

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, August 14, 2023 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor T. Patola
Councillor C. Solda

Absent: Councillor J. Douglas

Staff: M. Fox, Chief Administrative Officer
D. Monteith, Director of Corporate Services
S. Smith, Director of Development Services | Deputy CAO
R. Macauley, Deputy Director of Finance
B. McLoughlin, Manager of Planning
H. Stevenson, Development Planner
K. Love, Manager of Communications
S. Darling, Deputy Director of Corporate Services | Recording Secretary
J. Pelech, Manager of Information Services

Other: W. King, Waymark Architecture [Virtual Attendance]
P. Craig, Alberni Valley Museum and Heritage Commission

Gallery: 5

Introductory Remarks from Mayor Minions

Mayor Minions shared that an additional Committee of the Whole meeting has been scheduled for Thursday, September 14, 2023, at 6:00 pm in City Hall, Council Chambers.

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the Minutes of the Special meeting held at 12:00 pm and Regular Council meeting held at 2:00 pm on July 10, 2023 be adopted, as presented.

CARRIED

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated August 14, 2023, be received and the cheques numbered 153071 to 153316 inclusive, in payment of accounts totalling \$ 4,586,913.44, be approved.

CARRIED | Res. No. 23-242

2. RCMP Department

MOVED AND SECONDED, THAT Council receive the 2nd Quarter Report from the RCMP Department.

CARRIED | Res. No. 23-243

F. BYLAWS

1. Zoning Bylaw No. 5074, 2023 | Bylaw Modernization

MOVED AND SECONDED, THAT "Zoning Bylaw No. 5074, 2023" be read a third time.

CARRIED | Res. No. 23-244

2. Waterworks and Sewer Bylaw Amendments 2023

MOVED AND SECONDED, THAT "Waterworks Bylaw No. 5088, 2023" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5088.

CARRIED | Res. No. 23-245

MOVED AND SECONDED, THAT "Sewer Connection and Regulation Bylaw No. 5089, 2023" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5089.

CARRIED | Res. No. 23-246

G. CORRESPONDENCE FOR ACTION

1. Alberni District Fall Fair Association | Annual Fall Fair & Parade

MOVED AND SECONDED, THAT Council authorize the Alberni District Fall Fair Association access to City streets on Saturday, September 9, 2023 from 11:00 am to approximately 12:00 pm for the purpose of a parade from 12th Avenue down Burde Street and along 10th Avenue to Alderwood Street, subject to:

- *the notification of emergency services and BC Transit;*
- *consultation with all affected businesses/residents;*
- *City approved Traffic Safety Plan including qualified Traffic Control personnel as required; and*
- *provision of standard liability insurance in the amount of \$5M.*

CARRIED | Res. No. 23-247

H. PROCLAMATIONS

1. Island Kids Cancer Association

MOVED AND SECONDED, THAT Council proclaim the month of September 2023 as 'Childhood Cancer Awareness Month' in Port Alberni.

CARRIED | Res. No. 23-248

2. **International Wrongful Conviction Day Committee**
MOVED AND SECONDED, THAT Council proclaim October 2, 2023 as 'Wrongful Conviction Day' in Port Alberni.
CARRIED | Res. No. 23-249

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Request for Secondary Access Route | Joint Letter from the City, Region and First Nations to the Provincial and Federal Government
- b. Union of British Columbia Municipalities | Community Works Fund Payment
- c. Town of Ladysmith | ICET Letter of Support
- d. Office of the Ombudsperson | Quarterly Reports of July 1, 2022 – March 31, 2023
- e. District of Tofino | Economic Impact Cameron Bluffs Wildfire
- f. Black Press Media | Bill C-18
- g. Battered Women's Support Services | Municipal Action Plan to End Gender-Based Violence
- h. Minister of Public Safety and Solicitor General | Surrey Police Service Transition
- i. Township of Spallumcheen | Recycling Program for Antifreeze Containers and Used Oil
- j. Huu ay aht First Nations | Tree Farm Licence 44 Uncut Disposition and Annual Allowable Cut
- k. North Island College | BUILD 2026 Strategic Plan and Year 2 Dashboard Report

MOVED AND SECONDED, THAT Council direct staff to extend an invitation to North Island College as a delegation to a future Committee of the Whole meeting to present on current and future programming.

CARRIED | Res. No. 23-250

- l. Various Resolution Submissions from Local Governments to 2023 UBCM Convention
- m. Various UBCM Convention Meeting Invitations

J. REPORT FROM IN-CAMERA

1. **Somass Lands**
Council released for public consumption selection of a preferred development partner to enter into negotiations for a letter of intent for the Somass Lands.

