

## CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held November 25, 2024.  
These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

### ■ DELEGATIONS

#### Introduction | Deputy Director of Corporate Services

The Director of Corporate Services introduced the City's new Deputy Director of Corporate Services, Kim Motiuk.

### ■ UNFINISHED BUSINESS

#### Five Year Financial Plan Q&A Summary

Summary of questions and responses as it relates to the 2025 – 2029 Financial Planning process.

### ■ BYLAWS

#### Financial Plan Amendments

Council authorized amendments to the "2024-2028 Financial Plan Bylaw No. 5097, 2024" as follows:

- i) Line 22121 – Police Services Contract
  - a. 2025 – from \$7,622,452 to \$7,905,555
  - b. 2026 – from \$7,875,460 to \$8,247,382
  - c. 2027 – from \$8,141,534 to \$8,530,188
  - d. 2028 – from 8,401,662 to \$8,839,271
- ii) Line 27600 - Vancouver Island Regional Library
  - a. 2025 – from \$1,265,788 to \$1,139,722
- iii) Line 27530 – Industrial Collections – APR Insurance & Contingency, allocating \$60,000 from the Alberni Valley Community Forest (AVCF) Reserve
  - a. 2024 – from \$40,657 to \$100,657
- iv) 2024 Capital Plan – Cultural Services – Project - Athol Street Rail Crossing, allocating \$95,500 from the Alberni Valley Community Forest (AVCF) Reserve
  - a. From \$0 to \$95,500

#### "City of Port Alberni 2024-2028 Financial Plan Amendment Bylaw No. 5097-1, 2024"

was introduced and given three readings. The amendment is provided to consolidate all changes made through Council resolution in 2024 within the 2024 – 2028 Five Year Financial Plan. Council will consider adoption at their December 9<sup>th</sup> Regular meeting.

#### "Fire Control Bylaw No. 5122, 2024"

was introduced and given three readings. The Fire Control Bylaw grants authority to the Fire Chief and other members of the Port Alberni Fire Department (PAFD), indemnifies members of the PAFD, specifies the services provided, and sets out rules for residents, owners and developers pertaining to fire safety.

#### "Nuisance Abatement Bylaw No. 4705-3, 2024"

was introduced and given three readings. Upon adoption this bylaw will reflect current language for the definitions, wording about prohibition on both private and public places, and an updated fee schedule.

### ■ CORRESPONDENCE

#### Alberni-Clayoquot Regional District | Grant Opportunity

Council directed staff to provide approval for the Alberni-Clayoquot Regional District (ACRD) to apply for the Union of BC Municipalities Community Emergency Preparedness Fund for the Emergency Support Services Equipment and Training Grant and authorizes the ACRD to apply for, receive, and manage grant funding on behalf of the City of Port Alberni.

#### Ministry of Environment and Climate Change Strategy | Five-Year Bear Smart Renewal Review

Council received the Five-Year Bear Smart Renewal Review dated October 7, 2024 from the Ministry of Environment and Climate Change Strategy.

#### Council also received their correspondence summary which included letters from:

- a. Alberni-Clayoquot Regional District | News Release – Preliminary 2024 Referendum Results
- b. Island Health | Medical Health Officers' Newsletter
- c. Ministry of Mental Health & Addictions | Follow up to the 2024 UBCM Convention Meeting
- d. Ministry of Citizens' Services | Grant-in-Lieu of Property Tax Payment and Report

## ■ NEW BUSINESS

### **Flag Policy**

Council rescinded the Flag Policy dated May 9, 2011. This policy has been updated and approved under the Chief Administrative Officer to provide direction and guidance to City staff in the display of flags inside and outside City facilities and at City ceremonies in conformance with accepted national protocols.

### **Echo Aquatic Centre Operations**

Council postponed consideration to amend the 2025 Financial Plan to include \$110,000 in Aquatic Centre wages to facilitate daily operation of the Aquatic Centre in 2025 to permit staff to provide additional information at the December 9<sup>th</sup> Regular meeting.

### **Echo Aquatic Centre**

Council has postponed the proposed motion to remove maintenance and upgrade projects for the Echo Aquatic Centre from the 2025-2030 Financial Plan, permitting only essential safety-related maintenance until a critical failure occurs or a decision on the new facility is made to a future Committee of the Whole Financial Plan meeting, allowing staff to gather more information.

### **3250 9<sup>th</sup> Avenue**

Council directed staff to prepare a report outlining the history of the old civic complex at 3250 9<sup>th</sup> Avenue, along with potential options for Council to consider, aimed at minimizing fiscal investment in the building.

### **Multiplex Rink Board Replacement**

Council directed staff to proceed with issuing a request for proposals for the following infrastructure on the Primary Sheet (Weyerhaeuser) at the Alberni Valley Multiplex in the spring of 2025:

- Replace all rink (dasher) boards and kick plates
- Replace all acrylic glass and fasteners on the front of rink boards
- Replace all perimeter glass 5' in height to 6' in height and install corresponding stanchions
- Install a custom double door at the corner adjacent to the home team's bench
- Clean perimeter vertical glass to like-new condition
- Re-certification of all components by the contractor who installed the original rink boards

### **Recognition of Service Policy**

Council rescinded the Recognition of Service Policy dated September 30, 2008 and approved the updated Recognition of Service Policy No. 3002-7. The policy speaks to recognition of employees when they have achieved 10 years of continuous service with the City and at every subsequent 10 years of service, as well as upon

reaching the milestone of 25 years of service. It also provides recognition to employees upon their retirement from the City.

### **3<sup>rd</sup> Quarter | 2024 Procurement Summary**

Council received an update/report on procurement contract awards and social procurement activities for the 3<sup>rd</sup> quarter.

### **MMBC Recycling Inc. Master Service Agreement**

Council authorized the Mayor and Corporate Officer to enter into the Master Services Agreement with MMBC Recycling Inc., for a five-year term beginning January 1, 2025 and expiring December 31, 2029 for the purpose of collecting curbside recycling materials within the City.

### **Appointment of Deputy Corporate Officer**

Council appointed Kim Motiuk, Deputy Director of Corporate Services, as Deputy Corporate Officer, to fulfill the responsibility of corporate administration in accordance with s. 148 of the *Community Charter* for the City of Port Alberni during vacation, leaves or other absences of the appointed Corporate Officer effective November 25, 2024.

## ■ QUESTION PERIOD

### **Mike**

Inquired regarding the financial implications associated with the previous five years of operations for the Echo Aquatic Centre.

### **B. Randles**

Inquired regarding the status of Echo Aquatic Centre infrastructure.

### **J. Leskosek**

Inquired regarding the Multiplex rink board replacement costs, financial implications [tax increases] related to new initiatives such as Somass Lands and Connect the Quays.

## ■ COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ [www.portalberni.ca](http://www.portalberni.ca)
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and

sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit [www.portalberni.ca/council](http://www.portalberni.ca/council). You may also contact the Corporate Services department at 250.723.2146 or email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

## ■ MEETINGS AT A GLANCE

### **Tuesday, November 26<sup>th</sup>**

9:30 am – Audit Committee  
Council Chambers

### **Tuesday, December 3<sup>rd</sup>**

6:00 pm | Committee of the Whole: Interim  
Housing Needs Report  
Council Chambers

### **Wednesday, December 4<sup>th</sup>**

7:00 pm – Alberni Valley Heritage Commission  
Alberni Valley Museum

### **Monday, December 9<sup>th</sup>**

2:00 pm – Annual Organizational Meeting  
Council Chambers

### **Monday, December 9<sup>th</sup>**

6:00 pm – Committee of the Whole: Financial  
Plan  
Council Chambers

### **Thursday, December 19<sup>th</sup>**

12:00 pm | Advisory Planning Commission  
Council Chambers