



CITY COUNCIL MEETING SUMMARY

*An information report summarizing the Regular Meeting of Council held August 13, 2018.
This is not the official minutes. For more information, please contact the City Clerk at
250-720-2810 or e-mail: davina_hartwell@portalberni.ca*

▪ PUBLIC INPUT

Bill Collette representing the AV Chamber of Commerce distributed "uniforms" (t-shirts) to each member of Council representing seven days of Alberni Valley highlights.

▪ DELEGATIONS

Director of Parks, Recreation and Heritage, Willa Thorpe introduced **Rob Kraneveldt**, Facilities Operations Supervisor.

▪ UNFINISHED BUSINESS

Raymond Letourneau – Arrowview Hotel Property

Council received an email from Raymond Letourneau requesting Council allow him the time to proceed with his proposed renovation of the former Arrowview Hotel. Council also received a report from the Director of Development Services providing an estimate of the cost and budget for the remedial action on the building and directed staff to proceed with a formal tender process for the work with costs (est. at \$400,000) from Land Sale Reserve.

▪ STAFF REPORTS

Presentation of the Annual Report

Council endorsed the Annual Report for the year ended December 31, 2017. The Annual Report is available on the City's website at <https://www.portalberni.ca/sites/default/files/2017-annual-report/mobile/index.html> (www.portalberni.ca) or at City Hall.

McLean Mill Society – Monthly Report

Sheena Falconer, Acting President noted the changes to the Executive and that bookkeeping services are now being handled by Rob Anderson Accounting. Deanna Beaudoin, Executive Director of the McLean Mill Society provided an overview of current initiatives noting the success of this year's Five Acre Shaker event.

Temporary Use Permit – 5405 Argyle Street

Council approved Temporary Use Permit 18-01 to allow for a portion of the building at 5405 Argyle Street for office use.

Development Permit 18-01 (3774 – 12th Avenue)

Council approved Development Permit No. 18-01 to facilitate the development of Phase 2 of Terrace Lane at 3774 – 12th Avenue.

Partner in Parks Program

Council received a report from the Director of Parks, Recreation and Heritage providing information regarding a “Partner in Parks” program noting such a program is not necessary at this time.

Bob Dailey Stadium

Council received a report from the Parks Operation Supervisor providing information regarding the warranty on the Bob Dailey Stadium track surface advising the warranty has been extended by three years to October 2021.

Harbour Quay Lease – Unit #10, Homestead Cookhouse

Council authorized the Mayor and Clerk to enter into leases at the Alberni Harbour Quay for a two year term with Young Kwan Park and Soon Woo Nan for Unit#10 at the current monthly rent of \$324.20 per month plus GST and for Unit #16 at \$290.53 per month plus GST for a two year term.

Lease of Property to North Island College

Council authorized the Mayor and Clerk to enter into a lease agreement with North Island College for the property at 4751 Tebo Avenue for the current monthly rent of \$9,574.56 plus taxes to March 31, 2021.

Rural Dividend Grant

Council supported the ‘Port Alberni Resident & Worker Attraction Campaign’ application for funding to the Rural Dividend Program.

Clock Tower Refurbishment Project – Partnering Opportunity

Council authorized the Mayor and Clerk to sign the Memorandum of Understanding (MOU) with the Tseshaht First Nation representing an agreement in principle to pursue a partnership that involves, as part of the refurbishment of the Harbour Quay Clock Tower, the development of an art piece for the Clock Tower.

Wildfire Protection

Council authorized the Port Alberni Fire Department to respond outside its fire protection district under authority of BC Wildfire Service (BCWS) to suppress or assist

in the suppression of a wildfire in the region where, in the opinion of the Fire Chief, such response is in the best interest of the community.

Kingsway Hotel – Temporary Liquor Licence Change

Council stated they had “no objection” to the application by the Kingsway Hotel for a temporary extension to their liquor service hours to 2 a.m. throughout Salmon Festival Weekend (Aug 1-Sept 3).

■ BYLAWS

“City of Port Alberni Nuisance Abatement, 2018, Amendment No.1, Bylaw No. 4969” was finally adopted.

“Permissive Tax Exemption Bylaw 2019, Bylaw No. 4970” was introduced and read three times.

“Zoning Bylaw Text Amendment No. T11 (Site Specific Use – C3 Service Commercial), Bylaw No. 4930” was finally adopted.

■ CORRESPONDENCE

Alberni District Fall Fair Association

Council approved closure of streets from the corner of Burde Street along 10th Avenue to Hollywood Street from 11:00 am to the conclusion of the parade on Saturday, September 8, 2018.

Port Alberni Port Authority

Council approved the closure of Harbour Road from Friday, August 31, 2018 at 12:00 pm to Monday, September 3, 2018 at 6:00 pm for the Salmon Festival at Tyee Landing.

Jacqueline Windh & David Gilbert

Council received a letter regarding on-going problems with encampments in Dry Creek Park and the fire risk these encampments pose to the City of Port Alberni. (RCMP/Fire Dept. working with Bylaw/Parks & Rec regarding these issues)

Ministry of Municipal Affairs and Housing

Council received a letter advising that the City of Port Alberni has not complied with Community Charter Legislation requiring financial information be submitted by May 15th each year and a report from the Director of Finance advising that the audit will commence August 20th with information presented to Council at the September 24th regular meeting .

Al Thompson – Safety Concerns – Westporte Area

Council referred a letter concerning traffic and pedestrian safety concerns in the Westporte area to the Director of Engineering and Public Works and the City's Advisory Traffic Committee.

■ PROCLAMATIONS

September 10th to 16th, 2018 is "**Toy Run Week**" in Port Alberni.

Council Summary

*is prepared following each regular Council meeting. It is posted on the City's website at www.portalberni.ca and distributed by e-mail. To be placed on the distribution list, please contact:
davina_hartwell@portalberni.ca*

Complete Council agendas

including all correspondence and reports are available at www.portalberni.ca Generally these are posted the Friday before each regular Council meeting and are archived on the site.

MEETINGS AT A GLANCE

Thurs. August 16

12:00 pm - Advisory Planning Commission
@ Committee Room

4:30 pm – Seniors Advisory Committee Meeting
@ Committee Room

Tues. Sept 4

7:00 pm - Regular Council Meeting
@ Council Chambers