



File # 11.60.00

To: Port Alberni Advisory Planning Commission

Chris Colclough - Chair
Shelley Chrest
Vern Barnett
Seva Dhaliwal
Wes Hewitt

Linda Kelsall – Vice Chair
Larry Ransom - (SD #70)
Sgt. Dave Paddock - (R.C.M.P. Liaison)
Councillor Hira Chopra - (Council Liaison)
Randy Thoen (P.A.F.D. Liaison)

From: Scott Smith, City Planner

Copy: Councillor Rob Cole - (Alternate – Council Liaison)
John Bennie (Alternate - SD #70)
Cara Foden - Planning Technician
Digital copy to Clerks Department

Date: September 11, 2012

Re: Advisory Planning Commission Meeting
Thursday, September 20, 2012 at 12:00 pm in the Committee Room at City Hall

A meeting of the Advisory Planning Commission has been scheduled for **Thursday, September 20, 2012 at 12:00 pm in the Committee Room at City Hall**. If you have any questions or are unable to attend please contact Scott Smith at 250-720-2808 (voice mail available).

AGENDA

- 1. Minutes of the June 21, 2012 meeting of the Advisory Planning Commission.**
- 2. Update - City Planner - Status of current projects.**
- 3. Other business.**
- 4. Adjournment. The next regular meeting is scheduled for October 18, 2012.**

**Summary Report / Minutes of the Advisory Planning Commission Meeting
(Held on June 21, 2012
in the Committee Room at City Hall at 12:00 p.m.**

Advisory Planning Commission

Chris Colclough - Chair
Linda Kelsall – Vice Chair
Vern Barnett
Seva Dhaliwal
Wes Hewitt
Shelley Chrest
Randy Thoen (P.A.F.D.)
Larry Ransom - (SD #70)
Sgt. Dave Paddock (R.C.M.P.)
Councillor Hira Chopra (Council Liaison)

Staff

Scott Smith, City Planner

Guests

Regrets

Councillor Rob Cole (Alternate Council Liaison)



1. Adoption of May 17, 2012 Minutes

The minutes of the May 17, 2012 meeting of the Advisory Planning Commission were adopted.

(Chrest/Hewitt) CARRIED

2. Development Application: Development Variance Permit

5450 Tomswood Road

(Strata Lots 1 - 30, District Lot 20, Alberni District, Plan VIS 7098)

Applicant: Clark Power

- The City Planner summarized his report to the APC dated June 14, 2012.
- The APC discussed the application with respect to the following:
 - The road width standard for a bare land strata subdivision.
 - Parking for RV's and trailers.
 - Bylaws that strata corporations put in place.
 - That the requested variance will not impact lot size, but will allow for more flexible building envelopes for house construction.

MOTIONS:

1. *That the City of Port Alberni Advisory Planning Commission recommends to City Council that the City proceed with the necessary Development Variance Permit to vary Zoning Bylaw #4395 as follows:*
 - A. *Vary Section 6.7.3 Bulk and Site Regulations for the Front Yard Setback from **7.5 meters to 5.5 metres**; and*
 - B. *Vary Section 6.7.3 Bulk and Site Regulations for the Rear Yard Setback from **9 meters to 6 metres**; and*
 - C. *Vary Section 6.7.3 Bulk and Site Regulations for the Side Yard Setback from **3.5 meters to 1.5 metres**.*
2. *That City Council gives notice of intent to consider the issuance of a Development Variance Permit for Strata Lots 1 – 30, District Lot 20, Alberni District, Plan VIS7098.*

(Hewitt/Ransom) CARRIED

3. Updates from City Planner, Scott Smith - Status of current projects.

- The variance for Beaver Home Centre will go before Council on Monday June 25, 2012.
- Council approved the development permit for the Alberni Mall and they will be making application for the building permit to renovate the balance of the mall.
- The Commission had a brief discussion on the old highschool and possible future uses of the property.

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4. **Adjournment** – The meeting adjourned at 12:40 p.m. The next regularly scheduled meeting will be **July 19, 2012** at 12:00 pm in the Committee Room at City Hall.



City Clerk

June 21, 2012

Chair

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