



**Summary Report / Minutes of the Advisory Planning Commission Meeting
(Held on September 17, 2015
in the Committee Room at City Hall at 12:00 p.m.)**

Advisory Planning Commission

Chris Colclough (Chair)
Wes Hewitt (Vice-Chair)
Linda Kelsall
Seva Dhaliwal
Larry Ransom (S.D.70)
Councillor Chris Alemany (Council Liaison)
S. Sgt. Dave Paddock - (R.C.M.P. Liaison)
Randy Thoen (P.A.F.D. Liaison)

Regrets

Janice Johnson (Tseshah First Nation)
Vern Barnett
Jim Tatoosh (Hupacasath First Nation)

Staff

Scott Smith, City Planner
Cara Foden, Planning Technician

Guests

Jessica Hall - Applicant

Alternates (not in attendance)

John Bennie (Alternate S.D.70)
Councillor Ron Paulson (Alternate – Council)
Sgt. Dave Boyce (Alternate - R.C.M.P.)



1. Adoption of July 30, 2015 Minutes

- Introductions were made around the room.
- The minutes of the July 30, 2015 meeting of the Advisory Planning Commission were adopted.
(Hewitt / Kelsall) CARRIED

2. DEVELOPMENT APPLICATION – Zoning Bylaw Map Amendment

4965 Gordon Ave - Lot 2, District Lot 13, Alberni District, Plan VIP16048, Except part in Plan VIP81280. (PID: 004-013-051)

Applicant: J. and C. Hall.

The City Planner summarized his report to the APC dated September 9, 2015.

- The APC discussed the application as follows:
 - The City Planner clarified the recommendation for Preliminary Layout Approval.

MOTIONS:

1. *That the City of Port Alberni Advisory Planning Commission recommends to City Council that the City proceed with a map amendment to the Zoning Bylaw (Schedule A – Zoning Map) to change the designation of Lot 2, District Lot 13, Alberni District, Plan VIP16048, Except part in Plan VIP81280 (PID: 004-013-051), located at **4965 Gordon Avenue**; from R1 - Single Family Residential to **R3 – Small Lot Single Family Residential**.*

2. *That the Advisory Planning Commission recommends to City Council that as part of the development process the applicant be required to complete the following before final adoption of the bylaw:*

- a. *Receive a Preliminary Layout Approval letter for the proposed subdivision from the City of Port Alberni's Approving Officer.*

(Hewitt / Kelsall) CARRIED

3. Update – Status of current projects

The City Planner updated the APC with regards to the following projects:

- Council Adopted/Authorized the following Bylaws and Permits:
 - a) "Development Variance Permit No. 87 4065 6th Avenue was authorized.
 - b) "Development Variance Permit No. 88 3033 3rd Avenue was authorized.
 - c) L. Ransom noted that SD70 will be meeting with the City to discuss next steps for the former A.D.S.S. site.

4. Other Business

- No other business.

5. **Adjournment** – The meeting adjourned at 12:30 p.m. The next meeting will be **October 15, 2015** at 12:00 pm in the Committee Room at City Hall.

(Kelsall / Colclough) CARRIED



City Clerk

Chair