



**Summary Report / Minutes of the Advisory Planning Commission Meeting
(Held on May 21, 2020
Via remote access through Zoom, at 12:00 p.m.)**

Commission Members Present

Ken McRae (Chair)
John Douglas (Vice-Chair)
Amy Anaka
Callan Noye
Jim Tatoosh, Hupačasath F.N.
Rick Newberry, P.A.F.D. Liaison
Rob Gaudreault, Parks Liaison
Councillor Deb Haggard (Council Liaison)

Guests

Members of the Public: None
Applicants: E. Cherneski

Staff

Katelyn McDougall, Manager of Planning
Cara Foden, Planning Technician

Regrets

Cynthia Dick, Tseshah (č išaa?ath) F.N.
Stefanie Weber
Ed Francoeur
Chris Washington, S.D.70 Liaison
Sgt. Clive Seabrook, R.C.M.P. Liaison

Alternates (not in attendance)

Larry Ransom (Alternate–SD70)
Councillor Helen Poon (Alternate–Council)
Peter Dione (Alternate–R.C.M.P.)
Darren Mead-Miller (Alternate – Tseshah F.N.)



1. **Acknowledgements and Introductions** – Acknowledgement, by the Chair, that this APC meeting is being held within the un-ceded, traditional territories of the Hupačasath and the Tseshah (č išaa?ath) First Nations.

2. MINUTES - Adoption of May 8, 2020 Minutes

MOTIONS:

That the City of Port Alberni Advisory Planning Commission adopt the minutes of the May 8, 2020 regular meeting.

(Noye / Douglas) CARRIED

3. DEVELOPMENT APPLICATION: Development Variance Permit

5200 Gertrude Street

Lot A, District Lot 12, Alberni District, Plan 29046 (PID: 001-440-861)

Applicant: E. Cherneski as agent for Dr. Heather Cherneski INC.

- The Manager of Planning presented a summary of the report dated May 18, 2020.
- APC discussed the proposed amendments and report as follows:
 - Walking distance to amenities is minimal
 - Reasonable for the City to forego five parking stalls for the additional 8 rental units.
 - The applicant indicated that ~60% of the residents in the current buildings are considered low income and there are residents as well with disabilities. Many do not make use of a vehicle.

- APC members inquired about parking and storage for scooters and bicycles. The applicant indicated that the site plan includes provision for scooter and bike parking and that a bike lockup suggested by APC could be installed.

MOTIONS:

1. *That the City of Port Alberni Advisory Planning Commission recommends to City Council that the City proceed with the necessary Development Variance Permit to vary Zoning Bylaw 4832 as follows:*
 - a. *Vary Section 7.9 Required Amount of Parking regulations from 33 parking spaces to 28 parking spaces, a variance of 5 parking spaces, for the property located at 5200 Gertrude Street and legally described as Lot A, District Lot 12, Alberni District, Plan 29046 (PID: 001-440-861).*

(Douglas / Noye) CARRIED

4. STATUS UPDATE:

- Development Planner starts May 26
- Development Variance Permit for 3033 6th Ave has been withdrawn
- Development Permit issued at 3550 Johnston Rd. (new BMO)
- Development Permits for Athol St. and Maitland St. pending
- Uptown District Revitalization Survey closes today
- Subdivision files – Rex Rd. and River Rd.

5. OTHER BUSINESS

- APC indicated they are generally happy with the regular meeting time.
- Katelyn clarified that direction has been given during COVID 19 that meetings will take place on the Zoom platform and attendance is limited to APC and applicants. Public is able to input to Council through an email address that has been set up.
- It was noted that perhaps if there are two larger applications on the Agenda the meeting could be scheduled for 1.5 hours rather than just an hour.

- 6. ADJOURNMENT** – The meeting adjourned at 12:30 pm. The next meeting is scheduled for 12:00 pm on **June 18, 2020.**

(Tatoosh / McRae) CARRIED



Ken McRae (Chair)