

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, November 25, 2024 @ 2:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Patola @ 2:04 p.m.

Staff: M. Fox, Chief Administrative Officer
S. Darling, Director of Corporate Services
A. McGifford, Director of Finance
W. Thorpe, Director of Parks, Recreation and Culture
S. Bourgoïn, Manager of Recreation Services
Evan Borovica, Project Manager
J. Pelech, Information Services Manager

Gallery: 4

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting on November 12, 2024 be adopted, as presented;

AND FURTHER, THAT the minutes of the Regular Council meeting on November 12, 2024 be adopted, as amended to reflect removal of Councillor Solda's attendance at the Remembrance Day Ceremony within 'Council Reports'.

C. DELEGATIONS

1. Introduction | Deputy Director of Corporate Services

The Director of Corporate Services introduced the City's new Deputy Director of Corporate Services, Kim Motiuk.

D. UNFINISHED BUSINESS

1. Five Year Financial Plan Q&A Summary

Summary of questions and responses as it relates to the 2025-2029 Financial Planning process.

E. STAFF REPORTS

F. BYLAWS

1. 2024-2028 Financial Plan Amendments

MOVED AND SECONDED, THAT Council for the City of Port Alberni amends the "City of Port Alberni 2024 – 2028 Financial Plan Bylaw No. 5097, 2024" as follows:

- i) Line 22121 – Police Services Contract
 - a. 2025 – from \$7,622,452 to \$7,905,555*
 - b. 2026 – from \$7,875,460 to \$8,247,382*
 - c. 2027 – from \$8,141,534 to \$8,530,188*
 - d. 2028 – from 8,401,662 to \$8,839,271**
- ii) Line 27600 - Vancouver Island Regional Library
 - a. 2025 – from \$1,265,788 to \$1,139,722**
- iii) Line 27530 – Industrial Collections – APR Insurance & Contingency, allocating \$60,000 from the Alberni Valley Community Forest (AVCF) Reserve
 - a. 2024 – from \$40,657 to \$100,657**
- iv) 2024 Capital Plan – Cultural Services – Project - Athol Street Rail Crossing, allocating \$95,500 from the Alberni Valley Community Forest (AVCF) Reserve
 - a. From \$0 to \$95,500**

CARRIED | Res. No. 24-367

2. "City of Port Alberni 2024-2028 Financial Plan Amendment Bylaw No. 5097-1, 2024"

MOVED AND SECONDED, THAT the "City of Port Alberni 2024-2028 Financial Plan Amendment Bylaw No. 5097-1, 2024" be now introduced and read a first time.

CARRIED | Res. No. 24-368

MOVED AND SECONDED, THAT "City of Port Alberni 2024-2028 Financial Plan Amendment Bylaw No. 5097-1, 2024" be read a second time.

CARRIED | Res. No. 24-369

MOVED AND SECONDED, THAT "City of Port Alberni 2024-2028 Financial Plan Amendment Bylaw No. 5097-1, 2024" be read a third time.

CARRIED | Res. No. 24-370

3. Fire Control Bylaw

MOVED AND SECONDED, THAT "Fire Control Bylaw No. 5122, 2024" be now introduced and read a first time.

CARRIED | Res. No. 24-371

MOVED AND SECONDED, THAT "Fire Control Bylaw No. 5122, 2024" be read a second time.

CARRIED | Res. No. 24-372

MOVED AND SECONDED, THAT "Fire Control Bylaw No. 5122, 2024" be read a third time.

CARRIED | Res. No. 24-373

4. **Nuisance Abatement Bylaw No. 4705-3 | Amendment**

MOVED AND SECONDED, THAT "City of Port Alberni Nuisance Abatement Bylaw No. 4705-3, 2024" be now introduced and read a first time.

CARRIED | Res. No. 24-374

MOVED AND SECONDED, THAT "City of Port Alberni Nuisance Abatement Bylaw No. 4705-3, 2024" be read a second time.

CARRIED | Res. No. 24-375

MOVED AND SECONDED, THAT "City of Port Alberni Nuisance Abatement Bylaw No. 4705-3, 2024" be read a third time.

CARRIED | Res. No. 24-376

G. CORRESPONDENCE FOR ACTION

1. **Alberni-Clayoquot Regional District | Grant Opportunity**

MOVED AND SECONDED, THAT Council for the City of Port Alberni agrees to provide approval for the Alberni-Clayoquot Regional District (ACRD) to apply for the Union of BC Municipalities Community Emergency Preparedness Fund for the Emergency Support Services Equipment and Training Grant and therefore, authorizes the ACRD to apply for, receive, and manage grant funding on behalf of the City of Port Alberni.

CARRIED | Res. No. 24-377

2. **Ministry of Environment and Climate Change Strategy | Five-Year Bear Smart Renewal Review**

MOVED AND SECONDED, THAT Council receive the Five-Year Bear Smart Renewal Review dated October 7, 2024 from the Ministry of Environment and Climate Change Strategy.

CARRIED | Res. No. 24-378

H. PROCLAMATIONS

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Alberni-Clayoquot Regional District | News Release - Preliminary 2024 Referendum Results
- b. Island Health | Medical Health Officers' Newsletter
- c. Ministry of Mental Health & Addictions | Follow up to the 2024 UBCM Convention Meeting
- d. Ministry of Citizens' Services | Grant-in-Lieu of Property Tax Payment and Report

MOVED AND SECONDED, THAT Council receive the correspondence for information, as presented.

CARRIED

J. REPORT FROM IN-CAMERA

K. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

L. NEW BUSINESS

1. Flag Policy

MOVED AND SECONDED, THAT Council for the City of Port Alberni rescind the Flag Policy dated May 9, 2011.

CARRIED | Res. No. 24-379

2. Echo Aquatic Centre Operations

MOVED AND SECONDED, THAT Council postpone consideration to direct staff to amend the 2025 Financial Plan to include \$110,000 in Aquatic Centre wages to facilitate daily operation of the Aquatic Centre in 2025 to the December 9, 2024 Regular meeting to permit staff to bring additional information.

CARRIED | Res. No. 24-380

3. Echo Aquatic Centre

MOVED AND SECONDED, THAT Council postpone consideration of the following motion for consideration at the January 14, 2024 Committee of the Whole Financial Plan meeting to permit staff to bring additional information.

CARRIED | Res. No. 24-381

POSTPONED to January 14, 2024 Committee of the Whole

WHEREAS, Council received the "Facility Condition Assessment | Preliminary Financial Considerations" report at its November 18th Committee of the Whole meeting; and

WHEREAS, the Regional District is currently exploring the potential construction of a new aquatic facility which, if approved, could render any repairs and upgrades to the existing Echo Aquatic Centre unnecessary and potentially wasteful of public funds;

THEREFORE, be it resolved that:

- *Maintenance and upgrade projects for the Echo Aquatic Centre, as outlined in the 'Provisionary Capital Plan Condition Assessment,' be removed [or withheld] from consideration in the 2025-2030 Financial Plan and that only essential maintenance required for safety and operational purposes shall be conducted until either a critical infrastructure or equipment failure occurs or a definitive decision is made by the Regional District regarding the new aquatic centre at which point Council will reassess the situation.*
- *Staff be directed to closely monitor the condition of the Echo Aquatic Centre and provide Council with regular updates on identified risks and the operational status of the facility.*

4. **3250 9th Avenue**

WHEREAS, Council received the "Facility Condition Assessment | Preliminary Financial Considerations" report at its November 18th Committee of the Whole meeting; and

WHEREAS, the existing five-year capital plan does not include any funds for improvements related to the capital repairs of the old civic complex located at 3250 9th Avenue, as identified in the 'Provisionary Capital Plan Condition Assessment'; and noting that the proposed tax increase for 2025 stands at 15.63%;

THEREFORE, BE IT RESOLVED, THAT Council direct administration to prepare a report outlining the history of the old civic complex at 3250 9th Avenue, along with potential options for Council to consider, aimed at minimizing fiscal investment in the building.

CARRIED | Res. No. 24-382

Councillor Mealey left the meeting at 3:12 pm, declaring a conflict of interest as a recipient of remuneration from the Alberni Valley Bulldogs.

5. **Multiplex Rink Board Replacement**

MOVED AND SECONDED, THAT Council direct staff to proceed with issuing a request for proposals for the following infrastructure on the Primary Sheet (Weyerhaeuser) at the Alberni Valley Multiplex in the spring of 2025:

- *Replace all rink (dasher) boards and kick plates*
- *Replace all acrylic glass and fasteners on the front of rink boards*
- *Replace all perimeter glass 5' in height to 6' in height and install corresponding stanchions*
- *Install a custom double door at the corner adjacent to the home team's bench*
- *Clean perimeter vertical glass to like-new condition*
- *Re-certification of all components by the contractor who installed the original rink boards*

CARRIED | Res. No. 24-383

Councillor Mealey returned to the meeting at 3:21 p.m.

6. **Recognition of Service Policy**

MOVED AND SECONDED, THAT Council rescind the Recognition of Service Policy dated September 30, 2008.

CARRIED | Res. No. 24-384

MOVED AND SECONDED, THAT Council approve Recognition of Service Policy No. 3002-7.

CARRIED | Res. No. 24-385

Mayor Minions left the meeting at 3:24 p.m.

Councillor Mealey assumed the Chair at 3:24 p.m.

7. **3rd Quarter | 2024 Procurement Summary**

MOVED AND SECONDED, THAT Council receive the report '3rd Quarter – 2024 Procurement Summary' dated November 11, 2024.

CARRIED | Res. No. 24-386

8. **MMBC Recycling Inc. (Recycle BC) Master Service Agreement**

MOVED AND SECONDED, THAT Council authorize the Mayor and the Corporate Officer to enter into the Master Services Agreement with MMBC Recycling Inc., for a five-year term beginning January 1, 2025 and expiring December 31, 2029 for the purpose of collecting curbside recycling materials within the City.

CARRIED | Res. No. 24-387

9. **Appointment of Deputy Corporate Officer**

MOVED AND SECONDED, THAT Council appoint Kim Motiuk, Deputy Director of Corporate Services, as Deputy Corporate Officer, to fulfill the responsibility of corporate administration in accordance with s. 148 of the Community Charter for the City of Port Alberni during vacation, leaves or other absences of the appointed Corporate Officer effective November 25, 2024.

CARRIED | Res. No. 24-388

M. QUESTION PERIOD

Mike

Inquired regarding the financial implications associated with the previous five years of operations for the Echo Aquatic Centre.

B. Randles

Inquired regarding the status of Echo Aquatic Centre infrastructure.

J. Leskosek

Inquired regarding the Multiplex rink board replacement costs and financial implications [tax increases] related to new initiatives such as Somass Lands and Connect the Quays.

N. ADJOURNMENT

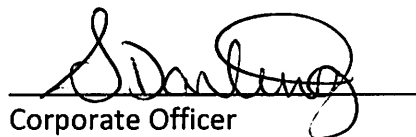
MOVED AND SECONDED, THAT the meeting adjourn at 3:54 pm.

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer