

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, June 9, 2025 @ 2:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Verbrugge

Regrets: Councillor T. Patola

Staff: M. Fox, Chief Administrative Officer
S. Darling, Director of Corporate Services
R. Macauley, Deputy Director of Finance
D. Arsenault, Manager of Engineering
P. Datta, Information Services Support

Gallery: 1

A. CALL TO ORDER & APPROVAL OF THE AGENDA

MOVED AND SECONDED, THAT the agenda be approved as circulated.
CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the Minutes of the Special and Regular meetings of Council on May 26, 2025 be adopted, as presented.
CARRIED

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. STAFF REPORTS

1. 2024 Development Cost Charges

MOVED AND SECONDED, THAT Council receive the "2024 Development Cost Charges" report dated June 2, 2025 as information.

CARRIED | Res. No.25-258

F. BYLAWS

1. Council Remuneration and Expenses Bylaw Amendment

MOVED AND SECONDED, THAT "Council Remuneration and Expenses Amendment Bylaw No. 4835-5, 2025" be now introduced and read a first time.

MOVED AND SECONDED, THAT "Council Remuneration and Expenses Amendment Bylaw No. 4835-5, 2025" be amended to reflect the addition "with the changes set to take effect in 2026, following the next election".

CARRIED | Res. No.25-259

MOVED AND SECONDED, THAT "Council Remuneration and Expenses Amendment Bylaw No. 4835-5, 2025" be now introduced and read a first time, as amended.

CARRIED | Res. No.25-260

MOVED AND SECONDED, THAT "Council Remuneration and Expenses Amendment Bylaw No. 4835-5, 2025" be read a second time.

CARRIED | Res. No.25-261

MOVED AND SECONDED, THAT "Council Remuneration and Expenses Amendment Bylaw No. 4835-5, 2025" be read a third time.

CARRIED | Res. No.25-262

G. CORRESPONDENCE FOR ACTION

Mayor Minions left the meeting at 2:21 p.m, declaring a conflict of interest as it relates to her relationship with the Executive Director of the Tsuma-as Housing Society.

Councillor Solda assumed the Chair at 2:21 p.m.

1. Tsuma-as Housing Society

MOVED AND SECONDED, THAT Council direct Administration to provide a letter of support to the Tsuma-as Housing Society for their funding application to BC Housing's Community Housing Fund for their affordable housing projects.

CARRIED | Res. No.25-263

Mayor Minions returned to the meeting at 2:23 p.m. and resumed the Chair.

2. Western Vancouver Island Industrial Heritage Society (WVIIHS) | Annual Antique Truck & Machinery Show

MOVED AND SECONDED, THAT Council authorize WVIIHS access to City streets from 5:00 p.m. on Friday, August 29, 2025 to 5:00 p.m. on Sunday, August 31, 2025 on Dunbar Street, from the corner of 7th Avenue to 9th Avenue for the purpose of an antique trucks and machinery show subject to:

- *the notification of emergency services and BC Transit;*
- *consultation with all affected businesses/residents;*
- *provision of a Traffic Safety Plan completed by a certified professional, including qualified Traffic Control Personnel as required;*
- *provision of standard liability insurance in the amount of \$5M [minimum].*

CARRIED | Res. No.25-264

H. PROCLAMATIONS

1. Lifesaving Society Canada | National Drowning Prevention Week

MOVED AND SECONDED, THAT Council on behalf of Lifesaving Society Canada proclaim July 20-26, 2025 as National Drowning Prevention Week in Port Alberni.

CARRIED | Res. No.25-265

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Ministry of Housing and Municipal Affairs | Small-Scale Multi-Unit Housing Requirements
- b. Ministry of Housing and Municipal Affairs | Miscellaneous Statutes Amendments Act [Bill 13]
- c. Ombudsperson British Columbia | Quarterly Reports April 1 – September 30, 2024
- d. Mosaic | Watersheds, Wildfire Protection and April 2025 Newsletter

MOVED AND SECONDED, THAT Council receive the June 9, 2025 correspondence summary as information.

CARRIED | Res. No.25-266

J. REPORT FROM IN-CAMERA

1. Council released for public consumption approval of the draft 2024 Annual Municipal Report as presented including proceeding with the public inspection period as per legislative requirements.

K. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business be received as information.

CARRIED | Res. No.25-267

L. NEW BUSINESS

1. Infrastructure Planning Grant Application

MOVED AND SECONDED, THAT Council endorse application to the BC Local Government Infrastructure Planning Grant Program (LGIP) for the following projects, in order of preference:

- i. Watershed Protection Plan
- ii. Drinking Water Master Plan
- iii. Condition Assessment of Wastewater Pumping Stations

CARRIED | Res. No.25-268

M. QUESTION PERIOD

N. Anderson

Inquired regarding Council remuneration.

N. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 2:35 p.m.

CARRIED



Mayor



Corporate Officer