



CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held May 26, 2025.
These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

STAFF REPORTS

Quarterly Departmental Report

Council received the Fire department Quarterly Report for the period January 1, 2025 – March 31, 2025.

BYLAWS

"Respectful Behaviour Bylaw No. 5129, 2025" was adopted. This bylaw will provide clear expectations for conduct in City facilities and at City events and reinforce the City's commitment to maintaining a safe, inclusive and respectful civic environment.

CORRESPONDENCE

Council received their correspondence summary which included letters from:

- a. Union of BC Municipalities | 2025 Resolutions
- b. AVICC | Reforming the Local Government Act – A Roadmap
- c. North Coast Regional District | Pacific Northern Gas Proposed Increase of Natural Gas Delivery Rates
- d. ACRD Board Highlights | April 2025
- e. ACRD Media Release | NIC Greenhouse Propagation Course
- f. Alberni Valley Chamber of Commerce Media Release | Board Appointments
- g. AV Museum and Heritage Commission Minutes | April 2, 2025

REPORT FROM IN-CAMERA

Council released for public consumption that terms of the months of operation be revised for Unit 17 in Spirit Square at Harbour Quay from May 1st through October 31st to June 1st through September 30th and that following advertisement, should there be no applications received, that staff offer the unit free of charge to the Alberni Valley Chamber of Commerce for the 2025 season.

Council released for public consumption amendment of the "City of Port Alberni 2025-2029 Financial Plan Bylaw No. 5123, 2025" by transferring \$7,000 from Line 21190 – Receptions and Other Services & Line 21259 - Other

Common Services to Line 21110 – Mayor & 21130 – Council, to provide an option for Council benefits coverage for dependents.

NEW BUSINESS

Master Plan Update

Council amended the "City of Port Alberni 2025-2029 Financial Plan Bylaw No. 5123, 2025" for the purpose of Capital Plan changes for Master Planning projects as follows:

- a) Reallocate \$26,000 from project #24004, "Fire Services Master Plan", to project #24001, "Parks, Recreation & Culture Master Plan";
- b) Reallocate \$124,000 from project #24004, "Fire Services Master Plan", to proposed 2026 capital project "Development Cost Charges Update".

2025 UBCM Resolutions

Council received a report outlining previously submitted resolutions that were endorsed for consideration at the 2025 Union of BC Municipalities [UBCM] Convention taking place in September 2025 related to fibre decline and the need for sustainable fibre models, and regarding establishing a framework for intergovernmental relations with First Nations.

Community Heritage Commission | 2025 Alberni District Fall Fair

Council authorized the Community Heritage Commission to participate in the 2025 Alberni District Fall Fair to host an information and engagement booth, and to conduct a short community survey regarding cultural and heritage awareness, interests, and future initiatives.

Development Variance Permit (DVP 125) | 4691 Gertrude Street

Council authorized the issuance of Development Variance Permit No. 125 granting the following variance to the Zoning Bylaw with conditions at 4691 Gertrude Street:

- Vary Section 6.7.4 to increase the permitted height of a fence from the rear of the required front yard setback to the rear of the property to 2.44 metres for a variance of 0.64 metres.

Paper Mill Dam Maintenance

Council received a report regarding maintenance operations at Paper Mill Dam Park during the summer months, in light of the recent reduction in the maintenance budget.

QUESTION PERIOD

R. Smith inquired about changes to Council benefits to include dependents.

COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

MEETINGS AT A GLANCE

Wednesday, June 4th

7:00 p.m. | Heritage Commission
Alberni Valley Museum

Monday, June 9th

2:00 pm | Regular Council
Council Chambers

Monday, June 16th

6:00 p.m. | Committee of the Whole
Council Chambers