

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JUNE 11, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved with the addition of late item proclamations I.1 and I.2.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Regular Council Meeting held at 7:00 pm on May 28, 2018, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Lt. Carson Stoney attended to provide information regarding the benefits to our youth of the Sea Cadet and Army Cadet programs. The community was invited to their Annual Ceremonial Review on June 16th at 12:30 p.m. at the Baptist Church.

D. DELEGATIONS

Introduction of Deputy Director of Finance

CAO Tim Pley introduced Rosalyn Macauley, the City's new Deputy Director of Finance who started in her new role on May 28, 2018.

1. Maddie O'Neil-Johns

Maddie O'Neil-Johns presented information regarding the effects of plastic straws on our society.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to prepare a report with options to ban plastic straws in the community.

CARRIED

2. Tricia Knight - Jane Austen Festival

Tricia Knight presented information on the 3rd Annual Jane Austen Festival which will take place in Port Alberni from July 6th to 8th, 2018 with a variety of events scheduled.

3. Trevor Bertrand

Attended to discuss his letter dated May 30, 2018 requesting Council consider changing Bylaw No. 4951 (Business License Bylaw) to allow an increase in summer store hours for medical marijuana dispensaries. Council confirmed their direction to staff for a review of current bylaws to ensure compliance with potential federal government changes.

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated June 11, 2018 be received and the cheques numbered 141621 to 141711 inclusive, in payment of accounts totalling \$1,859,998.49, be approved.

CARRIED

2. City Clerk - Tar's Auto Sales

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with Tar's Auto Sales for a two year term commencing April 1, 2018 at the current annual rent of \$350.00.

CARRIED

3. Director of Finance - Audit Committee

It was moved and seconded:

That the minutes of the May 28, 2018 Audit Committee: the Responses to Questions arising from that meeting dated June 4, 2018, report from the Director of Parks, Recreation and Heritage, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending March 31, 2018, the financial statements ending March 31, 2018, and the Vendor Cheque Register Report ending May 16, 2018, be received.

CARRIED

4. Fire Chief – Wildfire Protection – R8 Retro-Fit

It was moved and seconded:

That the report from the Fire Chief dated June 11, 2018 be received, and Council for the City of Port Alberni approve advancing the purchase of the Slide in Wildland Firefighting Box from year 2021 in the 2018-2022 Five Year Financial Plan to 2018 with funding from the Equipment Replacement Reserve Fund.

CARRIED

5. McLean Mill Society – Monthly Report

It was moved and seconded:

That the monthly report including current initiatives and financial statements from the Executive Director of the McLean Mill Society, be received.

CARRIED

6. Current Status Report

It was moved and seconded:

That the current Status Report be received.

CARRIED

7. Managers' Monthly Reports

Development Services Report

It was moved and seconded:

That the monthly report from the Director of Development Services providing information about current departmental operations, be received.

CARRIED

G. BYLAWS NIL

H. CORRESPONDENCE FOR ACTION NIL

I. PROCLAMATIONS

1. Plaid for Dad

It was moved and seconded:

That June 15, 2018 be proclaimed as “Prostate Cancer Canada Plaid for Dad Day” in the City of Port Alberni.

CARRIED

2. Sea Cadets

It was moved and seconded:

That the week of September 17-23, 2018 be proclaimed “Sea Cadet Week” in Port Alberni and their flag flown at City Hall during the week.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Alberni Valley Museum & Heritage Commission
Minutes from February 7, March 7, and April 4, 2018 meetings.

2. Food Security and Climate Disruption Committee
Minutes of the May 3, 2018 meeting.

3. **Union of British Columbia Municipalities (UBCM)**
Letter dated May 30, 2018 advising that Council's resolution to the Association of Vancouver Island Coastal Communities (AVICC) regarding funding of marine response facilities will be presented to the UBCM membership for their consideration at the 2018 UBCM Convention.
4. **Reconciliation Committee**
Minutes of the May 2nd and May 16th, 2018 meetings.
5. **Councillor Alemany – Federation of Canadian Municipalities Annual Conference (FCM)**
Notes from the 2018 Annual FCM Conference held in Halifax.
<https://www.chrisalemany.ca/?p=5124>
6. **District of Kent**
Copy of a letter dated June 5, 2018 to the Minister of Finance requesting other options for an easier transition to the recently announced Employer Health Tax.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 6 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** NIL

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

No report.

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. National Indigenous Peoples Day

It was moved and seconded:

That Council for the City of Port Alberni endorse flying the Tseshahst and Hupacasath First Nation flags at City Hall on National Indigenous Peoples Day, Thursday, June 21, 2018.

CARRIED

2. Notice of motion

A notice of motion was provided requesting information on payments, purpose and provision of any contracts to John Van Dyke by the City of Port Alberni.

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

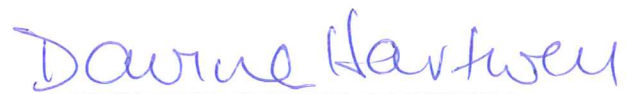
It was moved and seconded:

That the meeting adjourn at 8:32 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk