

MINUTES OF THE COMMITTEE OF THE WHOLE
Monday, December 9, 2024 @ 6:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor T. Patola
Councillor C. Solda

Staff: M. Fox, Chief Administrative Officer
S. Darling, Director of Corporate Services
A. McGifford, Director of Finance
W. Thorpe, Director of Parks, Recreation and Culture
M. Owens, Fire Chief
K. Ivezich, Manager of Police Support Services
R. Kraneveldt, Facilities Manager
Insp. K. Bruce, RCMP Detachment Commander Port Alberni
K. Motiuk, Deputy Director of Corporate Services [Recording Secretary]
J. Pelech, Information Services Manager

Other:

Gallery: 6

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 6:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted, as circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the meeting held at 6:00 pm on December 3, 2024 be adopted, as presented.

CARRIED

C. PUBLIC INPUT PERIOD

B. Kanngiesser

Spoke regarding tax rates.

J. Leskosek

Commented on the card lock being installed on Johnston Road and its potential impact on traffic.

D. DELEGATIONS

1. Riders of Alberni Valley (ROAV)

C. Hall on behalf of Riders of the Alberni Valley provided an overview of the organization and ROAV goals moving forward.

E. UNFINISHED BUSINESS

1. Fire Department | First Responder Service Levels

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct Administration to reduce the Medical First Responder level of service to only respond to calls coded "Red" or "Purple" or where British Columbia Emergency Health Services (BCEHS) requires assistance with rescue, access or lifting a patient.

CARRIED

F. STAFF REPORTS

G. CORRESPONDENCE

H. NEW BUSINESS

1. 2025-2029 Financial Plan | Next Steps & Public Engagement

MOVED AND SECONDED, THAT the Committee of the Whole receive the report '2025-2029 Financial Plan – Next Steps & Public Engagement' dated December 2, 2024.

CARRIED

Councillor Mealey left the meeting at 7:58 p.m. and returned at 7:59 p.m.

2. Fire Department | 2025 Capital Financial Plan Implications

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct Administration to add \$54,600 in 2025 from taxation to the \$65,000 allocated from ERFF to purchase one set of PFAS-free Turnout Gear for each PAFD employee.

CARRIED

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct Administration to defer \$42,000 allocated in the 2025 Capital Project plan to 2029 for the Fueling Station, and defer \$128,961 allocated in the 2025 Capital Project plan to 2026 and add \$350,000 for the replacement of the 2006 Ford F550 Rescue Truck #8.

CARRIED

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council refer consideration of the following to the 2025 budget process:

- i. Add \$50,000 in 2025 from taxation for a Functional Study and Design to renovate the Fire Hall to address daily operations, growth, health and safety, gender requirements, and equipment storage;*
- ii. Allocate \$49,436 in 2025 from the Local Government Climate Action Program funding to the existing \$60,564 from ERRF to purchase and equip an electric vehicle to replace the 2011 Chev Silverado 4x4;*
- iii. Add \$400,000 in 2025 from taxation for the replacement of the Fire Hall roof as per the Facility Assessment Report provided to the Committee of the Whole on November 18, 2024;*

CARRIED

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct Administration to refer discussion on the purchase and subscription of two Starlink satellite systems to the Alberni-Clayoquot Regional District Emergency Program Executive Committee.

CARRIED

3. Fire Department | 2025 Staffing Financial Plan Implications

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council refer consideration of the following to the 2025 budget process:

- i. \$58,094 for a Fire Department Administrative Support position commencing in Q3 2025*
- ii. \$59,380 for the addition of two Firefighters commencing in Q4 2025.*

CARRIED

Councillor Mealey left the meeting at 8:28 p.m. and returned at 8:30 p.m.

4. RCMP Body Worn Camera (BWC) Implementation | Financial Plan Implications

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct Administration to include the following in the 2025-2029 Financial Plan:

- i. Line 22122 - operational service level increase for the purpose of a new position: RCMP Electronic Disclosure Clerk*
 - a. 2025 - \$96,803*
 - b. 2026 - \$101,905*
 - c. 2027 - \$102,085*
 - d. 2028 - \$104,846*
 - e. 2029 - \$107,698*
- ii. 2025 general capital expenditure for the purpose of a secure police equipment room renovation in the amount of \$150,000.*
- iii. Defer RCMP Boardroom upgrades included in the 2025 Financial Plan in the amount of \$17,000 to support funding the storage room renovation.*

CARRIED

5. **Canadian Mental Health Association | Parks Caretaker Residences**

MOVED AND SECONDED, THAT the Committee of the Whole recommend that Council authorize renewal of the lease agreement between the City of Port Alberni and the Canadian Mental Health Association – Port Alberni for a six-year term of City parks caretaker units located at Roger Creek Park, Russell Park, Williamson Park, Blair Park, Klitsa Park and Paper Mill Dam Park.

CARRIED

MOVED AND SECONDED, THAT the Committee of the Whole recommend that Council direct Administration that no further investments be made to the caretaker residence at Paper Mill Dam Park and that the washrooms continue to be maintained.

CARRIED

Councillor Haggard left at 9:06 p.m. and returned at 9:10 p.m.

6. **Western Vancouver Island Industrial Heritage Society | Railway Operations in 2025**

MOVED AND SECONDED, THAT Council invite Richard Spencer of the Alberni Pacific Railway to speak.

CARRIED

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct Administration to not extend the Railway Operation and Maintenance Agreement with the Western Vancouver Island Industrial Heritage Society until an environmental insurance policy can be obtained.

CARRIED

I. **QUESTION PERIOD**

N. Anderson

Inquired regarding the extended life span of the Fire Hall roof and potential future budget implications.

J. Leskosek

Discussed four parks outside City limits and the original agreement covenants with CMHA for Parks Caretaker Residences.

J. **ADJOURNMENT**

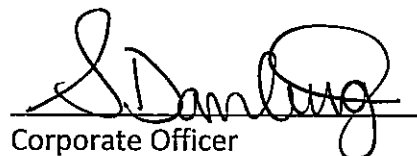
MOVED AND SECONDED, THAT the meeting adjourn at 9:28 p.m.

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer