

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, NOVEMBER 14, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Paulson, Sauvé and Washington

REGRETS: Councillor Minions

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items H. 8 Alberni Clayoquot Metis Association and I. 2 Guide Outfitters Association of BC as outlined.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 6:00 pm and Regular Council Meeting held at 7:00 pm on October 23, 2017, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Pat Kermeen, 16th Avenue, commented that notification needs to be provided to neighbours when developments and re-zonings are being proposed for adjoining properties. The City Planner advised that once a public hearing date is set by Council to consider a re-zoning, notices are provided to all residents within 75m of the proposed development.

D. DELEGATIONS

1. Introduction of new Manager of Communications

Davina Hartwell, City Clerk introduced Alicia Puusepp, Manager of Communications who started work with the City, November 6, 2017.

2. Michael Kozlow, President, Alberni Classical Concerts Society

In attendance to request financial support in the amount of \$5,000 in order to ensure a reserve fund to proceed with concerts if BC Arts Council grant funding is not obtained as well as to leverage additional funding opportunities.

It was moved and seconded:

That Council for the City of Port Alberni refer the request for financial support to the Community Investment Program for consideration.

CARRIED

E. UNFINISHED BUSINESS

1. Fire Chief – Fire Department Automatic Aid Questions

It was moved and seconded:

That the report from the Fire Chief dated November 8, 2017 be received.

CARRIED

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated November 14, 2017 be received and the cheques numbered 139981 to 140140 inclusive, in payment of accounts totalling \$986,949.51, be approved.

CARRIED

2. Facilities Supervisor – Request for Proposals – Solar Generation Project

It was moved and seconded:

That the report from the Facilities Supervisor dated November 7, 2017 be received.

CARRIED

It was moved and seconded:

That the Harbour Quay Solar Project (\$100,000) and Solar Garden project (\$75,000) identified in the City's 2017-2021 Five Year Financial Plan be cancelled and \$175,000 allocated for those projects remain in the Carbon Fund pending further direction from Council.

CARRIED

It was moved and seconded:

That the City retain a third party firm to develop an RFP document and manage an RFP process on behalf of the City for purpose of identifying a solar power generation proposal that best addresses the City's needs with funding in the amount of \$15,000 from the City's Carbon Fund.

CARRIED

3. Director of Development Services - Uplands Phase 2 – Subdivision

It was moved and seconded:

That the report from the Director of Development Services dated November 3, 2017 be received, and Council for the City of Port Alberni approve the street names of Arbutus Drive and Fernwood Lane for the Uplands phase 2 subdivision.

CARRIED

4. Director of Development Services – Development Permit No. 17-04 (4213 Princess Road)

It was moved and seconded:

That Council for the City of Port Alberni approve Development Permit No.17-04 and that the City Clerk be authorized to sign the permit.

CARRIED

5. Manager of Human Resources – City of Port Alberni Succession Plan

It was moved and seconded:

That the report from the Manager of Human Resources dated November 3, 2017 be received.

CARRIED

6. Manager of Operations – Residential Garbage Truck Replacements 2017

It was moved and seconded:

That the report from the Manager of Operations dated November 3, 2017 be received, and Council for the City of Port Alberni direct replacement of two International/Labrie residential garbage trucks and one Sterling Condor garbage truck with three new Freightliner/Labrie automated garbage trucks supplied by Rollins Machinery at a total price of \$954,867.00, including extended warranty less trade in value of \$114,000 reducing total purchase price to \$840,867 with funding from ERRF.

CARRIED

7. McLean Mill Society – Monthly Report

It was moved and seconded:

That the monthly report including operational plans for 2018 and financial statements from the Executive Director of the McLean Mill Society, be received.

CARRIED

8. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

9. **Managers' Monthly Reports**

Planning and Building Department

It was moved and seconded:

That the monthly report from the Director of Development Services providing information about current departmental operations, be received.

G. **BYLAWS**

1. **City Clerk – November 14, 2017, Public Hearing**

It was moved and seconded:

That the verbal report of the Public Hearing held November 14, 2017 regarding Bylaw #4950, be received.

CARRIED

“Zoning Bylaw Amendment No. 26 (2549 – 16th Avenue – Bradbury), Bylaw No. 4950”

It was moved and seconded:

That “Zoning Bylaw Amendment No. 26 (2549 – 16th Avenue – Bradbury), Bylaw No. 4950”, be read a third time.

CARRIED

2. **“Business Licence Regulation Bylaw, Bylaw No. 4951”**

It was moved and seconded:

That “Business Licence Regulation Bylaw, Bylaw No. 4951”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4951.

CARRIED

3. Director of Development Services - Advisory Planning Commission

Development Application – Official Community Plan Bylaw and Zoning Bylaw – 4000 Burde Street

Lot 1, District Lot 46, Alberni District, Plan 11651 (PID: 004-971-418)

Applicant: B. Crema dba District Acquisitions Corporation

It was moved and seconded:

That the summary report of the November 2, 2017 meeting of the Advisory Planning Commission, be received and all recommendations accepted.

CARRIED

Official Community Plan Amendment No. 25 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4952 - Page 97

It was moved and seconded:

That “Official Community Plan Amendment No. 25 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4952”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Official Community Plan Amendment No. 25 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4952”, be read a second time.

CARRIED

Zoning Bylaw Map Amendment No. 27 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4953 - Page 99

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 27 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4953”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 27 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4953”, be read a second time.

