

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, AUGUST 12, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Paulson, Poon, Solda and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 12:30 pm and Regular Council Meeting held at 2:00 pm on July 22, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD NIL

D. DELEGATIONS

1. John Bowman, President, North Island College (NIC)

Discussed NIC planning priorities and opportunities for community input during their upcoming 5 year plan process.

2. John Douglas, Port Alberni Shelter Society

Presented his report entitled "Working Towards a Solution" highlighting his personal experiences and personal growth within the field of social housing, mental health, poverty and addictions and providing a review of the Portuguese model which supports a shift from the justice system to health.

3. Keith Ambrose

Discussed marketing concerns and the difficulties he has experienced in operating a business in Port Alberni.

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated August 12, 2019, be received and the cheques numbered 144233 to 144352 inclusive, in payment of accounts totalling \$3,790,578.64, be approved.

CARRIED

2. Presentation of the Annual Report

It was moved and seconded:

That the report from the CAO dated August 6, 2019 providing the 2018 Annual Report in accordance with Community Charter legislation, be received.

CARRIED

It was moved and seconded:

That council for the City of Port Alberni endorse the Annual Report for the year ended December 31, 2018 as presented.

CARRIED

3. Council's Corporate Strategic Plan

Council presented their Corporate Strategic Plan 2019-2023 outlining their goals and strategies.

It was moved and seconded:

That Council's Corporate Strategic Plan be adopted as presented.

CARRIED

4. Director of Finance – Coastal Communities Social Procurement Initiative

It was moved and seconded:

That the report from the Director of Finance dated August 6, 2019, be received and Council for the City of Port Alberni appoint Councillor Haggard (Councillor Paulson as alternative) to the Steering Committee of the Coastal Communities Social Procurement Initiative.

CARRIED

5. City Clerk – Agreement Extension for 1207655 B.C. Ltd (Alberni Valley Bulldogs)

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into the agreement extension for a Junior "A" hockey franchise with 1207655 BC Ltd. to occupy the Alberni Valley Multiplex for a further four year term to July 31, 2024.

CARRIED

6. City Clerk – Pedestrian and Traffic Management during Events

It was moved and seconded:

That the report from the City Clerk dated July 31, 2019 and letter from Harbour Quay businesses regarding pedestrian and traffic management during events be received, and Council for the City of Port Alberni direct staff to prepare guidelines for community event organizers to ensure public safety.

CARRIED

7. **City Clerk – Residential Parking – 16th Avenue**

It was moved and seconded:

That the report from the City Clerk dated July 31, 2019, letter from Shannon Ham received June 17, 2019 and letter dated May 31, 2019 signed by various 16th Avenue homeowners be received, and Council for the City of Port Alberni direct staff to monitor the parking situation on 16th Avenue and provide recommendations if deemed necessary.

CARRIED

8. **Manager of Planning – Advisory Planning Commission**

Development Application: Development Variance Permit – 3978 8th Avenue
Applicant: Wes Hewitt as agent for the Port Alberni Shelter Society

It was moved and seconded:

That Council for the City of Port Alberni require the applicant to consolidate Lots 2 & 3, Block 178, District Lot 1, Alberni District, Plan VIP1603 (PID's: 007-123-434, 007-123-418) (3978 8th Avenue) into one legal parcel prior to consideration of a Development Variance for the property and that the recommended variances be applied to the resulting legal parcel; and

That upon confirmation of registration of the newly consolidated legal parcel, Council for the City of Port Alberni direct staff to provide notice of intent to consider the issuance of Development Variance Permit No. 96 to vary Zoning Bylaw 4832 for 3978 8th Avenue as follows:

- a) ***Vary Section 5.31.2 P1 - Institutional Minimum Setbacks, Front Yard, from 7.5 m to 4.8 m, a variance of 2.7 m***
- b) ***Vary Section 5.31.2 P1 - Institutional Minimum Setbacks, Rear Yard, from 9.0 m to 0.5 m, a variance of 8.5 m***
- c) ***Vary Section 5.31.2 P1 – Institutional Maximum Lot Coverage, from 40% to 45%, a variance of 5%***
- d) ***Vary the number of parking spaces, required by Section 7.9 Required Parking for “Community care facility; Seniors housing”, from 10 spaces to 6 spaces, a variance of four (4) spaces.***

CARRIED

Development Application: Development Variance Permit – 4917 Margaret Street

Applicant: Michael Redman as agent for Robin Redman dba Redmark Ventures Ltd. Inc. No. BC0681816

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide notice of intent to consider the issuance of Development Variance Permit No. 95 for 4917 Margaret Street as follows:

Vary Section 5.12.2 R2 - One and Two Family Residential Minimum Setbacks, Front Yard, from 7.5 m to 7.1 m, a variance of 0.4 m (1.3 ft).

