



**Summary Report / Minutes of the Advisory Planning Commission Meeting
(Held on July 17, 2014
in the Committee Room at City Hall at 12:00 p.m.)**

Advisory Planning Commission

Chris Colclough (Chair)

Linda Kelsall (Vice-Chair)

Jim Tatoosh (Hupacasath First Nation)

Vern Barnett

Seva Dhaliwal

Randy Thoen (P.A.F.D. Liaison)

Councillor Cindy Solda - (Council Liaison)

S. Sgt. Dave Paddock - (R.C.M.P. Liaison)

Staff

Scott Smith, City Planner

Cara Foden, Planning Technician

Regrets

Shelley Chrest

Larry Ransom (S.D.70)

Wes Hewitt

Janice Johnson (Tseshaht First Nation)

Alternates (not in attendance)

John Bennie (Alternate S.D.70)

Councillor Hira Chopra (Alternate – Council)

Guests

Tej Basra



1. Adoption of April 17, 2014 Minutes

- The minutes of the April 17, 2014 meeting of the Advisory Planning Commission were adopted.

(Barnett / Kelsall) CARRIED

2. Development Application – Development Variance

4910 Ian Avenue

Lot 2, District Lot 13, Alberni Land District Plan VIP59809 (PID: 018-947-867)

Applicant: P. Singh Basra

- The City Planner summarized his report to the APC dated July 10, 2014.
- The APC discussed the application with respect to the following:
 - o Neighbourhood impact of setbacks
 - o Public Notice requirements

MOTIONS:

1. *That the City of Port Alberni Advisory Planning Commission recommend to City Council that the City proceed with the necessary Development Variance Permit to vary Zoning Bylaw 4832 as follows:*

- a) Vary Section 5.11.2 Site Development Regulations for the Front Yard Setback by 7.5 metres to 3.66 metres, a variance of 3.84 metres;
- b) Vary Section 5.11.2 Site Development Regulations for the Rear Yard Setback by 9 metres to 2.44 metres, a variance of 6.56 metres;

for the property located at 4910 Ian Avenue.

2. That City Council provide notice of intent to consider the issuance of a Development Variance Permit for 4910 Ian Avenue.

(Kelsall / Barnett) CARRIED

3. Status Update – Current Projects - City Planner

- Rezoning application for 3960 Johnston Rd. (C. Jaworski) was withdrawn by the applicant and rescinded by Council (July 14).
- Secondary Suite authorization process will be implemented.

4. Other Business

The Commission expressed concern that the Liaison and Alternate appointed by School District 70 have been unable to attend meetings on a regular basis for quite some time.

MOTIONS:

1. That the City of Port Alberni Advisory Planning Commission discuss the APC Bylaw as an agenda item at the next meeting.
2. That the City of Port Alberni Advisory Planning Commission send a letter to School District 70 expressing their appreciation for the representation of the school board with respect to land use in the community and requesting that the appointed Liaison or Alternate be requested to attend meetings on a more regular basis.

(Colclough / Barnett) CARRIED

5. Adjournment – The meeting adjourned at 1:00 p.m. The next regularly scheduled meeting will be **August 21, 2014** at 12:00 pm in the Committee Room at City Hall.

(Kelsall / Barnett) CARRIED



City Clerk

Chair