



**Summary Report / Minutes of the Advisory Planning Commission Meeting
(Held on September 20, 2012
in the Committee Room at City Hall at 12:00 p.m.)**

Advisory Planning Commission

Chris Colclough (Chair)
Vern Barnett
Seva Dhaliwal
Councilor Rob Cole (Alternate Councillor)
Randy Thoen (P.A.F.D.)
Sgt. Dave Paddock (R.C.M.P.)

Staff

Scott Smith, City Planner
C. Foden, Planning Technician

Guests

Sgt. Mike Coady (R.C.M.P.)
Interested members of public =0

Regrets

Councilor Hira Chopra (Council Liaison)
Larry Ransom (S.D.70 Liaison)
Linda Kelsall (Vice-Chair)
Shelley Chrest
Wes Hewitt

Alternates (not in attendance)

John Bennie (Alternate S.D.70)



1. Adoption of June 21, 2012 Minutes

- Introductions were made and guests welcomed to the meeting.
- Sgt. Dave Paddock introduced Sgt. Mike Coady who will take over as R.C.M.P. liaison pending further instruction.
- The Minutes of the June 21, 2012 meeting of the Advisory Planning Commission were adopted.

(V. Barnett / R. Cole) **CARRIED**

2. Status Update – Current Projects - City Planner

- Alberni Mall - Renovations are well underway including the rebuilding of the west side parking area. Tenants have been confirmed in all but one of the units.
- Terms of Reference – Waterfront Study – T.O.R. was sent this week for the study to cover the waterfront areas north of Catalyst Mill to Paper Mill Dam. It is primarily a Landuse and Economic Study being done in partnership with the City, Port Authority, Tseshah Band and Hupacasath Band.

- Terms of Reference – Zoning Bylaw – T.O.R. will be sent out in the near future for a total review and rewrite of our Zoning Bylaw. Secondary Suites, Density, Chickens and Bees will all be part of the review and it is targeted to be a more user friendly document.
- Proposed Ford Dealership – Archaeological Impact Assessment – Permit has been issued by the Province and field work should take place in early October to be followed shortly thereafter by the report. The area being assessed is roughly 1 ha (2.6 ac) and has been rezoned but not yet subdivided. General discussion regarding the various Permits, Variance, Approvals, and Bylaw Amendments required for the project took place.
- The APC commenced a general discussion with respect to various properties in town with focus on brownfield sites as an on-going municipal issue which requires political intervention at the Provincial and Federal levels.

4. Other Business

- None.

- 5. Adjournment** – The meeting adjourned at 1:00 p.m. The next regularly scheduled meeting will be **October 18, 2012** at 12:00 pm in the Committee Room at City Hall.

(R. Cole / V. Barnett) **CARRIED**




City Clerk

Chair