CARRIED

9. Director of Finance – Requests for Proposals

It was moved and seconded:

That the report from the Director of Finance dated August 6, 2019 providing an up-date on the status of Requests for Proposals for Audit Services and Investment Management Services be received, and that staff be directed to review the City's Investment Policy in comparison with those of other municipalities.

CARRIED

10. Director of Finance – Wastewater Treatment Facility – Effluent Pumps Supply Contract Award

It was moved and seconded:

That the report dated August 7, 2019 from the Director of Finance be received and that Council for the City of Port Alberni award the Effluent Pumps supply contract for the Wastewater Treatment Facility to Precision Service and Pumps Inc. for \$331,700.38 (excluding GST).

CARRIED

G. **BYLAWS**

1. **City Clerk – July 22, 2019 Public Hearing**

It was moved and seconded:

That the report of the Public Hearing held July 22, 2019 regarding Bylaw No. 4992 be received.

CARRIED

2. **“Zoning Text Amendment No. T21 (Fence and Hedge Height), Bylaw No. 4992”**

It was moved and seconded:

That further consideration of “Zoning Text Amendment No. T21 (Fence and Hedge Height), Bylaw No. 4992”, be postponed pending further review by Bylaw Services.

CARRIED

H. **CORRESPONDENCE FOR ACTION**

1. **Roland Smith - McLean Mill National Historic Site Compliance with ALC**

It was moved and seconded:

That the letter dated July 26, 2019 from Roland Smith requesting information in regard to applications to the Agricultural Land Commission for permission to change, add to, or subtract from authorized uses on the land at McLean Mill as per those indicated in the 1992 ALC resolutions, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to contact the Agricultural Land Commission regarding regulations related to McLean Mill and uses on the site.

DEFEATED

2. **Alberni Valley Lions Club**

It was moved and seconded:

That the letter dated August 1, 2019 from the Alberni Valley Lions Club inviting the Mayor and Council members to assist with the Children's Bullhead Derby on Saturday, August 24, 2019 at the Maritime Heritage Discovery Centre from 10:00 am to 2:00 pm, be received and all available Councillors participate in the event.

CARRIED

I. **PROCLAMATIONS**

1. **Port Alberni Toy Run**

It was moved and seconded:

That the letter dated July 9, 2019 from the Port Alberni Toy Run requesting that the week of September 9th to 15th, 2019 be proclaimed as "Toy Run Week" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

J. **INFORMATIONAL CORRESPONDENCE**

1. **Ministry of Finance, Gaming Policy and Enforcement Branch**

Letter dated July 19, 2019 advising of the \$131,627.61 payment to the City representing casino revenue for the period April 1, 2019 to June 30, 2019.

2. **RCMP – Municipal Policing Agreement**

Letter dated July 18, 2019 providing expenditures to June 30, 2019.

3. **Hugh Grist**

Letter from Hugh Grist providing additional information in regards to the history of the Port Alberni Train Station.

4. **Dr. Paul Hasselback, Medical Health Officer, Island Health**

Letter dated July 17, 2019 providing information in regard to Island Health promotion of heat advisories to the public and information to the public on how to respond.

- 5. **Chris Alemany**
Email dated July 25, 2019 expressing concern in regard to recent elevated levels of enterococci that were detected at Canal Beach and suggesting the City work with Island Health and Port Authority to investigate possible sources.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 5 be received and filed.

CARRIED

- K. **REPORT FROM IN-CAMERA** **NIL**

L. **COUNCIL REPORTS**

- 1. **Council and Regional District Reports**

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. **NEW BUSINESS**

N. **QUESTION PERIOD**

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

Keith Ambrose commented regarding the Fence and Hedge Height Bylaw.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 4:09 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn Hattwa

Clerk

