



CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held February 23, 2026. These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

DELEGATIONS

Introduction | Project Managers

The Director of Infrastructure Services introduced the new Project Managers, Brandon Donais and Adem Idris.

Alberni-Clayoquot Regional District

Teri Fong, CFO, and Daniel Sailland, CAO, presented the draft ACRD 2026-2030 Financial Plan.

UNFINISHED BUSINESS

Temporary Use Permit | 3868 Wood Avenue

Council authorized the issuance of Temporary Use Permit No. 24-01 authorizing up to 7 Recreational Vehicles to be used as long-term residential dwellings at 3868 Wood Avenue, pending compliance of set conditions to the satisfaction of the Director of Development Services.

These conditions include a Business License application, an approved Fire Safety Plan, Electrical assessment report, and a Site servicing plan prepared by a qualified professional.

STAFF REPORTS

R.C.M.P. Quarterly Report

Council received the R.C.M.P. Quarterly report for the period of October 1, 2025 – December 31, 2025 from OIC Inspector Bruce.

BYLAWS

OCP and Zoning Bylaw Amendments | 6123 & 6151 Russell Place.

Council provided an amended second reading of "Zoning Amendment (6123 & 6151 Russell Place), Bylaw No. 5119" and "Official Community Plan Amendment (6123 & 6151 Russell Place), Bylaw No. 5144" was introduced and given first and second reading.

The bylaws were advanced to a **Public Hearing** to be held **Monday, March 23, 2026** at 6:00 pm in the City Hall Council Chambers. Upon adoption, these bylaws will enable development of 31 units of seniors' housing at Tsawaayuus (Rainbow Gardens).

CORRESPONDENCE

Little Bavaria Restaurant | 60th Anniversary Community Celebration

Council authorized Little Bavaria Restaurant access to City streets on Saturday, August 15, 2026 from 12:00 pm to 7:00 pm to facilitate a 60th anniversary community celebration.

BC Farmers' Markets

Council directed staff to prepare a letter of thanks to the Honourable Josie Osborne, Minister of Health in support of the BC Farmers' Market Nutrition Coupon Program.

Council received their correspondence summary which included letters from:

- Town of View Royal | Response to City letter re: Provincial Housing Legislation Coordinated Judicial Review
- ACRD Board Highlights | January 2026

NEW BUSINESS

Transportation Master Plan Survey #2

Council received a report providing the content and objectives of the Transportation Master Plan Survey launching February 23rd on the City's Let's Connect webpage at www.letsconnectpa.ca/TMP.

Municipal Campground Development

Council directed Administration to prepare a business case to implement and finance Phase 1 of the Municipal Campground Strategy for Paper Mill Dam Park and Seaton Park.

Clutesi Haven Marina | Assumption of Operations

Council authorized the operational model and capital financing required for Clutesi Haven Marina. This includes a 2026 rate structure for Clutesi Haven Marina that reflects a Consumer Price Index (CPI) increase to 2025 rates, with a freeze on parking fees until 2027.

Notice of Motion | Mayor Minions

Notice of Motion to direct Administration to prepare a report exploring the inclusion of the City-owned portion of the Log Train Trail into the Regional Park service.

Recreation Services | Grant-in-Aid Increase

Council directed Administration to formally request an increase in the grant-in-aid funding from the Alberni-Clayoquot Regional District for the Parks & Recreation service.

COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

MEETINGS AT A GLANCE

Wednesday, March 4th

7:00 pm | Heritage Commission
Alberni Valley Museum

Monday, March 9th

2:00 pm | Regular Council
Council Chambers

Monday, March 16th

6:00 pm | Committee of the Whole
Council Chambers

Monday, March 23rd

2:00 pm | Regular Council
Council Chambers