



CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held June 9, 2025.
These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

STAFF REPORTS

2024 Development Cost Charges

Council received a report providing information about the annual collection, expenditures, reserve balances, and reductions related to the City's Development Cost Charges (DCC) accounts.

BYLAWS

"Council Remuneration and Expenses

Amendment Bylaw No. 4835-5, 2025" was introduced and given three readings. Once adopted, this bylaw will modernize the benefits provided to Council members by expanding coverage to include their dependents, with the changes set to take effect in 2026, following the next election.

CORRESPONDENCE

Tsuma-as Housing Society

Council directed Administration to provide a letter of support to the Tsuma-as Housing Society for their funding application to BC Housing's Community Housing Fund for their affordable housing projects.

Western Vancouver Island Industrial Heritage Society (WVIIHS) | Annual Antique Truck & Machinery Show

Council authorized WVIIHS access to City streets from 5:00 p.m. on Friday, August 29, 2025 to 5:00 p.m. on Sunday, August 31, 2025 on Dunbar Street, from the corner of 7th Avenue to 9th Avenue for the purpose of an antique trucks and machinery show.

Council received their correspondence summary which included letters from:

- Ministry of Housing and Municipal Affairs | Small-Scale Multi-Unit Housing Requirements
- Ministry of Housing and Municipal Affairs | Miscellaneous Statutes Amendments Act [Bill 13]
- Ombudsperson British Columbia | Quarterly Reports April 1 – September 30, 2024
- Mosaic | Watersheds, Wildfire Protection and April 2025 Newsletter

PROCLAMATIONS

On behalf of Lifesaving Society Canada, Council proclaimed the July 20 – 26, 2025 as **'National Drowning Prevention Week'** in Port Alberni.

REPORT FROM IN-CAMERA

Council released for public consumption approval of the draft 2024 Annual Municipal Report as presented including proceeding with the public inspection period as per legislative requirements. To view the Annual Report and provide comment visit [2024 Annual Report - City of Port Alberni](#). Council will consider adoption of the report at its June 23rd Regular meeting.

NEW BUSINESS

Infrastructure Planning Grant Application

Council endorsed application to the BC Local Government Infrastructure Planning Grant Program (LGIP) for the following projects, in order of preference:

- Watershed Protection Plan
- Drinking Water Master Plan
- Condition Assessment of Wastewater Pumping Stations

QUESTON PERIOD

N. Anderson

Inquired regarding Council remuneration.

COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

MEETINGS AT A GLANCE

Monday, June 16th

6:00 pm – Committee of the Whole
Council Chambers

Monday, June 23rd

2:00 pm – Regular Council
Council Chambers

Tuesday, June 24th

9:30 am | Audit Committee
Council Chambers