

**City of Port Alberni  
Audit Committee  
Minutes from a Meeting held Monday, April 26, 2010 at 4:00 pm  
in the City Hall Committee Room**

**Present:** Councillor Hira Chopra  
Councillor Ike Patterson  
Councillor John Douglas

**Regrets:**

**Resource Staff:** Ken Watson, City Manager  
Ann Hopkins, Director of Finance  
Scott Kenny, Director of Parks & Recreation  
Guy Cicon, City Engineer

**A. Adoption of Agenda**

*Patterson/Douglas  
That the agenda be adopted as circulated.*

*Carried*

**B. Minutes**

*Patterson/Douglas  
That the minutes of the January 25, 2010 Audit Committee Meeting be adopted  
as circulated.*

*Carried*

**C. Response to Questions of November 23, 2009 Audit Committee Meeting**

*Patterson/Douglas  
That the report dated April 19, 2010 from the Director of Finance responding to  
questions arising from the November 23, 2009 Audit Committee Meeting be  
received.*

*Carried*

**D. Reports**

**General Administration** – The City Manager explained that there will be no need to make any adjustment to wages for either Council or managers as there were no increases implemented this year.

**Engineering – Snow & Ice Removal** – The City Engineer advised that expenditures incurred this year are mainly for maintenance and preparation of snow & ice removal equipment in the event it were to be needed.

**Garbage & Waste Collection Fees** - The Director of Finance reported that fees for Residential Solid Waste Collection have been budgeted at a reduced amount to reflect the new annual fee and change to bi-weekly pickup.

**Alberni Harbour Quay Maintenance** – The Director of Parks & Recreation advised that expenditures were up slightly due to extra maintenance activities required due to the current capital construction works.

**Land & Building Rentals – Plywood Site** – *The City Manager advised that the water licence has not been renewed. Revenues related to current leases at the Plywood site are approximately \$5,400 per year.*

*Douglas/Patterson  
That the audit committee report be received.*

*Carried*

**E. Other Competent Business**

There was none.

**F. Question Period**

There were none.

**G. Next Meeting**

*Patterson/Douglas  
The next meeting will be on Monday, July 26, 2010 at 4:00 pm in the Committee Room.*

*Carried*

**H. Adjournment**

*Patterson/Douglas  
The meeting adjourned at 4:09 pm.*

*Carried*

Respectfully submitted,

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Councillor Hira Chopra, Chair

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Russell Dyson, City Clerk