

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, OCTOBER 10, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauv  and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late item H.4 Vancouver Island University Applied Environmental Research Laboratories.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 4:00 pm and Regular Council Meeting held at 7:00 pm on September 18, 2017, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Pat Deakin, Economic Development Manager, provided information regarding a 3 week production assistant program November 6 - 27 at North Island College in conjunction with North Island Film Commission. Also, the Economic Development Office and Seekers Media will be holding a social media conference at the McLean Mill on October 24th – info at Eventbrite Port Alberni.

D. DELEGATIONS

1. Ray Letourneau

In attendance to advise he is proceeding with his purchase of the former Arrowview Hotel building and his plans to restore it to accommodate business and residences.

E. **UNFINISHED BUSINESS**

None.

F. **STAFF REPORTS**

1. **Accounts**

It was moved and seconded:

That the certification of the Director of Finance dated October 10, 2017 be received and the cheques numbered 139762 to 139900 inclusive, in payment of accounts totalling \$2,018,536.37, be approved.

CARRIED

2. **City Clerk – ‘Argyle Stevenson’ Boundary Extension**

It was moved and seconded:

That the report from the City Clerk dated September 28, 2017 be received, and Council for the City of Port Alberni direct staff to proceed with the Alternative Approval Process (AAP) to obtain the approval of the electors to include Lots 5 & 6, Block 16, District Lot 132, ACRD within the city's boundaries with a deadline for receipt of Elector Response Forms indicating opposition to the proposed boundary extension of 4:30 pm on Monday, November 27th, 2017.

CARRIED

3. **City Clerk – Request for Boundary Extension – Johnston Road**

It was moved and seconded:

That the report dated October 4, 2017 from the City Clerk be received and that Council for the City of Port Alberni proceed with a proposal to include Lot A, (DD EP41630) District Lot 152, Alberni District Plan 7451 Except Part in Plan VIP52692 (3376 Johnston Road) and Lot A, District Lot 152, Alberni District, Plan VIP57061 (3386 Johnston Road) within the City's boundaries;

And That Council for the City of Port Alberni authorize staff to develop, sign and submit the proposal to the Provincial Government.

CARRIED

4. McLean Mill Society – Monthly Report

It was moved and seconded:

That the monthly report and financial statements from the Executive Director of the McLean Mill Society, be received.

CARRIED

5. Current Status Report

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a report outlining steps to declare the Carlson Building a nuisance property under the provisions of the Nuisance Abatement Bylaw.

CARRIED

It was moved and seconded:

That the Current Status Report be received.

CARRIED

6. Managers' Monthly Reports

Planning and Building Department

It was moved and seconded:

That the monthly report from the Director of Development Services providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. Director of Development Services – Advisory Planning Commission

Councillor McLeman left the meeting at 8:23 pm.

**Development Application – Proposed Zoning Bylaw Amendment –
2549 – 16th Avenue**

Amended Lot 5 (DD 338856I), Block 4, District Lot 113, Alberni District, Plan
VIP5688 (PID: 003-667-375)

Applicant: J. and T. Bradbury

It was moved and seconded:

***That the summary report of the September 21, 2017 meeting of the
Advisory Planning Commission, be received and all
recommendations accepted.***

CARRIED

**Zoning Bylaw Amendment No. 26 (2549 – 16th Avenue – Bradbury), Bylaw
No. 4950**

It was moved and seconded:

***That “Zoning Bylaw Amendment No. 26 (2549 – 16th Avenue -
Bradbury), Bylaw No. 4950”, be now introduced and read a first time.***

CARRIED

It was moved and seconded:

***That “Zoning Bylaw Amendment No. 26 (2549 – 16th Avenue -
Bradbury), Bylaw No. 4950”, be read a second time.***

CARRIED

Setting Public Hearing for Bylaw Number 4950

It was moved and seconded:

***That Zoning Bylaw Amendment No. 26 (2549 – 16th Avenue -
Bradbury), Bylaw No. 4950 be advanced to a Public Hearing on
November 14, 2017 at 6:15 pm in the City Hall Council Chambers.***

CARRIED

Councillor McLeman returned to the meeting at 8:25 pm.

2. Director of Development Services - Development Cost Charges Reduction Bylaw, Bylaw No. 4947

It was moved and seconded:

That the report from the Director of Development Services dated October 3, 2017 be received.

CARRIED

It was moved and seconded:

That “Development Cost Charges Reduction Bylaw, Bylaw No. 4947”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Development Cost Charges Reduction Bylaw, Bylaw No. 4947”, be read a second time.