CARRIED

Setting Public Hearing for Bylaw Numbers 4952 and 4953

It was moved and seconded:

That “Official Community Plan Amendment No. 25 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4952” and “Zoning Bylaw Map Amendment No. 27 (4000 Burde Street – District Acquisitions Corp.), Bylaw No. 4953” be advanced to a Public Hearing on December 5, 2017 at 6:00 pm in the City Hall Council Chambers.

CARRIED

4. Director of Development Services – “Zoning Bylaw Amendment No. 20 (4849 Regina Avenue – Tsai), Bylaw No. 4931”

It was moved and seconded:

That "Zoning Bylaw Amendment No. 20 (4849 Regina Avenue – Tsai), Bylaw No. 4931", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4931.

CARRIED

The Mayor called a 10 minute recess at 8:30 pm.

The meeting resumed at 8:40 pm.

H. CORRESPONDENCE FOR ACTION

1. Citizens for Safe Technology

It was moved and seconded:

That the email received October 25, 2017 requesting Council familiarize themselves with the issue of microcells and the current federal policy in the placement of microcells in communities, be received.

CARRIED

2. Scott Fraser, MLA (Mid Island-Pacific Rim)

It was moved and seconded:

That the letter dated October 10, 2017 urging Mayor and Council to reach out to BC Housing to discuss the possibility of bringing modular homes to the Alberni Valley, be received.

CARRIED

3. Wendy Whyte

It was moved and seconded:

That the letter dated October 16, 2017 objecting to allowing chickens and beekeeping within the city limits, be received.

CARRIED

4. Holy Family/Notre Dame Roman Catholic Parish

It was moved and seconded:

That the letter dated November 1, 2017 from the Holy Family/Notre Dame Roman Catholic Parish requesting use of City streets for their annual "Walk for Peace Day" on January 1, 2018 be approved subject to no disruptions to traffic and the group assuming full responsibility for the event.

CARRIED

5. Truck Loggers Association

It was moved and seconded:

That Council authorize the travel and associated expenses for the Mayor and Councillor McLeman to attend the Truck Loggers Association Convention on January 17 – 19, 2018 at the Victoria Conference Centre.

CARRIED

6. Dave Cox

It was moved and seconded:

That the email dated November 7, 2017 expressing concern regarding bylaw enforcement issues and lack of bylaw resources, be received with thanks.

CARRIED

7. Port Alberni Highland Dancers Association

It was moved and seconded:

That the letter dated November 3, 2017 requesting financial support by way of a full day rental of the Cedar Room at Echo Centre on January 27, 2018 to host their annual Robbie Burns Supper, be received and referred to the Community Investment Program for consideration.

CARRIED

8. June Graham, President, Alberni Clayoquot Métis Association

It was moved and seconded:

That the email dated November 14th, 2017 be received and Council concur with the request to fly the Métis Association flag in recognition of 'Louis Riel Day' on November 16th, 2017.

CARRIED

I. PROCLAMATIONS

1. Alberni Community and Woman's Services Society

It was moved and seconded:

That the letter received October 26, 2017 from Alberni Community and Women's Services Society requesting that Tuesday, November 28, 2017 be proclaimed as "GivingTuesday" in Port Alberni, be received and the day proclaimed as requested.

CARRIED

2. Guide Outfitters Association of BC

It was moved and seconded:

That the letter dated November 14th, 2017 from Guide Outfitters Association of BC requesting that November 26, 2017 be proclaimed as 'Hunting and Fishing Heritage Day' in Port Alberni, be received and the day proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. RCMP – Municipal Policing Agreement

Letter dated September 15, 2017 providing expenditures to September 30, 2017.

2. PRIMECorp

Letter dated October 16, 2017 providing a copy of the organization's Annual Report for the April 1, 2016 – March 31, 2017 reporting year.

3. Food Security and Climate Disruption Committee

The minutes of the October 5, 2017 meeting.

4. Alberni Valley Social Planning Council (AVSPC)

The minutes of the October 23, 2017 meeting.

5. Ministry of Finance, Gaming Policy and Enforcement Branch

Letter dated October 19, 2017 advising of the \$123,650.78 payment to the City representing casino revenue for the period June 25 to September 23, 2017.

6. Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI)

The minutes of the October 27, 2017 meeting.

7. **Honourable Katrine Conroy, Minister of Children and Family Development**
Email dated November 3, 2017 recognizing November as Adoption Awareness Month and encouraging local governments to recognize and celebrate Adoption Awareness Month.
8. **Alberni Valley Gleaning Project**
Email dated November 7, 2017 providing a copy of their final season report.
9. **Island Corridor Foundation**
Notes from the October 26, 2017 Board Meeting.
10. **Councillor Alemany – VIEA Summit 2017**
Link to a report regarding the recent Vancouver Island Economic Alliance (VIEA) Summit held in Nanaimo, October 25 – 26, 2017.
<https://www.chrisalemany.ca/archives/2017/10/25/vancouver-island-economic-alliance-summit-report-2017-updating-wedthurs/>

It was moved and seconded:

That Informational Correspondence items numbered 1 through 10 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA**

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

Notices of Motion were provided regarding:

- Local purchasing policy
- Declaring the Harbourview Apartments as a nuisance building under the Nuisance Abatement Bylaw.

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

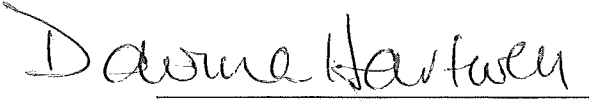
It was moved and seconded:

That the meeting adjourn at 9:17 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk