. **Advisory Traffic Committee Meeting**
The minutes of the October 18, 2017 meeting.
3. **Association of Vancouver Island and Coastal Communities (AVICC)**
Information regarding the 2018 AVICC Annual General Meeting & Convention, the Resolutions Notice/Request for Submissions and the Call for Nominations for AVICC Executive. (*Note: Resolutions and Nominations deadline is February 14, 2018*).
4. **Ombudsperson**
Report received November 20, 2017 providing a copy of files closed from July 1 to September 30, 2017.
5. **RCMP – Municipal Policing Agreement**
Letter dated November 16, 2017 providing expenditures to October 31, 2017.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 5 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA**

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

It was moved and seconded:

That Council for the City of Port Alberni direct staff to schedule the next Committee of the Whole meeting for December 18, 2017.

CARRIED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

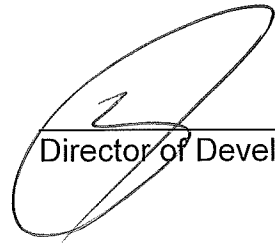
It was moved and seconded:

That the meeting adjourn at 9:39 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Director of Development Services