CARRIED

It was moved and seconded:

That “Development Cost Charges Reduction Bylaw, Bylaw No. 4947”, be read a third time.

CARRIED

3. “Five Year Financial Plan 2017-2021, Amendment No. 2, Bylaw No. 4949”

It was moved and seconded:

That “Five Year Financial Plan Bylaw 2017 – 2021 Amendment No. 2, Bylaw No. 4949”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4949.

CARRIED

The Mayor called a 10 minute recess at 8:35 pm.

The meeting resumed at 8:45 pm.

H. CORRESPONDENCE FOR ACTION

1. Grandview Road Walkway

It was moved and seconded:

That the letter dated September 17, 2017 from Sylvia Irg, email dated September 23, 2017 from Todd Patton and email dated September 19, 2017 from Danielle Eely requesting the construction of a walking path along Grandview Road from Otter Place to Compton Road, be received and forwarded to the 2018 – 2022 Five Year Financial Plan budget process for consideration.

CARRIED

2. Roland Smith

It was moved and seconded:

That the letter dated October 3, 2017 requesting clarification of the ownership of the Alberni Pacific Railway, be received and referred to the Chief Administrative Officer for response.

CARRIED

3. Dr. Paul Hasselback, Medical Health Officer, Island Health

It was moved and seconded:

That the letter dated September 25, 2017 suggesting ways for local governments to improve air quality in their region be received, referred to the Air Quality Council for information, and staff directed to respond to Dr. Hasselback confirming initiatives adopted by Council.

CARRIED

4. Vancouver Island University Applied Environmental Research Laboratories

It was moved and seconded:

That Council for the City of Port Alberni forward the letter requesting funding support to undertake a year-long research campaign on airborne pollutant mapping at the neighbourhood level to the Alberni Clayoquot Regional District Board as a late item for consideration.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. RCMP – Municipal Policing Agreement

Letter dated September 15, 2017 providing expenditures to August 31, 2017.

2. Gary Lajeunesse

Emails dated September 15th and 18th, 2017 expressing concern regarding air quality in the Alberni Valley.

3. Bread of Life

Advising of their Annual Harvest Dinner and Silent Auction on Saturday, November 18, 2017, tickets are \$25.00 each.

4. Office of Seniors Advocate

Providing a copy of the Office of the Seniors Advocate Residential Care Survey Provincial Results.

<https://www.seniorsadvocatebc.ca/app/uploads/sites/4/2017/09/Provincial-Results-Final-HQ.pdf>

5. Vancouver Island Regional Library

Letter dated September 19, 2017 providing their 2018-2022 Financial Plan, noting an average increase of 3.98% or a per capita increase of \$1.19.

6. Alberni Valley Museum & Heritage Commission

Minutes from December 7, 2016, January 4, February 1, April 5, May 3 and June 7, 2017 meetings.

7. Food Security and Climate Disruption Committee

The minutes of the August 3 and September 7, 2017 meetings.

8. Seniors Advisory Committee

The minutes of the February 9, April 13 and August 10, 2017 meetings.

9. Union of British Columbia Municipalities Convention

Councillor Alemany's report regarding attendance at the UBCM Convention.

<http://www.chrisalemany.ca/archives/2017/09/24/ubcm-2017-so-many-meeting-with-ministers-and-staff-stay-tuned-all-week/>

10. Honourable Katrine Conroy, Minister of Children and Family Development

Email dated October 4, 2017 recognizing October as Foster Family Month and encouraging local governments to recognize and celebrate Foster Family Month wherever possible.

11. **BC Ministry of Environment and Climate Change Strategy**
Email dated October 4, 2017 providing a copy of the 2014-2016 Georgia Strait Air Zone Report noting the Ministry will continue to work with the City to address local air quality issues.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 11 be received and filed.

CARRIED

- K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Letter of Support

It was moved and seconded:

That Council for the City of Port Alberni provide a letter supporting the City of Langford's bid to host Amazon's second headquarters.

CARRIED

2. Notice of Motion

A Notice of Motion was provided to send letters to the Minister of Forests, forestry companies and the MLA regarding access to logging roads and recreation areas.

N. QUESTION PERIOD

Neil Anderson, Carmichael Crescent, requested an update on Bob Dailey track repairs. The Chief Administrative Officer responded that large areas of repair were complete and smaller areas will be monitored over the winter and addressed in the spring. The track is open.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:50 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk