



## CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held April 14, 2025.  
These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

### STAFF REPORTS

#### **R.C.M.P. Quarterly Report**

Council received the R.C.M.P. Quarterly Report for the period January 1, 2025 – March 31, 2025.

#### **Quarterly Departmental Reports**

Council received the Quarterly Reports from the Infrastructure Services and Corporate Services departments for the period January 1, 2025 – March 31, 2025.

#### **Procurement Report**

Council received the report on procurement contract awards and social procurement activities for the period January 1, 2025 – March 31, 2025.

### BYLAWS

**"City of Port Alberni Tax Rates Bylaw No. 5124, 2025"** was introduced and given three readings. Upon adoption the bylaw will set the tax rates required to balance the municipalities taxing obligations as outlined in the Financial Plan.

**"Fees and Charges Bylaw No. 5125, 2025"** was introduced and given three readings. The Bylaw establishes fees and charges for various services provided by the municipality, aiming to ensure cost recovery and efficient service delivery.

**"Animal Control and Pound Bylaw No. 5126, 2025"** was introduced and given three readings. The Bylaw provides for the regulation of the keeping of dogs and cats and other animals in the City of Port Alberni.

**"Cemetery Management Bylaw No. 5127, 2025"** was introduced and given three readings. The bylaw provides for the regulation and operation of the Greenwood Cemetery.

**"Solid Waste Collection and Disposal Bylaw No. 5120, 2025"** was adopted. This bylaw provides for the establishment, maintenance and operation of curbside collection services and disposal of solid waste products.

**"Business License Regulation Bylaw No. 4951-3"** was adopted. This amending bylaw will provide a clear definition of a special event licences and charges for non-profit organizations and community events.

### CORRESPONDENCE

#### **Alberni-Clayoquot Regional District | Echo Aquatic Centre Feasibility Study**

Council authorized the Alberni-Clayoquot Regional District to conduct a feasibility study for renovations to the existing Echo Aquatic Centre.

#### **Council received their correspondence summary which included letters from:**

- a. Ministry of Water, Land and Resource Stewardship | Watershed Management
- b. Ministry of Housing, Infrastructure and Communities | BC Transit Baseline Funding Stream
- c. BC Housing | Expanded Rental Assistance Program and Shelter Aid for Elderly Renters
- d. Ministry of Health | Workplace Nasal Naloxone Project: *Council directed staff to participate in the Ministry of Health Workplace Nasal Naloxone Project initiative for publicly funded organizations to receive a one time no cost distribution of nasal naloxone kits and further, that staff be equipped with the associated training to recognize and respond to suspected drug poisoning.*
- e. Alberni Valley Chamber of Commerce | Highway 4 Disruption and Resiliency Solution Report
- f. AVICC | Reforming the Local Government Act Feedback
- g. Village of Daajing Giids | Copy of Letter from the Liquor and Cannabis Regulation Branch Re: Cannabis Taxation Sharing & Municipal-Owned Cannabis Retail Stores
- h. Alberni-Clayoquot Regional District | Keeping You Connected March 2025
- i. District of Sechelt | AVICC Resolution – Mandatory Good Neighbour Agreement
- j. Alberni Valley Museum and Heritage Commission | March 4, 2025 Meeting Minutes

### PROCLAMATIONS

On behalf of United Steelworkers Local 1-1937, Council proclaimed April 28, 2025 as **'Day of Mourning'** in Port Alberni and authorized staff to

fly the National Day of Mourning flag at City Hall at half-mast.

On behalf of Save Your Skin Foundation, Council proclaimed May 1-31, 2025 as **'Melanoma and Skin Cancer Awareness Month'** in Port Alberni.

On behalf of Alberni Valley Hospice Society, Council proclaimed the month of May 2025 as **'National Hospice Palliative Care Month'** in Port Alberni.

On behalf of Prostate Cancer Foundation Canada, Council proclaimed the month of September 2025 as **'Prostate Cancer Awareness Month'** in Port Alberni.

## REPORT FROM IN-CAMERA

Council released for public consumption notice of entry into mutual aid agreements between the City of Port Alberni and the Regional District of Nanaimo and the City of Port Alberni and the Town of Qualicum Beach, for a term of five years ending December 31, 2029, for the purpose of providing additional resources between Parties to Emergency Incidents.

Council released for public consumption execution of the following agreements between the City of Port Alberni and Matthews West Developments Ltd. for the Somass Lands:

- Master Developer Agreement
- Option to Purchase Agreement
- Partnering Agreement

Council released for public consumption that an agreement was reached between the City of Port Alberni and the Canadian Union of Public Employees Local 118 effective March 31, 2025 for a 3-year term.

## NEW BUSINESS

### Police Services Update | *Police Resources in BC, 2023*

Council received an updated summary report of Police Resources in BC.

## QUESTION PERIOD

### B. Kanngiesser

Inquired regarding tax rates.

## COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ [www.portalberni.ca](http://www.portalberni.ca)
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit [www.portalberni.ca/council](http://www.portalberni.ca/council). You may also contact the Corporate Services department at 250.723.2146 or email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

## MEETINGS AT A GLANCE

### Wednesday, April 16<sup>th</sup>

10:00 am | Advisory Traffic Committee  
Council Chambers

### Thursday, April 17<sup>th</sup> - CANCELLED

12:00 pm | Advisory Planning Commission  
Council Chambers

### Tuesday, April 22<sup>nd</sup>

6:00 p.m. | Committee of the Whole  
Council Chambers

### Monday, April 28<sup>th</sup>

2:00 pm | Regular Council  
Council Chambers