

MINUTES of the REGULAR MEETING OF COUNCIL
Held Monday, January 13, 2020 @ 2 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor D. Washington

ABSENT: Councillor C. Solda

Gallery: 7

A. CALL TO ORDER & APPROVAL OF THE AGENDA

MOVED and SECONDED, THAT the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED and SECONDED, THAT the minutes of the Special Meeting held at 12:30 pm and Regular Council Meeting held at 2:00 pm on December 9, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Ms. Ellen Frood, Executive director, Alberni Community Women's Services Society and Jeff Cook, Chair Coldest Night of the Year – Port Alberni presented members of Council with toques in preparation for this year's event scheduled to take place on Saturday, February 22, 2020. This year's Coldest Night of the Year is being dedicated in memory of Gillian Trumper who spent her whole life helping others. Ms. Frood noted that their goal this year is to raise \$30K in an effort to assist those in need and hopes to see many participants. Ms. Frood continued by noting that this is a family orientated event and individuals may participate in either the 2km, 5km or 10km route.

Peter Rueschmann addressed Council regarding vehicles with noisy mufflers and how best to enforce against this as well as sharing his views regarding the location of the safe injection site and emergency response personnel responding to calls associated with drug use.

D. DELEGATIONS

1. ADSS Social Justice 12 class

Elliot and Grace, students of the ADSS Social Justice 12 class addressed Council regarding their research project which looked into ways to reduce litter in public spaces, particularly, the collection and recycling of cigarette waste.

E. UNFINISHED BUSINESS

1. Manager of Planning – Relocation & Recycled Homes

R20-001 *MOVED and SECONDED, THAT Council receive for information the report dated January 6, 2020 from the Manager of Planning titled Building Bylaw – Relocation & Recycled Homes; and further that staff be directed to provide a follow-up report to Council which speaks specifically to what regulations/requirements are imposed by the City of Campbell River and Nanaimo [Regional District of Nanaimo & the City of Nanaimo].*
CARRIED

F. STAFF REPORTS

1. Accounts

R20-002 *MOVED and SECONDED, THAT the certification of the Acting Director of Finance dated January 13, 2020, be received and the cheques numbered 145112 to 145296 inclusive, in payment of accounts totalling \$3,746,272.19, be approved.*
CARRIED

2. Director of Engineering and Public Works – Public Works Facility Assessment Report

R20-003 *MOVED and SECONDED, THAT Council direct staff to add \$50,000 to the 2020 – 2024 Draft Five Year Financial Plan for the purposes of undertaking the next steps in exploring the relocation of the City's Public Works Facility, namely further exploration of suitable sites, facility preliminary design, and budget development work as outlined in the report prepared by McGill & Associates Engineering Ltd., titled "Public Works Facility Assessment dated December 2019.*
CARRIED

3. Acting Director of Finance – Audit Committee Report

R20-004 *MOVED and SECONDED, THAT the minutes of the November 25, 2019 Audit Committee; the Responses to Questions arising from that meeting [Report dated December 30, 2019], the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending September 30, 2019, and the financial statements ending September 30, 2019 be received. Further, that staff be directed to prepare a draft terms of reference for the Audit Committee with said draft to be reviewed and approved by Council at a subsequent meeting.*
CARRIED

4. Director of Parks, Recreation & Heritage – McLean Mill Society

- R20-005** *MOVED AND SECONDED, THAT Council for the City of Port Alberni terminate the Operation & Management Agreement of the McLean Mill National Historic Site between the City of Port Alberni and the McLean Mill Society effective December 31, 2019. Further, that City staff be responsible for operation of the entire site until such time as a new operator is named.*
CARRIED

5. Deputy City Clerk – Convention Attendance

- R20-006** *MOVED and SECONDED, THAT Council authorize Mayor Minions and Councillor Corbeil to attend the Truck Loggers Association Convention & Trade Show taking place on January 15, 16 & 17, 2020 in Vancouver, BC with authorization to include reimbursement of expenses incurred as per City Policy No. P6 – Travel Expense Policy.*
CARRIED

6. Manager of Planning – Short Term Rental Research Project

- R20-007** *MOVED and SECONDED, THAT Council request staff to bring forward a report identifying proposed zones which would best support short term rental accommodations.*
CARRIED

G. BYLAWS

1. Acting Director of Finance – 2020 - 2024 Five-Year Financial Plan Bylaw

- R20-008** *MOVED and SECONDED, THAT "Five Year Financial Plan Bylaw 2020 - 2024, Bylaw No. 5003", be now introduced and read a first time.*
CARRIED

H. CORRESPONDENCE FOR ACTION

1. Port Alberni Toy Run

- R20-009** *MOVED and SECONDED, THAT the email dated December 17, 2019 from Chair David Wiwchar, Port Alberni Toy Run advising that they missed the deadline to apply to the Community Investment Program and requesting Council re-open the 2020 Community Investment Program application process be received, and further, that Council direct staff to work with the representatives of the Port Alberni Toy Run and the Port Alberni Players Dramatic Society to accommodate their funding requests for the 2020 calendar year.*
CARRIED

2. Business Owners in the Fitness Industry & City Services competing w/private sector business

- MOVED and SECONDED, THAT the letter dated December 1, 2019 requesting that the City's Parks, Recreation and Heritage department consider providing fitness programs that do not duplicate those offered by private business be received.*
CARRIED

3. Jessica Philpott re: Public Safety/Security & Parking

MOVED and SECONDED, THAT the letter received December 12, 2019 from Jessica Philpott requesting residential parking allocation on Argyle Street next to the Power of Three, be received.

CARRIED

MOVED and SECONDED, THAT staff be instructed to issue two [2], three-month temporary parking passes and that Council will revisit this direction at the conclusion of the three-month term.

DEFEATED

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. Premier John Horgan

Letter dated December 17, 2019 from Premier John Horgan expressing the importance of government to government meetings and his appreciation for the joint meeting with the Huu-ay-aht First Nation and the 1st meeting of the Ministry's Action Group held in November to address road safety issues including work by MLA Scott Fraser who has been tasked with investigating possibilities for ensuring cellphone coverage and 911 services on the Port Alberni – Bamfield Road.

2. The Honourable Selina Robinson, Minister of Municipal Affairs and Housing

Newsletter received December 17, 2019 from Minister Robinson providing an overview of the Ministry's accomplishments and funding initiatives over the past year.

3. Stepping Stones Childcare – Programs of the Alberni Valley Childcare Society

Letter dated December 20, 2019 from Joan Hall, Chairperson of the Alberni Valley Childcare Society and the Kiwanis Hilton Children's Centre thanking Council for granting their permissive tax exemptions.

4. John Paul II Catholic School

Letter dated November 20, 2019 from the students and staff at St. John Paul II Catholic School expressing thanks to the City and the Advisory Traffic Committee for the crosswalks and signage that were added to the corner of Maitland and 8th Avenue.

5. Alberni Valley Transition Town Society

Letter dated December 10, 2019 inviting the City Council liaison [Councillor Poon] to their regular public meetings, as well as encouraging the City to dedicate staff and budgetary resources to create an environmental review and management capacity, and looks forward to partnerships in the future.

6. Daniel Prasad

Letter received January 7, 2020 encouraging Council to consider waiving property taxes for senior citizens.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED and SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

1. Notice of Motion

- That Council consider appointing a select committee for the purpose of conducting a review of current City Bylaws.

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 3:28 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk

