

MINUTES OF THE COMMITTEE OF THE WHOLE
Monday, September 15, 2025 @ 6:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor T. Patola
Councillor C. Solda
Councillor T. Verbrugge

Staff: M. Fox, Chief Administrative Officer
S. Darling, Director of Corporate Services
M. Owens, Fire Chief
S. Smith, Director of Development Services, Deputy CAO
A. McGifford, Director of Finance
R. Kraneveldt, Manager of Facilities
M.C. Massicotte, Manager of Community Safety and Social Development
K. Motiuk, Deputy Director of Corporate Services [Recording Secretary]
J. Pelech, Information Services Manager

Gallery: 6

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 6:00 PM.

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the meeting held at 6:00 pm on July 21, 2025 be adopted, as presented.

CARRIED

C. PUBLIC INPUT PERIOD

M. Martin

Spoke regarding removal of City parks in 2020 located at 2549 10th Ave, 3627 16th Ave, and 6038 River Rd, as well as delays in OCP and Parks Master Plan.

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct staff to assess the costs and feasibility of making minor improvements to the park areas at 2549 10th Avenue, 3627 16th Avenue, and 6038 River Road prior to the completion of the Parks, Recreation, and Culture Master Plan.

CARRIED | Res No. 25-81

D. DELEGATIONS

1. **BC Structural Movers' Association**
Cassidy vander Ros, on behalf of BC Structural Movers' Association, provided information regarding an opportunity to create a more accessible community through housing.
2. **Alberni Valley Transition Town Society**
Peter Kaegi and Mike Youds advocated for more affordable and frequent bus service from Port Alberni to Nanaimo.

THAT the Committee of the Whole recommend Council provide a letter of support to the Alberni Valley Transition Town Society in their campaign for more frequent and affordable intercity bus service to Nanaimo.

CARRIED | Res No. 25-82

Councillor Dame left the meeting at 6:58 p.m. and returned to the meeting at 7:01 p.m.

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. **2026-2030 Draft Financial Plan**
MOVED AND SECONDED, THAT the Committee of the Whole receive the report '2026-2030 Financial Plan – Kick Off' dated September 10, 2025 as information.
CARRIED | Res No. 25-83

G. CORRESPONDENCE

H. NEW BUSINESS

1. **2026-2030 Draft Financial Plan | Facilities Operations Amendments**
MOVED AND SECONDED, THAT the Committee of the Whole recommend Council amend the 'Draft 2026–2030 Financial Plan' to reflect the following:
 - i. *Line 21218 - Public Safety Building – reduce \$9,819*
 - ii. *Line 21252 - City Hall – reduce \$10,048*
 - iii. *Line 21253 – Other City Buildings – reduce \$236*
 - iv. *Line 22160 - Police Building Maintenance – reduce \$27,686*
 - v. *Line 22471 - Fire Building Maintenance – reduce \$10,446*
 - vi. *Line 23136 - Works Yard Maintenance – reduce \$32,048*
 - vii. *Line 27146 - Parks Building and Fieldhouses – reduce \$11,741*
 - viii. *Line 26770 - Harbour Quay – Building Maintenance – reduce \$30,150*
 - ix. *Line 27120 – Gyro Youth Centre Maintenance – reduce - \$6,678*
 - x. *Line 27128 – Glenwood Centre Maintenance - reduce - \$18,648*
 - xi. *Line 27130 - Echo Activity Centre Maintenance – reduce \$8,150*
 - xii. *Line 27134 - Echo Aquatic Maintenance – reduce \$11,975*
 - xiii. *Line 27144 – AV Multiplex Maintenance – reduce \$9,304*

- xiv. Line 27148 - Echo Park Field House – reduce \$15,684
- xv. Line 27531 - Industrial Heritage Centre Building – reduce \$4,796
- xvi. Line 27532 – Roundhouse Building – reduce \$7,046
- xvii. Line 27550 – Museum Maintenance – reduce \$24,120
- xviii. Line 27710 - McLean Mill City Operations – reduce \$29,018

CARRIED | Res No. 25-84

2. 2026 – 2030 Draft Financial Plan | Facilities Capital Amendments

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council amend the 'Draft 2026–2030 Financial Plan' to reflect the following:

- i. Capital Plan 2026 – Parks, Rec & Culture Facilities - reduce \$1,835,000
- ii. Capital Plan 2026 – RCMP Boardroom Office Reno - reduce \$17,000
- iii. Capital Plan 2026 – RCMP - Cabinets Facilities - reduce \$16,000
- iv. Capital Plan 2026 – Aquatic Centre – Whirlpool - increase \$12,000
- v. Capital Plan 2026 – Multiplex – Automatic Door upgrades - increase \$10,000
- vi. Capital Plan 2026 – Multiplex – Structural Inspection - increase \$18,000
- vii. General Fund - Decrease General Capital from Taxation - \$1,812,800

CARRIED | Res No. 25-85

3. 2026 – 2030 Draft Financial Plan | Multiplex Chiller Upgrades and Dehumidifier Installation

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council amend the 'Draft 2026–2030 Financial Plan' to reflect the following:

- i. Dehumidifier replacement increased from \$899,000 to \$1,639,921
- ii. Chiller purchase and upgrade \$365,800;

AND FURTHER, THAT the Committee recommend Council provide early approval to proceed with the Multiplex Chiller Upgrades and Dehumidifier Installation.

CARRIED | Res No. 25-86

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct Administration seek Federal FCM – Green Municipal Fund grants and loans to lower the project cost for the installation of the dehumidifier and energy recovery system and chiller upgrades, with work to be completed during the 2026 Multiplex off-season.

CARRIED | Res No. 25-87

Councillor Patola left the meeting at 7:29 p.m. and returned to the meeting at 7:32 p.m.

4. 2026 – 2030 Draft Financial Plan | Wildfire Equipment

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council amend the 'Draft 2026–2030 Financial Plan' to reflect the following:

- i. Capital Plan 2026 – Fire Department - Wildfire Equipment – increase \$15,000
- ii. General Fund - Increase General Capital from Taxation - \$15,000

CARRIED | Res No. 25-88

5. **Statement of Objectives and Policies for Taxation**

MOVED AND SECONDED, THAT the Committee of the Whole receive the report "Statement of Objectives and Policies for Taxation" dated September 15, 2025, as information.

CARRIED | Res No. 25-89

6. **BarWatch Program Policy 3008-4**

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council approve BarWatch Program Policy 3008-4.

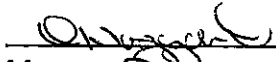
CARRIED | Res No. 25-90

I. **QUESTION PERIOD**

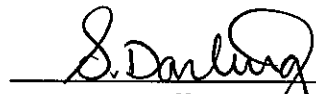
J. **ADJOURNMENT**

MOVED AND SECONDED, THAT the meeting adjourn at 7:55 p.m.

CARRIED



Mayor, Deputy



Corporate Officer