K. COUNCIL REPORTS

1. **Council and Regional District Reports**
MOVED AND SECONDED, THAT Council receive the artwork gifted to the City from Hupacasath First Nation during the Saʔuk ʔaama ʔanis/Loon Lake Campground Totem Pole Raising, and direct staff to display the artwork entitled 'Spirit Loon' at City Hall with an accompanying plaque.

CARRIED | Res. No. 23-251

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED | Res. No. 23-252

L. NEW BUSINESS

Mayor Minions left the meeting at 2:43 pm, declaring a conflict of interest as it relates to the location of her business.

Councillor Solda assumed the Chair at 2:43 pm.

1. Argyle Street | Road and Streetscape Design

MOVED AND SECONDED, THAT City Council endorse Option 2 as outlined in the Koers & Associates technical memo dated July 7, 2023 for Argyle Street Upgrades, 1st to 3rd Avenue 'Road Design Concept Review' in order to proceed with detailed design and guidance for adjacent development projects.

CARRIED | Res. No. 23-253

Mayor Minions returned to the meeting at 3:13 pm and resumed the Chair.

Councillor Dame left the meeting at 3:13 pm and returned at 3:15 pm.

2. Pacific Mayfair Estates | Review Process

MOVED AND SECONDED, THAT Council endorse the proposed review process noted in the August 3, 2023 staff report, for the Official Community Plan amendment application (OCP21-10) submitted by Pacific Mayfair Estates.

CARRIED | Res. No. 23-254

3. Antidote Distillery Company | Manufacturer Licence Lounge Endorsement Application

MOVED AND SECONDED, THAT Council for the City of Port Alberni support the Manufacturer Licence Lounge Endorsement application for Antidote Distilling Company operating at 103-4721 Johnston Road and endorse the comments and reasons for support as provided in the report from City staff dated August 4, 2023.

CARRIED | Res. No. 23-255

4. Vancouver Island Economic Summit

MOVED AND SECONDED, THAT Council authorize Councillors Haggard, Patola and Solda to participate in the annual Vancouver Island Economic Summit [VIES] - The 'State of the Island' taking place October 25 and 26, 2023 in Nanaimo, BC with authorization to include reimbursement of expenses incurred as per City Travel Policy No. 3009-2.

CARRIED | Res. No. 23-256

5. Train Station | Building Envelope Modifications

MOVED AND SECONDED, THAT Council direct staff to proceed with exterior modifications to the Train Station, as per staff report dated August 3, 2023;

AND FURTHER, THAT Council direct staff to work with the Alberni Valley Museum and Heritage Commission in determining design elements that would conceal the required venting while remaining in alignment with the existing exterior.

CARRIED | Res. No. 23-257

6. **Home-Based Businesses**

MOVED AND SECONDED, THAT Council direct staff to prepare a report regarding home occupation regulations for consideration at a future Committee of the Whole meeting.
CARRIED | Res. No. 23-258

7. **Council Meeting Leave Policy**

MOVED AND SECONDED, THAT Council direct staff to prepare a report providing recommendations for a Council meeting leave policy, particularly as it relates to paternity and bereavement leave, for consideration at a future Committee of the Whole meeting.
CARRIED | Res. No. 23-259

8. **Council Meeting Cancellation Process**

MOVED AND SECONDED, THAT Council direct staff to prepare a report regarding the establishment of a process to address Council meeting cancellations for consideration at a future Committee of the Whole meeting.
CARRIED | Res. No. 23-260

9. **Reclamation of Materials for Canal Beach Pier Improvements**

MOVED AND SECONDED, THAT Council defer the following motion to the September 11th Regular Council meeting:

“THAT Council direct staff to salvage and reclaim materials from the Somass Lands and other City projects which could prove suitable for pier improvements at Canal Beach, as well as other relevant City projects;

AND FURTHER, THAT Council direct staff to collaborate with Tseshah First Nation, recognizing the importance of this historic area, to develop a comprehensive plan meeting both governments’ needs.”

CARRIED | Res. No. 23-261

10. **Recognizing Jolyn Watts | Special Olympic Champion**

MOVED AND SECONDED, THAT Council direct staff to prepare a letter to Ms. Jolyn Watts formally congratulating her on earning a gold and bronze medal while competing in the Special Olympics held June 2023 in Berlin, Germany.
CARRIED | Res. No. 23-262

M. QUESTION PERIOD

Earl

Inquired regarding plans for a new aquatic centre, the proposed Argyle Street road design and the occurrence of preventive fire patrols.

N. Anderson

Inquired as to whether Council will address senior-related matters during ministry meetings at the upcoming UBCM Convention and further, requested clarification related to the Committee of the Whole meeting schedule.

J. Leskosek

Inquired regarding recent Council procedures bylaw amendments as it relates to the changes to public input.

N. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 4:46 pm.

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer