

MINUTES OF THE COMMITTEE OF THE WHOLE
Monday, November 18, 2024 @ 6:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions [electronic participation]
Councillor D. Haggard
Councillor C. Mealey
Councillor T. Patola @ 6:07 p.m.
Councillor C. Solda

Regrets: Councillor D. Dame

Staff: M. Fox, Chief Administrative Officer
S. Darling, Director of Corporate Services
A. McGifford, Director of Finance
W. Thorpe, Director of Parks, Recreation and Culture
M. Owens, Fire Chief
M.C. Massicotte, Manager of Community Safety and Social Development
J. Pelech, Information Services Manager

Other: Jeffrey Carlisle, Behr Consulting

Gallery: 5

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 6:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted, as circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the meeting held at 4:00 pm on October 21, 2024 be adopted, as presented.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

1. Canadian Maritime Engineering

D. Anderson, VP of Operations and T. Kennedy, President provided an overview of their ship breaking process and services.

2. Alberni Valley Chamber of Commerce

J. Dick, CEO and E. Drew, Director of Operations provided an update on the operations of McLean Mill and the Visitor Centre.

E. UNFINISHED BUSINESS

1. Five Year Financial Plan Q&A Summary

The Director of Finance presented a summary of questions and responses as it relates to the 2025-2029 Financial Planning process.

F. STAFF REPORTS

G. CORRESPONDENCE

H. NEW BUSINESS

1. Parks and Public Places Bylaw

MOVED AND SECONDED, THAT the Committee of the Whole direct staff to address the Committees' comments with regards to the proposed "Parks and Public Places Bylaw No. 5121, 2024" for consideration at a future Committee of the Whole meeting.

CARRIED

2. 2024-2028 Financial Plan Amendments

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council amends the "City of Port Alberni 2024 – 2028 Financial Plan Bylaw No. 5097, 2024" as follows:

- i) Line 22121 – Police Services Contract
 - a. 2025 – from \$7,622,452 to \$7,905,555*
 - b. 2026 – from \$7,875,460 to \$8,247,382*
 - c. 2027 – from \$8,141,534 to \$8,530,188*
 - d. 2028 – from 8,401,662 to \$8,839,271**
- ii) Line 27600 - Vancouver Island Regional Library
 - a. 2025 – from \$1,265,788 to \$1,139,722**
- iii) Line 27530 – Industrial Collections – APR Insurance & Contingency, allocating \$60,000 from the Alberni Valley Community Forest (AVCF) Reserve
 - a. 2024 – from \$40,657 to \$100,657**
- iv) 2024 Capital Plan – Cultural Services – Project - Athol Street Rail Crossing, allocating \$95,500 from the Alberni Valley Community Forest (AVCF) Reserve
 - a. From \$0 to \$95,500**

CARRIED

3. Facility Condition Assessment | Preliminary Financial Considerations

MOVED AND SECONDED, THAT the Committee of the Whole receive the report "Facility Condition Assessment | Preliminary Financial Considerations" dated November 14, 2024.

CARRIED

Councillor Mealey vacated the chair at 7:56 p.m.

Councillor Solda assumed the Chair.

Councillor Mealey returned to the meeting at 7:58 p.m. and resumed the Chair.

4. **City of Port Alberni Tax Rates History and Tax Share**

MOVED AND SECONDED, THAT the Committee of the Whole receive the report "City of Port Alberni Tax Rates History and Tax Share" dated November 18, 2024.

CARRIED

5. **Fire Control Bylaw**

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council introduce and complete three readings of "Fire Control Bylaw No. 5122, 2024".

CARRIED

6. **Behr Fire Master Plan Preliminary Findings**

MOVED AND SECONDED, THAT the Committee of the Whole receive the Behr Fire Master Plan Preliminary Findings Report.

CARRIED

7. **Nuisance Abatement Bylaw No. 4705-3 | Amendment**

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council introduce and complete three readings of "City of Port Alberni Nuisance Abatement Bylaw No. 4705-3, 2024".

CARRIED

MOVED AND SECONDED, THAT the Committee of the Whole direct staff to investigate proposed higher rates and reoccurring nuisance property penalties as it pertains to the "City of Port Alberni Nuisance Abatement Bylaw No. 4705-3, 2024" by comparing it with other communities.

CARRIED

8. **Flag Policy**

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council rescind the Flag Policy dated May 9, 2011.

CARRIED

MOVED AND SECONDED, THAT the Committee of the Whole receive the report "Flag Policy" dated November 13, 2024 and Flag Policy No. 3000-2.

CARRIED

I. **QUESTION PERIOD**

J. **ADJOURNMENT**

MOVED AND SECONDED, THAT the meeting adjourn at 9:24 p.m.

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer